

CITY OF MATLOSANA

MUNICIPAL PUBLIC ACCOUNTS: COMMITTEE MEMBERS







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Cllr LM Phakoe



Cllr A Combrinck



Cllr ME Seitisho



Clir MC Mahlangu



Cllr JJ Le Grange



Clir AN Ludidi



Cllr S Nongqayi



Cllr SL Moremi



Cllr L Khoza



Cllr PT Horn



Cllr GA Mohoemang

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1 FOREWORD



FOREWORD OF THE CHAIRPERSON

The Municipal Public Accounts Committee (MPAC) was established by Council in November 2011 through Council Resolution CC 98/2011 in terms of National Treasury Guidelines and confirmed in accordance with Section 127(3) of the Municipal Finance Management Act. After the 2015 Elections the new committee members was established as per Council Resolution CC 65/2016 dated 07/09/2016. It is a legislated Committee of Council and its delegated powers were outlined and adopted. The committee comprises of non-executive Councilors represented by political parties, i.e. ANC (8), DA (3), FF+ (1) and EFF (1).

I want to acknowledge the support from the Provincial SCOPA, the Auditor General and the Department of Local Government and Human Settlement, for capacity building during the compulsory induction for MPACs, Speakers Forum, District MPAC as well as the Provincial MPAC. I also want to thank the Internal Audit and the Risk Management Units for attending the MPAC meetings when requested to do so.

The efforts of the MPAC support staff working sleepless nights to compile the Oversight Report, cannot be overlooked the Committee really appreciate your good work and I applaud you.

To members of the Public who submitted their comments on the Annual Report, I want to thank you for the efforts you are making to assist this Municipality achieve its intended goal. You are indeed showing interest in the affairs of this Municipality. Your comments were looked into by MPAC and directed all questions to the Accounting Officer to respond, however some of the questions were not fully addressed. Please note that we are still continuing to address your concerns. The Annual Report

[Speech: Cllr SP] Bogatsu -Chairperson MPAC]

2017/2018 was advertised through the print media to inform public of the availability of the Annual Report and comments were also invited it was then availed at all Municipal Libraries, Municipality's website and identified Offices. The Annual Report was also submitted to the Auditor General, Provincial Treasury, as well as the Department of Developmental Local Government and Human Settlement for information.

The MPAC Program of Action was also advertised in the print media and myself as the Chairperson of the Committee, was interviewed by Star FM to update Matlosana public on the MPAC program of Action.

The Public Participation meeting was held on the 6th March 2019. The meeting was well attended and very successful. I want to thank the office of the Speaker for ensuring a successful public participation meeting. I want to apologize to those who were not given the opportunity to present their submissions. Furthermore, I would like to thank the Honorable Executive Mayor, MMCs, Council, Municipal Manager, Section 57/56 managers and all administrative staff for their support. It is due to your commitment and contribution that Matlosana achieved Unqualified Audit opinion after such a lengthy period.

Please take note that we have not attached all the Proof of Evidence, due to its volume. However, files can be obtained from the MPAC Office for scrutiny or Mrs Kea Moipolai can be contacted at the office no. (018 487 8352) or e-mail kea@klerksdorp.org

The findings and recommendations of the Municipal Public Accounts Committee are part of this report and can be found on pages 7-26

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2 REPORT TO COUNCIL

MPAC OVERSIGHT REPORT ON THE ANNUAL REPORT OF 2017/2018

5/14/2/2 (MPAC)

A. <u>PURPOSE</u>

To submit the Oversight Report on the Annual Report 2017/2018.

B. BACKGROUND

The MPAC was established by Council in terms of Section 79 of the Structures Act, 1998, to review the Annual Report of Council and prepare an Oversight Report on the Annual Report.

The 2017/2018 Annual Report was tabled at Council on the 30th January 2019 as per Resolution CC 11/2019, dated 30 January 2019, in compliance with the Municipal Finance Management Act (MFMA) which requires under Section 127(2) that:

"The Mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality."

Notice on the availability of the Annual Report 2017/2018 was placed in the Klerksdorp Record dated 1st February 2019. The reports were made available immediately after tabling at Kosh Libraries i.e. Municipal website (www.matlosana.gov.za) and Performance Management System Office. The Annual Report was also submitted to the Auditor General, NW Legislature, Provincial Treasury, the Department of Local Government and Human Settlement.

The MPAC program of action was advertised in the local newspaper for public attendance and the Chairperson of MPAC was interviewed on the Star FM on the 6th February 2019 to inform public members on the importance of public participation meeting and to encourage submission of comments on Annual Report.

The findings of MPAC were based on the MPAC meetings held, public hearing conducted with Senior Managers and in-loco inspection on the Municipal projects conducted on the 25, 26, 27 February & 4th March and Management letter as at 30 June 2018. The Committee concurred with the Auditors General's findings on the Annual Report 2017/2018.

Written comments from members of the public and Ward Councilors were received and directed to relevant departments for responses/comments attended to during MPAC interviews and Public Hearings.

In terms of the National Treasury Circular 68 and 32, governing the provincial and local government, the municipality is required to table the Oversight Report within two months

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after the date of the tabling of the Annual Report. The Council Speaker approved the 27th March 2019 as the Tabling of the Oversight Report 2018/2018.

MPAC is comprised of non-executive Councillors represented by all political parties and the Chairperson was chosen amongst them. The National Treasury Advisor, Acting Chief Audit Executive, Chief Risk Officer and Risk Officer attended meetings on advisory capacity.

The following delegations of powers to MPAC were adopted by Council as per Resolution No. 98/2011:

- i. In year reports of the municipality and municipal entities;
- To consider and evaluate the content of the annual report and to make recommendations to council when adopting an oversight report on the annual report;
- iii. Examine the financial statements and audit reports of the municipality and municipal entities; and in doing so, the committee must consider improvements from previous statements and reports and must evaluate the extent to which the Audit Committee and Auditor General's recommendations have been implemented;
- iv. To promote good governance, transparency & accountability on the use of municipal resources.
- v. To recommend or undertake any investigation in its area of responsibility, after reviewing any investigation report already undertaken by the municipality or the Audit Committee so as to assist Council to hold the executive and municipality entities to account. This would help to increase council and public awareness of the financial and performance issues of the municipality and its entities.

C. DISCUSSION

The Municipal Public Accounts Committee studied and analyzed the Annual Report in depth and directed the questions to the Municipal Manager in respect of many areas of concern, however, the explanations and information given in response to the questions, addressed some of the audit queries.

The Section 32 Committee was established as per Council Resolution CC 38/2017 dated 28 February 2017 and Councilor GA Mohoemang was elected as the Chairperson of the Section 32 Committee. The committee conducted investigations and fully complied with provisions of the MFMA.

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Cognizance must be taken that the Section 32 Committee held meetings and conducted inspection in loco on Municipal projects. The Auditor General advised that the Irregular Expenditure Register must first be investigated by the Municipal Manager and table same at Council, before the Section 32 Committee commences with the oversight process.

MPAC unfolded the following processes to obtain information required to finalize the Oversight Report:-

- Annual Report 2017/2018
- Briefing note on the Audit Outcome by the Auditor General
- Management Report dated 30 June 2019
- MPAC Interviews with Senior Managers (public hearing)
- ♣ In-loco Inspection conducted on Projects
- Comments from members of the public and Ward Councilors
- Public Participation meeting on the Annual Report 2017/2018
- Response from Directors and Portfolio of Evidence

The Municipal Public Accounts Committee has experienced support from the office of the Auditor General, co-operation from the Municipal Manager, Acting Chief Financial Officer, Directors, Deputy Directors, Assistant Directors and identified officials.

The office of the Speaker also played a leading role in mobilizing members of the public to attend the public participation meeting held on Wednesday, the 6th March 2019. The attendance was satisfactory however first part of the meeting was successful and later disrupted.

The following written submissions on the Annual Report 2017/2018 were received from members of the public, Ward Councilor's, Ward Committee members. Members of MPAC acknowledged the submissions with appreciation, however it is with great concern that Ward Councilors do not participate in the engagement with Ward Committees and public.

The following Ward Councilors submitted comments/inputs on the Annual Report 2017/2018

- Comments from Ward Councilor Semonyo (Ward 14)
- Comments from Ward Committee (Ward 16)
- Comments from Ward Councilor Postma (Ward 17)
- Comments from Ward Committee Member (Ward 24)
- Comments from Ward Councilor Wall horn (Ward 39)

Management were presented with these comments to respond, however some of the public members showed satisfaction while some concerns were not fully addressed.

It must be noted that MPAC will continue to engage with the public on written comments to fulfill MPACs obligation to ensure that the Municipality achieve a clean audit.

The office of the Speaker and MPAC Administration took upon initiative to visit Ward committee members to explain the contents of Annual Report and the importance of participating as per the MFMA requirement.

It was noted with concern that there was a need to conduct sessions with the Ward Councilors and community to analyze the contents of the Annual Report and the importance of participating.

Cognizance must be taken that when an Oversight Report is tabled, it should contain Council's comments on the Annual Report and must include, under section 129(1) MFMA, a statement as to whether the Council:

- (a) has approved the annual report with or without reservations;
- (b) has rejected the annual report; or
- (c) has referred the annual report back for revision of those components that can be revised.

D. RECOMMENDATION

- a) That Council approve the Annual Report 2017/2018.
- b) That Council adopt the Oversight Report on the Annual Report 2017/2018.

SUBMITTED FOR CONSIDERATION

PK\My Comp/DataD/2019/Oversight Report 2017-18/Report to Council.doc

FINDINGS AND RECOMMENDATIONS

OVERSIGHT REPORT 2017/2018 FINDINGS AND RECOMMENDATIONS

The Municipal Public Accounts Committee (MPAC) performed an analysis of the Annual Report specifically on the audit findings and management submitted information. Public hearings and in-loco inspections were conducted to obtain evidence that the municipality had complied with applicable legislations regarding financial matters, financial management and matters of concern. The Committee wishes to state that it concurs with all the Auditor General's findings as indicated in the Annual Report 2017/2018.

FINDING AS PER RESPECTIVE DEPARTMENTS

OFFICE OF THE MUNICIPAL MANAGER

1. <u>SECTION: OFFICE OF THE MUNICIPAL MANAGER</u>

FINDINGS:

- a) Consequence Management: No mechanism for reporting and recording of allegations, there is no Gift Register.
- b) The department has not established the existence of fraud hotline or tip-off line and complaints register.
- c) The Whistle-blowing policy has not been adopted and implemented as recommended in the 2016/2017 Oversight resolutions.

RECOMMENDATIONS:

- a) Management to ensure that a mechanism for reporting and recording of all allegations, as well as gifts to officials is implemented.
- b) That an anonymous fraud hotline or tip-off line, complaints register, as well as a gift register be implemented and made available for inspection by MPAC, Internal Audit and Risk Management.
- c) That an implementation plan of the whistle blowing policy be formulated.

2. SECTION: RISK MANAGEMENT

FINDINGS:

- a) The department did not send the comprehensive Risk Register to Council for cognizance and consideration.
- b) The department does not have a mechanism to carry out risk relating to auditing the tender processes within the municipality.
- c) There is no Risk Management Plan in place to ensure effective and efficient application of the various policies.

RECOMMENDATIONS:

a) That the department ensure that a comprehensive risk register is tabled at Council for consideration and deliberation.

- b) That the department formulate the Risk Management for Supply Chain Management (SCM) processes.
- c) That the department ensure that the Risk Management Implementation Plan tabled at Council.

3. SECTION: INTERNAL AUDIT

FINDINGS:

- a) No external quality assurance review/assessment is conducted.
- b) There is inadequate staff in the department/vision to carry out the auditing of SCM processes.

RECOMMENDATIONS:

- a) That management ensure that there is an adequately resourced and functioning internal audit unit that identifies internal control deficiencies and recommends corrective action effectively.
- b) That external Quality assurance reviews/assessments should be conducted on an internal audit function by a qualified, independent reviewer or review team from outside the organisation every five years as per the IIA standard 1312.
- c) That Internal Audit division be capacitated to ensure that auditing of SCM processes is performed.

DIRECTORATE: CORPORATE SUPPORT

1. SECTION: HUMAN RESOURCES MANAGEMENT

FINDINGS:

- a) The municipality is remunerating two employees for one position while the employee appointed in the opposition is reporting for duty.
- b) Employees skills and competencies are not evaluated in order to establish whether they are still relevant and adequate to carry out the entity's objectives (Evaluation only conducted for senior management)
- c) Employees' performance is not regularly monitored and evaluated based on predetermined criteria and signed performance agreements in order to identify areas of improvement and areas where employees are performing well. (Evaluation only conducted for senior management)
- d) Management makes use of the Service Level agreement with outsourced service providers to monitor the performance of outsourced service providers and to ensure that skills are transferred to the municipality's employees in the division where outsourced services are utilised. However, the implementation and monitoring of this control could not be confirmed and management confirmed that the Municipality was still struggling with the transfer of skills

RECOMMENDATIONS:

a) That the disciplinary matter of Mr M Seero be finalised.

- b) That the investigation of fruitless and wasteful expenditure on (a) above be instituted and reported to Council.
- c) That the department formulate an action plan on the implementation and monitoring of skills transfer.
- d) That the department ensure transfer of skills is encapsulated in Service Level Agreements.
- e) That the department develop an assessment tool to ensure that any skills gap identified during the transfer of skills is addressed.
- f) That the department develop employee skill and competency evaluation tools to establish whether they are still relevant and adequate to carry out the entity's objectives.
- g) That the department speed up the finalisation of reviewing the organogram.
- h) That the developed an assessment tool to ensure that performance is monitored.
- i) That the performance appraisal tool be linked to the scoring system.
- j) That the department review and align job descriptions as soon as Council has adopted the reviewed finalized organogram.
- k) That the department submit the report on the cost of each Learnership which was conducted.
- That the department develop a tracking system for external Learnership graduates for future employment and development purpose.
- m) That the department develop a tool to address the issue of demographics when recruiting Learnerships.

2. SECTION: LABOUR RELATIONS

FINDINGS:

- a) Inconsistency in instituting disciplinary measures on all employees affected/cited in the Open Waters Report.
- b) All employees cited in the Open Waters report were charged but not all of them were removed from their positions as a matter of caution on the part of the municipality though their positions are also compromising the operations of their respective departments.
- c) No department or office within Council could claim responsibility of the Open Waters report that served before Council.
- d) There is no proper monitoring of Municipal Shopstewards when they perform their union duties.

- a) That Council disregards the report on Open Waters until a comprehensive report is submitted by the MEC: DPLG&HS to the Speaker of Council.
- b) That a lifestyle audit be conducted to curb financial misconduct and corruption in the financial services department.
- c) That the Labour Relations speed up the conclusion on all pending disciplinary cases.
- d) That the department/division ensure that monthly reports are prepared on the activities of elected Shopstewards in line with applicable act to ensure service delivery is not compromised.
- e) That the department evaluate the validity and merits of the case before the case is pursued with the court.

3. SECTION: OFFICE OF THE SPEAKER

FINDINGS:

a) That the Community does not know about the importance of applying for the indigent subsidies.

RECOMMENDATION:

a) That the office of the Speaker assists Ward Councillors to disseminate information relating to Indigent Subsidies and report regularly to the Speaker.

4. SECTION: OFFICE OF THE EXECUTIVE MAYOR

FINDINGS:

- a) Member of the Mayoral committee do not take adequate responsibility in the implementation of Council Resolution.
- b) In accordance with Chapter 5 (5.11) of the Annual Report, Council does not have Public Private Partnerships. This is in stark contrast with the response of the Office of the Executive Mayor with regards to the question on the existence of PPPs, whereby the Executive Mayor's response was to indicate partnership programs between council and Anglo Gold Ashanti, Harmony and DET.

RECOMMENDATIONS:

- a) That the office of the Executive Mayor ensures that all Members of the Mayoral Committee (MMCs) take responsibility of implementing all Municipal Public Accounts Committee (MPAC) Resolutions as adopted by Council.
- b) That the Executive mayor must monitor management action to address all prior year audit findings regarding financial and performance reporting.
- c) That the Executive Mayor correct the information provided on the Annual Report Chapter 5 (5.11), on the existence of Public Private Partnerships that the City of Matlosana entered into.

DIRECTORATE: PLANNING AND HUMAN SETTLEMENT

1. SECTION: HUMAN SETTLEMENT

FINDINGS:

- a) There is inadequate mechanism put in place to deal with the challenges of allocation of stands.
- b) There is slow progress regarding the information forwarded by Councillors in relation to identifying potential beneficiaries of RDP houses.
- c) The Municipality is currently not accredited to perform integrated housing functions including the delivery of housing.

d) The legal matter on the illegal occupation of RDP houses in Kanana Ext 14 has reached a stall.

RECOMMENDATIONS:

- a) That the people with original site permits be considered first when allocating RDP houses.
- b) That before the RDP houses can be built, legitimate beneficiaries with site permits be identified.
- c) That the identified beneficiaries mentioned on b) above fill in necessary documents and allocated houses as a matter urgency to avoid vandalism.
- d) That the Director; Planning and Human Settlements should ensure the speedy resolution on the matter of accreditation to perform integrated housing functions including the delivery of housing.
- e) That the MMC: Human Settlements, Land Affairs and Rural Development develop a meeting plan to determine Housing challenges per ward, illegal sales of erfs and illegal land use in contravention of the Klerksdorp Land Use Management Scheme and the SPLUMA.
- f) That the Director: Planning and Human Settlements must prepare a comprehensive report on the matter of illegal occupation of RDP houses in Kanana Ext 14 within 60 days for the MMC, and submit such to MPAC.

2. SECTION: TOWN PLANNING AND BUILDING SURVEY

FINDINGS:

- a) The kilometres provided to Building Inspectors are not sufficient for them to perform their duties effective and efficiently.
- b) There is not proper control in conducting an audit of illegal structures erected.
- c) There is no report on site conversion to different rezoning.
- d) There is a decline in the approval of building plans.
- e) There is a decline in building plans revenue.

- a) That the travelling allowance of Building Inspectors be calculated reasonably to allow them to do their work effectively and efficiently.
- b) That the report on (a) be sent to Council for consideration and approval.
- c) That all illegal structures be demolished and the department follow proper legislation applicable.
- d) That the department/division ensure that they populate all rezoning for all site converted to various zonings and proper channels be followed.
- e) That the department come up with a plan to encourage members of the public to adhere to building regulations by submitting plans for approval.

3. SECTION: LAND AFFAIRS

FINDINGS:

- a) There is not land audit report.
- b) There is no segregation of duties in the department/division.
- c) There is no work review within the department.
- d) There is no land register.
- e) There is not register of all alienated land.
- f) There is no monitoring of all selling and leasing of municipal land.
- g) There is no mechanism/procedures put in place to administer repossession of land.
- h) There is not register of vacant residential land.

RECOMMENDATIONS:

- a) That the department conduct a Land Audit as speedily as possible.
- b) That the department develop a process manual to ensure that there is segregation of duties.
- c) That the department develop a tool to review and oversee work within the department.
- d) That the department/division develop a Land Register and Lease Register.
- e) That the registers mentioned on d) above be made available for inspection by MPAC, Internal Audit and Risk Management.
- f) That the department/division ensure that there is a register of all alienated land.
- g) That the department/division develop a plan to monitor the transaction selling or leasing municipal land.
- h) That the department/division ensure that g) above is implemented as a matter of urgency to promote transparency and authenticity of transactions.
- i) That department/division develop internal controls in administering repossession of land and ensure that proper record is kept.
- j) That the department develop a register of vacant residential land to make it convenient for members of the public to apply for stands.
- k) That the information populated above be sent council for consideration.

DIRECTORATE: TECHNICAL AND INFRASTRUCTURE

1. SECTION: WATER SECTION

FINDINGS:

- a) Environmental risk management Water provision
- b) There is not proper system to monitor water usage by contractor and private developers.
- c) There is no adequate maintenance to curb water losses.
- d) There is no adequate monitoring of metered water meters to establish where water losses occur.

RECOMMENDATIONS:

a) That the department develop a system/action plan on how to monitor the water usage by Contractors and Private Developers.

- b) That water losses to be curbed by installing bulk water meters at strategic areas.
- c) That management ensure that all residential properties, businesses, municipal buildings, landfill site, cemeteries, are metered and read regularly to establish water losses.
- d) That contingency plans for regular maintenance be put in place to curb water losses and repair infrastructure.

2. SECTION: SEWER SECTION

FINDINGS:

- a) Environmental risk management Waste water management
- b) Environmental risk management: Solid waste management

RECOMMENDATIONS:

- Management to develop and implement controls to ensure compliance to legislation with regard to waste water treatment as well as protection of the environment against contamination.
- b) Management to develop and implement controls to address non-compliance of solid waste management legislation such as fencing to prevent wind-blown contamination, burning of waste, no diversion or management of storm water, no sanitation facilities, entrance gates not locked after hours, no traffic control, no waste conformation checks, waste not compacted and covered daily, no control of vectors, no movable fences for wind or dust control, no recordkeeping of waste reclamation, community of scavengers living and working on the site, significant illegal dumping up to the entrance of the site.

3. <u>SECTION: PROJECT MANAGEMENT UNIT(PMU)</u>

FINDINGS:

- 1.1. The PMU Technician/Manager has no regular time table to visit all current projects, to have a visual inspection of sites and to ensure that projects are within the agreed terms and conditions as per related SLAs and other related legislative requirements.
- 1.2. There are no set regular intervals for the reporting of technical work on projects by professional consultants, as such, substandard work is discovered late.
- 1.3. The substandard work on the Central Activity Spine (Tender CE11/2/2016) project was as a result of a period of a lull between a lapse in contract of the previous professional consultants and the appointment of new professional consultants, as such work on the project was not adequately monitored.
- 1.4. The PMU has not been able to appoint a suitable Health and Safety Representative on major projects who represent the Municipality, but has relied on the Occupational Health and Safety Representative employed by the contractor.
- 1.5. There are no ordinary, clear and unambiguous Service Level Agreements between the CoM and professional consultants appointed on the panel. The Bid Document compiled by the CoM and completed by professional consultants appointed therefore serve as a Legal Agreement. The MPAC find this practice undesirable and not in the best interests of the municipality. (Ref: Appointment of Moedi Consulting Engineers)
- 1.6. The PMU is urged to pursue the provisions of Section 23.3 of the General Conditions of Contract in respect of King and Associates with regards to the two projects namely:

- 1.6.1. Upgrading of Water Reticulation Network in the KOSH Area
- 1.6.2. The Jouberton Sports Complex
- 1.7. The Vukuphile Learner Contractors programme is identified as a recurring impediment in the enduring ability of appointed contractors to commence and maintain work within the prescribed time schedules, resulting in project delays.
- 1.8. Other community driven delays such as political unrests are identified as recurring factors that relate to the late commencement or stopping of a project, and are often driven by disputes over the appointment of staff for current or planned projects.
- 1.9. Most projects commence without a duly elected/appointed Project Steering Committee (PSC) and a Labour Desk Officer.
- 1.10. The project: Central Activity Spine (CE11/02/2016) experienced the following challenges:
 - 1.10.1. The practical completion date had been extended from May 2018 to June 2018 taking into account inclement weather
 - 1.10.2. The committee discovered that by 19 February 2019 the project had not reached practical completion, and as such was out of contractual period, while the contractor, KIRMA MASHEGO JV, argued on 06 February 2019 that they had reached practical completion by December 2018
 - 1.10.3. The professional consultants, Aganang Consulting Engineers had vacated site as from 01 January 2019 due non-payment by the CoM, leaving the project without professional supervision.
- 1.11. The MPAC finds that the Project: Jouberton Sports Complex (SAC2/2/2013) has stalled and that there is continuing vandalism of the infrastructure, and that such sustained vandalism will make it impossible to continue the project, and as such the assessment of the value of outstanding work to complete the project may have changed significantly from the last assessment date of 21 August 2018. (Assessment Report: MDCC)
- 1.12. MPAC further finds that the amount already spent for the professional consultants, King and Associates as well as for works done by the contractor for the project mentioned in 1.11 be classified as Fruitless and Wasteful Expenditure, and such expenditure be duly recorded in the UIF&W register of the CoM, and treated in accordance with Sec 32 of the MFMA.
- 1.13. The project, Upgrading of Water Networks in KOSH area still remains incomplete.
- 1.14. The Committee established that the legal matter between City of Matlosana and is still ongoing.

- a) That the PMU Technician/Manager MUST keep a regular schedule for visiting projects sites and consulting with professional consultants, and give regular briefing on such to the Director: Technical and Infrastructure who MUST brief the MMC responsible on the status of all active projects within the Municipality.
- b) That OHS Representatives MUST be appointed for all active projects that are labour intensive.

- c) That an assessment of the project: Central Activity Spine (CE11/02/2016) MUST be carried out to determine if the contractor has delivered according to specifications and that the quality of work is in terms of agreeable engineering standards.
- d) That the Accounting Officer MUST investigate and determine if KIRMA MASHEGO has contravened any of the contractual obligations as determined in the SLA between the said contractor and the CoM. Such a determination must include actions to be taken.
- e) That due to the fact that the contractor, KIRMA MASHEGO JV, did not have qualified and experienced personnel on site at the project mentioned in c) above, to deal with the type of project, the MPAC recommends that the said contractor be barred from future projects of a similar nature until such time that the contractor proves otherwise.
- f) That the Project Manager and consulting engineer should always develop and implement action plans to fast track completion of projects should there be any indication that the planned completion of the project could in any way be compromised.
- g) That the MMC: Infrastructure, give monthly reports on the status of all active projects to Council, as well as costs adjustments thereto if any.
- h) That the Accounting Officer should request a restriction penalty on King and Associates with regards to their professional conduct on the tender: Jouberton Sports Complex and the project: Upgrading of Water Networks in the KOSH area.
- i) The PMU, in consultation with the Ward Councillor(s) in whose wards the project takes place should ensure that they facilitate the establishment of the Project Steering Committee:
 - 1. The PSC should develop conducive conditions to allow for FAIR employment opportunities on the project, which is free from political interference and nepotism.
 - 2. The Labour Desk Officer (LDO) should keep a clear record of all employed persons on the project and ensure that such persons are accounted for and covered in terms of labour related rights, including the negotiation of special provisions.
 - 3. The CLO's reports be published monthly, joint to the PMU's monthly report and forming part of the Director: Technical and Infrastructure's brief to the MMC.
- j) That MPAC investigates irregular expenditure incurred on the project, Upgrading of water networks in the KOSH and identify the person responsible
- k) That the Accounting Officer provide regular update on the status of the court case between City of Matlosana and King and Associates.
- That Council resolves that no further business transactions will be entered into with Consulting Engineers, King and Associates by 30 June 2017. (As cited in the 2015/2016 Oversight Report)
- m) That council recovers extra costs incurred outside or as a result of irregular changes to the original scope of works on the project: Upgrading of Water Network in the KOSH Area. (As cited in the 2015/2016 Oversight Report)

4. <u>SECTION: ELECTRICAL AND MECHANICAL ENGINEERING</u>

FINDINGS:

- a) There are inadequate measures put in place to address the issue of aging infrastructure.
- b) There have not been sufficient engagements in relation with the 70/30 electricity purchase.
- c) There is inadequacy in the reading of electricity meters.

- d) There are no adequate measures put in place to determine the actual number of tempered electricity meters.
- e) There was no provision made for people with disabilities in the Auditorium as well as maintenance of installed lift at the entrance of Civic Centre.

RECOMMENDATIONS:

- a) That the department ensure that there is an Electricity Master Plan to address the issue of aging infrastructure.
- b) That the MMC: Electrical initiate more engagements on the issue of 70/30 electricity purchase and area payments by the residents of Jouberton/Klerksdorp.
- c) That the department/division ensure that the readings are accurate.
- d) That the department/division develop an effective and measurable monitoring tool to curb the increase in electricity meter tempering.
- e) That the department/division development an effective monitoring tool to curb the continuation of illegal electricity connections.
- f) That the Administration Unit ensure that accessible facilities for people with disabilities are maintained and budgeted for in the next financial year.

DIRECTORATE: PUBLIC SAFETY

1. SECTION: PUBLIC SAFETY

FINDINGS:

- a) There is no street parking management system in the Municipality.
- b) There is a shortage of Traffic Wardens to enforce parking violations.
- c) The contract for the Traffic system (back office) has lapsed.
- d) The traffic speed cameras are all dysfunctional.

RECOMMENDATIONS:

- a) That the department development a plan to ensure that parking meters are functional and collecting money.
- b) That the department formulate a proposal to appoint the service provider to operate the Traffic System back office and the report be tabled at Council for consideration.
- c) That the department install speed cameras at strategic roads/streets to enforce traffic laws and collect speed fines.
- d) That the department ensure that the matter of inadequate Traffic Warden is addressed when reviewing of the organogram.

2. SECTION: LICENSING

FINDINGS:

- There is a need for the department to develop a strategy to address revenue enhancement.
- b) The department did not establish additional pay point at the Treasury Department.

- c) There is inadequate technical support at the Licensing department.
- d) The department did not budget for critical posts to ensure sufficient operation.
- e) The department does not have a plan to encourage members of the public to utilise Council services for new leaners and driver licenses applications.

RECOMMENDATIONS:

- a) That a turnaround strategy be developed to address the matter of revenue enhancement.
- b) That the department speed up the establishment of additional pay point at the Treasury Department.
- c) That the department/division ensure that problems related to technical maintenance of the system (both software and hardware) is addressed as speedily as a matter of priority.
- d) That the department ensure that all critical posts are budgeted for and filled as matter of urgency as part of the revenue enhancement plan.

3. SECTION: TRAFFIC SECURITY

FINDING:

a) There is no proper human resource planning within the department.

RECOMMENDATIONS:

a) That the department ensure that there is proper human resource planning in case of resignations, deaths, retirement and medical boarding of employees.

DIRECTORATE: COMMUNITY SERVICES

1. SECTION: COMMUNITY SERVICES

FINDINGS:

- a) Ex 108 Comm 18 Asset count discrepancies.
- b) Ex 87 Comm 16 Incorrect movement for wild life assets.

- a) That management ensure that all of Council's assets are reflected in the FAR by doing proper asset counts.
- b) That Management ensure that proper reconciliations are done on all movements of vote numbers to ensure the movements of wild life stock are accurate.

2. SECTION: COMMUNITY SERVICES (WASTE MANAGEMENT)

FINDINGS:

a) Ex 32 Comm 13 - Environmental risk management - Overall environmental management (Management letter 2016/2017)

RECOMMENDATIONS:

- a) That the Integrated Waste Management Plan be reviewed and updated to ensure that all emerging risks are identified and attended to. It should also include waste water management.
- b) That the Waste Management By-Law be enforced.

3. <u>SECTION: SPORT, ART AND CULTURE</u>

FINDINGS:

- a) There is a lack of Security in the Sports and Recreation facilities that resulted in high vandalism.
- b) Page 102 Annual Report: Sport event Free Stars that resulted in Wasteful Expenditure of R3 613 987 without Council Resolution.
- c) The lease/rental agreements of sport facilities were not signed on time.
- d) There are no adequate measures in place to monitor the activities conducted at the sporting facilities.
- e) There are no programmes to include people with disabilities.
- f) There are no programmes to address issues of youth in trouble with the law.
- g) The existing facilities are not user friendly to people living with disabilities.
- h) There is no proper reporting and supervision at the swimming pools in relationship to the money collected.
- i) There are a lot of discrepancies on the recorded money collected and deposited.

- a) That municipality prioritise the issue of posting Security Guards in sporting facilities within the KOSH area. The allocation be made in accordance with the level of vandalism per respective facility.
- b) That the department come up with a strategy on how to deal with the commitment made by the Administrator and Free Stars clubs to resolve the issue of Wasteful Expenditure, and an item be prepared to Council for consideration.
- c) That the Municipal Public Accounts Committee (MPAC) investigate and determine measures to recover the Wasteful Expenditure amount of R3 613 987 incurred as a result of the agreement with Free State Stars.
- d) That the department ensure that no team/sporting club utilizes municipal facilities without a signed Service Level Agreement (SLA)
- e) That the department encourage sport clubs who utilise sport facilities to pay their rental on time.
- f) That the department ensure that the programmes embarked on includes people with disabilities.
- g) That the department initiate programmes that aims at including youth in trouble with law.

- h) That the department conduct and audit of facilities to determine how they may be upgraded to accommodate people living with disabilities.
- i) That the report on h) above be sent to Council for consideration.
- j) That the department develop a proper tool to monitor money collected at the swimming pools and supervision be performed effectively and efficiently.

DIRECTORATE: FINANCIAL SERVICES

1. SECTION: FINANCIAL MANAGEMENT

FINDINGS:

- a) No policy/strategy is in place that defines the main purposes and objective for appointing Consultants which includes measures to address over reliance.
- b) The department has not developed a plan to reduce the over reliance on Consultants.
- c) Management has not prepared an analysis which indicates the extent of the use of Consultants.
- d) There is a high contingent of employees that do not possess finance related educational background in the Financial Services Department.
- e) Termination of Councillors was not effected on time.
- f) There is no monitoring of users on both the PayDay and FreshMark Systems.
- g) There is no IT audit in the municipality.
- h) There is no policy on UIF & W Expenditure in the Municipality.
- i) There was an overstatement on the Unauthorised Expenditure.
- j) The appointment of Consultant does not stipulate the City of Matlosasa expectation regarding transfer of skills.
- k) The information provided on the condition of asset was inaccurate.
- The departments/divisions operate in silos and compromise the operations of the Municipality.
- m) The Municipal website is not continuously updated to ensure accurate information is shared with members of the public.
- n) There was no adequate security at the IT Section.
- o) The Revenue Strategy formulated was not implemented.
- p) There were no proper measures in place to ensure that there is accurate Midvaal meter reading.
- q) The Budget office has allowed a budget for a loss more than 5% of the Annual Income (MFMA 138)
- r) There were lot of errors on the figures mentioned in the Annual Financial Statements.
- s) There is a decline in water and electricity purchase.

- a) That organised labour be engaged with regards to skills transfer when the process start.
- b) That the department come up with a turnaround strategy on how they were going to place employees in the right positions.
- c) That the department come up with a turnaround strategy to address under collection.
- d) That the department apply for license with Eskom to service 3 KOSH townships (Tigane, Kanana and Khuma).
- e) That the Ward Councillors be requested to engage with communities and encourage them to pay services.

- f) That Housing/Human Settlement speed up the allocation of houses in Alabama Ext 3 to the rightful owners. 90% of occupants are not owners and Municipality was losing on water and electricity.
- g) That Ward Councillors be urged to sign indigent application forms to speed up the application for updating of the Indigent Register.
- h) That water be restricted in the residential areas were communities can afford to pay for services and show reluctance.
- i) That lifestyle audit be conducted at the Department: Financial Services to curb financial misconduct and corruption.
- j) That management ensure that internal controls are in place to address compliance in areas relating to the use of Consultants i.e. employees be trained, skills be transferred and monitoring and evaluation arrangements be done.
- k) That qualified officials with financial background be placed in positions of responsibility.
- I) That money paid towards Councillors terminated contracts be recouped.
- m) That the department ensure that proper monitoring of users on both PayDay and FreshMark Systems is done.
- n) That position of IT Auditor be created and filled subsequent to the conclusion of the Strategic Planning Session.
- o) That the department/division develop a draft UIF & W Expenditure policy.
- p) That the department report accurate information on the incurred Unauthorised expenditure.
- q) That the department/division develop strategy and implementation plan to reduce the reliance of the department on Consultants.
- r) That the department/division ensure that transfer of skill is a prerequisite in the SLA.
- s) That the Accounting Office ensure that departments work together to curb the functions performed in silos.
- t) That the department ensure that the website is updated timeously and encourage other department to update their information on the website.
- u) That the department ensure that there is adequate security at the IT Section to curb ongoing replacing of stolen items and laptops.
- v) That the department/division ensure that the Revenue Strategy is implemented as matter of urgency.
- w) That the department/division ensure there is proper measures put in place to ensure accurate reading of Midvaal meter.
- x) That the department ensure that it does not exceed the 5% quota on the income spent of the Annual Income. (MFMA 138)
- y) That the department/division ensure that the figure mentioned in the Annual Financial Statements are accurate and correct.
- z) That the department/division ensure proper measures are put in place to detect the decline in water and electricity timeously.

2. SECTION: SUPPLY CHAIN MANAGEMENT (SCM)

FINDINGS:

- a) SCM Unit was not yet satisfactorily centralised as per 2016/17 Oversight Report Recommendation adopted by Council.
- b) The staff had not been adequately capacitated, and the impact of training workshops was not measurable or assessed.

- c) The Accounting Officer had not done enough to address the lack of commitment by the SCM staff and members of SCM committees. MPAC further found that non-attendance of meetings by members of the Bid Committees caused delays as a tenders were re-advertisement and resulted in **Fruitless and Wasteful** expenditure.
- d) The record keeping facilities at SCM offices in Stilfontein are not in an organised state, which may result in information loss through negligence or pest infestation. There is also no fire extinguisher in sight to fight any possible fire due to a high concentration of combustible materials.
- e) There were no adequate safety measures to protect both the staff and information at SCM offices in Stilfontein. Access control is very poor and persons entering the building are not searched to determine risk.
- f) There were still no adequate measures to curb the abuse of processes for orders under R200 000.
- g) There were still no adequate measures to curb order splitting.
- h) There was no usable tool to determine conflict of interest in so far as the relationship between staff of the Municipality and bidders is concerned and whether bidders or their relatives are in service of the state.
- i) The SCM Unit overlooks the submission of a tax certificate as part of the supporting documents for every tender bid, but assumes the responsibility of checking on behalf of bidders for tax compliance.

RECOMMENDATIONS:

- a) That the Chief Financial Officer *MUST* develop a system to measure and assess the impact of training workshops for the staff at SCM.
- b) That the Accounting Officer MUST determine the cost of the Fruitless and Wasteful expenditure incurred as a result of lack of commitment by Bid Committees, resulting in re-advertisements of tenders.
- c) That all instances of Fraud and Corruption must be promptly investigated in terms of Section 5.1 of the Fraud and Corruption Policy of the CoM, and a report issued within 60 days of the initial allegation. Where necessary such must be reported to law enforcement authorities in terms of the PRECCA act.
- d) That safety measures must be improved at the SCM offices in Stilfontein.
- e) That Bid opening activity should be done in a public space, with attendants going through a controlled security area to minimise risk.
- f) That a serviced fire extinguisher must be installed near the entrance to the store/ filing room at the SCM offices.
- g) That Job descriptions be developed in line with every position at the SCM unit.
- h) That Lifestyle Audit be conducted for staff at SCM to curb possible financial misconduct.
- That an internal security vetting system for staff at SCM must be conducted as a prelifestyle audit exercise.
- j) That council expedite the process of establishment of the Municipal Disciplinary Board on Financial Misconduct.
- k) That the Accounting Officer facilitate the development of a policy on Unauthorised, Irregular, Fruitless and Wasteful expenditure.
- I) That MPAC conduct regular oversight on the activities of the SCM at any other time to develop proactive strategies to prevent UIF&W expenditure. This will be done with due consideration for Section 118(a) and (b) of the MFMA.
- m) That the SCM policy of the municipality should be amended to include participation by disabled persons in clear and unambiguous terms.

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n) That the SCM unit desist from accepting bids that do not have attached Tax Certificate as part of the required document. The CSD check should only serve as a verification measure NOT a substitute for a non-submitted document.

3. SECTION: INFORMATION AND COMMUNICATION TECHNOLOGY

FINDINGS:

- a) *IT governance framework:* An information technology (IT) governance framework that gives due consideration to the risks, processes and controls required to ensure IT value and improved service delivery, had not been developed and implemented.
- b) *IT strategic plan:* The organisation did not have an approved IT strategic plan to ensure that its IT operations would be aligned to its business and operational objectives.
- c) IT Disaster Recovery plan: An IT continuity plan designed to reduce the impact of a major disruption on key business functions and processes and a disaster recovery plan (DRP) for recovering and resuming services had not been developed and approved.
- d) *IT committees:* ICT Committees had not been established to accept the responsibility for oversight over policies and procedures governing the IT environment.
- e) There is inadequate security management.
- f) There is a lack of program change management policy

- a) IT Governance & Strategic Plan: That an appropriately skilled/competent staff member should be identified/appointed and assigned the task of ensuring that an IT governance framework is implemented and that an IT strategic plan is developed and approved. IT governance is the responsibility of management and includes the leadership, organisational structures and processes that ensure that the organisation's IT department sustains and extends the organisation's strategies and objectives.
- b) IT Disaster Recovery Plan: That an assessment should be made of the time required to replace hardware, software and all critical systems in order to resume normal processing after a disaster. The IT continuity plan and a DRP should be compiled with all the minimum required information and be formally approved.
- c) *IT Committees:* That management establish IT committees to oversee policies and procedures governing IT. Furthermore, approved terms of reference should exist for the different committees to define the roles and responsibilities of the IT committee.
- d) That the management prepare an audit plan to resolve findings reported.
- e) That the management assess the feasibility of procuring and implementing a patch management software solution to ensure that all servers, workstation, solutions, etc. are adequately updated in a timeous manner.
- f) That the responsibility for the patch management process be delegated to a specific individual to ensure that the organisation's network and systems are protected by the required patches/updates.
- g) That the application change control standards and procedures be developed and should include key elements such as ensuring that updates are approved and tested prior to implementation.
- h) That management approve the change control standards and procedures document and compliance with the procedures and standards be monitored regularly especially when vendors have access to the organisation's systems and data.

DIRECTORATE: MACRO CITY PLANNING AND DEVELOPMENT

1. OFFICE OF THE DIRECTOR:

2. SECTION: FRESH PRODUCE MARKET

FINDING:

a) The financial information provided in the Annual Report was inaccurate and incorrect.

RECOMMENDATIONS:

- a) That the department ensure that accurate and verified financial information is submitted during the compilation of the Annual Report.
- b) That the department recalculate employees' annual salaries and re-submit to MPAC for verification and correction.

3. SECTION: COMMUNICATIONS

FINDINGS:

- a) There was inadequate control of the transactions relating to payments of Communications and Marketing related services.
- b) There was no adequate reporting format for all deposits and reconciliations within the department.
- c) There was no adequate tool to monitor the work provided by the service provider against the actual status on the ground.
- d) There were no mechanisms put in place to verify the information provided by the appointed service providers.

RECOMMENDATIONS:

- a) That the department ensure that the transactions on the communications and marketing account are reported on a monthly basis on the departmental service delivery report.
- b) That the department develop a reporting format to capture and reconcile all deposits made to the communications and marketing account to ensure that there are proper control measures on the monies received by the departments.
- c) That the department develop a tool to verify and monitor work done by service provider.
- d) That the department conduct in-loco inspections of all billboards and advertisements around KOSH are to ensure accuracy of the work done by the service provider.

4. SECTION: LOCAL ECONOMIC DEVELOPMENT

FINDINGS:

- a) There was not continuous reporting on the donations made by the municipality to various beneficiaries through the department/division.
- b) There were no guidelines on the appointment of CLOs and Project Committees.

- c) There was no departmental risk assessment of projects and identification of possible irregular expenditure that might have been incurred.
- d) The Committee could not obtain adequate information to determine that the KABI Solar project conforms to the NERSA Regulations.

RECOMMENDATIONS:

- a) That the department compile quarterly reports on the jobs created and donations made to various beneficiaries and the report be supported by transfers made by the financial services.
- b) That the department develop a policy/guidelines on the appointment of CLOs and project committees.
- c) That the department conduct a risk assessment for forthcoming projects to avoid possible irregular expenditures.
- d) That the Committee determine further engagement in a joint effort with the Electrical Department to ensure that KABI Solar project meets legislative requirements.
- e) That the Department/division together with the Department: Electrical and Mechanical Engineering meet with the Committee in the next briefing meeting of the KABI Solar project.

MPAC GENERAL RECOMMENDATIONS:

- a) That cognizance be taken of the tabling of the Oversight Report for the Financial Year 2017/18, with findings and recommendations.
- b) That Section 129 of the MFMA (Act 56 of 2003) state that the Council of the municipality must consider the Annual report of the municipality and by no later than two months from the date on which the Annual report was tabled in Council, adopt an Oversight Report containing the Council comments on the annual report, which must include a statement whether the Council has:
 - Approved the Annual Report with or without reservations;
 - > Rejected the Annual Report; or
 - Has referred the Annual report back for revision of those components that can be resolved.
- c) That the issues of Irregular, Fruitless, Unauthorised and Wasteful be dealt with in accordance with Section 32 of the MFMA and advice Council whether the money is recoverable or irrecoverable. However, in extreme cases, the matter must be dealt with in accordance to section 32(6 and 7) of the MFMA 56 of 2003. Preliminary report should be done on a quarterly basis to Council by the Accounting Officer and MPAC
- d) That Council take cognizance of the insufficient cooperation from certain Departments and as such, the Municipal Public Account Committee (MPAC) viewed that as a serious misbehavior.

- e) That in view of (d) above, the Municipal Public Account Committee (MPAC), as the Committee of Council, recommend that relevant charges be instituted against the perpetrators.
- f) That the office of the Executive Mayor ensures that all Members of the Mayoral Committee(MMCs) take responsibility of implementing all Municipal Public Accounts Committee (MPAC) Resolutions as adopted by Council.
- g) That 2016/2017 MPAC Previous Outstanding Recommendations as adopted by Council CC 20 in 27 March 2018, 2017/2018 MPAC Recommendations adopted by Council on 27 March 2019 and the Auditor General's Management Letter ending 30th June 2018 be implemented within 60 days subsequent to approval by Council.
- h) That management develop, implement and continuously evaluate the remedial plans that addresses the audit findings

27/3/2019

i) That Council adopt the Oversight Report on the Annual Report 2017/18.

4 LEGISLATIVE MANDATE

1. LEGISLATIVE MANDATE FOR OVERSIGHT REPORT

Section 129 of the MFMA (Act 56 of 2003) states that "the Council of the Municipality must consider the Annual Report of the Municipality and by no later than two months from the date on which the Annual Report was tabled in Council, adopt an Oversight Report containing the Council comments on the Annual Report, which must include a statement whether the council has:

- Approved the Annual Report with or without reservations;
- Rejected the Annual Report; or
- Has referred the Annual Report back for revision of those components that can be resolved.

Other relevant pieces of legislation that the committee considered included the following:

- Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) Chapter
 6, as read with the Local Government: Municipal Systems Amendment
 Act, 2003 (Act 44 of 2003)
- Local Government: Municipal Structures Act, 1998 (Act 117 of 1998)
- Circular 32 (The Oversight Report, MFMA National Treasury)
- Circular 68 (Guidelines on Irregular, Unauthorised ,Fruitless and Wasteful Expenditure, MFMA National Treasury)
- Circular 76 (Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings)

OVERSIGHT REPORT ACTIVITY PLAN

CC 14/2019 PROGRAM OF ACTION: MPAC ACTIVITIES ON THE OVERSIGHT

REPORT: 2017/2018

(ITEM 3.5 PP 97-101 - SPCC 30/01/2019)

RESOLVED

- a) That Council take cognizance of the MPAC schedule of meetings when interrogating the Annual Report 2017/2018 from 1 February to 27 March 2019.
- b) That the MPAC Administrator submit Council Resolution to the NW Legislature (PPAC), Auditor General, Department of Local Government & Human Settlement and Provincial Treasury for information as requested.
- c) That Council adopt the program of Action attached as Annexure "A" to the report.

CITY OF MATLOSANA

PROGRAM OF ACTION ON THE TABLING OF THE OVERSIGHT REPORT 2017/2018 4 FEBRUARY - 27 MARCH 2019

DATE	ROLE PLAYERS	ACTIVITY /LIST OF ITEMS	TIME & VENUE
1.2 2019	MPAC, MM, CFO & AG	Briefing on the Audit Outcome	09:00 Committee Room
4.2.2019	MPAC Meeting with the Auditor-General, EM, Spk Council Whip, MM, CFO, Directors, Risk, Internal Audit and Media	Comments by the Auditor General on the Audit Outcome	09:30 Committee Room
6.2.2019	Chairperson: MPAC & Co-ordinator, Manager Communications	 Slot with Star FM - Awareness on the Tabling of the Annual Report 2017/2018 Invitation of local community to MPAC meetings and public participation Public Education on the Annual Report 	18:00
8.2.2019	Managers: office of the EM, Spk, Whip, MM, Corporate Services, SCM, Budget, Communications, MPAC Administration	Preparation for Public Participation (1) Logistics	14:00 Speaker Boardroom
8.2.2019	MPAC Meeting (Public invited)	Discussion based on the comments by the Auditor General: [Qualified Opinion] Lack Quality of submitted financial statements Quality of submitted Performance Reports Supply Chain Management & Other non-compliance Human Resource Management Financial Health	09:30 Council Chamber

11.2.2019	MPAC Meeting (Public invited)	Discussion based on the comments by the Auditor General: [Qualified Opinion] Quality of submitted financial statements	09:30 Council Chamber
		□ Quality of submitted Performance Reports □ Supply Chain Management & Other non-compliance □ Human Resource Management □ Financial Health	
13.2.2019	Annual Report Checklist by Management	Deadline for submission of completed Checklist on the Annual Report. Attention: Chairperson: MPAC (Room 215, 2 nd Floor)	16:00
15.2.2019	Deadline: Comments on the Annual Report 2017/2018	Submission of comments by Councillors, Management, Stakeholders & Members of Public & Media for the attention of Chairperson: MPAC, City of Matlosana, Room 215, Second Floor, Civic Centre Klerksdorp or at kea@klerksdorp.org	16:00
19.2.2019	MPAC, Risk & Internal Audit Meeting	Preparation of questions to Management to respond - deadline (28 Feb 2019)	09:00 Committee Room
25.2.2019	Office of the Spk, EM, Whip, MM, Corporate Services, Budget & Communications, MPAC Administration	Preparation for Public Participation (2) and Report back on the Logistics (final)	09:00 Speaker Boardroom
1.3.2019	MPAC & MM	Peruse compliance on the Checklist & Annual Report Management Response	09:00 Committee Room
4.3.2019	MPAC, MM & Directors,	Preparation for Public Participation	14:00 Committee Room
6.3.2019	MPAC, Councillors, Stakeholders, Management, Officials and Members of Public, Media & Interpreter	Public Participation on the Annual Report 2017/2018	12:00-17:00 Auditorium

11.3.2019	Interviews by MPAC	EM, MM, CFO, Directors,	08:30
	(Public invited)	Deputy Directors, Assistant	Council
		Directors, Identified Staff	Chamber
12.3.2019	Interviews by MPAC	Interviews continues	08:30
	(Public invited)		Council
			Chamber
13.3.2019	Interviews by MPAC	Interviews continues	08:30
	(Public invited)		Council
			Chamber
14.3.2019	Interviews by MPAC	Interviews continues	08:30
	(Public invited)		Committee
			Room
15.3.2019	Interviews by MPAC	Interviews continues	08:30
	(Public invited)		Committee
			Room
19.3.2019	MPAC & MM	Discussions/Comments on the	08:30
		Interviews held and Public	Committee
		Participation submissions	Room
		received.	
	MPAC Administration	Compilation of the Draft	MPAC Office
		Oversight Report	
20.3.2019	MPAC meeting	Perusal of the Draft Oversight	09:00
		Report 2017/2018	Committee
			Room
22.3.2019	MPAC Administration	Distribution of the Oversight	
		Report to the AG, PPAC,	
		DPLG&HS, Provincial Treasury,	
		Cllrs, Management, Website	
		and Library.	
27.3.2019	Special Council Meeting	Tabling of the Oversight	10:00
	(Public invited)	Report on the Annual Report	Council
		2017/2018.	Chamber

SPJ BOGATSU (CIIr)
CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

SUBMITTED FOR INFORMATION

6 AUDITOR GENERAL BRIEFING NOTE

ACCOUNTABILITY = PLAN + DO + CHECK + ACT



UDITOR-GENERAL SOUTH AFRICA

City of Matlosana audit outcomes for the year ended 30 June 2018

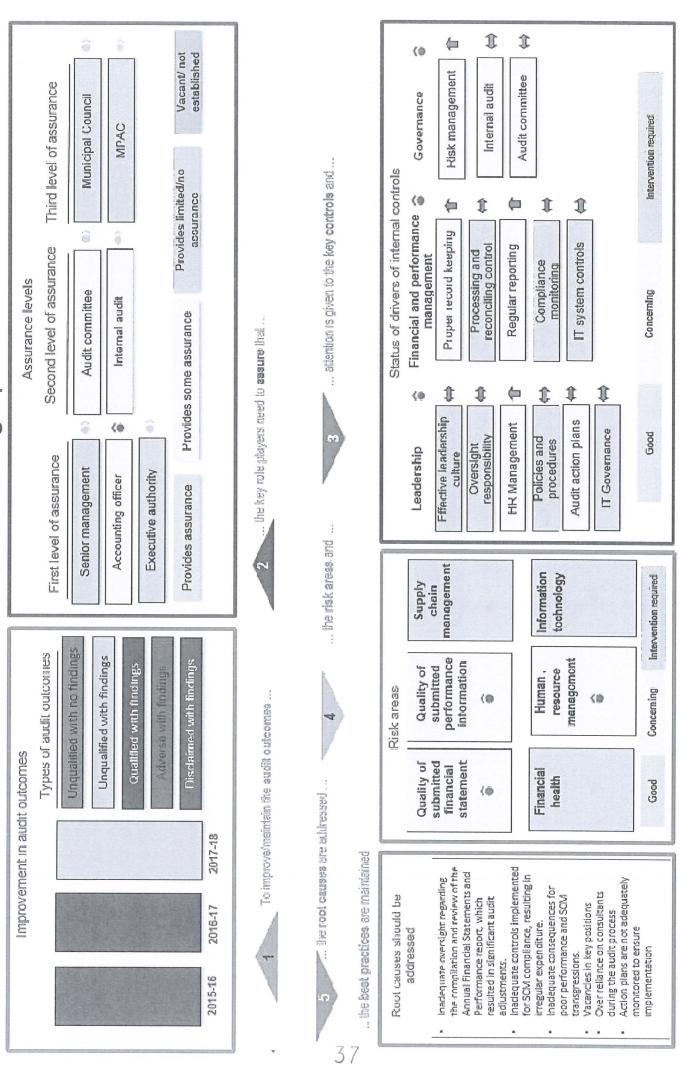
MFMA 2017-18



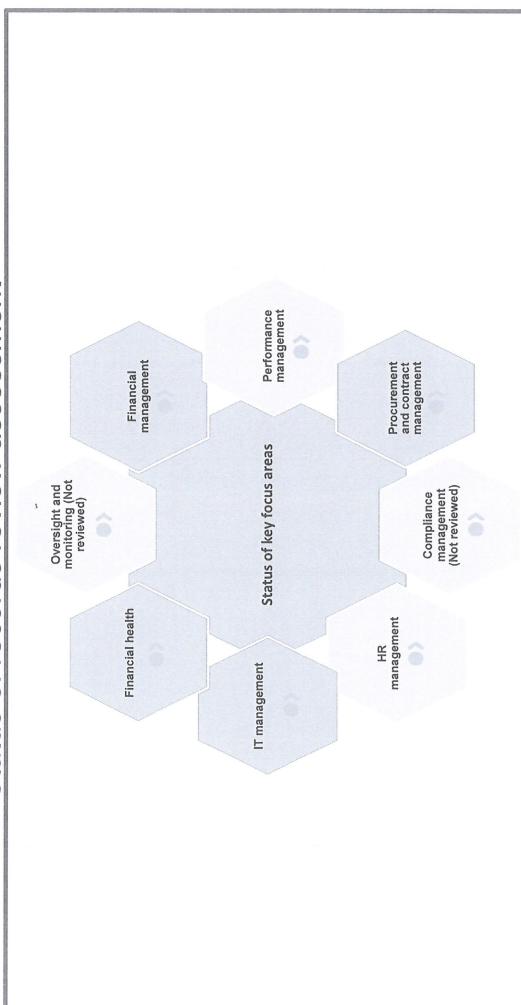
Our reputation promise/mission

and, as the Supreme Audit Institution (SAI) of South Africa, exists to The Auditor-General of South Africa has a constitutional mandate strengthen our country's democracy by enabling oversight, accountability and governance in the public sector through auditing, thereby building public confidence.

Overall audit outcomes graphics



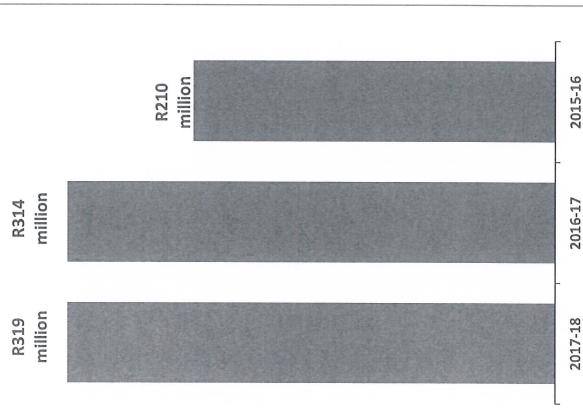
Status of records review assessment



7000	The basics are in place as no
GOOG	concerns were identified.
Concerning	Concerns identified.
400	Level of concerns identified is an
rodiiirod	indicator that urgent intervention is
iedallea	required to prevent audit failure.

<	Improved
6	Unchanged
•>	Regressed

Increase in irregular expenditure incurred in the current year



39

R160 million R55 million R39 million R21 million Main areas of current year SCM non-Irregular expenditure current year Previous year SCM non-compliance Deviations not reported to Council SCM processes were not followed Bid composition not correctly Regulation 32 appointment compliance constituted analysis

Identified by the auditee

2017-18 MFMA









15			

Financial Health

Financial Health Risk indicators

Key financial indicators	2017-18	2016-17	
Creditors payment period	247 days	188 days	•>
Debtors collection period (after impairment)	76 days	63 days	•>
Debtors impairment provision	87%	%06	6
Net current liability position	(R316,6 million)	(R303,6 million)	6
Net deficit	(R298 million)	(R307,5 million)	6
Year end bank balance	R136,1 million	R90,5 million	(

- Electricity losses of 16% (2017: 24%) with a calculated cost of R76 million (2017: R125 million) and water losses of 39% (2017: 35%) with a calculated cost of R111 million (2017: R86 million) were incurred. 40
- The total amount owing at year end, to Eskom is R147 million and Midvaal is R333 million.
- of consumer debtors which result in a debt impairment rate of 87%. In addition, the municipality have realised a average before payments are made. This is supplemented by the year end creditors to cash rate of 563% which The creditor repayment rate remains a concern as it deteriorated and it now takes the municipality 247 days on short-term debts when they fall due. The cash flow shortages are mainly attributable to the slow payment rate means that at reporting date the municipality did not have enough cash resources available to settle their net loss of R298 million and its current liabilities exceed current assets with R317 million.
- material uncertainty that may cast significant doubt on the municipality's ability to operate as a going concern. Based on this evaluation, the municipality is commercially insolvent which contributes to the existence of a

2017-18 MFMA Unchanged

40

Regressed

0>

Improved

Information Technology

IT Governance

Intervention

Security management

Intervention

User access management

Intervention

IT Service continuity

Intervention

Overall

Intervention

Status of mSCOA

 The municipality had system challenges to implement mSCOA and reverted back to the Venus system during the 2017-18 financial year. As a result the mSCOA has not been implemented for the 2017-18 financial year.

IT Risks

- The municipality did not have a patch management system in place to ensure up-to-date security of all systems software which made the systems vulnerable to unauthorised access.
- Formal access request documentation is not completed for registering users, changing access rights and termination of access on the Payday and Freshmark systems. Even though there are controls in place to periodically review the rights of the system administrator that grants users access to the system on these two systems, we were unable to verify that the controls are functioning effectively. We were also unable to verify that each username is linked to a specific user on the Payday system.
- The municipality does not have a formally documented and approved processes in place to manage upgrades/updates made to all financial information systems. As a result, formal change request documentation is not completed and approved before changes are made to the financial systems. Furthermore, IT vendors for the Payday and Freshmark systems are granted access to the financial systems but their access and activity are not monitored. This could result in unauthorised system changes that do not serve user needs and could also compromise data integrity.
- An approved disaster recovery plan that includes at minimum the objectives, scope, recovery plan and procedures, plan for reestablishment of normal procedures, maintenance and testing plan and impact analysis was not in place. Furthermore, we were unable to obtain evidence that regular backups are performed on data in the Payday and Freshmark systems.

2017-18 MFMA

Unchanged











Key projects funded by conditional grants

Summary of findings on conditional grants utilisation and audit impact	 The amount on one variation order was incorrectly calculated due to VAT being duplicated, resulting in an overpayment of R79 thousand to the contractor. This amount must still be refunded. The total value of the project is R156 million with R85 million spent from inception to date. The municipality disclosed the payments as irregular expenditure due to the bid adjudication committee not constituted in accordance with SCM regulation 29 (2) 	original contractual completion date. Furthermore, the monthly project progress report dated June 2018 indicated that although 81% of the time lapsed as at June 2018, the progress on phase 3B of the project was 55%. The site was visited by the audit team on 20 September 2018 and pictures below show the progress made on site as at the same day. The total value of the project is R54 million with R12 million spent from inception to year end. The municipality disclosed the payments as irregular expenditure due to the bid adjudication committee not constituted in accordance with SCM regulation 29 (2)
Name of grant	© W	MIG
Key project	WATER SUPPLY FROM MIDVAAL END POINT TO JOUBERTON AND ALABAMA	ALABAMA 2ML ELEVATED RESERVOIR

Key projects funded by conditional grants

Summary of findings on conditional grants utilisation and audit impact	 The project experienced delays with 126% of the construction time already lapsed with physical progress at only 84%. Two applications for the extension of time were approved by the municipality with the last approved revised completion date being 5 October 2018, six months after the planned completion date 6 April 2018. The % completion of the rand value was high in relation to the actual works completed as the cost of the project was under-estimated during the planning phase of the project. This contributed to the approval of variation order number 2 worth R7 million. The total value of the project is R47 million with R45 million spent from inception to year end. The municipality disclosed the payments as irregular expenditure due to the bid adjudication committee not constituted in accordance with SCM regulation 29 (2) 	o The project was delayed and completion was anticipated to be at least seven months later than the original contractual completion date. The project was temporarily put on hold and the contractor left the site on 19 June 2018 as mutually agreed between the municipality and the contractor. The audit team visited the site on 20 September 2018. At the time of the visit, the major equipment (including the transformer) was being delivered and the contractor would have resumed with their work the following day. The total value of the project is R28 million with R23 million spent from inception to year end. The municipality disclosed the payments as irregular expenditure due to the bid adjudication committee not constituted in accordance with SCM regulation 29 (2)
Name of grant	NDPG	INEP/ NERSA
Key project	ACTIVITY SPINE	CONSTRUCTION OF NEW 20 MVA SUBSTATION AT ALABAMA

City of Matlosana overall messages:

Main contributing root causes were:

Inadequate controls implemented for SCM compliance, resulting in irregular expenditure.

Inadequate consequences for poor performance and SCM transgressions.

Quality of the financial statements and performance report; and concerning financial health

Quality of financial statements and performance report

The quality of the financial statements and performance report submitted for audit remains a concern since audit adjustments were made during the audit process. Should these adjustments not have been made our unqualified opinion on the financial statements and annual performance report would have regressed. This was mainly due to differences between the underlying records and reported amounts.

Conclusion:

It is recommended that the tone of leadership should create an environment of zero tolerance to non-compliance and transgressions and that will be achieved by ensuring the following:

- 1)Unauthorised, Irregular, fruitless and wasteful expenditure must be investigated by the accounting officer and related consequence management implemented.
- 2)Remaining senior management positions should be filled with competent individuals as a matter of urgency.
- 3)Enforce the debt collection policy of the municipality to improve the financial health position of the municipality.
- 4)Non-compliance with laws and regulations should be addressed through developing compliance checklists which should be implemented and monitored by internal audit.
- 5)Effective utilisation of assurance role players is critical such as internal audit and audit committee and monitoring the implementation of their recommendations through regular feedback to council.



Commitments follow up

Details of the commitment/s	Responsibility	Date of the Commitments	Progress made	
			Status (22 Jan 2019)	(22 Comments
Financial: Perform bank reconciliations urgently. Agree bank reconciliation with Trial balance/Cash book	Accounting officer	25-Jun-18	Complete	Primary bank reconciliations were performed and adequately audited during the 2017-18 audit process
Performance: Ensure adequate corrective actions plans are implemented for not achieved indicators	Accounting officer	25-Jun-18	Intervention required	The achievement for Key performance area: Service Delivery & Infrastructure Development for 2017-18 was at 62% with 24 indicators not achieved. The plan to correct this should be compiled.
SCM: Bid committee composition corrected since February 2018 - Update irregular expenditure register accordingly to include non-complaince prior to February 2018.	Accounting officer	25-Jun-18	Complete	The bid committee composition has been corrected from February 2018
HR: Ensure process followed as required to fill positions urgently	Accounting officer	25-Jun-18	Intervention required	There is still 2 section 57 positions vacant that needs to filled as a matter of urgency with competent qualified personnel
IT: Review the system in use to ensure completeness of financial information - Consumer Debtors	Accounting officer	25-Jun-18	Complete	No issues was identified during the audit for 2017-18. As at year end 30 June 2018 the municipality was however still not mSCOA compliant.
Financial viability: Investigate and implement proper debt collection	Accounting officer	25-Jun-18	Intervention required	As at 30 June 2018, the municipality had a R3billion consumer debtors balance. 226 accounts owes > R222Million. The majority of these accounts has no arrangements in place and/or has not been handed over.
Emerging risk: Investigate condition of water pipes - Possible financial impact	Accounting officer	25-Jun-18	Complete	An impairment has been made to the financial statements for ageing infrastructure. The risk of pipe burst are still a concern, considering the water distribution losses of 39% (2017: 35%) with a calculated cost of R110 987 654 (2017: R86 088 141)
General: Inspect actual progress on Audit action plan. Add performance indicator to ALL senior management.	Accounting officer	25-Jun-18	In progress	The audit action plan has been compiled for the 2017-18 audit outcomes. The document is however yet to be submitted to the AG office for inputs.

45

Proposed new commitment

Details of the commitment/s	Responsibility	Date of the Commitments	Progress made	
			Status	Comments
Performance: Ensure adequate corrective actions plans are implemented for not achieved indicators	Mayor/Accounting officer	25-Jun-18	Intervention required	The achievement for Key performance area: Service Delivery & Infrastructure Development for 2017-18 was at 62% with 24 indicators not achieved. The plan to correct this should be compiled.
HR: Ensure process followed as required to fill positions urgently	Mayor/Accounting officer	25-Jun-18	Intervention required	There is still 2 section 57 positions vacant that needs to filled as a matetr of urgency with competent qualified personnel
Financial viability: Investigate and implement proper debt collection	Mayor/Accounting officer	25-Jun-18	Intervention required	As at 30 June 2018, the municipality had a R3billion consumer debtors balance. 226 accounts owes > R222Million. The majority of these accounts has no arrangements in place and/or has not been handed over.
General: Inspect actual progress on Audit action plan. Add performance indicator to ALL senior management.	Mayor/Accounting officer	25-Jun-18	In progress	The audit action plan for the 2017-18 audit outcomes is in the process of compilation. The document is yet to be submitted to the AG office for review and inputs.
Consequence management: Ensure that all Irregular expenditure is investigated in terms of section 32 of the PFMA.	Mayor/Accounting officer	23-Jan-19	Intervention required	Investigation performed by council section 32 committee did not identify the financial losses or person liable for irregular expenditure.
Financial viability: Root causes of water and electricity distibution should be determined and corrective action and control measure implemented.	Mayor/Accounting officer	23-Jan-19	Intervention required	Electricity losses of 16% (2017: 24%) with a calculated cost of R76 810 462 (2017: R125 446 243) and water losses of 39% (2017: 35%) with a calculated cost of R110 987 654 (2017: R86 088 141) were incurred

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Auditor-General of South Africa

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COMMENTS BY AUDIT COMMITTEE

REPORT OF THE AUDIT COMMITTEE OF MATLOSANA LOCAL MUNICIPALITY FOR THE YEAR ENDED 30 JUNE 2018

INTRODUCTION

The Audit Committee is pleased to present the Annual Audit Committee Report for City of Matlosana Municipality for the financial year ended 30 June 2018. The Audit Committee is an independent statutory committee appointed by the Council. Duties performed by the committee are in line with the approved Audit Committee Terms of Reference as articulated in section 166 of the Municipal Finance Management Act, Act 56 of 2003, as amended.

AUDIT AND PERFORMANCE AUDIT COMMITTEE RESPONSIBILITIES

The committee is pleased to report that it has fulfilled all its responsibilities arising from the terms of reference including relevant legislative requirements.

On a quarterly basis, the committee Chairperson reported the committee's activities to Council and they are being tabled at Council. This includes the requirements of Regulation 14 of the Municipal Planning and Performance Management Regulations.

AUDIT AND PERFORMANCE AUDIT COMMITTEE MEMBERS AND ATTENDANCE

The committee's terms of reference require five independent members who have sufficient qualifications and experience to render the services associated with the committee's function. The committee did not function with five independent members for the entire period but notwithstanding; there was appropriate competence and skills to reasonably cover all functions. During the financial year under review, council appointed a new Audit Committee in the month of March 2018 due to the tenure of previous audit committee ending.

During the year under review, 4 (four) ordinary committee meetings and 3 (three) special committee meetings were held. Internal Audit (IA) attends all these meetings. The Municipal Manager, most members of the Executive Management Team (EMT) (as required) and other officials also attend these meetings. A representative from Provincial Treasury attended some of the meetings. The Office of the Auditor-General South Africa (AGSA) has a standing invitation to all committee meetings and attended all seven meetings. The meetings have substantial agendas, which require extensive preparation, which is done diligently by members. Committee members participate in meetings with exemplary commitment and objectivity.

Below is the summary of tenure, qualifications and meeting attendances as at 30 June 2018:

NAME	POSITION	QUALIFICATION	APPOINTMENT DATE	RETIREMENT DATE	MEETINGS ATTENDED
M I Motala	Chairperson	Attorney		28/02/2018	5
N.Maape	AC Member	Project		28/02/2018	4
		Management		20/02/2010	4
P C Malemone	AC Member	CA(SA)		28/02/2018	5
L.Mosoetsa	AC Member	CIA		28/02/2018	3
Mr. V Mokwena	Chairperson	CA(SA)	24 May 2018	16 July 2018	2
Mr. T.K.T Mocwaledi	AC Member	CA(SA)	24 May 2018	Not applicable	2



Ms. M Nkomo	AC Member	MCom	24 May 2018	2 August 2018	1
Mr. J Ramakgolo	Risk Committee Chair and AC Member	CCSA	24 May 2018	Not applicable	2
Ms. M Mathye	Chairperson	IAT	24 May 2018	Not applicable	0

The following table provides details and types of meetings, which were held:

MEETING NR	TYPE OF MEETING	KEY MATTERS	DATE HELD
01-2017	Special Audit Committee meeting	Draft AFS	17/08/2017
02-2017	Ordinary Audit Committee meeting	IA reports	18/08/2017
03-2017	Special Audit Committee meeting	Draft AGSA report	24/11/2017
04-2017	Ordinary Audit Committee meeting	IA reports	27/11/2017
05-2017	Ordinary Audit Committee meeting	IA reports	22/02/2018
06-2017	Induction and Ordinary Audit Committee meeting	IA reports	24/05/2018
07-2017	Special Audit Committee meeting	IA Reports IA 3 year Plan Risk register Audit readiness	26/06/2018

REVIEW AND EVALUATION OF THE ANNUAL FINANCIAL STATEMENTS

The committee reviewed the annual financial statements prior to submission to the AGSA, the City's external auditors, and discussed it with management. The committee did have some unresolved matters with the annual financial statements being submitted for external audit due to numerous concerns, which were raised by the apparent lack of quality of the audit file and other matters. This was further substantiated by the material adjustments, which were made to the annual financial statement, which, if they were not corrected would have resulted in a modification in the Audit Report of the municipality.

The Audit Committee noted with concern that material misstatements of assets, liabilities and disclosure items were identified by the auditors in the submitted financial statements, and subsequently corrected by management. The Committee urges management to improve compliance with the requirements of section 122 of the MFMA in the preparation of the financial statements.

The Audit Committee concurs with, accepts the AGSA's conclusions on the Annual Financial Statements and other legal and regulatory matters, and recommends that the audited Annual Financial Statements be accepted and read together with the report of the AGSA.

However, the committee would like to extend congratulation to the City's management, on achieving an unqualified report, which is a good indicator of an improving state of controls within the City.

EFFICIENCY AND EFFECTIVENESS OF INTERNAL CONTROL

The committee considered the work performed by IA on a quarterly basis and reviewed the IA Annual Report on Internal Controls for the year ended 30 June 2018.



The IA Annual Report on Internal Controls concluded that some improvement was needed and is based on, and limited to, the available IA results throughout the 2017/18 financial year and the audit opinion as issued by the Auditor-General of South Africa.

The committee has noted with concern that the overall control environment of the City has not improved during the year under review as compared to the previous financial years. The internal control dashboard of the AGSA was also reviewed and the major areas for improvement relate to governance, leadership, financial, performance information, and IT systems. The committee has also consistently raised these issues and until resolved will remain as a standing matter for discussion and evaluation by the committee. It is noted that the resolution of audit findings for both the AGSA and Internal Audit unit are not attended to adequately. Internal Audit needs to provide further support in this regard to Supply Chain Management by increasing the number of compliance audits in that environment so that deficiencies can be identified and implementation of the corrective action taken timely.

Management is implored to implement the recommendations by AGSA and Internal Audit immediately.

The Committee has noted a huge number of findings on non-compliance with the Supply Chain policy contributing to the non-achievement of the clean administration. This is also supported by the high value of irregular, fruitless, wasteful, and unauthorised expenditure. The escalating Unauthorized, Irregular and Fruitless and Wasteful expenditure (UIFW) has become a matter of concern to the Committee resulting in the Committee requesting immediate controls to be put in place and investigations not UIFW.

RESOLVING INTERNAL CONTROL FINDINGS

The committee noted the non-implementation of some of the IA recommendations where alternative methodologies are being investigated. Management is encouraged to focus on these areas for improvement.

Overall, the committee notes the concerns of lack of management responses to some of Internal Audit findings.

INTERNAL AUDIT EFFECTIVENESS

An in-house department operating in terms of an IA Charter and an annually approved audit plan carries out the IA activities. There has been no compromise of the independence or objectivity of the function during the year under review.

The Acting Chief Audit Executive (CAE) reports functionally to the committee and administratively to the Municipal Manager. The committee will continue to monitor the independence of the IA function, as it is key to the effectiveness of the committee.

As previously communicated in the Audit Committee reports the current incumbent of the position CAE is on an acting capacity and there remains little or no progress in conclusion of the disciplinary actions against Mr. Seero to enable a permanent CAE to be guiding the internal audit function in the execution of their duties. This matter should be resolved to ensure that the Internal Audit Function is effective.

In addition to the above The Committee took note of lack of key specialised skills within the internal audit function and lack of adequate resources for the internal audit function to execute their function effectively. The Committee resolved that as a minimum procurement comprehensive internal audit management software for the division to perform audit and retain evidence of the work performed.



Internal Audit conducts follow-up audit to ensure that the recommendations of the reported audit findings both internal and AGSA's are implemented. The committee has noted the slow rate of resolution of these findings and implores Management to attend to this issue urgently to improve the control environment. The City needs to ensure that it takes sufficient and effective steps to introduce all the improvements and corrections that are identified.

IMPLEMENTATION OF CONSEQUENCE MANAGEMENT IN THE CITY

The Committee has noted with concern that there was inadequate investigations on the noted an increase in the number of investigations conducted where wrongdoing was identified.

MSCOA IMPLEMENTATION

The municipality has not implemented mSCOA as required by legislation due to the limitations of the current financial system of the municipality. This had a direct impact on the quality of the annual financial statements, which were submitted late for audit purposes to the Auditor General. The committee has resolved that management complete the plan for the implementation of mSCOA and report to the committee at each audit committee meeting.

PERFORMANCE MANAGEMENT

The committee reviews the quarterly reports submitted by Internal Audit on performance management. In reviewing the performance management system, the committee focuses on economy, efficiency, effectiveness and impact of key performance indicators and performance targets set by the municipality.

The reliability and usefulness of performance information remains a concern to the committee. The AGSA's review of performance against predetermined objectives has highlighted the inadequacy of the supporting documentation provided by the City leading to unreliability of reported performance information. It is anticipated that the Auditor-General will extend the scope of the performance management information review in the future.

RISK MANAGEMENT

The committee identified that management still has to hold a comprehensive strategic session whereby the current risks are reviewed for their applicability to the municipality and for the identification of new/additional risks, which emanate from the municipality's operations and environment. Management, in conjunction with the risk management committee, have internally reviewed and updated the registers with the current prevailing risks and a comprehensive strategic risk session is to be undertaken later in the financial year parallel to the review and updating of the municipal Integrated Development Plan.

GOVERNANCE AND ETHICS

The committee continues to monitor key citywide governance interventions required, such as the communication and monitoring of the ethics function, consequence management and compliance reporting. These initiatives are continuously evolving and maturing. Ethics is also a key focus of the City and further enhancements of awareness and understanding of ethics occurred.



The committee receives quarterly feedback on legal cases and these will need further focus to ensure they are concluded timeously and in the best interest of the City and its stakeholders. Consequence management remains

a material concern and the committee will regularly follow up on steps taken by management to ensure that wrongdoing is adequately responded to.

AUDITOR-GENERAL SOUTH AFRICA

The Audit Committee confirms that it has met with the Auditor-General and that there are no unresolved issues.

CONCLUSION

The committee is pleased with the continuing progress made by the City in improving and progressing in the areas outlined in this report.

The committee fully supports the City in implementing its vision and strategies, giving due consideration to the economic and social challenges facing the City and its residents. Good governance and clean administration must underpin the journey for sustainable service delivery in a vibrant, sustainable, globally competitive and caring City.

The committee wishes to express their appreciation to the management of the City, the AGSA and IA who assists the committee in performing its functions effectively and efficiently.

THAPELO KITSO THEODORE MOCWALEDI

ACTING CHAIRPERSON



8 ANNUAL REPORT CHECKLIST

CHECKLIST: ANNUAL REPORT 2017/2018

MPAC COMMENTS								
RESPONSE BY MANAGEMENT	Yes	Yes	Yes	Yes. See chapter 6 pages 291 to301	None	FINANCE	The audit Committee reviewed AFS during meeting held on the 11 and 23 rd September and submitted comments to management as attached.	Yes
COMPLIANCES	 Have the AFS of the municipality been included in the annual report 	 Are both annual financial statement and annual report been audited 	٥	 Is the audit report been included in the tabled Annual Report? 	5. Any explanations that may clarify issues in connection with the financial statement?	6. Any assessment by the Accounting Officer on arrears on municipal taxes and service charges. Any action to remedy the situation?	7. Any comment by the audit committee in relation to the AFS?	Has certain disclosure of SCM matters been included in the annual report as required?
LEGISLATIVE REQUIREMENT	Annual Financial Statements-	Section 121(3) (4); of MFMA						Supply Chain Management Regulations and Policy

DIVISION OF REVENUE ACT

SECTION 124 (1)(2) Disclosure of Councilors, Directors and Officials in the Notes to the AFS	Has the municipality had any allocation per DORA delayed or withheld? Is there any disclosure on allocation made by the municipality to an organ of state, municipal entity or other municipality? Are all compulsory disclosures contained in the notes to the annual Financial Statements? Has the municipality complied with the conditions of the grant? Have the salaries, allowances and benefits paid to councilors and the Municipal Manager, CFO and senior been disclosed? Is there a statement by the Accounting Officer, stating that salaries, allowance and benefits paid to councilors are within the upper limits of the framework envisage in section 219 of the Constitution?	Yes YES YES YES No	PMU to elaborate on Corrective actions This statement will be included in the note of the Financial statements in future reporting periods
	 Have arrears for rate and services owed by Councillors, in which the arrears was more than 90 days been disclosed including the name of the Councillor? 	Yes	
4	es of the MM, CFO and Senior Managers sed?	Yes	

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MUNICIPAL SYSTEMS ACT - PERFOMANCE MANAGEMENT

LEGISLATIVE REQUIREMENT	00	COMPLIANCES	RESPONSE BY MANAGEMENT	MPAC COMMENTS
Section 46 of the Municipal	<u>-</u>	Has the performance report been included in the annual report	Yes. Chapter 3 pages 143 to 241	
Systems Act	٥i	Have all the performance target set in the budget, SDBIP, service agreements etc. been included in the	Yes. See Audited Performance Report	
		report?	2017/2018, page 133	
	က်	Does the performance evaluation in the annual report	Yes. See Audited Performance Report	
		the budget and SDBIP approved for the financial	2017/2018, page 133. SDBIP	
		year?	approved by EM on 27 June 2017 (EM 7/2017)	
	4.	In terms of key functions or services, how has each	See pages 139 to 141 for	
		performed?	achievements by KPA and	
	L		Organicational performance	
	ი	TO WHAL EXIETIN HAVE LARGEL DEET HIEL:	Organisational periorinarios 67% achieved	
	U	Are council and community satisfied with the	Majority of the community is	
	<i>-</i>	performance	satisfied with the	
			performance of the	
			municipality, with	
			indications of areas to	
			improve	
	7.	What action have been taken and planned to improve	To put Performance	
		performance?	Management system in	
	α	Did the tarret set in the hydrets SDBID agree with	SDRIP agree with targets set	
		the target set in the performance contracts of the	in Performance contracts of	
		Municipal Manager and other Senior Managers?	Municipal Manager and	
			Senior Managers	
	о О	Does the report evaluate the efficiency of mechanism applied to deliver the performance outcomes?	Yes	
	10.		Yes, but there are areas like	
		the views of the Audit Committee, is performance	compliance and SCM where	

		considered to be efficient and effective?	we need to improve	
Performance of	-	Has an assessment been included in the annual	N/A	
Municipal		Report on the performance of the municipality?		
Service	κi	Has the assessment been included in the Annual	N/A	
Providers		Report on the performance of all contracted service		
		providers?		

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PUBLIC PARTICIPATION

LEGISLATIVE REQUIREMENT	COMPLIANCES	RESPONSE BY MANAGEMENT	MPAC COMMENTS
Section 127 (2);130 (1)(2)(3) and	 Was the public invited to the council sitting where the annual report was considered? 	Yes. Notice in Local Newspaper on 29 January 2019	
Section 21A of MSA Council	2. Did the Accounting Officer make public the annual report?	Yes. Report placed on Municipal Website, Local newspaper on 31	
Meetings open to public and Certain public official		January 2019. Copies of report and CD disks available at all libraries	
	 Was the annual report submitted to the AG; PT and DLG&HS? 	Yes. Letters dated 31 January 2019 to MEC, AG, PT and DLG&HS	
		with Annual Report attached	
WRITTEN COMMENTS	 Did the municipality invite public for written or verbal submissions on the Annual Report 	Yes. Notice in local newspaper on 1/2/2019 and 8/2/2019	

GENERAL INFORMATION

LEGISLATIVE REQUIREMENT	COMPLIANCES	RESPONSE BY MANAGEMENT	MPAC COMMENTS
Three year capital plan for addressing infrastructure backlogs in terms of the municipal infrastructure grant (MIG) framework	 A summary of the long-term capital plans and how these addressed the backlogs of services in the municipality should be provided. 	INFRA	

OTHER CONSIDERATIONS RECOMMENDED

RESPONSE BY MPAC COMMENTS MANAGEMENT	2017/2018 Annual Report approved 28 August 2018. 2017/2018 Draft/Unaudited Annual Report tabled 28 August 2018 CC/100/2018. 2017/2018 Audited Annual Report tabled 30 January		MPAC to meet as per POA CC 11/2019		Performance	Evaluation to be	conducted as required by legislation	Only Quarters 1, 2 and 3						
	2017/2 approv 2017/2 Annua Augus 2017/2/ Report	Yes	MPAC to m CC 11/2019	Yes	No			Only G	No	N/A				0 / 0 0
COMPLIANCES	 Was the reports tabled in the times prescribed 	2. Has a schedule for consideration of the report been adopted	 What mechanism have been put in place to prepare the oversight report? 	Has a schedule for its completion and tabling been adopted	1. Have bonuses been paid based on	achievements of agreed outputs and after	consideration of the annual report by Council	 If so has a proper evaluation of performance been undertaken? 	3. Was evaluation approved by the council	4. Does the performance evaluation align	and reconcile with the performance reported in the annual report? If not: what	reason have been given for non-reporting	of the basis of evaluation in the annual report?	
LEGISLATIVE REQUIREMENT	Timing of reports		Oversight committee or other							bonus to municipal officials				

ANNUAL REPORT CONSULTATIVE PROCESS 2017/2018

9.1 SUBMISSIONS ON THE ANNUAL REPORT

COMMENTS SUBMITTED BY WARD COUNCILLORS, AND WARD COMMITTEE MEMBERS

WARD	ICCITEC DAIGED	MANIACEMENIT
	ISSUES INVISED	INIAINAGEINIENI
Ward 14 Cllr Semonyo	 * IDP submissions were done in 2016 till date but there are no developments in Ward 14. * Protests from community members being one of the obstacle disturbing the service delivery. 	KESPONSE
	 ACHIEVEMENTS High Mass Lights installed. Sewerage pipes blasted and blown. Cover ground weekly maintained. Street lights maintained. RDP houses many build and completed. 	
	 * There are NO projects in the ward. * Unemployment or developments in the ward, youth is struggling. * Storm water, flowing rain water blocking the streets nothing was done thus far. * Business routes, Poinsettia, Anthuriam, and David Webster Streets are the ones capable to help our community to have a close access to their households, to date nothing has been done. * Housing backlogs, many houses in Extension 13 backlogged and date nothing has been done. 	
Ward Committee members (ward 16)	See attached Annexure (A)	
Ward Committee members (ward 17)	See attached Annexure (B)	
Ward Committee members (ward 24)	No in Loco inspection was conducted in Ward 24 Kanana Township, since it is a known fact that currently there is nothing whatsoever that is happening in the said ward. Therefore there is nothing positive to report about.	
Ward councilor & Ward Committee members (ward 39)	See attached Annexure (C)	

ANNEXURE A

COMMENTS ON THE CITY OF MATLOSANA: ANNUAL REPORT 2017/2018:

SUBMITTED BY WARD COMMITTEE MEMBERS OF WARD 16

INTRODUCTION

The municipality has received an unqualified audit opinion during the 2017/2018 financial year, there are however concerns with regard to the performance of the municipality and numerous matters to be answered as were raised by the Auditor-General.

1 CHAPTER 2, COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION
2.4 PUBLIC MEETINGS:
P29 COMMUNICATION, PARTICIPATION AND FORUMS

P29: "One of the main features of the integrated development planning is the involvement of community and stakeholder organisations in the process of developing the IDP. Participation of affected and interested parties is very important to ensure that the IDP addresses the real issues that are experienced by the community." As stated on P29 of the Annual Report.

COMMENTS

The ward committee of ward 16 has submitted year after year the needs of the community to be added in the Integrated Development Plan. These inclusions in the Integrated Development Plan have yet to materialise in ward 16.

2 CHAPTER 2, COMPONENT D: CORPORATE GOVERNANCE 2.7 ANTI-CORRUPTION AND FRAUD (p33/34)

P34: "Over and above the Anti-Corruption Strategy, the Municipality has developed the Fraud Response Plan, the Fraud Prevention Policy and a Fraud Prevention Plan still to be adopted by Council. In these documents, there is guidance regarding the prevention and the detection of fraud and corruption to ensure those issues of conflict of interest, and interference and the conduct of the employees and councillors are managed."

P31: It was stated in the **2016/2017** Annual Report that the City of Matlosana has developed an anti-corruption strategy, the Fraud Response Plan, the fraud Prevention Policy and a Fraud Prevention Plan.

COMMENTS

It is of great concern that the above mentioned plans and policies have not been adopted by Council as it was a question of the ward committee even on the 2016/2017 financial year. To curb and prevent corruption, these policies are the key to the success of the City of Matlosana and consequence management to be effected.

- 3 CHAPTER 6, COMPONENT B: AUDITOR GENERAL'S OPINION 2017/2018 P299: AUDITOR GENERAL'S REPORT 2016/17 CONSEQUENCE MANAGEMENT:
 - Unaurthorised, irregular and fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(a) and (b) of the MFMA
 - 40 Allegations of financial misconduct against the accounting officer of the municipality were not always investigated, as required by section 171(4) of MFMA

COMMENTS

Non compliance of the said sections of the MFMA is a great concern and if consequence management is not adhered to it will lead to more corruption year in and year out. What are the corrective measures intended to be taken to correct the lawlessness of officials of the City of Matlosana

4 CHAPTER 3, OPERATIONAL/COMPLIANCE INDICATORS P209 DIRECTORATE DCONOMIC DEVELOPMENT SECTION: FRESH PRODUCE MARKET

ED2: "Rand value of total income collected from rental estate" – Actual performance R1 241 985 collected

Reason for deviation: "Not all rental spaces and shops were rented. Some of the current tenants are behind with their rent due to the economic climate"

COMMENTS

Council should be strict on the collection of rent at the Fresh Produce Market as it is an income and ensures/contributes to the financial sustainability of the City of Matlosana

5 CHAPTER 3, NATIONAL KEY PERFORMANCE INDICATORS P240 DIRECTORATE: BUDGET AND TREASURY SECTION: BUDGET OFFICE

BUD4: "Ratio for Cost coverage for 2016/17" - Actual performance 2.01

Reason for deviation: "increase due to creditors that were not serviced"

COMMENTS

What was the corrective measure taken to improve council's debt collection plans and strategies?

6 CHAPTER 3, REPORT OF THA UDIT COMMITTEE OF MATLOSANA LOCAL MUNICIPALITY FOR THE YEAR ENDED 30 JUNE 2018 P244 EFFICIENCY AND EFFECTIVENESS OF INTERNAL CONTROL

"The committee has noted with concern that the overall control environment of the City has not improved during the year under review as compared to the precious financial years. The internal control dashboard of the AGSA was also reviewed The committee also consistently raised these issues and until resolved will remain as a standing mater for discussion and evaluation by the committee..... Management is implored to implement the recommendations by AGSA and Internal Audit immediately."

COMMENTS

What will be done to ensure that the recommendations of the IA be implemented (p244)?

Why was inadequate investigations done where wrongdoings were identified and why was no consequence management implemented (p245)?

What is the progress in the implementation of mSCOA as required by legislation due to the limitations of the current financial system of the municipality and when will the process be completed (p245)?

7 CHAPTER 5, FINANCIAL PERFORMANCE P273-290 P285 5.6 SOURCE OF FINANCE

Comment of sources of funding: "The Municipal Infrastructure Grant (MIG) and the Neighbourhood Development Partnership Grant (NDPG) mainly fund capital. Council's own funded capital is limited. For the year under review, the capital budget was not 100 % spent."

COMMENTS

It is however concerning that these grants were not fully spent neither was the Council-funded capital budget spent and planned projects were not completed. What will the strategy of management be to ensure forward planning and timeous approval of the implementation plan in order to ensure that all grants and capital projects are completed within the financial year it was planned for?

8 GENERAL

The increment of water and electricity losses can be inter alia blamed on the low percentage of the budget spent on repairs and maintenance. What is the ANC governed municipality going to do to correct this situation? Can a maintenance plan and street resealing programme be forwarded to the committee? To what extend can the political heads i.e. the Executive Mayor, Speaker and Whip be held responsible for the poor budget and implementation of same?

WARD 16 WARD COMMITTEE



CITY OF MATLOSANA: ANNUAL REPORT 2017/2018: COMMENTS SUBMITTED BY WARD COMMITTEE MEMBERS, WARD 17

A. Introduction

All Councillors of the City of Matlosana as well as ward committees of 39 wards were requested to submit representations on the 2017/18 Audited Annual Report as was tabled on 30 January 2019 in terms of chapter 12 of the Municipal Finance Act (Act no 56 of 2003). In terms of section 21 A of the Municipal Systems Act, the public must have the opportunity to participate in this process of oversight.

This process is meant to promote transparency and gives an account of both financial and non-financial information on key municipal functions. Although the municipality has received an unqualified audit opinion during the financial year under discussion, there are several questions to be answered in respect of the general performance of the municipality and numerous matters of emphasis as were raised by the Auditor-General, to be clarified.

B. Comments and Questions for clarification

Page 30:

Public participation is one of the important elements of a democratic dispensation and in terms of the Annual Report; Ward Committees were established in all 39 wards. What is however concerning is that it is stated on page 30 of the report that no policy in respect of ward committees in terms of sections 72-78 of the Local Government Municipal Structures Act, Act 117 of 1998, has been accepted during the financial year in question. Why was that not done and how can ward committees function without any policy?

Page 32-33:

In terms of the Risk Management Implementation Plan, the municipality has not achieved all its targets as anticipated and risks, like failure to spend allocated conditional grants within a financial year due to slow conclusion of SCM processes and failure to perform key financial performance areas due to high dependence on consultants, are but two of the most concerning matters? What measurements are put in place to eradicate the mentioned risks?

Page 37:

Why are the required documents in terms of Section 75 of the Municipal Finance Management Act, 56 of 2003, not placed on the municipal website as required in terms of Section 21A of the Municipal Systems Act: concern is specially raised about all service delivery agreements; all supply chain management contracts above a prescribed value; an information statement containing a list of assets over a prescribed value that have been disposed of; public-private partnerships agreements entered into (2016/17) as well as all quarterly reports tabled in the council in terms of Section 52(d) of the MFMA. What correctional measures will be taken to correct this serious misconduct and to ensure that the public has easy access to all relevant public information to serve as a tool for proper community participation?

Chapter 3 of the Annual Report refers to service delivery performance

Water:

- > What measurements are implemented to prevent the following?
- Uncontrollable overtime
- Increases turn-around time on maintenance operations(pipe bursts taking more than 24 hours to fix)
- Increase in water losses
- Dissatisfaction in the communities due to interruptions caused by thefts

Considering the regular bursting of pipes and the key issue of water loss, the question will be whether there were reasonable steps taken by the municipality to provide basic water supply to all persons within its area of jurisdiction as stated by the Water Services Act (108 of 1997) and whether the strategic objectives were reached namely to provide, operate and maintain the water distributing system to meet the need of all customers and to reduce water losses?

Chapter 3 (Pages 40 to 246)

Concerns are raised on the overall performance of the municipality, which was not adequate to ensure that the 5 basic national key performance indicators were achieved and therefore directly have implications on legislative obligations.

Question:

Did the municipality develop a turnaround strategy to ensure that key performance indicators in respect of basic service delivery and infrastructural development; municipal institutional development and transformation; local economic development; municipal financial viability and management; and good governance and public participation were achieved and if so, is the Accounting Officer taking full accountability for the implementation thereof?

Question:

- > Why is the performance and implementation of credit control at such a low percentage (45 %) (Page 224), whilst the proper implementation could have contributed to a better financial situation of the municipality?
- What measurements were implemented to improve proper repairs and maintenance and why are proper maintenance and procurement plans not implemented, resulting in the dilapidated infrastructure and a general infrastructural collapse in the city?
- What measurements will be taken in order to prevent the under expenditure of MIG allocations? (This allocations can be forfeited in future).

Municipal Financial Viability and Management (Page 238-240)

➤ Why is there a ratio increase in respect of the debt service payments in relationship with the outstanding debt? Why are outstanding debtors not properly reduced and managed and what steps were taken to correct this situation? (Page 239).

Office of the Municipal Manager (Page 241)

➤ Why were positions of senior management not filled immediately after the process of advertising was completed in order to ensure effective management?

Audit Committee: (Page 243)

- What measurements will be effected to address the concern of the Audit Committee in respect of misstatements of assets, liabilities and disclosure as was identified by the auditors in the submitted financial statements? What is management going to do to improve compliance with the requirements of section 122 of the MFMA in the preparations of the financial statements?
- "It is noted that the resolutions of audit findings for both the AGSA and Internal Audit unit are not attended to adequately" What measurements will be put in place to ensure that this finding of the Audit Committee be addressed?

Chapter 4: (Page 266)

Staff establishment:

> Why is the approved staff establishment of the municipality as old as 31 July 2012 and why was no revision done after the new council was established in 2016? What precaution measures are put in place to prevent staff unrest?

Chapter 5: (Pages 273-290)

Comments on the repair and maintenance expenditure is extremely concerning indicating that it was very low at 3.01% in comparison with the National Treasury norm of 8%. (Reflected on page 278).

Question: Why was the expenditure on maintenance and repairs not increased despite recommendations in this regard? Visible dilapidation of infrastructure like all roads and the ongoing interruption of the water reticulation system as a result of burst pipes and dysfunctional valves are experienced on a daily basis.

Why was the total available capital budget for the year not 100% spent and why was proper forward planning and the timeous approval of an implementation plan by council not done?

C. REPORT OF THE AUDITOR -GENERAL

It is assumed that the report of the Auditor-General will be in depth dealt with by the Municipal Publics Account Committee and that proper investigations will be done by the section 32 Committee as implied by the MFMA and it will therefore not be discussed in detail in this report. The following concerns will however be underlined and it is requested that proper information will eventually be forwarded to the ward committee of ward 17:

- An amount of R140 879 370 was found to be unauthorised expenditure and an amount of R1 683 312 273 of prior years was not dealt with.
- Fruitless and wasteful expenditure to the amount of R51 252 909 was incurred for the year in review and amounts from prior years were not dealt with.
- Although there was a slight decrease in electricity losses (from 24% to 16 %) water losses has increased from 35% to 39% which amounts to a calculated cost of R110 987 654.
- Does the municipality have a plan in place to prevent this raising concern and is the implementation of such plan properly monitored? Will the increase of the budget in respect of maintenance and repairs be addressed in the next budget?
- Is there any turnaround strategy in place to capture the above situation and what will be the role of the Accounting Officer to ensure that there is a turnaround in the implementation of council resolutions? Is the competence of the Accounting Officer and senior Directors not in question and what will be the consequence management strategy of council to capture this situation?

D. CONCLUSION

Many of the concerns of the previous years were not addressed and recommendations of the Municipal Publics Account Committee, the Auditor- General and the Audit Committee were not implemented and concern is raised that no visible consequent management was applied. The concern is therefore raised that there will be no improvement when the next year's annual report is studied

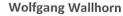
Compiled by: Cllr Elmarie Postma (in collaboration with Ward Committee of Ward 17)

Ward Councillor Ward 17

Compiled: February 2019

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ANNEXURE "C"



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Cllr. Bogatsu

MPAC Chairperson

City of Matlosana Local Government

03-02-2019

Comments on the Annual Report 17/18 from Ward 39 Councillor & Ward Committee

1. Loss of Highly Skilled & Semi-skilled Workers, with too many vacant positions, of which 53% fall into the scarce skill-sets category needs to be addressed urgently, by Service Departments & Human Resources.

	Annual Report	Semi-skilled / highly-skilled Job Level 0-15)	Low Skilled (Job Level 16-20)	Vacancy %
Water provision	P44	7	12	15%
Waste water (Sanitation	P49	9	11	12%
Electrical & Mechanical Engineering	P54	12	11	15%
Solid Waste Management	P60	21	79	24%
Human Settlements	P62	3	1	17%
Roads & Storm-Water Drainage	P67	12	14	14%
Licencing Services	P72	43	7	40%
Admin, Town Planning, Building Survey & Building Construction	P75	9	2	18%
LED	P77	5	0	25%
Fresh Produce Market	P82	6	3	20%
Libraries & Museum	P87	8	1	11%
Cemeteries & Aerodrome	P89	3	6	14%
Parks, Faan Meintjies & Aerodrome	P91	13	25	17%
Occupational Health	P94	3	0	19%
Traffic	P97	. 15	18	19%
Fire & Disaster Management	P101	27	1	29%
Sport & Recreation	P103	6	4	10%

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	Annual Report	Semi skilled / highly skilled Job Level 0-15)	Low Skilled (Job Level 16-20)	Vacancy %
Employees: Executive, Municipal Manager & Directors (Excl. Councillors)	P107	2	0	25%
Employees: Governance Support (Political Offices)	P107	1	1	5%
Employees: Office of the Municipal Manager	P116	5	0	22%
Financial Services & Supply Chain Management	P118	41	6	22%
Human Resource Services	P125	7	0	23%
ICT	P128	1	0	25%
Legal & Administrative Services	P130	10	4	16%

The above table is also summarised on P250 of the Annual Report.

Statement: According to the report on P250, the Municipality has a 20% vacancy level at the end of the financial year 2017/18, and if one does a calculation that 53% of those positions are Skilled or Semi-Skilled, it should send out warning signals to the ANC led Local Government, as the lack of service delivery in Matlosana is a guestion of look around and see!

Question: Are the Strategic & Administrative Management, able to get a commitment from Corporate Services: Human Resource Management, that they are serious in supplying a experienced & able workforce for the municipality, or is Cadre Deployment, appointment of unqualified personnel, appointment of friends & family going to cripple service delivery even further?

Quantification: Positions have been advertised as far back as 3 to 4 years but because of various factors not least the Cadre Deployment, appointment of unqualified personnel, appointment of friends & family, hardly any skilled or semi-skilled appointments have been made!

2. Biggest Concern about Water Supply is the statement on P45:

"Due to non-function reducing pressure valves the distribution experience a lot of water pipe burst and without adequate capacity to attend to burst pipes it contributes also towards the high-water loss"

Question: With the hindsight of another 6 months post June 2018, 3 tenders as put out by the Department have failed to procure the PRV, and 2 had to be cancelled. Can this situation be taken to National Government, to allow an exception to the MFMA SCM rules?

3. Why was the upgrading of the sewer line (Paid for by the Developer of the Social Housing in Flamwood Ext. 24), not mentioned on p50, or for that matter p233-234?

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4. What Action Plan is the management of Solid Waste Management going to develop to counter the fact that 100% of informal settlements are below the minimum service levels required by legislation (p59, last table).

The question on P64, stating that 100% or 23297 households have access to the indigent support "Free Basic Refuse Removal"

Question: It would appear that the Community Services Department, are either contradicting themselves or otherwise providing services without reporting on those activities?

Question: Why are we giving 100% indigent support by writing off Service Charges, but not supplying the service in question, i.e. weekly waste removal services? Has Community Services come up with a long-term-strategy to combat lack of service delivery?

5. The statement on P60 last paragraph, reads:

"Additional refuse: Rendering a service by removing additional refuse that is dumped illegally in open spaces, corners etc. and it is disposed at the landfill site"

The above statement is very misleading as there is a serious misconception of who does what, with all the requests for the cleaning of illegal fly-dumping in ward 39, not being handled and not even redirected to Dr. Kenneth Kaunda District.

All requests were dismissed with a simple "we do not clean illegal fly dumping on private property or road reserves or municipal open areas, always being told to contact Dr. KK Environmental Health, "maybe they can do something", but no initiative from Matlosana Waste Management to create an official correspondence or open line to the District Municipality. Especially in light of the 79 low skilled vacancies, and 21 semi-skilled employees that are needed to enable service delivery.

Question: Does the Community Services Management have the knowledge to run a first-class service, or will Community Services forever run a third-class service?

- 6. The Statement on P68, that "more than 85% of all bituminous surfaced & blocked roads are showing signs of distress & fatigue" & "failure of our roads is the lack of adequate provision of stormwater management systems" has the following implications:
- The lack of financial capacity to rehabilitate roads under the ANC led local government has never been adequately addressed.
- A strategic document needs to be developed with all municipal role-players to access cost.
 - Only Ward 39 has ever done a cost analysis on the actual cost of repairing / replacing the bituminous surface, but even after 2 years there has been no action from Strategic, Political or Administrative Management to do a full-cost analysis or even extrapolate the information to the other 38 wards.
- The 5-year focus of Strategic & Political Management is prohibiting the Administrative Management from focussing on 10, 15 & 20 development targets that can be successfully integrated into the IDP, or for that matter allow the sourcing of alternative income streams.

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Question: Are the Strategic, Political or Administrative Management going to be able to break the mould of 5-year (Short Term) planning which does not satisfy the public, and is increasingly responsible for public distrust & destructive public activism, and develop 10, 15 & 20 year targets that may quite possibly outlive their own careers, but which will leave a positive legacy, or are they going to use the next 3 years to fail even more in their fiduciary & development duties?

- 7. On P107 the table containing the financial performance 2017/18 of the Executive, Municipal Manager, Directors, Political Offices (Excluding Councillors) has a very alarming statistic:
- Under Employees the expenditure was 35% more than even expected under the Adjustment Budget.
- Under Repairs & Maintenance the under-expenditure was 578% less than the adjustment budget.
 - These figures are a serious indictment on the failure of the ANC led Local Government, as it proves there is absolutely no service delivery on ground level for the public

Question: How does a Strategic & Municipal Leadership quantify paying 35% more than the budget allowed on salaries, but Service Delivery on Repairs & Maintenance is minus 578%?

- Any reasonable person / business people would question the very existence of the Local Government to actually deliver services to the people it professes to SERVE!
- Any Private Business would face bankruptcy!
- 8. Statement: On P109 the Auditor General says under point 30: "I identified material misstatements... on the reported performance information of KPA1- Basic Service Delivery & Infrastructure Development"

Question: This statement, read together with an under-expenditure of 578% on repairs & Maintenance covered in point 7, What are the Strategic & Municipal Leadership going to do about consequence-management, as there is a total lack thereof from the ANC lead Local Government, as also pointed out by the Internal Audit (P245), under the heading Implementation of Consequence Management

8. On P119, the Total Operational Expenditure of the Financial Services & Supply Chain Management show a 54% under-expenditure, this correlate to the information in Point 1 above, that the Department is lacking 41 Semi-Skilled & Highly-Skilled Workers.

Question: Are the personnel issues going to be addressed by Strategic & Administrative Management, or will the poor service delivery continue?

- 9. OnP123 the Table entitled Personnel Administration, Shows Posts in Council of 2482, and of those 432 are vacant. This correlates with the information set out in point 1
- Of these Are Semi-Skilled or Highly Skilled Positions
- Of these... are Unskilled positions
 - This again proves that the currently ANC led local government is not serious about any level of service delivery to its different constituents

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Question: Are the ANC Led Strategic & Administrative Leadership strong enough to insist the Human Resources actually do their job, and employ the relevant personnel, especially the skilled & semi-skilled, or is the Human Resource Section going to lead the ANC Strategic & Administrative Leadership by their noses, keeping the Municipality unable to deliver services due to personnel shortages?

- 10. Community Services Get a score of 91% of targets met against a total number of 34 Key Performance Indicators as per table Directorate Results on P139.
- This is very good / excellent, but:
 - Waste management show a total operational under-expenditure of (5%) (P60) of which Repairs & Maintenance under-expenditure is (60%)
 - Libraries & Museums show a total operational under-expenditure of (20%) (P87) %), of which Repairs & Maintenance under-expenditure is (387%) (P89)
 - Cemeteries & Aerodrome show a total operational under-expenditure of (28%), of which Repairs & Maintenance under-expenditure is (308%)
 - Parks, Faan Meintjies & Aerodrome show a total operational under-expenditure of (15%), of which Repairs & Maintenance under-expenditure is (95%) (P91)
 - Occupational Health show a total operational under-expenditure of (16%), of which Repairs & Maintenance under-expenditure is (0%) (P95)
 - Sport & Recreation show a total operational under-expenditure of (6%), of which Repairs & Maintenance under-expenditure is (73%) (P95)

Question: What strategy do Community Services have to combat yearly under-expenditure? The environment in Ward 39 is definitely not up to any standard coming close to acceptable?

- 11. Under the Operational / Compliance Indicators of Chapter 3, under the Directorate Community Development, KPI Area 1 Basic Service Delivery & Infrastructure Development there are no indicators or measurable objectives for the following units actual monthly performance, as should be forthcoming from the Portfolio Meetings:
 - Waste Management
 - Cemeteries & Aerodrome
 - Parks, Faan Meintjies & Aerodrome
 - Sport & Recreation

Question: How is it possible for the Community Services to get a score of 91%, in point 10 against 34 KPI if there are no KPI that indicate what the Department should be doing?

Question: Are the negative figures relating to non-service delivery experienced from Community Services being hidden, or are Strategic & Administrative Management being purposefully mislead? O even worse a complicity by Strategic & Administrative Management to cover-up any negative information?

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Quantification 1: if the fly tipping, illegal dumping of municipal & private property were part of the Operational KPI, Matlosana would be a super clean place to stay, especially given the figures under point 10, for Waste Management

Quantification 2: If the Cemeteries & Aerodrome were to be part of the Operational KPI, we would not be experiencing the flood of negative comments of the state of our cemeteries

Quantification 3: if the Parks, Faan Meintjies & Aerodrome were to be part of the Operational KPI, there would be no problem trees on road reserves, all our developed and undeveloped parks would be cut regularly, all traffic islands would be maintained, Faan Meintjies would be a world class nature reserve, and the aerodrome would be receiving national attention of flight operators. But all we see are developed parks falling into total disrepair.

Quantification 4: Sport & Recreations golf course & other sporting facilities would be the pride of the North West, but are currently not maintained, and falling into total disrepair, especially the sport infrastructure.

Kind Regards

Cllr. Wolfgang Wallhorn & the Ward Committee of Ward 39

9.2 PUBLIC PARTICIPATION MEETING

CITY OF MATLOSANA

MINUTE OF THE PUBLIC PARTICIPATION ON THE ANNUAL REPORT 2015/2016, HELD ON WEDNESDAY, 06 MARCH 2019 AT 12:00 VENUE: COUNCIL AUDITORIUM, CIVIC CENTRE, KLERKSDORP

Delegated Chairperson

PRESENT:

MPAC

CIIr SPJ BOGATSU

CIIr GA MOHOEMANG

MEMBERS:

CIIr LM PHAKOE Cllr A COMBRINCK CIIr MN SEITISHO CIIr MC MAHLANGU CIIr JJ LE GRANGE Cllr AN LUDIDI **CIIr PT HORN**

CIIr S NONGQAYI CIIr SL MOREMI Cllr L KHOZA

CIIr SP SESANA

TROIKA & MMCs:

CIIr M KGAILE Executive Mayor

Ward 8

MMC

CIIr N NTOZINI Speaker CIIr NS MENDELA Ward 28 MMC CIIr SD MONTOEDI Ward 6 MMC Cllr NI MATETOANE Ward 30 **MMC** CIIr TO VILAKAZI **MMC** Ward 13 CIIr PF MABEDI Ward 31 MMC CIIr TG KHOZA MMC Ward 7 **CIIr SG DAEMANE** Ward 35 **MMC CIIr MF NTHABA**

COUNCILLORS:

Cllr R STEYN Ward 29 CIIr EM POSTMA Ward 17 CIIr TL SEKGOTHE Ward 37 CIIr TM MABULELA Ward 24 CIIr EM KAMATI Ward 20 Cllr LM KORTJAAS Ward 25

Com MANAGEMENT:

Mr TSR NKHUMISE Municipal Manager Ms L SEAMETSO Dir: Corporate Support Ms MM MOLAWA Dir: Community Services Mr LJ NKHUMANE Dir: Public Safety

Mr R MADIMUTSA Dir: Technical & Infrastructure Mr BB CHOCHE Dir: Planning & Human Settlement Mr LL FOURIE Dir: Local Economic Development

Ms TO SEKGALA Act Chief Financial Officer Mr N MOABELO Dep Dir. Risk Management

Mr MA KHUZWAYO Dep Dir: Local Economic Development

Mr ME MARUMO Dep Dir: MM Mrs MJ MASILO Dep Dir: Community Services

Mr MG MOREBODI Dep Dir: SAC

Mr AJ SEBETLELE Act Dep Dir: HR & LR

Mr JJ PILUSA Ass Dir: Sewer
Mr SP MUNTU Ass Dir: Licensing
Ms AT MBOTSHANE Ass Dir: HRM & D

Mr LD RAMBUWANI Ass Dir: Parks & Cemeteries

Mr NM MOTSOENYANE Ass Dir: Health
Mr TW Du PLESSIS Ass Dir: Cleansing
Mr NS MAMPANA Ass Dir: Library Services

Mr K DIKGWATLHE PMU Manager
Mrs H van HEERDEN Museum Curator

Ms WA SHANDU Act Ass Dir: Water Section
Ms TO MOHOLOENG Act Ass Dir: Office of Speaker
Mr I MOTINGOE Admin Officer: Human Settlements

Mr OC POWRIE PMS Co ordinator

Mrs C J van RENSBURG PMS Officer
N BAHOLO IDP Officer

Mr VP SHONGWE Chief Sports & Recreation

GP CHELANE SAC

TA MOJELENYANE PA: MMC Infrastructure Mr M KANDISA Caretaker

INTERPRETOR:

Mr O METHI Translator

MPAC ADMIN:

Mrs K MOIPOLAI MPAC Coordinator
Ms PA KOTO MPAC Support
Ms MM BAAS MPAC Support

ITEM	SUBJECT	RESOLVED	ACTION	
1.	OPENING AND WELCOME			
	 The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the Public Participation Session officially opened. 		Chairperson	
	Cllr Mahlangu opened the session was a contract of the co	vith a prayer.	Cllr Mahlangu	
2.	APPLICATION FOR LEAVE OF ABSENCE			
	 No apologies were received. 		Chairperson	
3.	INTRODUCTION OF MPAC COMMITTEE MEMBERS AND COM MANAGEMENT			
	 The Chairperson introduced the Mur Committee (MPAC) members, members, members Committee 		Chairperson	
	The Executive Mayor introduced all	MMCs present.	Executive Mayor	

	The Speaker of Council introduced all Councillors present	Speaker		
	 The acting Municipal Manager, Director: Corporate Services introduced the Management of the City of Matlosana. 	Dir. CORS		
4.	PURPOSE OF THE PUBLIC PARTICIPATION SESSION			
	NOTE:			
	The Chairperson gave a brief background on the purpose of the Public Participation Session and highlighted the following critical points:	Chairperson		
	The role and responsibilities of the Municipal Public Accounts Committee(MPAC):			
	 Compile Oversight Report on the annual report. Monitor performance management plan Monitoring the annual budget informed by the IDP The role and responsibilities of the Section 32 Committee The role of the general public during the oversight process (as key stakeholders). Interrogating unforeseen and unavoidable expenditure. The quarterly report of the Mayor on the implementation of the budget and state of affairs of the municipality/SDBIP Monthly budget statements. Mid-year budget and performance assessment of municipal entities. Disclosures concerning Councillors, Directors and Officials. 			
5.	QUESTIONS BY MEMBERS OF THE COMMUNITY AND RESPO CITY OF MATLOSANA MANAGEMENT	NSE BY THE		
	<u>NOTE:</u>			
	See attached copy of the Questions posed by the members of the public to the Municipal Accounts Committee(MPAC) members and response by Management are attached	Chairperson		
	Resolved:			
	a) That cognisance be taken that members of the community requested the Chairperson of MPAC to grant the Executive Mayor and Speaker time to hold a short caucus on the matter relating to Jouberton residence.	All		
	b) That cognisance be taken that both the Executive Mayor and Speaker were excused from the public participation session to attend to the matter pertaining to Jouberton residents.	All		

6.	ANNOUNCEMENTS	
	Resolved:	
	That all additional questions with regards to the Annual Report 2017/2018 be submitted to the office of the MPAC Coordinator, Office/Room 215, Civic Centre, Klerksdorp.	All
	The Municipal Public Accounts Committee will hold the interviews of various departments within the Municipality, scheduled to take place from the 11 th of March 2019 to 15 th of March 2019 and that public was invited.	All
7.	MEETING CLOSURE	
	Public participation event adjourned at 16:00.	All

11/3/2019 DATE

SPJ BOGATSU (CIIr)
MC: CHAIRPERSON

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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

PUBLIC PARTICIPATION (Questions and Comments)

Date

: 06 March 2019

Venue

: Auditorium, City of Matlosana

Time

: 12:00

QUESTION / COMMENTS: 1

Name: Nxamakele

Ward : 12

Department responsible: Performance Management System (PMS)

Matters raised:

a) Annual Report not given to the members of the public prior to the public participation.

QUESTION / COMMENTS: 2

Name: SK Ward: 29

Department responsible: MPAC and Office of the Speaker

Matters raised:

- a) There was no MPAC Workshop on the Annual report 2017/2018 in town.
- b) The team was delayed and the meeting was cancelled.

QUESTION / COMMENTS: 3

Name: Letlhogonolo Moloko

Ward : 13

Department responsible: Sport, Arts and Culture, SCM & PMU

Matters raised:

- a) Stadiums are not operating.
- b) Jouberton Sport Complex constructed before the MM was appointed and people who are responsible for the state of the project must be held accountable.
- c) Jouberton Sport Complex not completed and is vandalised.
- d) Community kept in the dark regarding incomplete projects.
- e) All projects that costs the municipality money must be reviewed.
- f) Community in Jouberton is in chaos due to Jouberton/Klerksdorp residents subsidizing other neighbouring towns within KOSH.
- g) That MPAC look into the matter of Jouberton residents purchasing electricity directly from ESKOM.
- h) MPAC ensure that Contractors who are not delivering are blacklisted.

QUESTION / COMMENTS: 4

Name: J Bogatsu

Ward : 26

Department responsible: Financial Services

Matters raised:

a) The municipality is taking members of the community to the lawyers non-payment of services.

- b) There is poor service delivery in Kanana.
- c) There is no access to information.
- d) Has not received rent statement for a very long time and the areas amount to R16 000.

Name: Thandi Ward: 7

Department responsible: MPAC and Finance

Matters raised:

- a) Disappointed that the committee did not keep in touch.
- b) Instructions were not implemented.
- c) Appointment of Debt Collectors not progressive.
- d) People are enriching themselves through debt collection.
- e) Why appoint Debt Collectors to collect money from unemployed people?
- f) The AG's report is disappointing and it is just the AG's opinion.
- g) Why is the Municipality filing vacant positions with people from outside the KOSH area?
- h) Sewer is overflowing everywhere.
- i) The 70/30 electricity MOU is only used against the community of Jouberton.

QUESTION / COMMENTS: 6

Name: Olebogeng Matebesi

Ward: Khuma

Department responsible: Executive Mayor, Speaker, SAC, HR & SCM

Matters raised:

- a) There is poor administration in the Municipality.
- b) First citizen is failing the City
- c) The Executive Mayor must provide guidance.
- d) The department Sport, Arts and Culture is a serious problem.
- e) Qualifications Audit be conducted for Snr Officials in the Municipality.
- f) Declaration of Interest by Councillors be conducted.
- g) Report of the Hostel should be provided.
- h) Dynamite report must also be provided.

QUESTION / COMMENTS: 7

Name: Malebo Ward: 7

Department responsible: HR, SCM & Finance

- a) Human Resources does not conduct qualification check, no address checking, no security checks and no vetting of candidates.
- b) BID committee lost R300m by not following procedure.
- c) Cases of fraud not investigated.
- d) The committee to institute criminal cases towards perpetrators.
- e) There is corruption in the municipality.

Name: Bessie Kgamane

Ward : 38

Department responsible: Sewer & HR

Matters raised:

- a) Leadership needs to introspect itself.
- b) Cemeteries are dirty.
- c) Nepotism is a problem.
- d) There is sewer everywhere.
- e) Hostel is dilapidated due to being demolished by Council.
- f) We need a Mall in Khuma.

QUESTION / COMMENTS: 9

Name: Thabiso Maentswe

Ward : 13

Department responsible: Executive Mayor

Matters raised:

- a) The problem with Councillors is that they are arrogant.
- b) There has not been a report from 2016.
- c) There is corruption in the municipality.
- d) The Executive Mayor is from Free State.

QUESTION / COMMENTS: 10

Name: Mxolisi Moiloa

Ward : 11

Department responsible: Housing,

Matters raised:

- a) The community not told why the CFO resigned.
- b) Newly appointed Directors are not from Klerksdorp.
- c) The Executive Mayor does not hold imbizos in Jouberton.

QUESTION / COMMENTS: 11

Name: Nthabiseng Matsipe

Ward : 31

Department responsible: Roads, Water and SAC

Matters raised:

- a) There is no water.
- b) The pavement at 118 is incomplete.
- c) Stadium also not complete.

QUESTION / COMMENTS: 12

Name: Mary Santhos Ward: 20, Kanana Department responsible:

- a) The house was affected by the earthquake and was severely damaged.
- b) Ext 14 people do not pay rent because they have leased out their houses.
- c) There are no sport facilities in Kanana.
- d) Sport programmes should be initiated.

- e) Appointment during projects should be made cover all areas.
- f) Youth is unemployed and rent is too much.

Name: Kenalemang Maleke Ward: J/ton Ext 22 (22724 Department responsible: Housing

Matters raised:

a) She needs the Municipality to build an RDP house.

QUESTION / COMMENTS: 14

Name: Maseko Molebatsi

Ward : 36

Department responsible: Finance, HR & Speaker

Matters raised:

- a) There was supposed to be a storm-water drainage, what happened to the budget?
- b) There is no service delivery in Khuma and Kanana.
- c) Appointment of General workers not inclusive of all towns.
- d) Still awaiting a report from the office of the Speaker since September 2018.

QUESTION / COMMENTS: 15

Name: Kandisa Nantu

Ward: Khuma

Department responsible: MPAC, Finance, Office of the Executive Mayor and Housing Matters raised:

- a) UIF & W is full of corruption.
- b) Did not want to participate on the Annual Report because issues raised last have not yet been attended to.
- c) Annual report a repetition of issues from last year.
- d) The office of the Premier appointed a service provider and the Forensic report must be tabled.
- e) The matter was raised with SCOPA and someone was given a tender. The report disappeared.
- f) If MPAC cannot send people to the HAWKS/Public Protector is should tell the community and the community will handle the matter.
- g) The SIU is still at Housing conducting investigation.
- h) Senior Citizens are losing their houses in Khuma.

QUESTION / COMMENTS: 16

Name: Mathapelo Dladla Ward: 4 (Alabama Ext 3)

Department responsible: MM, Administration

- a) Municipal Manager ensure that people with disability form part of committees.
- b) Access to public institutions a challenge.
- c) We could not access the building as people with disability.
- d) People with disability are also affected by unemployed.

Name: Vitals Mabuya Ward: 35, Khuma Department responsible: Matters raised: TROIKA

a) There is gross negligence by the leadership.

b) The city must comply with the White Paper on special voting.

QUESTION / COMMENTS: 18

Name: did not mention

Ward: Kanana

Department responsible: PMU

Matters raised:

- a) The Municipality must ensure that the money paid on stadium projects is equivalent to the work done.
- b) There is no Police Station in Kanana.
- c) Rock dams are controlled by officials.

QUESTION / COMMENTS: 19

Name: Alice Ward: 24

Department responsible: Roads, Housing

Matters raised:

- a) There is no infrastructural development.
- b) No paving at the 500.
- c) House built always crack.
- d) There are elders in the area and they are unable to move freely when it rains or has rained.
- e) Unemployment is a serious problem.
- f) No jobs for educated people living disability.

QUESTION / COMMENTS: 20

Name: Bongani Kalaote

Ward: 18, Tigane

Department responsible: LED, Executive Mayor

- a) Page 78, Chapter 3: there is no development in Tigane.
- b) There is no WiFi in Libraries in Tigane and Hartbeesfontein.
- c) There is not been anyone employed in 25 years.
- d) What has the MMC: LED done for the people in Tigane farms?
- e) AK Khuzwayo stole cows, money, tractor and farming material.
- f) The municipality must verify the identity of Mr Johnny Danxa who was also known as Joseph Mthura at some point.
- g) We need our farm back as a farming community.
- h) Mr Kgauwe stole our farm during the amalgamation of towns.
- i) The Mayor referred the matter to Mr Masibi who is also not helping.

Name: Mpho Taedi

Ward: 32

Department responsible: Infrastructure, housing, SAC

Matters raised:

- a) We do not have houses and there is no paving.
- b) There are no development programmes.
- c) What happened to Khuma Sport Complex.
- d) We need more free land because land is owned by private companies.
- e) We need a new township in Khuma.
- f) There are many tarvens than recreational facilities.

QUESTION / COMMENTS: 22

Name: Matebesi

Ward:7

Department responsible: Housing

Matters raised:

a) Houses that were damaged by earthquake have not yet been attended to.

QUESTION / COMMENTS: 23

Name: Puso Ward: 32/31

Department responsible: Housing, Roads

Matters raised:

- a) There are no paving/pavements.
- b) There is a dermacation problem.
- c) We need stands.

QUESTION / COMMENTS: 24

Name: Did not mention

Ward : 32

Department responsible:

Matters raised:

a) Learners / Bursaries not given to youth that matriculated and are from disadvantaged backgrounds.

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OVERSIGHT 2017/2018

PUBLIC PARTICIPATION 06 MARCH 2019







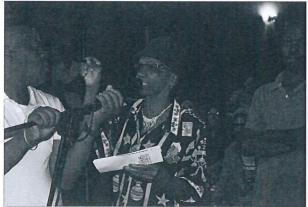




MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OVERSIGHT 2017/2018

PUBLIC PARTICIPATION 06 MARCH 2019









9.3 PUBLIC HEARING (Questions to Management)



Matlosana City of

OVERSIGHT **PROCESS** 2017/2018

Based on the Annual Report for the Questions to Management Financial Year 2017/2018

OFFICE OF THE MUNICIPAL MANAGER

MUNICIPAL MANAGER

- 1. Annual Report MM 1, Chapter 3 (Page 154)
- a) What has the department done to fast track the process? Submit POE
- Annual Report MM 5, Chapter 3 (Page 155)
- Why were the strategic objectives not identified and adopted?
- Annual Report MM 11, Chapter 3 (Page 157)
- Why is there no strategic planning in the municipality?
- Who is responsible for ensuring that there is strategic planning in the municipality,
 - Who is responsible for the development of the strategic plan?
- Annual Report MM 13, Chapter 3, (Page 157)
 Where there no acting directors during the 2017/2018 who could have attended the meetings as scheduled?

INTERNAL AUDIT

- 1. Annual Report IA 7, Chapter 3 (Page 155)
- a) What did the department do to ensure that the Assessment report was received on time? Submit POE

RISK MANAGEMENT

- Annual Report RIS 4, Chapter 3 (Page 229)
 How dose the strategy affect the implementation of the indicator?
 When is the next policy workshop?
 What was the cause of the delay?

End of questions for the Office of the Municipal Manager

DIRECTORATE: CORPORATE SERVICES

OFFICE OF THE DIRECTOR

- 1. Annual Report DCS 2, Chapter 3 (Page 186)
- a) Submit a list of resolutions that could not be implemented in the month of June as per "Reason for deviation".
- Submit the 2017/2018 Resolution Register that indicates implementation status of each resolution and, the date of implementation. Q
 - What measures are put in place to ensure that all council resolutions are implemented on time?

Annual Report DCS 3, Chapter 3 (Page 186) 5

- Is the department aware of the implications and risks of failure to implement the Occupational Health and Safety (OHS) at the workplace? a
- What measures are put in place to ensure that all departments are OHS compliant? G G
 - Is the OHS matter a top priority in the municipality? If yes, why is it not being discussed at the Top Management as stated in your "Reason for deviation"?

Annual Report DCS 9, Chapter 3, (Page 188)

- What are the challenges in implementing Audit Committee recommendations? ы <u>ө</u>
- How does the reason for deviation relate to the indicator? (q
- How does the measure to be taken to improve performance relate to the indicator 0
- did the municipality only review the top structure of the organogram and why was the In your reason for deviation, you stated that the organogram is still outstanding. Why rest of the organogram not reviewed? and reason for deviation? g
- The money paid to the service provider for the review of the organogram, was it only for the top structure or the entire organogram of the municipality? Submit POE (e)

ADMINISTRATION

Annual Report ADM 4, Chapter 3 (Page 186)

- Submit the policy on hiring/leasing of council halls and buildings
- Submit a report on the hiring of council halls and amount collected per booking. Q
- Submit a report on the booking made free of charge for the financial year in question.
- Does the department conduct any investigations to verify reason for free bookings by organisations/individuals? If Yes, submit POE
- Submit a report on all municipal buildings. (e
- Submit a report on all leased buildings and payment per lease.

LEGAL SERVICES

Annual Report, Chapter 3 (Page 131)

- Submit financial implications of all cases referred to the high court per case. a
 - Submit a report on cases settled and their financial implications.
- Submit a report on cases lost, reasons each case was lost and the financial implication.
- ਰ
- Explain cases for Council and cases against council. What is the cause for the high number of outstanding cases?

OFFICE OF THE EXECUTIVE MAYOR

- Legislative obligations of the Office of the EM
- Has the EM reviewed all aspects of budget including any unforeseen and unavoidable expenditure in light of need for an adjustment budget?
- December 2017 on implementation of the budget and financial state of affairs Has the EM submitted quarterly section 52 reports for the period ended 31 of the municipality to council? (MFMA 52d) 1.2

- Please explain the rationale in funding/budgeting for the mayoral imbizos.
- Annual Report EM 1, Chapter 3 (Page 230)
- office of the EM to meet its performance indicator with regards to mayoral imbizos. Provide evidence corroborating the role of ward councillors in the inability of the
- Has the office of the mayor acquired and is managing the log book for the official mayoral vehicle, with respect for private and personal use?
- How has the office of the mayor improved in monitoring management action plans to address prior year audit findings regarding financial and performance reporting, compliance as well as all other internal control measures?
- R19 845 611 on maintenance due to cash flow shortages. Does the office of the EM concede that this relates to the municipality's inability to meet its service delivery There is an underexpenditure of R43 949 837 on capital expenditure as well as obligations? What will be done in the 2019/2020 budget planning to avoid this? 9
- organogram of the municipality? How far are plans to organise and host the strategic Has the office of the EM considered and tried to mitigate the absence of a proper strategic plan for the prior financial years especially with relation the current planning session for the current and coming financial years?
- Are there any partnership programmes entered into with any entity/ business / organisations by the office of the EM on behalf of the municipality? ω.
- CoM and any other foreign or local entity/business following the Matlosana Investors Has any material or economic investment agreement been entered into between the Conference hosted by the office of the EM? <u>ი</u>

OFFICE OF THE SPEAKER

- 1. Annual Report SPE 1, Chapter 3 (Page 231)
- a) What is the department doing to ensure that reports are submitted on time?
 b) What is the adjustment going to address in terms of submission of reports?
 - - Why was the adjustment budget not approved?

OFFICE OF THE WHIP

- 1. Annual Report WHI 1, Chapter 3 (Page 191)
- Explain the market the department was targeting for the workshops and events. a)
- Why is the department reducing target instead of coming up with a plan to reach the target market? Q
 - How does the department measure realistic targets? Ó

HUMAN RESOURCES - TRAINING AND DEVELOPMENT UNIT (SKILLS)

- Annual Report SKIL 8, Chapter 3 (Page 183)
- a) When was the last Skills Audit conducted?
 b) Which skills gaps were identified and addressed?
 c) In the financial year 2016/2017, the department cl.
- conducted to all employees including corporate and municipal & environmental In the financial year 2016/2017, the department claimed that skills audit was

services officials. Which Skill Audit is the department referring to on the 2017/2018

- What is the role of DLG&HS when conducting skills audit? ô
- Does the department have understanding on how to identify skill gaps of officials within the municipality? (e)
- Is the department incapable of conducting Skill Audit? If yes, why? (J
 - If no, why is the department not conducting the Skill Audit? g

Annual Report SKIL 3, Chapter 3 (Page 238)

si

- If in the last financial year, the reason for deviation was late payment from LGSETA then what informs this financial year's reason for deviation? a
- Why didn't the department implemented relevant internal controls to ensure that performance target is met? Q
- facilitates skills programmes what skill programmes where facilitated in the 1st, 2nd Does the department conduct or facilitate skills programmes? If the department O
- In the last financial year, the department was supposed to ensure that remedial action is implemented to ensure that the target is met, does this mean under performance is a result of bad planning? ਰ
 - Submit a report on the Learnerships conducted. ⊕ (
- Submit a report on the internal programmes that commenced in the 4th quarter.

Annual Report SKIL 4, Chapter 3 (Page 238) რ

- Submit a report on the process of payment by LGSETA and applicable timeframes.
- In the last financial year, the department under performed on this indicator, with different reasons for deviation. Why is that? b g
- Did the department request the mandatory Grants from LGSETA as per 2016/2017 measure to be taken to improve performance? Submit proof. 0
- The measures to be taken to improve 2017/2018 performance does not speak to the indicator, provide proper measure that will ensure performance is improved. ਰ
 - Why is a challenge to capacitate official and councillors utilizing grants received? (e)

End of questions for Directorate: Corporate Services

DIRECTORATE: TECHNICAL AND INFRASTRUCTURE

PROJECT MANAGEMENT UNIT

- Submit minutes of the Bid Spec meeting for the project: SAC2/2/2016 ÷
- Submit minutes of the Bid Evaluation for the project: SAC2/2/2016

is

- Submit minutes of the Bid Adjudication for the project: SAC2/2/2016 რ
- Matpriz for the project: Construction of athletic track and pitch for Matlosana stadium Submit the Service Level Agreement (SLA) between the City of Matlosana and 4.
- Annual Report PMU1, Chapter 3 (Page 144) 5
- a) Is the project for the construction of a 2ML pressure tower in Alabama completed?

Annual Report PMU4, Chapter 3 (Page 146) 9

- a) Was there additional costs incurred in the project. Upgrading of sewer network: Khuma Proper?
- How many changes were effected on the Bid Spec for the project mentioned in question 6?

Annual Report PMU4, Chapter 3 (Page 146)

8

- a) What were the reasons for the community unrest and what measures were taken to intervene?
- What was the original budget for the project: Paving of taxi route and stormwater drainage: Tigane Phase 8B?
- 10. Were there any adjustments made to the Bid Spec and to the budget for the project mentioned in question 9?

11. Annual Report PMU 5 & PMU 6

- a) Who are the consulting engineers for the projects mentioned in PMU5 and PMU6 respectively?
- 12. Please provide proof of procurement in line with SCM policy and MFMA requirements for the services of the consulting engineers as requested in question 11.

13. Annual Report PMU6, Chapter 3 (Page 147)

a) What was the reason for the delay in signing the MOU for Vukuphile Learner Contractors in respect of the project in PMU6?

14. Annual Report PMU 8, Chapter 3

- a) What is the total budget for the project: Sports Complex in Khuma.
- Please provide proof of procurement for their services in line with SCM policy of the 15. Who are the consulting engineers for the project as mentioned in question 14? City of Matlosana and MFMA requirements.

16. Annual Report PMU 9, Chapter 3 (Page 148)

- a) What measures were taken to address the poor performance of the contractor on the project: Construction of central activity spine; Jouberton?
- How much costs were incurred in the appointment of a new consultant as well as additional work identified on the project described in question 17?

18. Annual Report PMU 10, Chapter 3

- a) What was the reason for changing consultants on the project: New taxi facility at Jouberton Ext 9?
- upgrade and beautification of Jabulani street not completed as per the 7 February See detailed Management Report by Auditor General: Ex50, Comm 12: The 2017 date, but extended to 19 May 2017. (Management Report 2016/17) 9
- 19 (a) What was the original budget for this project?

- 19 (b) how much expenditure was incurred as a result of the extension in scope?
 19 (c) is the project currently completed and included in the municipal asset register?
- Ex79 Comm 6: Managemenr Report 2016/17) Provide a copy of the SLA between 20(a) also provide payment certificates for payments issued to Ultimate Dynamic between 20 January 2017 and 27 April 2017. the CoM and Ultimate Dynamic for the construction of the 20MVA substation 20.
- 21. Ex 80 Comm 10: Construction of a 20ML pressure tower in Alabama. Please provide a copy of the SLA between the CoM and the service provider for this project, as well as payment certificates made out to the service provider between the period 10 November 2016 and 01 June 2017.
- 22. Ex 100 Comm 17: what measures are there to ensure that the Jouberton Sport Complex project is completed?
- 23. What cost analysis has been done to determine the rand value of damaged infrastructure at the above mentioned project?

CIVIL ENGINEERING: WATER

- 1. Annual Report, Chapter 3 (Page 42)
- Explain table of TOTAL USE OF WATER BY SECTION. e.g. big increase from previous years of kilolitre in commercial and other a
- i,
- Annual Report, Chapter 3 (Page 42) How far is the process of installing bulk water meters in all municipal buildings and a
- What is the department doing about the challenge of lack of vehicles.
- Who is responsible for budgeting in the department and who is responsible for inadequate budgeting? G G
- Annual Report, Chapter 3 (Page 42, 44 & 45) а Э
- function reducing pressure valves not be maintained by budget not spend? On page 42 under challenges you stated: to have inadequate budget for maintenance. How Your STRATEGIC OBJECTIVES to reduce water losses from 35% to 15% in the maintenance budget and vacant employee positions are not filled. Should nonnext 5 years is over optimistic because you under spend on your repairs and does the department intend addressing the challenges as stated? Submit a turnaround strategy.
- Annual Report, Chapter 3 (Page 41) 4.
- Service Level Agreement between Midvaal Water and City of Matlosana. a
- Annual Report WAT5, Chapter 3 (Page 175) 5
- a) How will the 26 reservoirs be cleaned within reasonable time?
 b) How will the services be sourced, through procurement or service hire?
- Annual Report WAT6, Chapter 3 (Page 175)
- What can be done to achieve blue drop water status again? Will the DWS be concluded on time for assessment a 6.

Annual Report, Page 234 7.

Percentage of households with access to basic level of water and sanitation in rural settlements. The rating is still negative, why?

CIVIL ENGINEERING: SANITATION (SEWER)

- Annual Report, Chapter 3 (Page 47)
- What is the status of the four (4) waste water treatment plants? a
- Annual Report, Chapter 3 (Page 47) 'n
- What is the action plan to drastically decrease pit toilets (below minimum service a
- Annual Report, Chapter (Page 48)

က်

- Table SANITATION SERVICE DELIVERY LEVELS IS BELOW THE MINIMUM. Why is the figure of 2 049 constant? a
 - Why is there overflowing sewer when overtime paid is increasing? Q
- Annual Report, Chapter 3 (Page 50) 4.
- Why is the budget under spend if challenges exist? a
- Annual Report SAN 6, Chapter (Page 176) Ď.
- What can be done to achieve green drop status? Will the DWS be concluded on the timelines for assessment? a
 - Why was there a deviation and explain the reasons why this deviation occurred?

CIVIL ENGINEERING: ROAD AND STORM-WATER DRAINAGE

- Why was the repairs and maintenance budget under spend, while there are with Annual Report, Chapter 3 (Page 67) a
 - potholes and bad roads all over Matlosana?
 - Annual Report, Chapter 3 (Page 68) ö
- What is the progress on the adequate storm-water management system? a
- Annual Report R&S2, Chapter 3 (Page 221) რ
- Don't we need the roads and storm-water plan? This is not on the priority list.

MECHANICAL AND ELECTRICAL ENGINEERING

What is the department doing about the aging infrastructure? Annual Report, Chapter 3 (Page 53)

G G

How is old infrastructure affecting electricity loss and what measures has the

department put in place to minimize the problem?

- Annual Report, Chapter 3 (Page 55)
- What is the department doing to address the challenge of incorrect meter readings? Why are there inaccurate meter readings? @ G C G B 19
 - Submit a report indicating the actual audit of electricity meter tempering per area. What is the department doing to address the challenge of illegal connections?
 - - Submit a report on the sealing and resealing of meters per area.

- Annual Report, Chapter 3 (Page 56) က်
- Why is the department not utilising student trained by the CoM to assist with electricity related programmes and challenges? a
 - Where does the established team operate? (q
- Annual Report, Chapter 3 (Page 57) 4
- Are High Mast light in Kanana metered and consumption billed from users? a (q
 - Is the electricity at pumpstations billed? If yes, provide a report.
- Annual Report ELE 13, Chapter 3 (Page 177) 5.
- Why would you fail even to resolve 90% of your street lights complaints knowing very well that we have people on standby, overtime and always ready for call outs? a
 - Submit a report on overtime logsheets for 2017/2018, amount time spend on each call out and the overtime paid. (q
- Annual Report ELE 16, Chapter 3 (Chapter 178)
- What have you done to improve the situation where you get denied access to the a 6.
- Why didn't you issue the warning letters to the household owners to show them how household? Q
- Annual Report ELE 19, Chapter 3 (Page 178)

serious you are with the inspection?

- Who is responsible for the payment of service providers?
- What is the reason for delaying payments knowing the importance of those vehicles in the city or alternatively? ba.7
 - Why don't you buy new vehicles instead of always fixing old ones? 0

End of questions for Directorate: Technical and Infrastructure

DIRECTORATE: COMMUNITY DEVELOPMENT

COMMUNITY SERVICES

- Where were the dustbins allocated to as indicated? Submit report Annual Report WM 5, Chapter 3 (Page 192) a
- When will we comply with legislation with regard to different dustbins for different types of waste and it being done at source? q
- Annual Report DCD 8, Chapter 3 (Page 192) 3

a

- Why was the target not met with regard to LLF meetings that had to be attended?
- Annual Report CF 12, Chapter 3 (Page 194) e,
- Why have sports clubs not yet paid their rent as indicated on the collection from rental agreements of sports grounds? a)
- Annual Report DCD 3, Chapter 3 (Page 194) 4.
- Why was the target not met as it is actually to reduce risk areas and protect the municipality against legal actions? a

- On basic service delivery with regard to parks/sidewalks cutting and maintenance thereof, why is a lack of resources always the excuse for not performing requests from the public? (q
- What is the status quo on vehicles and equipment in the parks department. O
- Annual Report, Chapter 3 (Page 90) 5
- environment within the community and urban spaces with regard to greening" but Parks - It is stated that the top priority areas are to: "improve the surrounding yet no parks are kept tidy or being cut on a regularly basis within our wards?
- Why is it that the Environmental Education Centre structure at Faan Meintijes Nature Reserve is still non-functioning? Q
 - In 2017-2018 P 91 "NO TREES TRIMMED" from 3546 trees trimmed in the previous financial year. What is the challenge and why the non-performance? O
 - expenditure (51 896 000) is far more that the operational revenue (2 422 000)? Reserve, Orkney Vaal and Aerodrome as it is indicated on P91 that the actual What is the plan to generate more income from Parks, Faan Meintjies Nature ভ
 - Submit a report on the two latest animal audit. (separate reports) (e)
- Submit a report on the Annual Jazz festival held at the Faan Meintjies and the Submit a report on all animals available and total amount of their value.
- Submit a report on the breakdown on actual expenditure

ADDITIONAL QUESTIONS BASED ON THE MANAGEMENT LETTER

AUDIT OUTCOMES OF THE AG

- Why did the municipality not have an environmental policy, plan or strategy to identify, address and monitor all general and control weaknesses relating to activities that may impact the environment and AFS?
- resource constraints and priorities listed in the IDP, SDBIP, provincial- and district Why is the municipality's budget not adequately funded to address environmental environmental related plans and responsibilities? þ.
- Why does the municipality not have a dedicated section or clear assigned responsibilities for environmental management? ပ
- Why does the municipality not affect any fines or prosecutions for environmental management transgressions in the period under review? ö
- Monitoring and enforcement of the municipality's environmental related bylaws and legislative requirements are lacking with not enough enforcement officials (trained) and resources to take appropriate action (inspections, fines and notices) on environmental transgressions and / or non-compliances. Why is that the case?
- Why do the municipality's waste landfill sites not comply with the license conditions or Minimum Requirements for Waste Disposal by Landfill?
- Why did the municipality not implement plans and strategies towards managing illegal waste dumping and pollution?
- is of great concern but Stilfontein is critical. What is the plan in place to better the situation with regard to the serious electrical- and mechanical breakdowns as alluded Klerksdorp-, Orkney-, Hartbeesfontein- and Stilfontein Wastewater Treatment Plants ۲.

- to by the AG. Why do the municipality's waste landfill sites still not comply with the license conditions of Minimum Requirements for Waste Disposal by Landfill?
- What is to be done about this? And why is the act still not complied with in regard of At the Klerksdorp Waste Landfill site recycling activities and mechanical equipment are within a close proximity of each other and constitutes a major OHS concern. recycling at source?
- Concerns are raised by the AG about the current vacant and proposed vacancies within the refuse disposal sites. Why have they not been filled?
- Why have NO change been affected but in actual fact only deteriorating by the day? In previous financial years the AG's findings were similar to the year under review. Ÿ.
- The environmental expert from the AG concluded that the Klerksdorp Landfill site is constantly burning at least 30cm underneath the surface. Why is there no proper equipment to combat this?
- compliance of solid waste management legislation. Why is this still not the case? recommended that Management develop and implement controls to address non-In the Oversight Recommendations on the Annual report 2016/2017 it was Ë
- In terms of grass cutting, how many companies are contracted to cut grass? Submit report with name of company, SLAs and how much was paid to each company. ċ

ADDITIONAL QUESTIONS

- At the PC Pelser airport, submit a list of companies that are utilising/hired the airport
- Submit all SLAs of companies mentioned above.
- Submit the name of the Airport committee and the minutes of the meetings for 2017/2018 financial year.
- Submit a report on all the lease agreements and the amount paid/payable per lease.
 - Which account number does the monthly lease payment go into? Submit POE

SPORT, ART AND RECREATION

- Annual Report, Chapter 3 (Page 102)
- Submit a report on the gala events held in relation to Swimming Pools. a
- Submit a financial breakdown of expenditure for both swimming pools and the Why is expenditure more than income in the Swimming Pools? Q O
- How is the incoming payments registered and who does the banking?

g

- Annual Report CF 12, Chapter 3 (Page 194) si
- What measures are taken to ensure that rent is paid on time?
- What did the department do to alert facility users that their rent was due? Submit a p
- Submit a twelve (12) months report on all rent payments per team/sport club. ତ ତ
 - Submit a summary report of all the SLAs signed with CoM.

Annual Report DCD 3, Chapter 3 (Page 194)

- What is the reason for lack of security at Kanana and Khuma stadium? b 3.
- What did the department do to ensure that there was security at the above
 - mentioned stadiums?
- How is a business plan reason for deviation? Does the business plan include the plan to source security for both stadium? ତ ଚ
- On measures taken to improve performance, where did the department acquire (e
- additional security when same could not be done for the 2017/2018 financial year?
 - How much did we lose due to vandalism?

ADDITIONAL QUESTIONS

- Is the department doing enough to promote sport and sports development in the city or is the department ONLY focused on the development and management of sport facilities.
- Does the department have a plan to involve youth involved in gang activity in Sport? In the BID Specifications for the two Sports complex under construction, are there provisions made for accessibility by disabled persons? κi
- Are the current facilities accessible to persons with disabilities? 4.
- Does the department have any relationship/existing agreements / treaties with national entities such as SASOC or Federations including sport? 5
- meetings of these bodies assisted the development of sport in the municipality? If there is 'yes' in question 5 above, to what extent has any resolutions taken at 9
- Is the Deputy Director: SAC representing the municipality on any provincial sport bodies?

IBRARY SERVICES

Annual Report, Chapter 3 (Page 84)

- Why is there a decline in the photocopies made for the financial year 2017/2018?
- Submit a comprehensive report on how the Equitable Share Grant to the amount R400 000 was spent. a p
 - Why is Library services utilizing Equitable shares? O
- Submit a comprehensive report on how the Conditional Grant to the amount of R800 000 was spent. ত
 - Were the renovations carried out by a service provider?
- If yes to d) above, was the service provider acquired through an open tender? If yes, who was the service provider? e)

End of question for Directorate: Community Services

DIRECTORATE: PUBLIC SAFETY

PUBLIC SAFETY

- Annual Report, Chapter 3 (Page 97)
- Why is the reason for the decline in the total income from parking grounds in the last two (2) financial years? (e)
- Annual Report, Chapter 3 (Page 201) 5
- Why did the department not request the schedule of meetings from the relevant a
- When the department realised that their emails were offline, why the department did not find out about the scheduled next meeting? (q
- Annual Report DPS 3, Chapter 3 (Page 204) e,
- a) What did the department do to address the issue of shortage of staff and equipment?

LICENSING

- Annual Report, Chapter 3 (Page 70)
- Why was the additional Paypoint not established at the Treasury department? a)
- Annual Report, Chapter 3 (Page 71)
- Why is there security challenge when there is an appointed security company? a 0
 - Did the department request CCTVs to improve security? If yes, provide POE (q
 - Why was the college not paid on time? O
- Why were the machines not regularly services?

98

- What did the department do to ensure that tools of trade were repaired or replaced on time? @ G
- Annual Report, Chapter 3 (Page 73) O
- What informs the rate of vacancies in the department? a)
- Are all vacant positions budgeted for? If Yes, why were they not filled?
- Annual Report L&T 1, Chapter 3 (Page 202) g 0
- What is the department doing to encourage members of the public to apply for Driver's Licences to improve revenue?
- Annual Report L&T 4, Chapter 3, (Page 203) (e)
- What did the department do to prepare for the exit of the Examiner that went on pension? a

TRAFFIC AND SECURITY

- Annual Report, Chapter 3 (Page 97)
- What informed the rate of vacancies in the department? a)
- Are the vacant positions budgeted for? If yes, why were they not filled? Q
 - Why was the service provider for the back office not appointed?
- Did the department ensure that there was budget for the appointment of the service

Annual Report LES 3, Chapter 3 (Page 203)

- What did the department provide as reason for deviation in the 2016/2017 financial a
- What happened to the amount budgeted for the appointment of the service provider? ଚ ଚ
 - What happened to the procurement process that was initiated in the 2016/2017 financial year?
 - Why was the service provider not appointed in the 2016/2017 financial year? What informs the reason for deviation on the annual report 2017/2018? © G

End of questions for Public Safety

DIRECTORATE: FINANCIAL SERVICES

FINANCIAL MANAGEMENT

- 20MVA Substation Electrical and Mechanical Engineering project Who was responsible for processing the payment of the 20MVA Substation project?
- Why was the payment of the contractor not made within 30 days as per the MFMA?
- ISS.25 Ex Comm 14: (Page 101)
- How is the department going to ensure that the incorrectly casted leave accrual will be completely resolved? a
 - What remedial action is going to be implement to ensure that this incorrect information is casted? (q
- ISS.13-EX 13 Comm 4 (Page 104)
- Why was the termination of councillors not implemented on time? D 9 3
- What is the department going to do, to recover the money incurred as wasteful and fruitless expenditure?
- ISS.20-Ex20 Comm 5 (Page 106)
- Why is there no User Access Management for both PayDay and Fresh Mark
- Who monitors users and administrators on both systems?
- The advertised position of Information Security Officer, when was approved on the
- Why was the AG not given information requested regarding the documentation of users, changing access right, passwords resets and termination of access on organogram and when was it advertised?
- ISS.8-Ex 8 Comm 3 (Page 111)
- Which adequate skill is needed to conduct audit ICT?
- What informs the request of a single IT Auditor position? Who will be monitoring the IT Auditor, does that person have the necessary skill to oversee such a task?

- ISS.6-Ex 6 Comm 2 (Page 114) a .e
- Why was oversight not performed on the financial, performance reporting and compliance related to internal controls to ensure adjustment budget is tabled?

a) (q

- ISS.3-Ex 3 Comm 1 (Page 115) Why is there no policy of Unauthorised, Irregular, Fruitless and Wasteful Expenditure?
 - When will the draft of the UIF & W Policy be available for approval?
- а Э
- ISS.22-Ex 22 Comm (Page 117)
 Why was the appointment and dismissal of the position, Chief Audit Executive not covered in the Internal Audit Charter?
- ISS.208-Ex 208 Comm 31 (Page 118)
- 6 p g
- Why was an overstatement of Unauthorised expenditure? Why was the oversight responsibility performed to ensure accurate unauthorised expenditure is reported?
- ISS.1-Ex 1 Comm 1 (Page 119) 6
- Why was policy on the use of consultants not developed as this problem was also identified in the last audit of 2016/2017. a
- 11. ISS.242-Consultants (Page 120)
- What strategy has the department deployed to ensure that consultants are faced out by appointed legible officials for asset management and valuation services of a
 - municipal properties? Did the department submit new positions to be added on the organogram? (q
- ISS.120.-Ex 120 Comm 21 (121) 12
- Why did the department not ensure that information provided is accurate when reporting on conditions of assets? a)
- What measure does the department have in place to curb misstatements on the conditions of assets? Q
- 13. ISS.9-Ex 9 Comm 3 (Page 124)
- Who is responsible for the misstatements on inventory quantity and financial statements?
- 14. ISS.31.-Ex 31 Comm 8 (Page 125)
- a) Why was the procurement process not followed when extending the insurance
- Why was there inadequate insurance of the inventory? q
- 15. ISS.10-Ex 10 Comm 7 (Page 129)
- Why was the demolished structure not removed from the asset register? D B
 - Who monitors the asset register?
- 16. Annual Report, Chapter 2 (Page 37)
- Why was the following documents updated not on the website: a
 - i) Service Delivery Agreements ii) SCM Contracts
- iii) List of assets in terms of section 14 (2) or (4)
 - iv) Contracts agreed in 2015/2016

- v) Public Private Partnership Agreements
 - vi) All quarterly reports tabled in Council

17. Annual Report, Chapter 3 (Page 127)

- Submit a report indicating the actual breakdown of replaced fifteen (15) laptops and two (2) projectors.
 - Provide reasons for the replacement of each item

18. Annual Report BUD 16, Chapter 3 (Page 164)

- What is the department doing to encourage members of the public to apply for indigent subsidies?
- The department did not reach the target in the 2016/2017 financial year, why didn't the department do anything to ensure that the target is reached in 2017/2018?
- 19. Annual Report BUD 17, Chapter 3 (Page 164),
 a) Why does the department opt for reduction of target instead of coming with a strategy to reach the set target?

20. Annual Report BUD 18, Chapter 3 (Page 164),

- What the reason for the decline in actual performance as mSCOA was not the reason for the decline?
- 21. Annual Report EXP 1, Chapter 3 (Page 167),
- a) Why was the Revenue Enhancement Plan not implemented?

22. Annual Report CFO 4, Chapter 3 (Page 170),

- Submit a report on the skills audit that was initially performed
- Why does the department need another skills audit?
- Where the skills gaps identified and what did the department do to address the skill
 - What did the department do to ensure that the recommendations to empower the department with skilled personnel is adhered to?

23. Annual Report CFO 10, Chapter 3 (Page 170),

- Why was the portfolio meeting postponed?
- What contingency measures are there to curb non sitting of meetings in future?

24. Annual Report CFO 12, Chapter 3 (Page 170),

- How does the department function when there are no departmental meetings?
- How are departmental challenges addressed when the department does not provide platform for personnel to raise their concerns?

25. Annual Report BUD 9, Chapter 3 (Page 171),

a) Why was the budget implementation plan not adhered to?

26. Annual Report REV 2, Chapter 3 (Page 224),

Submit a comprehensive report on the non-collection of revenue during the implementation of mSCOA.

27. Annual Report BUD 2, Chapter 3 (Page 225),

How can there be over budgeting and lack of budgeting on the operational budget simultaneously?

- b) What is the department doing to ensure that other departments request transfer of funds on time to curb under budgeting?
- Annual Report REV 4, REV 6 & REV 7, Chapter 3 (Page 236) 28.
 - Provide proper reason for deviation for all three indicators. p g
- What is the department doing to encourage applicants to apply for subsidies? Submit a report on the number of approved subsidies per ward
- 29. Annual Report BUD 4, Chapter 3 (Page 240),
 - a) Why were creditors not serviced?

INFORMATION TECHNOLOGY (IT)

ISS.20-Ex20 - Comm 5 (Page 106)

a)

- What informs the IT spending within the department? Why is there no IT Strategic Plan?
- Why was the municipal website note timeously updated? Q
- Who is responsible for updating the website?

ANNUAL FINANCIAL STATEMENTS AND ADDITIONAL QUESTIONS

- Annual Report REV 1, Chapter (Page 224 ÷
- Revenue Management Budgeted revenue 81% of property rates. The target is 93% but if you check page 273 only 77% was achieved. Explain why? a)
- Annual Report, Chapter 5 (Page 275) 6 a
- increase of 12.36% however if you look at the Income it increased from R2.4 billion to R2.4m page 273. Which means the mergers to increase income failed, explain the There is a financial loss of R298 mil, the expenditure is R2.8 billion which is an difference
- Annual Report, Chapter 5 (Page 273) က်
- In previous year 2016/2017 we received transfer for R477 693 and now 2017/2018 we received R359 817 which is R118 million less, explain why? a
 - And who must account? Q
- Annual Report, Chapter 5 (Page 273) 4.
- budget, the department was warned about over budgeting. What did the department collected R1.4m which is we are 24% below explain why? When presenting the only increased with 41 million which is 2.9%. We also budget for R1.8 but only Service Charges in the previous year was R1,3m to 2017/2018 R1.4m we a
- Annual Report, Chapter 5 (Page 237) ı,
- Bulk Purchases in the previous year 2016/2017 it was R 843 million and now 2017/2018 R841 million why are you buying less? a
- Is our measurement correct?

þ.

- Do we have the right equipment to measure?
- MFMA 138 specifiies that our main suppliers like Eskom and Midvaal be paid within 30 days, is it correct that we are owing Eskom R 265 mil and Midvaal R 322 mil currently?
- Why if correct we are owing these amounts, why was is not brought up to Council continuously? e)

Annual Report, Chapter 5 (Page 274)

- which is an increase of 27.5% can you provide an explanation of this increase? Current liabilities - in the previous year it was R 781m to 2017/2018 R 996m а <u>6</u>
- There's a decrease of R 419 million when in fact there's an increase of R 219 million Ď.
 - Why was this important figures not brought to Council for consideration?

Annual Report, Chapter 5 (Page 274)

- Total Non-current liabilities In the previous year it was R 334 436 and 2017/2018 was R 494 049, why were these figures not brought to Council for consideration? a .
- Annual Report, Chapter 5 (Page 274) а Э
- 2017/2018 (R 594 291). What is the department going to do to prevent the short fall? Cash backing / surplus reconciliation - in the previous year it was (R 280 383) and
- Annual Report, Chapter 5 (Page 274)
- Total current Assets In the previous year it was R 473 933 and now 2017/2018 is R 679 718. Can you explain why the budgeted and adjusted amount not corresponding with the actual one?
- Annual Report, AFS (Page 381) 9
- Provision for impairment Can you explain the calculation in 2017, it was (RS 759 438) and in 2018 it is (R 260 334). Explain why? ÷ a)

Annual Report, (Page 350)

- The total Revenue of R 2 588 billion and page 391 Total income of R 2.3 billion and on page 273 Total income of R 2.4 billion. Explain the differences?
- Annual Report, (Page 401) 12
- and in the previous year it was R 529 million. Water purchases in 2018 was R 286 Purchases at Eskom and Midvaal - Electricity purchases in 2018 R 467 million million and in the previous year it was R245 million. Why is there a decline in electricity? a
 - If our bulk purchases in Midvaal is 286 million and we are still owing R322 million why the serious transgression? þ.

Annual Report, (Page 349) 3

- Consumer Debtors in previous year was R285 million, in 2018 it was R 358 million, the collection rate has substantially worsened explain why the green indicator? a
- Annual Report REV 3, Chapter 3 (Page 225) 4.
- Consumer debtors There is a decrease of 16% compared to previous year, what was the plan B? a
 - Why it never succeeded?
- Annual Report, (Page 281) 15.
- Repair and Maintenance it is indicated that you have spent 2.6% of operational a
- Service delivery is compromised due to R19.8m spent on maintenance. Explain why. budget against the National Guideline. Explain as to why? (q

Annual Report, Chapter 6 (Page 295) 16.

Capital underspending of Budget of R43.9m. There's a finding from AG that we underspend on material. Explain why the underspending on services?

Annual Report, (Page 295)

Going concern - The Auditor General indicates that the Municipality current liabilities exceeds its current assets by R 316 630 088. What will the plan be to reverse the a)

Annual Report, (Page 408) 18

internal control measures to curb mismanagement. Is management going to continue with the same personnel or recommend a serious reshuffling of SCM? The details of Irregular Expenditure give a complete layout of Irregularities by AG and the analysis of figures clearly indicates that management loses its grip on a)

Annual Report, (Page 298) 19.

Statements for the financial year according to MFMA 126(1) (a) who is the responsible Non submission of documents - There was no submission of Annual Financial official for submissions?

Annual Report (Page 298) 20.

preferential treatment. Can you submit the list of outstanding creditors on 60 days and Expenditure management - Money owed by municipality was not paid within 30days according MFMA 165(2) (e) there are continuously rumors of creditors getting a list of age analysis? a

ISS. 170-20. (Page 98) of Management letter 21.

Four payments that was supposed to be made out to Ultimate Dynamic were not paid on time. What is the reason for delaying of payments? a

ISS. 152 Ex 152 Comm 27(Page 132) of Management letter 22.

disclosed in the notes to the financial statements as a material identified expense, GRAP compliance - The nature of maintenance of repairs were not separately what kind of corrective measure will be taken preventing the re occurrence? a)

0

ISS.241 Page 133 of Management letter 23.1

that files were submitted in a timely manner. Is it a lack of skill or lack of commitment? reconciliation by management on supporting schedules, management did not ensure Payables form exchange - The AG found that there is a lack of review and a

SECTION: SUPPLY CHAIN MANAGEMENT (SCM)

1. Annual Report SCM 9, Chapter 3 (Page 174)

a) What were the eight (8) regulation 36 appointments made in excess of the set target for the year in review?

κi

Annual Report, Chapter 3 (Page 118)
What has been done to address the lack of commitment by both SCM staff and committees, as well as all other listed challenges? How far has the management come with regards to centralizing SCM and what is the yardstick used to measure current municipal procurement impact on local economic growth? რ

- municipality must be expeditiously implemented and quarterly reports be tabled to the As per MPAC recommendations 2016/17 "The process of centralizing SCM within the MPAC". Please provide proof of quarterly reports that have been tabled to MPAC in ine with this recommendation. 4.
- Please refer to the detailed 2016/17 management report by the AG. Ex 129 Comm 20: declaration of interests as per SCM regulation 13(c)(i), please provide minutes of the BEC and BAC that sat in relation with the listed tenders. 5
- Why were there no checks and balances to ensure compliance with regards to question 5? 9
- Ex 102 Comm 17: for which good/services was payment of R152 951 89 made to HL Matlatla Properties t/a Gorogang Properties?
- Provide proof of procurement for goods/services related to the abovementioned service provider. œ.
- Ex 183 Comm 23: Why were the SLAs for the below mentioned service providers not provided for audit? (cut and paste table) ത്
- management aknowleging the finding by the AG for the year in review, MPAC requests an explanation why the recommendation (page 23, MPAC Recommendation Register 10. 101. Ex 47 Comm 12: No declaration of interest (read from page 176 to 181) Due to 2016/2017) was not implemented on the same finding and for the same implicated individuals
- Explain the causes for the deviations as mentioned and acknowledged in Ex 69 Comm 15 relating to the following transactions: Ξ.

136126 135814

139634

135730

136125

142670

138987

141683 and

139084

Provide a POE to demonstrate the inclusion of these transactions into the deviations register. Ex 70 Comm 15, read with Ex130 Comm 20: no tax clearance: is it standard practice that the municipality check with CSD reports to verify or ascertain tax compliance for bidders, even when such bidders have not submitted an original or certified tax clearance certificate?

Provide copies of the following quotations

- Retsmah Services: R16 758 00 (quotation number 61, of 12/01/2017)
- Urkie Trading and Supplies: R16 963 20 (quotation number 24, of 12/01/2017) EE

End of questions for Financial Services

DIRECTORATE: HUMAN SETTLEMENTS

1. SECTION: HUMAN SETTLEMENT

- internal control measures have been implemented to ensure that persons holding site 1. How many site permits have been issued in the 2017/18 financial year and what permits are those residing on allocated erven?
- communication plan to ensure communities receive accurate information in relation to housing subsidy applications, allocations as well as registrations and issuing of As per MPAC Recommendations 2016/17, has the Department drafted an annual title deeds? ci
- In accordance with the said communication plan, how many community meetings has the MMC held? რ
- How far has the Department come in ensuring that the CoM receives the Municipal Accreditation on housing development and delivery? 4.
- Does the Department have a register (audited list) of illegally occupied RDP houses? δ.
- 6. What is the total progress on local waiting lists
- From the 2015/17 to the 2017/18 financial years, how many applicants have progressed from the priority waiting list to receiving RDP houses? 6.1.
 - How many applicants have progressed from the ordinary waiting list to receiving RDP houses? 6.2.
- What quality control measures have been applied by the department to ensure that RDP housing beneficiaries have actually received the said 6.3

02

- What is the progress on the proclamation of Kanana Extension 14 in Ward 36?
- How many stands have been alienated in Kanana Extension 14 to date? 7.1.
 - Has the Department performed any audit to determine who are actual beneficiaries of the RDP houses in Kanana Extension 14?
- Has the Department managed to resolve all outstanding legal matters over nosing challenges in Kanana Extension14? 7.3.
- verification while relocating and resettling people within their demarcated erven with Has the Department already started with its door to door campaign to ensure œ
- Has such a verification process been conducted on the 951 erven in Alabama Extension 4? 8.1
- What action has the department taken to accelerate the formalisation of Alabama Extension 5? 8.2
- Within which period have the 1498 complete houses built? (Annual Report page 63)

- 10. Of the 3949 title deeds received, only 1789 have been distributed to beneficiaries Why is the programme slow?
- Please provide a breakdown of the 1789 distributed title deeds by wards. 10.1.
- 11. What form of communication was used to ensure that beneficiaries turn up to complete verification forms? (Annual Report HP1, page 214)
- 12. What is the impact of the department's failure to resolve housing disputes by June
- What measures were taken to attend to the reason for deviation as on Annual Report HP4? (Annual Report page 214) 12.1.
- What information has been received from councillors to assist the department in identifying potential beneficiaries of housing in their wards? (Annual Report HP2, page 223)

TOWN PLANNING AND DEVELOPMENT

- Annual Report, Chapter 3 (Page 73)
- What did the department do to address the challenge regarding the travelling allowance of building inspectors to 850km?
 - Submit a report on issued notices and penalties for 2017/2018 financial year. ହ ଓ ହ
 - Submit a report on issued notices for illegal buildings
- Submit a report on all citations issued regarding to KLUMS in the 2017/2018. Submit a report on inspections conducted including POEs
- How many rezoning were implemented from residential to business in the 2017/2018 How many structures have been demolished in the 2017/2018 financial year? (g) (g) (g)
- Annual Report, Chapter 3 (Page 74)

financial year.

- Why is there a decline in the approval of building plans?
- Submit a report on the amount collected for building plans per area.
- Submit a report on the 46 rezoning for 2017/2018. (type of rezoning and location) Submit a contingency plan to improve the increment in revenue of building plans. G C C B
- Annual Report DP/TP1, Chapter 3 (Page 216)
- What was the reason for non-approval of department budget adjustment? b 3.
- Measures taken to improve performance does not speak to the indicator, provide proper measure the department will apply to improve performance

4.

Annual Report DP/TP2, Chapter 3 (Page 216) Submit a report on the collected R34 140 from land use / development applications per area. a

LAND AFFAIRS

report as requested by MPAC. Below are the question as submitted in the previous NB: The section did not submit the requested information in the 2016/2017 Annual oversight process.

- Annual Report: LAN2, Pg.198
- Submit a report on the matter explaining how the Title Deeds got lost. a) Where did the original Title Deeds get lost?
 b) Submit a report on the matter explaining how
 c) Submit proof that the documents were sent?
 - Submit proof that the documents were sent to Deeds Office.

ADDITIONAL QUESTIONS

1. Submit a report on the last land audit conducted.

End of questions for Directorate: Human Settlements

DIRECTORATE: MACRO CITY PLANNING AND DEVELOPMENT

FRESH PRODUCE MARKET

- Annual Report LED 3, Chapter 3 (Page210)
- Submit the organogram of the Fresh Produce Market.
- What is the status quo of merging the Fresh Produce Market bank account with that of Council? ri S
- Annual Report LED 3 & ED 6, Chapter 3 (Page 210)
- How effective is the security at the Fresh Produce Market?
- How many security guards are posted at the Fresh Produce Market? D 3 3
- Has the municipality recovered the money lost during the robbery that took place at the Fresh Produce Market and how much was recovered?
- Annual Report ED 3, Chapter 3 (Page 210) 5 03
 - Are Cold Rooms in good working conditions
- What is the plan of the department regarding the extension of the Fresh Produce Market (unfinished building)? 9
- Annual Report, Chapter (Page 80) 7
- Why is there still two (2) bank accounts?
- Who is paying salaries of the sicty (60) porters at the Fresh Produce Market?
- Why is there no increment in the market commission? C Q Q
- Where does the money reflect and who accounts for income and bookkeeping? © G
 - Submit a report on the 5 market agents.
- Submit a report on the assistance City of Matlosana is providing to emerging and small scale farmers.

COMMUNICATIONS

- Annual Report TOU 1 & 2, Chapter 3 (Page 209)
- Why was the 15% VAT not taken into consideration?
- What is the status of billboards around the city? p g
- Provide revenue collected for billboards for the previus financial year?
- Is the department updating its information on the Council website? र वे

- Submit a report on all payments made to Star FM for which service.
- Submit the SLA for Star FM that was in effect during the 2017/2018 financial year.
 - Submit a report on all billboards and pole advertisement. . g c
- Submit a report on the location, monthly payment of all billboards and pole
- advertisement as report in 7) above. Submit the vote number where the billboards and pole advertisement payments are made.

LOCAL ECONOMIC DEVELOPMENT

- Annual Report LED 11, Chapter 3 (Page 213)
- Why is the department holding informal meeting a reason for deviation? p g
 - What are the KPAs of the Administration Officer within the department?
- Annual Report RD 3, Chapter 3 (Page 231)
- Submit list of all cooperatives. D 3 'S
- Submit the amount budgeted and allocated to Co-operatives.
- Annual Report LED 8, Chapter 3 (Page 207) е е
- What is the department's reason for not attending Local Labour Forums meetings? a
- Annual Report, Chapter 3 (Page 76) Submit report and POE for Local Economic Activity Sector for the financial year 2017/2018. 4 a
- Annual Report, Chapter 3 (Page 76)
- Submit a report on actual jobs created per category. Submit a total report on the 899 jobs created. 0 P 9
 - Submit a report on the funding of jobs created.
- Annual Report, Chapter 3 (Page 77) 9
- How far is the Meat processing project as reported on page 77? a p
 - Where is the Kabi Solar going to be installed?
- Have the beneficiaries been identified for the Kabi Solar project? If yes, which criteria O
- Submit an implementation report on all the envision projects ô
- Annual Report, Chapter 3 (Page 78)
- Submit a report on the CBD revitalisation project.
- Submit a report on the Land Audit programme as stated on the annual report.
- Submit a report on the facilitated funding for the establishment of the Enterprise development centre in Orkney.

PROCESS (2016/2017 FINANCIAL YEAR) AND THE COMMITTEE WOULD LIKE THE NB: THE FOLLOWING QUESTIONS WERE SUBMITTED IN THE LAST OVERSIGHT DEPARTMENT TO RESUBMIT INFORMATION AGAIN.

1. OFFICE OF THE DIRECTOR (2016/2017)

- 1.1 Annual Report: DMCPD2, Pg.199
- a) Why was the target underachieved?
- b) Why is the department showing lack of commitment in planning?
 c) What is the department going to review on a quarterly basis?

d) What review tools/measures is the department going to utilise?

2. FRESH PRODUCE MARKET (2016/2017)

2.1 Annual Report: FPM4, Pg.174

- a) When was restaurant last occupied? Submit proof of occupancy
- b) How much were the monthly payments? Submit copies of payment.
- c) When did the department advertise the restaurant? Submit proof of adverts.
 - d) Why did the department set such unrealistic targets?
- e) What are the reasons for the previous owners to vacate the restaurant?
- Submit all the outstanding PoEs from the previous financial year(as requested the by
- g) Submit a report on the payments done during the time when the restaurant was still in operation.

1.2 Annual Report: FPM5, Pg.174

- a) The annual target has two amounts, which is the correct one?
 - b) How long were the Cold and Ripening Rooms out of order?
 - Why didn't the department have a contingency plan? O
- Submit PoE on the repairs of the Ripening and Cold Rooms.
- The reason given for deviation is the same as the reason given in the 2015/2016 annual report, why?

2.3 Annual Report: FPM1, Pg. 200

- a) Were the By-Laws revised, if they were, when?
 - b) Why was there a need to set this target?
- c) Why was there no policy in place since 2012?
- Submit proof that the department communicated with the Office of the Speaker to request a Policy workshop. T

Annual Report: FPM2, Pg.200 2.4

104

a) Submit proof that the department communicated with the Office of the Speaker to request a Market By-Laws workshop

FRESH PRODUCE MARKET BANKING ACCOUNT

- d) Where is the Market bank account located? e) How is the Market bank managed, by who?
- d) What are the Legislative/Regulatory Framework that guide the Fresh Produce Market Financial Management?

COMMUNICATIONS (2016/2017)

3.1 Annual Report: COM4, Pg.165

- a) Why was the target decreased for the financial year 2017/2018?
 - b) Who is responsible for departmental planning?

3.2 Annual Report: SCM3, Pq. 193

- a) If tenders could be published on the website, how come contracts could not be published on the website?
 - Who is responsible for publishing Council document on the website? a
- Give report on the process that needs to be followed when a department needs to publish documents on the website?

3.3 Annual Report: COM6, Pg. 200

- Was follow-up made with the office of the Speaker?
- Submit the copy of the resolution when the policy was referred back. के छ क
 - Why didn't the policy form part of last policy workshop? Submit the Policy that was not workshopped.
 - Submit the Policy that was referred back by Council.

(e

- If you made attempts to ensure the policy goes to Council, submit proof
 - Where is the Vote Number for event located?

How is this Vote Number managed and by whom?

End of questions for Directorate: Macro City Planning and Development

Additional questions based on Management Letter (Page 68-141)

 CFO and SCM: ISS.5-Ex 5 and ISS.16-EX16 from page 68-69 commitment was made regarding unauthorised and irregular expenditure that you will send a register in this financial year 2018/19 of transaction to be investigated by section 32 committee.

MPAC Committee comments and Request: Please provide a committee with a register send to section 32 committee to confirm your commitment.

CFO and SCM: ISS.39-Ex 39 from page 70-85.

Auditor General raised 20 findings regarding various tenders awarded management responded and verification was made which resulted in some findings resolved and others remain. Please take note it is fully understood that Auditor General went through all findings with you and responses were captured and further gave you conclusions on those matters. Therefore, following are findings which were not resolved and requires clarification on your implementation to resolve them.

Tender (Finding 1): APPOINTMENT OF TURN-KEY SERVICES FOR THE DESIGN AND CONSTRUCTION FOR JOUBERTON / ALABAMA BULK INFRASTRUCTURE SERVICES AND INTERNAL ROADS – NEIGHBOURHOODDEVELOPMENT PARTNERSHIP GRANT - tender MCPD 2/2017

Audit finding: Procurement was not cost effective when comparing with other bidders average amount of R62 702 787.70.

105

MPAC Committee comments and Request: We acknowledge your response on the management letter but aligning ourselves with AG, you have appointed a service provided for R101 015 734.10 more that the average of R62 702 787.70 of other bidders. Please provide us with copies of minutes of evaluation and adjudication committee with all their recommendations for the said tender and budget for this project before appointment and implementation of the project from the Capital provider e.g. MIG and advise whether this has increased our unauthorised, irregular and wasteful expenditure by R38 312 946.40 as the finding remains.

• Tenders (Finding 2 e & f): PAVING OF TAXI ROUTES AND STORM-WATER DRAINAGE IN KHUMA (PHASE 8B) - tender CE3/1/2017 and SUPPLY, DELIVERY AND INSTALLATION OF FIRE AND RESCUE EQUIPMENTS - tender PS/F/2/2017

Audit finding: No bid specification committee meeting minutes exists for this tenders resulted to irregular expenditure. MPAC Committee comments and Request: since they are no minutes who is/was a chairperson and secretariat of the Bid specification committee during appointment of those tenders? Who has to bearer the costs of this irregular expenditures if disciplinary process is not instituted against those responsible?

 Tenders (Finding 5): PROVISION OF GRASS CUTTING AND BUSH CLEARING SERVICES ON AS AND WHEN REQUIRED BASIS FOR A PERIOD OF TWENTY (24) FOUR MONTHS - COM/SCM/T/10/2017 and

PROVISION OF TRANSPORT SERVICES FOR NIGHT DUTY EMPLOYEES FOR A PERIOD OF THREE (3) YEARS AT THE FRESH PRODUCE MARKET - tender COM/SCM/T/13/2017

Audit finding: No criteria was included in the evaluation of this tenders for capability and capacity of the supplier to provide those services

MPAC Committee comments and Request: Management provided responses which is still in contravention of SCM regulation 28(1)(b) which stipulates "evaluate each bidder's ability to execute the contract" this sanctioned to non-compliance. Are SCM official not supposed to provide advices on the procurement processes to avoid contravention of SCM regulations? Who will be responsible for this non-compliance? Please provide the committee with copies of evaluation & adjudication committee minites

 Tender (Findings 6 c): PROVISION OF TRANSPORT SERVICES FOR NIGHT DUTY EMPLOYEES FOR A PERIOD OF THREE (3) YEARS AT THE FRESH PRODUCE MARKET - tender COM/SCM/T/13/2017

Audit finding: Tender was not advertised for a minimum required number of days (30 days) for a contract more than 12-month result in irregular expenditure.

MPAC Committee comments and Request: Management responses are not in agreement with AG conclusion. Please provide a committee with advert of the said tender, who prepared the advert? Does he/she have full understanding of the minimum required number of days for an advert since this has resulted on irregular expenditure?

Tender (Findings 11): (a)SUPPLY, INSTALLATION AND COMMISSIONING OF HIGHMAST LIGHTS IN JOUBERTON HOT SPOTS – PHASE 2 - tender MTEE2017/05; (c) APPOINTMENT OF SERVICE PROVIDER FOR THE PROVISION OF MULTI-DISCIPLINARY PROFESSIONAL SERVICES FOR THE CITY OF MATLOSANA FOR A PERIOD OF THIRTY-SIX (36) MONTHS. NEIGHBOURHOOD DEVELOPMENT PARTNERSHIP GRANT: NDPG- PHASE 2 - tender MCPD 1/2017; (e) REPAIR AND MAINTENANCE OF MEDIUM VOLTAGE TRANSFORMERS AND RING MAIN UNITS SERVICE ON AS AND WHEN REQUIRED BASIS FOR A PERIOD OF TWELVE (12) MONTHS - tender TEE2017/01; (g) RISK MANAGEMENT AND INSUPANCE FOR A PERIOD OF THIRTY-SIX (36) MONTHS - tender COM/SCM/T/6/2017;

(g) RISK MANAGEMENT AND INSURANCE FOR A PERIOD OF THIRTY-SIX (36) MONTHS - tender COM/SCM/T/6/2017; (h) SUPPLY, DELIVERY AND INSTALLATION OF NEW CARPETS AND VANYL PANNS AT KLERKSDORP LIBRAY - tender COM/SCM/T/16/2017; (i) PROVISION OF TRANSPORT SERVICES FOR NIGHT DUTY EMPLOYEES FOR A PERIOD OF THREE (3) YEARS AT THE FRESH PRODUCE MARKET - tender

COM/SCM/T/13/2017;
(I) PAVING OF TAXI ROUTES AND STORM-WATER DRAINAGE IN KHUMA (PHASE 8B) - tender CE3/1/2017 and 8B) - tender CE3/1/2017 and (S SUPPLY) DELIVERY AND INSTALLATION OF FIRE AND RESCUE EQUIPMENTS - tender PSIF(2):017

 tender PS/F/2/2017
 Audit finding: The bid adjudication committee was not constituted in accordance with the SCM policy and regulations, as the committee lacked senior members present

resulted on irregular expenditure.

MPAC Committee comments and Request: Tender (a,e,g.h.i & j) Management responded I quote "The bid adjudication committee was correctly constituted as per SCM regulation however not all members where present during adjudication" does this mean you have made appointed of service providers with a committee which does not forms a quorum? Please provide the committee with minutes of those bid adjudication

committee meetings. **Tender (c & K)** response "The Bid Adjudication committee member composition was subsequently rectified in December 2017 after AG Finding was raised" please provide the committee with evidence of how did be rectified in December 2017 (e.g. Appointment letters of committee member or resolution)

Tender (Findings 20): PAVING OF TAXI ROUTES AND STORM-WATER DRAINAGE IN KHUMA (PHASE 8B) - tender CE3/1/2017

Audit finding: No MBD4 document was completed by the bidder for the tender:

MPAC Committee comments and Request: AG disagrees with your response with reference to regulation. What are measurers to address this non-compliance?

- MM, CFO and SCM: ISS.11-Ex 11 from page 85-86. Please provide committee with SCM policy regarding composition of Bid adjudication committee and prove that in this current financial year composition is in accordance with SCM policy.
- MM, CFO, Legal, SCM and PMU: ISS.162-166 from 87-93 Project/tender: Central activity spine

Project/tender: Central activity spine Auditor general raised couple of findings regarding Central activity spine project

3.164

The principle of effective leadership based on good governance including the timely compilation and signing of the service level agreement was not always applied throughout the supply chain management process. Service level agreement between the Municipality and the contractor (Kirma Mashego JV) was signed two months after the appointment date 6 April 2017 signed on the 14 June 2017 after the first invoice worth R3 522 792 was issued on 24 May 2017. According to AG cause of this delay emanate from supply chain management division not compiling document on time.

MPAC Committee comments and Request: what are measures in place to insure that SLA's are signed on time? If the is a register of signed SLA's and contracts to date please proved a copy. If this project is not included on the on the contact register please provide an appointment letter and SLA for the said project.

55 163

The principle of effective leadership based on good governance and protecting and enhancing the best interest of the municipality was not always applied during the planning and construction phase of the project. The quantities and prices provided on the bill of quantities did not correspond to the actual quantities on site and the prices of goods and works because adequate work was not done at the time by the consultant to ensure that the works provided for on the drawings was transferred and also accurately priced. Two valuation orders where performed 1 August 2017 of R3 462 445 (excluding VAT) and 4 July 2018 was R7 290 555 (including VAT). Due to quantities not correspondence the contract amount increased with 24% from R46 890 062 to R58 127 904 (including VAT). It also resulted in a delay of four months on the project.

MPAC Committee comments and Request: Do we have project monitoring system in place which includes e.g. responsible technician, attendance register, etc. to monitor projects, if yes please provide copy with such system/document from 2016/17, 2017/18 and 2018/19 to the committee. Who was responsible in monitoring this project from the municipality side?

S.166

Auditor General established that poor quality work was performed by the contractor and root cause was not yet determined by 12 April 2016, more than two months after the consulting engineer was informed and asked to come up with a solution. During the site

visit by the audit team on 19 October 2018, it was enquired from the project manager when the concerns in terms of the quality of work was resolved, at the time a specific date could not be provided. The consulting engineer indicated that the contractor did not have qualified and experienced personnel on site to deal with this type of project which means that municipality should have considered applying paragraphs 11.2 to 11.4 of the service level agreement between the Kirma Mashego JV and the municipality dated 14 June 2017 as a tool to address the situation.

MPAC Committee comments and Request: State reasons with substantial evidence why didn't the municipality apply paragraphs 11.2 to 11.4 of the service level agreement which states the following:

- If the municipality is, at any time, dissatisfied with the service levels then the municipality shall, within seven days, notify the contractor in writing of the failure or default
- The service provider shall immediately upon receipt of a written demand by the municipality, remedy such failure or default, within seven business days from date of receipt of the notice, free of charge
- Should the service provider fail to remedy the failure or default referred above then the municipality shall have the right to terminate the agreement in accordance with clause 18 of the agreement.

Do we use SLA as one of monitoring tool for projects? Who was responsible to insure that SLA is implemented for this project? Please provide committee with a copy minutes of evaluation and adjudication committee meeting for this tender

ISS.165

Two invoices were not paid within 30 days on this project

Invoice date Payment date
28 August 2017 11 October 2017

MPAC Committee comments and Request: A reason provided is that they is no root cause on this finding as per the department this will mean that this was just ignorance on to effect the payment or? Can the committee have reasons from the responsible the department why didn't they pay service provider on time as this was an external grand (NDPG)

55.162

The following are the findings regarding completion of this project by the AG:

- SLA states that the project must be completed on or before 30 March 2018 but that was not achieved by June 2018 the physical progress made on site at the time was 84%.
 - Misalignment between the % completion date (refer to the above point), % completion rand value (17% higher than the original contract amount) and the actual works completed as at 30 June 2018
- Contractor was working without plans; there were no daily, weekly or monthly plans in place to execute the works on site.
- The principle of effective leadership based on good governance and protecting and enhancing the best interest of the municipality and the citizens was not always applied during the construction phase of the project.

MPAC Committee comments and Request: As requested above please provide the committee with project monitoring system from 2016/17 to date.

MM, Director Infrastructure and PMU: ISS.173 page 94-95 Bulk Water Supply

Audit finding

The consultant, the main contractor, the manager from the project management unit, the supporting documents. Also, they did not verify the information on the variation order for accurate, and that the rates and amounts in the document are correct". This resulted on variation order without comparing the information captured on the variation order to the the Municipality paying an excess amount of R79371 to the main contractor on 24 May that the role-players signed this document as evidence that "work were executed and accuracy and completeness. The last sentence on the standard variation order state director responsible for infrastructure projects and the municipal manager signed completed by KD Civils and Zakaza Projects and certified by the municipality as

Projects to make arrangements in order for them to refund the amount of R79371 to the committee with a proof/evidence. Who will be responsible to pay this expenditure if the responsible for infrastructure projects should be in contact with KD Civils and Zakaza MPAC Committee comments and Request: AG recommended that the director municipality, How far is the director regarding this process and please provide contract fails to pay?

PMU: ISS.167-168 page 95-98 2MI Elevated reservoir 9

the larger multi-phased project and due to the delays, the risk existed that the MIG funds allocated to phase 3B of the project for the 2017-18 financial year might not be spend by 30 June 2018. If MIG funds are not spend during a specific year, the possibility exist that Phase 3B of the project was delayed and completion was anticipated to be at least three Delays during this phase of the project might have an impact on the timely completion of did not always ensure that the project documentation, including the approved extensions months later than the original contractual completion date 29 August 2018. According to project were requested but it could not be provided for audit purposes. The municipality these funds might not be rolled-over to the next financial year in order to complete the project. The approvals and explanations for the extensions of time in phase 3B of the the minutes of a site meeting on 22 June2018 the completion date was revised to 1 December 2018, three months later than the original contractual completion date. of time was properly filed and available on request.

Fourie Consulting Engineers and the project manager monitor the work of the contractor MPAC Committee comments and Request: Did MIG approve roll-over for this project materials on site to limit delays during the project as per AG recommendation (Please provide evidence)? When will the project be completed (Please provide evidence e.g. and ensure that the contractor plan and coordinate the activities and the availability of (Please provide evidence)? Is the consulting engineer on the project namely Tumber minutes of the latest site meeting)?

CFO and Director Infrastructure ISS.170-20MVA Substation page 98-99

Audit finding

Payments to the contractor not made within 30 days which has placed a burden on the cash flow situation of the contractor (Ultimate Dynamic).

Invoices not paid within 30 days

Invoice	Payment certificate number	Amount	Invoice date	Payment date	Number of days
14810	2	R1 704 795.95	24 July 2017	20 Sep 2017	58
15001	9	R1 258 956.21	15 Aug 2017	6 Dec 2017	113
15002	7	R548 063.55	15 Sep 2017	6 Dec 2017	82
15003	œ	R826 330.14	16 Oct 2017	6 Dec 2017	51

reasons why a contractor was not paid as required by legislation. What are measures in are paid within 30 days as required by legislation or, where applicable, within the period place to ensure that valid invoices submitted by the service providers and contractors MPAC Committee comments and Request: Please provide committee with valid contractually agreed with these suppliers.

Director Corporate and HR ISS.19-Ex 19 page 103-104

Audit finding

Currently the checking of criminal records and qualifications does not take place, except in the case of Senior Management (Section 56 and 57 appointees).

MPAC Committee comments and Request: When will management develop the required policies and procedures to ensure positions are filled with persons without criminal records and that have the required qualifications?

Director Corporate, CFO, HR and Pay Office ISS.13-Ex 13 page 104-105

Audit finding

system has not been adhered to. The contract was supposed to be terminated on the 12 March 2018 as per the municipal electoral office letter, but on the Payday system it was terminated on 30 June 2018 due to the letter received on the 08 May 2018 by the pay The effective date of terminating the contract of Councillor NJ Moloko in the Payday office. This has resulted to a Wasteful and fruitless expenditure of R87 684,51

MPAC Committee comments and Request: Did the Municipality implement Government Gazette no. 40519 section 16 which stipulate the following:

- with section 167(1) of the Local Government: Municipal Finance Management Act, 2003 1. Any remuneration paid to a councillor of a municipality otherwise than in accordance (Act No. 53 of 2003) Including any bonus, Bursary, Loan, advance or other benefit, is 1. must recover that remuneration from the political office bearer or member; and an irregular expenditure and the municipality
 - may not write off any expenditure incurred by the municipality in paying or giving
 - 2. The MEC must report to the Minister that remuneration.
 - 1. Any transgression of subsection (1) and

 - Any non -compliance with this Notice

If not, when will such be implemented and progress to date regarding this matter.

CFO, Director Corporate, IT and Internal Audit ISS.20-Ex 20 and ISS.8-Ex 8 - page 106-113

dit Findings

AG raised numerous finding regarding Municipality Information Technology Governance, User Access Management, Programme change management and IT service continuity. Furthermore, on ISS.8-Ex 8 alluded that Information system audit was not performed in the period as Internal Audit does not have adequate skills to audit ICT and Loss control not integrated into the 2017/18 audit plan.

MPAC Committee comments and Request: The committee acknowledge management responses that will capacitate IT unit and Internal Audit has been performing annual follow-up audit on findings raised by AG on IT environment to record progress in implementation of AGSA recommendations. That Internal Audit has identified an official from internal audit current staff, who will be trained on IT in order to perform the audits in 2019/20 flanacial year and have further submitted a proposed Internal Audit structure to Human Resource that accommodates a position of an IT auditor with an intention to address the challenge. Loss control was not performed as a separate audit, but it was part of the scope of all individual audits performed. Separate audit on Loss Control will be considered in 2018/19 financial year. Committee believes that if internal audit could start with IT audit this will help municipality to address issues before external auditors come. Is the identified official from internal audit already started with his/her training? If no when will helpshe starts?

1. Acting Chief Audit Executive: ISS.7-Ex 7 page 113-114

Audit Findings

No external quality assurance reviews/assessments of an internal audit function conducted in the 2017/18 period or in the past 5 years due Lack of follow-up with National Treasury to approve the State of readiness for City of Matlosana external quality assessment.

MPAC Committee comments and Request: Management disagree with the root cause identified. National Treasury has approved the State of Readiness application for the City of Matlosana, the Internal Audit has submitted information requested, but all delays experienced are from the Office of National Treasury. Please provide a committee with approval of the National Treasury.

2. EM, MM, CFO and Budget Office ISS.6-Ex 6 page 114-115

Audit Finding

Adjustment budget was not tabled on time

MPAC Committee comments and Request: what measure do you have this financial year 2018/19 to prevent that from happening?

13. MM and CFO: ISS.3-Ex 3 page 115-116

Audit finding

The municipality does not have policies which cover the following areas:

- Irregular expenditure
- Unauthorised expenditure
- Fruitless and Wasteful expenditure

Cause

Management did not ensure that policies for all related activities in the municipality is compiled and implemented.

MPAC Committee comments and Request: Management committed to develop required policies please provide committee with a copy of those policies.

14. Acting Chief Audit Executive ISS.22-Ex 22 page 117-118

Audit Finding

The Internal audit charter did not cover the appointment and the dismissal of the chief audit executive as per MFMA Circular 65

MPAC Committee comments and Request: Management response disagree with audit finding but Auditor's conclusion is for the municipality to adhere to MFMA Circular Do management have problem with adhering to that particular Circular? If no when will Audit Charter be amended accordingly?

15. CFO, Director corporate and HR ISS.1-Ex 1 and ISS.242 page 118-121

Audit Finding

The following has not been implemented by the municipality regarding the use of

- A policy/strategy for the use of consultants
- Consultancy reduction plans
 Gap analysis conducted before the appointment of consultants
- Carp analysis conducted before the appointment of consumations. Certain services are for the needs of the municipality which are permanent and continuous in nature, but no formal attempts of creating a post within the municipality was made but continually use consultants.

MPAC Committee comments and Request: Did management develop required policy and or strategy as per commitment made to AG. If yes please provide the committee with copies, if no who is responsible to develop such a policies and provide reasons of failure to execute his or her responsibilities. When will the municipality fill positions for Assets management and Valuation services of municipal properties?

16. CFO and Asset Management ISS.120-Ex 120 page 121-124

Audit finding

Assets not in working condition but not impaired, management did not prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information which Assets could be overstated with a projected amount of R15 884 137.78 and Impairments could be understated with a projected amount of R15 884 137.78

MPAC Committee comments and Request: Management's submitted documentation were reviewed and the projected misstatement was subsequently recalculated. Adjustment for sewer and sanitation were audited and resolved but finding regarding the building is not resolved and will be taken to the schedule of misstatements and management report. Question regarding fill of positions for Assets management and 'Saluation services of municipal properties is maintained to address assets management issues.

17. CFO and Expenditure: ISS.9-Ex 9 page 124-125

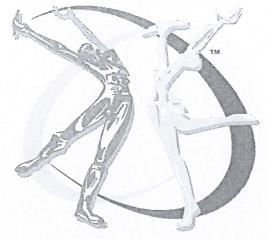
Audit finding

Inventory count not done at year end as municipality did not have resources to perform inventory count.

- Inventory quantities recorded in the inventory listing may be misstated.
 Financial Statements may be misstated.

MPAC Committee comments and Request: what are controls/measures in place to ensure that inventory is counted at of this financial year.

10 RESPONSE BY MANAGEMENT



City of Matlosana

OVERSIGHT PROCESS 2017/2018

MANAGEMENT RESPONSES

MUNICIPAL MANAGER

QUESTIONS TO MANAGEMENT ANNUAL REPORT 2017/2018: MPAC OVERSIGHT

OFFICE OF THE MUNICIPAL MANAGER

Municipal Manager

1. Annual Report MM1, Chapter 3 (Page 154)

a) What has the department done to fast track the process? Submit POE Response: The matter is referred to PMU for appropriate response as they are Custodians of Grants and Projects.

2. Annual Report MM 5, Chapter 3 (Page 155)

a) Why were the strategic objectives not identified and adopted?
 Response: The matter is referred to Risk Office for appropriate response as the Indicator relates to Risk Management.

3. Annual Report MM11, Chapter 3 (page 157)

- a) Why is there no strategic planning in the municipality?
 Response: The Planning was partially done that included the Mission, Vision;
 The Core Values. (See Council resolution CC89/2017 dd 30/05/2017) The Top
 Organisational structure (See Council Resolution 64/2017 dd 21/04/2017). The
 structures of directorates and departments still outstanding.
- b) Who is responsible for ensuring that there is strategic planning in the municipality?
 - Response: Political Leadership in conjunction with Administration Management
- c) Who is responsible for the development of the strategic plan?
 Response: The initial process was outsourced to MBUSO to deal with 2 parts mentioned above.

4. Annual Report MM13, Chapter 3, (page 157)

 a) Where there no acting directors during the 2017/2018 who could have attended the meetings as scheduled?
 Response: Directorates attended to their respective SDBIPs and the meetings

between Accounting Officer and Mangers reporting to him were hampered by some challenges

RISK MANAGEMENT

Risk Management

- 1 (a). The municipality is expected to implement fraud and corruption in line with the national fraud and corruption strategy. Previously, the implementation was depended on what the risk management unit perceived as best practise. The strategy as developed by the national department of local government outlines all parties required for an effective implementation of controls to combat fraud and corruption.
- (b) The next policy workshop will be 19 March 2019. The Fraud and Corruption strategy was presented to councillors in the second quarter of 2018/19 financial year.
- (c) The set dates were postponed from the office of the speaker.

INTERNAL AUDIT

RESPONSE TO MPAC QUESTIONS

Several follow - up letters have been written to National Treasury, response not received yet

CORPORATE SERVICES

DIRECTOR: CORS



DIRECTOR: CORPORATE SUPPORT
PO BOX 99
KLERKSDORP
2570

Tel: 018-4878010 Fax: 018-4623083

Email: Iseametso@klerksdorp.org

TO: CHAIRPERSON

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

CC: MUNICIPAL MANAGER

FROM: DIRECTOR CORPORATE SUPPORT

DATE: 28 FEBRUARY 2019

RE: RESPONSE TO OVERSIGHT PROCESS 2017/2018 ANNUAL REPORT

PURPOSE

To provide response to the Municipal Public Accounts Committee (MPAC) on the questions posed to management on the annual report 2017/18 (Matters of Concern)

RESPONSES TO QUESTIONS

Responses from each unit are contained herein and each unit is responded to in its entirety as per the questions and POE for ease of reference are attached on each unit's responses before the next unit is dealt with.

We trust that the question where responded to the satisfaction of the Committee and in the event of any other additional information is requested, we are indebted to the Committee to can furnish same and any clarity.

Ms. L Seametso

Director: Corporate Support

DIRECTORATE: CORPORATE SERVICES

OFFICE OF THE DIRECTOR

- 1. Annual Report DCS 2, Chapter 3 (Page 186)
- a) Submit a list of resolutions that could not be implemented in the month of June as per "Reason for deviation".

POE:

Annexure A - Resolution register Quarters 1 – 4 attached.

b) Submit the 2017/2018 Resolution Register that indicates implementation status of each resolution and, the date of implementation.

POE:

Annexure B - Quarters 1-4 Resolution Register Annexure C - POE as per SDBIP submission.

c) What measures are put in place to ensure that all council resolutions are implemented on time?

Management meetings are held monthly.

Mayco/Council/Top Management Resolutions are a standing item on the agenda and are discussed, as well as status of implementation.

POE:

Annexure D - Management meeting agenda, minutes & attendance registers.

- 2. Annual Report DCS 3, Chapter 3 (Page 186)
- a) Is the department aware of the implications and risks of failure to implement the Occupational Health and Safety (OHS) at the workplace?

Yes.

Department has the OHS Unit which consists of qualified and skilled officials who execute the OHS functions within the Municipality.

Inspections on OHS are conducted throughout the municipal buildings and/or structures and workplaces and recommendations made for corrections to be made by the affected departments.

b) What measures are put in place to ensure that all departments are OHS compliant?

Inspections are conducted throughout the Municipality and recommendations made for corrective measures and such report furnished to the affected departments. Departmental Safety Representatives are appointed and Safety Meetings conducted.

POE:

Annexure E - OHS Report

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2

Annexure F - Safety Rep appointments

Annexure G - Safety Meeting agendas & minutes

Annexure H - Workshop slides

OHS arranged/and facilitated an OHS workshop for Top Management in order to educate and train Top Management on OHS expectations from each Director and consequences of non-implementation of OHS corrective measure recommendations. OHS is also a standing item on the LLF agenda.

POE:

Annexure I - LLF Minutes

c) Is the OHS matter a top priority in the municipality? If yes, why is it not being discussed at the Top Management as stated in your "Reason for deviation"?

Yes.

In the 2017/18 Financial Year Top Management scheduled meetings were not consistently held due to unforeseen circumstances. However that has been corrected and OHS is a standing agenda item in the Top Management meetings. OHS as one of the risks for the Department, it is discussed at our Risk Committee.

POE:

Annexure J: - Top Management agendas & minutes

Annexure K: - Risk Committee minutes.

- 3. Annual Report DCS 9, Chapter 3, (Page 188)
- a) What are the challenges in implementing Audit Committee recommendations?

Lack of review of the organogram and workshop of the leave policy posed a challenge in implementing AC recommendations. Organisations strategic plan including review of organogram reschedule to take place during March 2019. Leave policy has been reviewed and to be presented during the next LLF Adhoc Policy Committee.

b) How does the reason for deviation relate to the indicator?

In the absence of a reviewed organogram, the Internal Audit structure cannot be implemented as it is not on the approved structure. Leave policy also has to be workshopped first before serving before Council.

c) How does the measure to be taken to improve performance relate to the indicator and reason for deviation?

Strategic Plan will review the organisational structure which will enable Department to implement the AC resolution as well as the adoption of the Leave policy after being workshopped.

An additional measure employed by the Department in order to can track implementation of AC resolutions, Audit findings are a standing item on the monthly Management meeting.

POE:

Annexure L: - Management meeting.

d) In your reason for deviation, you stated that the organogram is still outstanding. Why did the municipality only review the top structure of the organogram and why was the rest of the organogram not reviewed?

The Top Structure was reviewed in terms of the Regulations and Directors had to be appointed.

The Strategic session was still outstanding hence the Organogram is still to be reviewed.

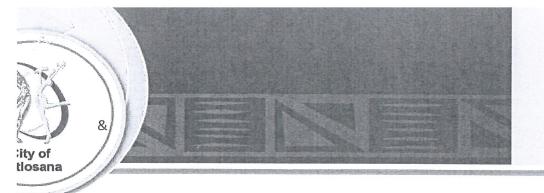
POE:

Annexure M: - Item to Council
Annexure N - Resolution

e) The money paid to the service provider for the review of the organogram, was it only for the top structure or the entire organogram of the municipality? Submit POE

No evidence is available to can confidently ascertain as to an existence of an SLA as Legal Services never received instructions to conclude same.

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HUMAN RESOURCES AND LABOUR RELATIONS PO BOX 99 KLERKSDORP 2570

> Tel: 018-487 8097 Fax: 018-487 8594 *Email*:

humanresources@klerksdorp.org

TO

CHAIRPERSON OF MPAC

FROM:

DIRECTOR: CORPOTATE SERVICES

DATE:

28 FEBRUARY 2019

RESPONSES TO ADDITIONAL QUESTIONS BASED ON THE MANAGEMENT LETTER (PAGE 68 -141

The above subject matter refers.

ITEM	QUESTION	RESPONSE
8Ex 19 pg 103-104	Currently the checking of criminal records and qualifications does not take place, except in the case Senior Management (Section 56 and 57 appointees)	As indicated to the AG, early this year the municipality, through the State Security Agency, began the process of vetting and screening all Directors up to level three (3), as well as all supply chain officials. The intention is to vet other levels incrementally until all municipal staff have been screened and vetted. In terms of new appointees, the municipality uses interview questionnaire forms where the incumbents sign and undertake that the information provided, including qualifications, is legitimate. Furthermore, the municipality uses candidate reference checks forms, which has information received from the previous employer and references indicated on the CV's. To improve on this control measure, See annexure "A", "B", and "C"
	When will management develop the required policies and procedures to ensure that positions are filled with persons without criminal records and that have the required qualifications	A policy has been developed. See annexure "D"
9 Ex 13 pg 104 – 105	The effective date of the contract of Councillor NJ Moloko in the Payday system has not been adhered to.	This matter was not handled by Human Resources.

15 Ex 1

The following has not been implemented regrading the use of consultants:

A Policy strategy for the use of consultants

Consultancy reduction plans

Gap analysis conducted before the appointment of consultants

Certain services are for the needs of the municipality which are permanent and continuous in nature, but no formal attempts or creating a post within the municipality was made and consultants are continuously used

Bullet 1-3 does not refer to HR, as the Departments does not use consultants.

With regards to the creation of positions on the organizational structure for permanent positions, the CORS department has organized a strategic session to take place during March 2019, where departments will motivate for creation of positions on the structure in order to reduce the use of consultants.

L SEAMETSO

DIRECTOR: CORPORATE SUPPORT

ADMINSTRATION

126

Tel: 018-4878007 Fax: 0866948086 Email: jvrensburg@klerksdorp.org



ADMINISTRATION

J.v.Rensburg

25 February 2019

TO: THE CHAIRPERSON: MPAC

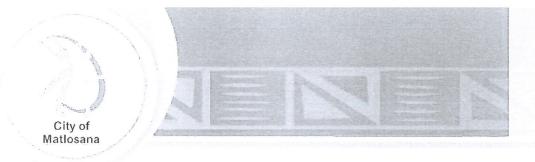
CC: DEPUTY DIRECTOR: ADMINISTRATION DIRECTOR: CORPORATE SUPPORT

Sir/Madam

MPAC QUESTIONS

With reference to the MPAC questions, kindly receive the following responses with the attached documents as POE's:

QUESTION	ACTION	ANNEXURE
a)	 Submit the policy on hiring/leasing of council halls and buildings Halls policy approved on 31 July 2018, CC93/2018. Council buildings leased in terms of Chapter 4 of the Asset Transfer Regulations, 2008 published in terms of section 168 of the LG: MFMA 56 of 2003, as amended. (Approved by Council on 25 November 2014, CC164/2014.) 	В
b)	Submit a report on the hiring of council halls and amount collected per booking. See attached report and annexures C.1, C.2 & C.3	C.1 C.2 C.3
c)	Submit a report on the booking made free of charge for the financial year in question See attached report which also refers to Annexure C.1	3.0
d)	Does the department conduct any investigations to verify reason for free bookings by organizations/individuals? If Yes, submit POE See attached response and annexure D.	D



E	e)	Submit a report on all municipal buildings	
		See attached report.	
f	f)	Submit a report on all leased buildings and payment per lease	
		See attached report and annexure E.	E

Hope the responses are find to be in order.

J.Ě.J.v.RENSBURG

AD: ADMINISTRATION

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ADMINISTRATION

J.v.Rensburg

25 February 2019

TO: THE CHAIRPERSON: MPAC

Sir

MPAC QUESTIONS TO ADMINISTRATION ON PAGE 3: POINT d)

With reference to the questions in Point d, the following:

No formal investigation was done to verify the reason for free bookings by organizations/individuals. If and when the organizations/individuals make a booking, the reason is not questioned. The reason for the use of the relevant hall, must be stipulated by the Lessee at completion of the booking form. The policy does not provide for private individuals to make a booking free of charge. It only provides for organizations.

However, if a booking is suspicious, the relevant Caretaker will contact me telephonically and report the suspicion. Enquiry will then be made to the organization/individual and if found not an honest booking, the booking is declined. In certain cases, a letter will be written. See annexure D attached to this memorandum.

Hall bookings are decentralized at the different halls and it is relied on the integrity of Caretakers to make honest bookings. Funds have been requested unsuccessfully in previous financial years to centralize hall bookings for improvement of management and control purposes. Bookings forms from the different halls are send and kept in Office for audit purposes from time to time.

Hope you will find the response in order.

Thank you.

AD: ADMINISTRATION

LEGAL SERVICES

POE SUBMITTED

(on file sent to CIIr Mohoemang)

EXECUTIVE MAYOR

1.1. Has the EM reviewed all aspects of budget including any unforeseen and unavoidable expenditure in light of need for an adjustment budget? (MFMA 29)

budget, because of the challenges with the Phoenix The Executive Mayor review all aspects of the Financial System at that time, therefore no information available to review the budget. Budget steering of which the Executive Mayor is the Chairperson who oversees the budget

that were not available the committee could not sit Due to the information from the Financial Systems as required.

- the period ended 31 December 2017 on implementation 1.2. Has the EM submitted quarterly section 52 reports for of the budget and financial state of affairs of the municipality to council? (MFMA 52d).
- No information to report on due to Phonix Financial System. December report was tabled between April and June 2017

2. Responding to the question of MPAC (No 2) which reads as follows:

Please explain the rationale in Funding/ Budgeting for the Mayoral Imbizos?

The response to the abovementioned question is as follows:

- a) The Mayoral Imbizo are held usually on weekends especially on Sunday afternoon particularly in our townships. And attendance is always successful of the community member residing in that particular township
- b) Based on the number of residents who always attends the Mayoral Imbizos in our Municipal Halls in those areas are not able to accommodate all community members and are sometimes in the far-end of the township usually at the entrance place whereby residents who are able to work to the venue of the Imbizos could do so.
- c) To accommodate residents in their big numbers on this encounter with their Councilors, MMC, Directors it is in the best interest for Community Participation and their involvement in the Municipal Affairs to do the following Logistical Arrangements for the success of the Mayoral Imbizo which have financial implications and we usually budget for that as indicated on annexure 1 of this report.

(CDF)

RESPONSES TO THE QUESTIONS TO SENIOR MANAGERS ON THE ANNUAL REPORT 2017/2018(MATTERS OF CONCERN) FROM THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE(MPAC)

3. Provide evidence corroborating the role of Ward Councillors in the inability of the Office of the E.M to meet its performance indicator with regards to Mayoral Imbizo.

PURPOSE

To report on the response to the questions to Senior Managers on the Annual Report 2017/2018 (Matters of Concern) from the Municipal Public Accounts Committee(MPAC).

BACKGROUND

The Municipal Public Accounts Committee(MPAC) on its findings after tabling of the Annual Report 2017/2018 on the 30th January 2019 came out with findings on Annual Report E.M 1, Chapter 3. (Page 230).

DISCUSSION

- The findings indicated / mentioned on the report reads as follows" provide evidence corroborating the role of ward councillors in the inability of the office of the E.M to meet its performance indicator with regards to Mayoral Imbizo's.
- On page 230 E.M1 on reasons for deviation which state as follows: Imbizos
 of ward 28-31 were cancelled by Ward Councillors due to budget
 consultation meeting before the Imbizos and the feeling was that the
 community has already participated in the budget consultation. The
 response is as follows in regard to the questions.
- a) As per the attached itenary Annexure 1 Mayoral Imbizo were supposed to take place on the respective wards being Stilfontein and Orkney wards which are wards 28 to 31.
- b) It was indicated verbally by Honourable Councillors that due to the fact Budget Consultation meeting which had involved the presence and participation of the following dates: Stilfontein wards 30 and 31 which was held on the 7th May 2018 and Orkney wards 28 and 29 which was held on the 9th May 2018 see attached itenary as Annexure 2 of this report.
- c) Councillors of both towns were not in favour that community should be called for the Mayoral Imbizo in the same month as Budget Consultation took place.
- d) It was on that request that the Office of the E.M rescheduled the dates of the Imbizos which took place in this respective wards on the following dates: 25 September 2018 at Orkney Community Hall for wards 28 and 29, see the attached register and on the 26 September 2018 at Stilfontein People's Hall for wards 29 and 30 see attached register.

SUBMITTED FOR COGNISANCE

RESPONSES TO THE QUESTIONS TO SENIOR MANAGERS ON THE ANNUAL REPORT 2017/2018(MATTERS OF CONCERN) FROM THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE(MPAC)

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SUBMITTED FOR COGNISANCE

- 4. Has the Office of the Mayor acquired in managing the logbook for the official mayoral vehicle, with respect for private and personal use?
 - The Office is managing the logbook of the Mayor for official use.

- action plans to address prior year audit findings regarding financial and performance reporting, compliance as well as all other internal control How has the office of the mayor improved in monitoring management measures? 5
- The Audit Steering Committee
- The Audit Committee
- There an Post Audit Plan 19/20
- The Council will be monitoring the implementation of such.
- various formal/informal engagements between Troika, Management and Auditor General

the office of the EM concede that this relates to the municipality's inability There is an underexpenditure of R43 949 837 on capital expenditure as well as R19 845 611 on maintenance due to cash flow shortages. Does to meet its service delivery obligations? What will be done in the 2019/2020 budget planning to avoid this?

6

- There a rollover of MIG of R20 million to 18/19 (Underspending)
- There is a plan for Maintenance and Repairs for 2019/20
- to recover such in Debt Review, Account Committee Challenge of cash flow processes in place in order on to overcome such
- Debt collection must improve to avoid cash flow constrains. Three debt collectors have been appointed.

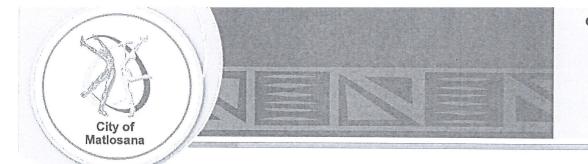
- the current organogram of the municipality? How far are plans to organise Has the office of the EM considered and tried to mitigate the absence of a proper strategic plan for the prior financial years especially with relation and host the strategic planning session for the current and coming financial years?
- Municipality. The plan to organise strategic plan or host it is in progress for this current and the coming financial recovered in order to address an organogram of the The strategic plan for Senior Managers has being

Are there any partnership programmes entered into with any entity/ business / organisations by the office of the EM on behalf of the municipality? σ.

Anglo Gold Ashanti, Harmony DET

- between the CoM and any other foreign or local entity/ business following Has any material or economic investment agreement been entered into the Matlosana Investors Conference hosted by the office of the EM? . ග
- agreement but there is no MOU signed e.g (Market-At the moment there is an intention to enter into an Senwes, Airport and Van Mentjies.

SPEAKER



PO BOX 99
KLERKSDORP
2570
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Fax: 018 462 3083
speaker@klerksdorp.org

TO:

DIRECTOR: CORPORATE SUPPORT

FROM:

ACTING ASSISTANT DIRECTOR: OFFICE OF THE SPEAKER

DATE:

27 FEBRUARY 2019

SUBJECT:

QUESTIONS TO SENIOR MANAGEMENT ON THE ANNUAL REPORT

2017/2018

The above-mentioned has reference.

Kindly receive here-under the response to question(s) raised relating to the Office of the Speaker:

1. ANNUAL REPORT SPE 1, CHAPTER 3 (PAGE 231)

a) What is the Department doing to ensure that reports are submitted on time?

The Office of the Speaker held meetings frequently with CBP's (Community Base Planning) to address and emphasize the importance of the submission of reports.

The reports from the CBP's (Community Base Planning) are submitted on the 15th of each month for consolidation by the Office of the Speaker.

The CLO's (Community Liaison Officer) in the Office of the Speaker liaise and communicate with the CBP's on regular basis.

(Annexure A)

b) What is the adjustment going to address in terms of submission of reports?

Deviation for underperformance due to outstanding information and postponement of June Portfolios.

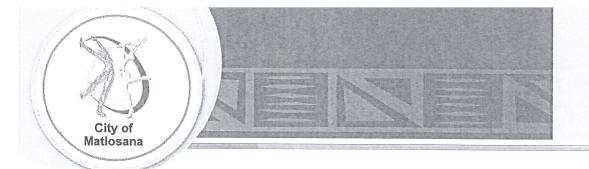
Request for adjustment erroneously captured/reflect as a deviation.

2017/2018 final SDBIP as submitted attached reflecting a true reflection of performance, deviations and remedial actions to be taken.

(Annexure B)

c) Why was the adjustment budget not approved?

Adjustment Budget tabled June 2018, after extension was requested from ME not tabling on 28 February 2018.



Comment regarding the non-approval of adjustment is not true reflection and was not as provided on the SDBIP by the Office of the Speaker. Only additional funding and roll over were adjusted and no request other than those presented due to the non-accuracy of the financial system.

Therefore remedial action remained that reports will be submitted on a quarterly basis as is the current practice as per Annexure C.

Trust that the above information is in order.

Yours faithfully

TE MOHOLOENG

ACTING ASSISTANT DIRECTOR:

OFFICE OF THE SPEAKER

28/00/19



WHIP



OFFICE OF SINGLE WHIP
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mmogashwa@klerksdorp.org
vmatyana@klerksdorp.org
0184878006/ 0184878284

TO : CHAIRPERSON MPAC

: DIRECTOR CORPORATE SUPPORT

DATE : 21 February 20119

RE : Response to MPAC Questions

With reference to questions posed in the Memorandum from the Office of Municipal Public Accounts Committee dated 20 February 2019, please find responses hereunder from the Office of the Council Single Whip.

Annual Report WHI 1, Chapter 3 (Page 191)

Question a) Explain the market the department was targeting for the workshops and events

Answer a) The 5th Administration of the North West Province adopted five concretes to address the National Development Plan (NDP) vision 2030 as an approach to Rebrand, Reposition and Renew its society. Reconciliation, Healing and Renewal (RHR) is one of the five concretes that were introduced by the Province as anchors of implementing radical socio-economic transformation.

In terms of the concept document that was adopted by the Provincial Legislature and subsequently by the municipality, RHR is focusing on eleven deliverables which are clustered in social cohesion, military veterans and social life style. It is in this context that RHR Operational Plan was drafted and adopted by council. The target market of the workshops and events include areas like gangsters, sex workers, churches, traditional healers, communicable and non-communicable diseases, substance abuse and obesity programs.

Question b) Why was the department reducing target instead of coming up with a plan to reach the target market?

Answer b) We considered affordability with regard to budget constraints and the available of relevant stakeholders.



Question c) How does the department measure realistic targets?

Answer c) We measure realistic targets by reaching out to all our townships within the City of Matlosana and have managed to foster good relationship with a number of groups who are affected by these social ills.

Vuyo Matyana

Assistant Direct: Office of the Whip





HR: TRAINING UNIT

OVERSIGHT PROCESS 2017/2018

TRAINING AND DEVELOPMENT RESPONSES.

	Annual Report: SKIL8, Pg.163	ANSWER
a)	When was the last Skills Audit conducted?	The last Skills Audit conducted was during 2016/2017 Financial Year in liaison with the Department of National Treasury for finance officials. See Annexure "A"
b)	Which Skills gaps were identified and addressed?	Financial management related skills gaps were identified and were addressed through Municipal Finance Management Programme (MFMP). See Annexure "B"
c)	In the Financial Year 2016/2017, the department claimed that skills audit was conducted to all employees including corporate and municipal & environmental services officials. Which skills Audit is the department referring to on the 2017/2018 SDBIP	In the Financial year indicated, only Qualification verification process was conducted to all employees while the Municipality was under Administration. The Skills Audit referred to in 2017/2018 SDBIP was only conducted to finance official in conjunction with Department of Treasury.
d)	What is the role of DLG&HS when conducting skills audit?	Their role is to ensure that Municipalities conducts skills audi for the workforce and during 2015, the DPLG&HS designed a National skills audit tool to be used by all municipalities in conducting skills audit process. Please take note that since the tool was designed in 2015, all Municipalities within the Province could not operate with the tool hence the department have indicated that they will retrain on the use of the tool.

		See Annexure "C"
e)	Does the department have understanding on how to identify skill gaps of officials within the municipality?	YES Please see attached Skills Audit forms and Personal Development Plan form designed by department. Annexure "D"
f)	Is the department incapable of conducting Skill Audit? If yes, why?	NO
g)	If no, why is the department not conducting the Skill Audit	The department has developed a Skills Audit Forms and as well as Personal Development Forms. The Department intends to manually conduct skills audit and develop personal development plans for employees for 2018/2019 Annexure "E"
	nnual Report SKIL3, Chapter 3	ANSWER
(Pg2	38)	
a)	If in the last financial year, the reason for deviation was late payment from LGSETA then what informs this financial year's reason for deviation?	The reason for deviation was erroneously tabled during the 2016/2017 Financial Year, this was corrected in the 2018/2019, the report was to cover LGSETA expenditures not LGSETA's payments or income.
b)	Why didn't the department implemented relevant internal controls to ensure that performance target is met?	The department acknowledges that targets was not met on time due to confusion caused by MSCOA implementation and the fact that budget could only be corrected in the next financial year 2018/2019. Commitments were made through

c)	programmes? If the department facilitates skills programmes what skill programmes where	implementation of skills programmes to meet the target, but financial impact only reflected on the next financial year 2018/2019. YES: The Department coordinated the skills programmes during the 1st, 2nd and 3rd Quarter:
d)	facilitated in the 1st, 2nd and 3rd quarter? In the last financial year, the department was	See Annexure "F" NO, under performance is not
	supposed to ensure that remedial action is implemented to ensure that the target is met, does this mean under performance is a result of bad planning?	because of bad planning by Human Resources, but because of the confusion caused by implementation of Phoenix system department could not reach financial target even though programmes were planned and implemented in due course.
e)	Submit a report on the Learnerships conducted.	See attached Annexure "G"
f)	Submit a report on the internal programmes that commenced in the 4^{th} quarter.	See attached Annexure "H"
3. Ar (Pg2	nnual Report SKIL 4, Chapter 3 38)	ANSWER
a)	Submit a report on the process of payment by LGSETA and applicable timeframes.	See Annexure "I"
b)	In the last financial year, the department under performed on this indicator, with different reasons for deviation. Why is that?	Accordingly LGSETA is supposed to reimburse the Municipality 20% of the SDL in a form of Mandatory grant which must be distributed within four quarters, however this has not been the practice, LGSETA will reimburse the Municipality late or not pay for some quarters. The same reason for deviation is been given for previous years. Annexure J

TECHNICAL AND INFRASTRUCTURE

PROJECT MANAGEMENT UNIT

PROJECT MANAGEMENT UNIT (PMU) OVERSIGHT REPORT: 2017/18

ITEM	SOURCE	QUESTION	RESPONSE BY PMU	POE
1	Annual Report	Submit minutes of the Bid Spec meeting for the project: SAC 2/2/2016	See attached Minutes	100
2	Annual Report	Submit minutes of the Bid Evaluation meeting for the project: SAC 2/2/2016	See attached Minutes	Attached: Annexure "N" Correspondence
3	Annual Report	Submit minutes of the Bid Adjudication meeting for the project: SAC 2/2/2016	See attached Minutes	
	Annual Report	Submit the service level agreement (SLA) between the City of Matlosana and Matpritz for the Project: Construction of an Athletic Track and a pitch for Matlosana	Request sent to Legal Section	Attached: Annexure "O"
5	Annual Report PMU 1, Chapter 3 (Page 144)	Is the Project of a 2 MI Pressure Tower in Alabama Completed?	a) The Project 2 ML Pressure Tower in Alabama is not yet Completed. The Project anticipated completion date was 22 November 2018. The Penalties are currently being imposed at R 10 000 a day. The Contractor requested the Municipality to consider waiving of the penalties which in a process of being evaluated. The anticipated revised completion date is 30 April 2019.	Attached: Annexure "P" Letter from City of Matlosana, letter from the Contractor, Letter From Consultants for penalties, Proof of deducted penalties from the latest invoice.
6	Annual Report PMU 4, Chapter 3 (Page 146)	Was there additional costs incurred in the project: Upgrading of Sewer Network: Khuma Proper (NE)?	a) There were no additional costs incurred on the project, Upgrading of Sewer Network in Khuma Proper. The Specified scope versus that scope is indicated in the attached progress report.	Attached: Annexure "Q" Progress reports and Item to Bid Adjudication Committee
7	Annual Report	How many changes were effected on the Bid Spec for the project mentioned in question 6?	a) No scope changes were effected except the rerouting of the pipe sections which were intersecting with the existing services. This Minor Changes did not have any significant impact on either time, quality, scope and costs	Attached: Annexure "R" Original Bill of Quantities and Service Level Agreement
8	Annual Report PMU 4, Chapter 3 (Page 146)	What were the reasons for community unrest and what measures were taken to intervene?	The reason for the community unrest were about the recruitment of local labourers and sub-contractors at the beginning of the project. The	

ITEM	SOURCE	QUESTION	RESPONSE BY PMU	POE
			affected ward councillors intervened and resolved the matter by proportioning the recruitment for both labourers and subcontractors for the two (2) affected wards. The labour recruitment was also done gradually as and when there was a need from the contractor.	
9	Annual Report	What was the original budget for the project: Paving of taxi Routes and storm water drainage: Tigane Phase 8B?	The original budget for the project is R 4 237 618.53 and actual Expenditure to date is R 4 237 618.53	Attached: Annexure "S". Implementation Plan
10	Annual Report	Where there any adjustments made to the Bid Spec and to the Budget for the project mentioned in question 9?	Yes, there were streets that were omitted due to budget constraints. Councillors were informed accordingly	Bid Specification Committee Report and Progress Report
11	Annual Report PMU 5 & PMU 6	a) Who are the consulting engineers for the projects mentioned in PMU 5 and PMU 6 respectively?	Moedi Consulting Engineers is the Consultant appointed for projects mentioned in PMU 5 & PMU 6	Attached: Annexure "T" Appointment letters
12	Annual Report	Please provide a proof of procurement in line with SCM policy and MFMA requirements for the services of the consulting engineers as requested in question 11.	Proof of procurement is attached.	Attached: Annexure "U": 3 year Panel of Consultants MM Resolution, Advertisement
13	Annual Report PMU 6, Chapter 3 (Page 147)	What was the reason for the delay in signing the MOU for Vukuphile Learner Contractors in respect of the project in PMU6?	The period for the MOU had lapsed. The Process to reinstate or extend took long as other department such as legal services and SCM had to be thoroughly furnished with information. The Inputs/ views of legal services and SCM had to be taken into account wherein a report was submitted to Bid Adjudication Committee to make a determination or recommendation	Attached: Annexure "V": Report (submitted to Bid Adjudication Committee)
14	Annual Report PMU 8, Chapter 3	a) What is a total Budget for the project: Sports Complex in Khuma	The Project was approved for R 54,884,274.00 , the Contractor was appointed for R 48 096 972,33	Attached: Annexure "W" MIG Project Registration Letter
15	Annual Report	Who are the Consulting Engineers for the project as mentioned in question 14? Please provide proof of	Likhanyile Consulting Engineers is the consultant appointed for the Khuma Sports Complex	Attached: Annexure "X": 3 year Panel of Consultants MM

ITEM	SOURCE	QUESTION	RESPONSE BY PMU	POE
		procurement for their services in line with SCM policy of the City of Matlosana and MFMA requirements.		Resolution, Advert, appointment letter
16	Annual Report PMU 9, Chapter 3 (Page 148)	What measures were taken to address the poor performance of the contractor on the project: Construction of Central Activity Spine; Jouberton	Contractor was advised to expedite progress through correspondences sent to him	Attached: Annexure "Y": Correspondences by the Consultant and Correspondences by the Municipality.
17		How much costs were incurred in the appointment of a new consultant as well as additional work identified on the project described in question 17?	No cost has been incurred for the new Consultant, Aganang Consulting Engineers. However the Consultant has submitted an Invoice for the amount of R3 579 122,40 which the Directorate has reviewed and recommended but only R1 500 000,00 is due for payment. The invoiced work is not aligned to the tendered amount which await Council 's approval.	Attached: Annexure "Z": Progress report, Approved Variation Orders
18	Annual Report PMU 10, Chapter 3	a) What was the reason for changing consultants on the project: New taxi facility at Jouberton Ext 19?	a) The contract for Maxim planning Solution had lapsed hence the project was advertised and the new Consultant, Aganang Consulting Engineers was appointed.	Attached : Annexure "AA": Appointment letter

	See detailed Management Report by Auditor General: Ex 50, Comm 12: The upgrade and beautification of Jabulani street not completed as per the 7 February 2017 date, but extended to 19 May 2017. (Management Report 2016/17)		
Annual Report	What was the original budget for this project?	The original budget for the project Upgrade and Beautification of Jabulani street was R 29 990 660.00	
	How much expenditure was incurred as a result of the extension in scope	The total expenditure incurred as a result of the extension in scope was R 30 468 414.54	
	currently completed and included in the municipal assets register?	c) Project Completed and included in the Municipal Asset Register.	Attached: Annexure "BB" : Completion certificate, Asset Register
Ex 79,	Management Report 2016/17: Provide a copy of the SLA between the CoM and Ultimate Dynamic for the Construction of the 20 MVA substation.		Attached: Annexure "CC" : SLA, Payment Certificates from 20 January to April 2017
comm 6	Also provide payments certificates for payments issued to Ultimate Dynamic between 20 January 2017 and 27 April 2017.		Attached: Annexure "DD" Payment certificates 20 January 2017 – 27 April 2017
Ex 80, comm 10	Construction of a 20 ML pressure tower in Alabama. Please provide a copy of the SLA between the CoM and Service Provider for this project, as well as		Attached: Annexure "EE" : SLA, Payment Certificates from 10 Nov 2016 to 01 Jun 2017
	Ex 79, comm 6	Management Report by Auditor General: Ex 50, Comm 12: The upgrade and beautification of Jabulani street not completed as per the 7 February 2017 date, but extended to 19 May 2017. (Management Report 2016/17) What was the original budget for this project? How much expenditure was incurred as a result of the extension in scope Is the project currently completed and included in the municipal assets register? Management Report 2016/17: Provide a copy of the SLA between the CoM and Ultimate Dynamic for the Construction of the 20 MVA substation. Ex 79, comm 6 Also provide payments certificates for payments issued to Ultimate Dynamic between 20 January 2017 and 27 April 2017. Ex 80, comm 10 Construction of a 20 ML pressure tower in Alabama. Please provide a copy of the SLA between the CoM and Service Provider for this	Management Report by Auditor General: Ex 50, Comm 12: The upgrade and beautification of Jabulani street not completed as per the 7 February 2017 date, but extended to 19 May 2017. (Management Report 2016/17) What was the original budget for this project? How much expenditure was incurred as a result of the extension in scope Is the project currently completed and included in the municipal assets register? Management Report 2016/17: Provide a copy of the SLA between the COM and Ultimate Dynamic for the Construction of the 20 MVA substation. Ex 79, comm 6 Ex 80, comm 10 Construction of a 20 ML pressure tower in Alabama. Please provide a copy of the SLA between the COM and Service Provider for this project, as well as

		certificates made out to the service provider between the period 10 November 2016 & 01 June 2017		
22	Ex 100,comm 17	What measures are there to ensure that the Jouberton Sports Complex project is completed.	The consultant Mhiduve has been appointed on risk to source funds for the outstanding works on Jouberton Sports complex to be completed. The Consultant has been advised to prepare a business plan which will be submitted to the Department of Sport, Lottery and other potential funders.	Attached: Annexure "FF" Appointment letter for Consultant and Scoping Report
23	Annual Report	What cost analysis has been done to determine the rand value of damaged infrastructure at the above mentioned project	The physical inspections were conducted by the consultant, MDCC through the Attorney representing the Municipality on this matter. The cost of the damages and outstanding works were established as per the attached reports.	Legal Services Report "T" Annexure "GG"

CIVIL: WATER

CITY OF MATLOSANA

DIRECTORATE: TECHNICAL AND INFRASTRUCTURE

OVERSIGHT PROCESS 2017/2018

WATER SECTION

SOURCE OF DOCUMENT	QUESTION	RESPONSES	PORTFOLIO OF EVIDENCE (POE)
2017/2018 Annual Report	1. Annual Report, Chapter 3 (Page 42) (a) Explain table of Total Use of Water by Sector e.g. big increase from previous years of kiloliter in commercial and other 2. Annual Report, Chapter 3	(a) The table is to illustrate the total amount of water that is used by sector. The department cannot explain the increase in figures as shown on page 42 as the figures were obtained from the finance department. (a) An audit was conducted in	(a) Correspondence from Finance on the Water used by Sector. Annexure "A"
Annual Report	 (Page 42) (a) How far is the process of installing bulk water meters in all municipal buildings and parks? (b) What is the department doing about the challenge of lack of vehicle? (c) Who is responsible for budgeting in the department and who is responsible for inadequate budget? 	November to identify the status quo of the all meters in all Municipal Buildings. The department has however has not been able to install water meters to these properties due to the challenges linked to the inadequacy of vehicles, backlog of complaints and high volume of pipe bursts. (b) The department has written to council and presented the issue of the vehicles and how it is affecting service delivery. Therefore, two (2) new vehicles were purchased for the Department. (c) The Manager of the Water Department is responsible for budgeting, however, is limited to a certain percentage by Finance and National Treasury. The percentage differs from year to year, for 2017/18 financial year the growth parameter given was 5.8%. That 5.8% increment is based on the previous budget for 2016/17.	of the municipal buildings. (b) Document sent to council on challenges of vehicles. (c) Document from Finance on preparation of Operating and Capital budget. Annexure "B"
2017/2018 Annual Report	3. Annual Report, chapter 3 (Page42,44 & 45)	(a) The department has strategy in place to reduce Water Losses.	(a) Document on the strategy to

SOURCE OF DOCUMENT	QUESTION	RESPONSES	PORTFOLIO OF EVIDENCE (POE)
2017/2018	(a) Your Strategic objective to reduce water losses from 35% to 15% in the next 5 years is over optimistic because you under spend on your repairs and maintenance budget and vacant employee positions are not filled. Should non –function reducing pressure valves not be maintained by budget not spend? On page 42 under challenges you stated: to have inadequate budget for maintenance. How does the department intend addressing the challenges as stated? Submit a turnaround strategy.	The document details on initiatives and interventions that the department has adopted and those that still need to be undertaken to address the high-water losses. These initiatives include but are not limited to installation of Pressure Reducing Valves (PRV's), Installation of Telemetry System, appointment of Consultants to develop business plans on behalf of the Municipality for funding on the replacement of AC pipes throughout KOSH, Installation of zonal and bulk meters. The major constrain is however the budget, there is no adequate budget for operation and maintenance. The issue of the budget of PRV's not utilized, is due to the delays in Supply Chain and supplier's failure to deliver. However, a close quotation route has been sought to procure the PRV's. About 83 positions were abolished in the water department. These positions are included on the Strategic Planning recommendations to have these positions reinstated and filled.	reduce water losses Annexure "C"
Annual Report	 4. Annual Report, Chapter 3 (Page 41) (a) Service level Agreement between Midvaal and City of Matlosana. 	(a) There is a Service Level Agreement (SLA) between Midvaal and the City of Matlosana. Midvaal is the Water Service Provider (WSP) responsible for the treatment and distribution of the bulk water into the Municipality's water infrastructure and City of Matlosana is the Water Service Authority (WSA) responsible for the distribution of water to the end consumer.	(a) Document of the Service Level Agreement (SLA) between City of Matlosana and Midvaal Annexure "D"
2017/2018 Annual Report	 5. Annual Report WAT5, Chapter 3 (Page 175) (a) How will the 26 Reservoirs be cleaned within reasonable time? (b) How will the services be 	(a) The City of Matlosana together with Midvaal has revised the reservoir cleaning programme to clean the 26 reservoirs. Midvaal will clean the reservoirs they responsible	(a) Copy of the latest revised Reservoir Cleaning Programme. (b) SLA between City of Matlosana and

SOURCE OF DOCUMENT	QUESTION	RESPONSES	PORTFOLIO OF EVIDENCE (POE)
	sourced, through procurement or service hire?	for as per SLA and the rest will be cleaned by City of Matlosana. A total of 10 reservoirs have been cleaned to date and the remainder has been scheduled to be cleaned before the end the 2018/19 financial year. (b) Midvaal will clean the reservoirs as per Service Level Agreement (SLA), the ones to be cleaned by the City of Matlosana will be done by the department through hired equipment.	Midvaal Water Company. Annexure "E"
2017/2018 Annual Report	6. Annual Report WAT 6 Chapter 3(Page 175) (a) What can be done to achieve blue drop water again? Will the DWS be concluded on time for assessment?	(a) The Department of Water and Sanitation has not been carrying out the assessments for attaining the Blue Drop Status. However, City of Matlosana has established a programme that needs to be put in place to achieve the Blue Drop status so that the Municipality is ready when these assessments are resuscitated by DWS. The City of Matlosana also attends quarterly Water Quality Forum Meetings with Midvaal, Dr Kenneth Kaunda District, DWS and other stakeholders to continuously monitor and ensure compliance of the Drinking Water Quality Standards and Specifications as specified in SAN241.	(a) (i) Minutes of the meeting with Dr Kenneth Kaunda and the (ii) Monitoring programme to achieve the Blue Drop Status Annexure "F"
2017/2018 Annual Report	7. Annual Report, Page 234 (a) Percentage of households with access to basic level of water and Sanitation in rural settlements. The rating is still negative, why?	 (a) 100% of the rural settlements throughout KOSH have access to the basic level of water services. (b) For Sanitation is negative because it is 74% with access. And due to households that settled on private land (squatters). 	(a) Copy of page 233 of Annual Report 201718. Annexure "G"

CIVIL: SEWER

SANITATION (SEWER) SECTION

OVERSIGHT REPORT: 2017/18

SOURCE OF DOCUMENT	QUESTION	RESPONSES	PORTFOLIO OF EVIDENCE (POE)
Annual Report, Chapter 3 (Page 47)	What is the status of the four (4) waste water treatment plants?	Orkney WWTP – Fair Some equipment broken down and some stolen but the Insurance processes is under way. Klerksdorp WWTP – Bad Under refurbishment Stilfontein WWTP – Fair Hartbesfontein WWTP –Fair	Annexure "H"
Annual Report, Chapter 3 (Page 47)	What is the action plan to drastically decrease pit toilets (below minimum service level)?	More formalized township establishments will assist in eradicating pit toilets. Township establishment is low. Consultant has been appointed to develop a business plan for the eradication of pit toilets.	Annexure " "
Annual Report, Chapter 3 (Page 48)	 (a) Table SANITATION SERVICE DELIVERY LEVELS IS BELOW THE MINIMUM. Why is the figure of 2 049 constant? (b) Why is there overflowing sewer when overtime paid is increasing? 	 a) The figure was constant because there was no budget in that year under review. b) Due to insufficient vehicles and equipment. 	Annexure "J"
Annual Report, Chapter 3 (Page 50)	Why is the budget underspent if challenges exist?	More work was done internally which put more expenditure on overtime budget. Outsourcing of some critical refurbishment work as and when required will set a balance on both budget votes. Delays in SCM process to finalize the as and when required tender on rehabilitation.	Annexure "K"
Annual Report, SAN 6, Chapter (Page 176)	(a) What can be done to achieve green drop status? Will the DWS be concluded on the timelines for assessment?(b) Why was there a deviation and explain the reasons why this deviation occurred?	 a) Meet the green drop requirements as set out on the attachment. DWS couldn't commit on this in terms of timelines for assessments. b) The deviation occurred due to the failure on the side of the assessor (DWS), who was supposed to assess. The reasons for none assessment by DWS since 2013 has not been communicated to the Municipality. 	Annexure "L"

CIVIL: ROADS AND LANDFILL SITES

ROADS AND STORM-WATER DRAINAGE SECTION OVERSIGHT REPORT: 2017/18

Source	Question	Response	PORTFOLIO OF EVIDENCE (POE)
Annual report, Chapter 3 (Page 67)	Why was the repairs and maintenance budget under spend, while there are with potholes and bad roads all over Matlosana?	The Maintenance budget was all spend though out the financial year (see attached GO40) R7 Million was budgeted and R7.1Miljoen was spend.	Annexure "M"
Annual report, Chapter 3 (Page 68)	What is the progress on the adequate storm-water management system?	No sufficient budget for appointment of professional consulting Engineers for the Road and Storm-water Master Plan. No progress.	
Annual report R&S2, Chapter 3 (Page 221)	Don't we need the roads and storm-water plan? This is not on the priority list.	This is a priority. However, there is no budget for appointment of professional consulting Engineers to prepare the plan.	

ADDITIONAL QUESTIONS BASED ON THE MANAGEMENT LETTER AUDIT OUTCOMES OF THE AG

Source	Question	Response
Question number: F	Why do the Municipality's Waste Landfill Site not comply with the license conditions or minimum requirements for Waste Disposal by Landfill?	Landfill is registered and have a permit and we partially comply with the requirements. However, the main challenge is scavengers residing on site which make us to be noncompliant. An court interdict was issued to scavengers to vacate the site of which they did not do. Gas monitoring is not done
Question number: H	Why do the Municipality's Waste Landfill Site still not comply with the license conditions of minimum requirements for Waste Disposal by Landfill?	The Waste Landfill Site does comply with minimum requirements:

		A noticeboard is visible with three languages.
Question number: I	At the Klerksdorp Waste Landfill Site recycling activities and mechanical equipment are within a close proximity of each other and constitutes a major OHS concern. What is to be done about this?	The only thing to be done for that material recovery facility is to have cooperative or a recycling company be appointed for recycling operations. The District Municipality should facilitate the material recovery facility as it there property.
Question number: L	The environmental expect from the AG concluded that the Klerksdorp Landfill Site is constantly burning at least 30cm underneath the surface. Why is there no proper equipment to combat this?	The constant burning at the Landfill Site is cause by Reclaimers (Scavengers) living in site

ELECTRICAL AND MECHANICAL ENGINEERING

DEPARTMENT: ELECTRICAL ENGINEERING OVERSIGHT REPORT: 2017/18

SOURCE	QUESTION	ANSEWER	POE
Annual report, chapter 3 pg53	a) What is the department doing about aging infrastructure b) How is old infrastructure affecting electricity loss and what measures has the department put in place to minimize the problem?	a) The department has requested capital budget on numerous occasions to address the aging infrastructure. Priority no.1 being Monica feeder cables. There has been no success in this regard. The Department has included the projects to address aging infrastructure as unfunded projects on the IDP. The municipality has appointed panel of consultants to assist with sourcing of funds from national government to address this matter. For the budget of 2019/20 the department has requested R15 million to address the matter b) The old infrastructure is contributing to increase in technical losses in that the efficiency of an electricity infrastructure is decreasing with age and the decreasing in efficiency is proportionally increasing technical losses in a form of Iron Ore losses and heat dissipation. The department has developed an electricity loss management strategy for technical losses which include servicing of transformers and ring main units to improve their efficiency. The municipality has started with the appointment of the service provider to service these equipments on an annual basis through operational budget. The project has started in Hartebeesfontein. The department has also developed an electricity infrastructure master plan which has also further assist the municipality in identifying the critical equipment to be replaced in terms of the priority.	POE project list Annexure "HH"
Annual report, chapter 3 pg55	a) Why are there inaccurate meter readings? b) What is the department doing to address the challenge of incorrect meter readings? c) submit a report indicating the actual audit of electricity meter tempering per	 a) The reading of meters is the responsibility of Finance department. In this regard, Finance has appointed a service provider to execute this responsibility and they are responsible for the management of this contractor. b) The department is assisting Finance Department with training of meter readers on the reading on correct reading of maximum demand meters. Unfortunately the communication of meter reading is between Finance and the appointed Meter Reading Company and the Department does not know 	CG Cell report Annexure "II"

SOURCE	QUESTION		ANSEWER	POE	
	area. d) What is the department doing to address the challenge of illegal connections? e) Submit a report on the sealing and resealing of meters per area.	c) d)	the challenges experience by the Municipality of incorrect meter reading. Hereby find attached an Audit Report of meter tempering that was conducted by the appointed service provider CG Cell. The department currently has got a challenge to do monthly inspection as per our plan. The department currently has on its inspectorate organogram three positions consisting of 1 senior inspector and 2 inspectors of which 1 is currently vacant to perform inspection to 130 000 connections within its area of supply. These two currently filled are currently struggling with availability of vehicles to perform their function which includes inspections of installations which include illegal connection. As a result, the inspection for illegal connections are mainly focused on reports received from finance and some from community members. The challenge experienced during these inspections were attacks and intimidations from members of the communities who has done the illegal connections. The department has engage the services of Public Safety to address illegal connections in areas that areas volatile. The Department has successful lobbied for approval of funds to purchase vehicles for the 2 Inspectors during the adjustment budget and have lobbied for inclusion of additional positions of Inspectors during the Strategic Session. Please find attached a sample of our inspection report where meter that have no seal where resealed as well as report of new meters where sealing has taken place after installation.		
Annual report, chapter 3 pg56	a) Why is the department not using student trained by the CoM to assist with electricity related programmes and challenges? b) where does the established team operate?	a) b)	The municipality did not have a plan to utilize the students after training and hence the Department could not implement something that is not approved by the Municipality. The Department however send this students to CG Cell for used in the program to replace faulty pre-paid meters and this students where employed in the program until the expiry of the program. There temporary team which consist of two		

SOURCE	QUESTION	ANSEWER	POE
		electricians and two inspectors are operating in all areas of Municipal supply where there are replacing damaged and stuck meters, change-over of conventional meters for approved indigent consumers as well as inspection of business for licensing with public safety every Wednesday. The Team consist of the following employees: Mr Matlawe – Electrician, Mr Tshilidzi – Electrician, Mr Sebengwane – Senior Inspector, Mr Kakudi – Inspector.	
Annual report, chapter 3 pg57	a) Are the High Mast light in Kanana metered and consumption billed from users? b) Is the electricity at pump stations billed?	 a) No, Eskom as the supply authority has a formula for High Mast lights consumptions which is a fix amount on monthly basis per High Mast Lights. The bill is send to the Municipality as the user but, the residents of Kanana are billed for property rates where the consumption of High Mast Lights form part of the property rates. b) There are meters in pump-stations but the department is not performing the function of reading them and billing. These function is finance's responsibility. Pump stations within Eskom supply area is billed monthly to the municipality. 	
Annual report ELE 13, chapter 3 pg177	a) What would you fail to resolve 90% b) Submission of report on overtime	 a) The Department has reduced the target from 90% to 50% due to the challenge of availability of ageing fleet and non-availability of material at Stores. The Department could only achieved 45% due the continue challenges mentioned above. b) Find attached report of the Overtime as requested. Please see an sample of the Logsheet for a month in the financial year 2017/18. 	Report on overtime Annexure "JJ"
Annual report ELE 16, chapter 3 pg178	a) What have you done to improve the situation where you get denied access to the household? b) Why didn't you issue the warning letter to the household owners to show them how serious you are with	 a) When the Department is denied access a notice is given to the owner of the household where a period of required that access is stipulated. The access denied has since improve in the Town areas however the challenges is still in the Townships where access denial is becoming a no go zone. b) Warning letter has been issue, however in the Townships the defaulters are not taking the notices issued seriously. When access is deliberately denied the Department uses the 	POE is sample of the Notice Issue for access denied Annexure "KK"

SOURCE	QUESTION		ANSEWER	POE
	the inspection?		purchase history report to issue a fine where there is a proof no purchase	
Annual report ELE 16, chapter 3 pg178	a) Who is responsible for paying service providers? b) What is the reason for delaying payments knowing	a) b)	The Department is responsible for certifying and submission of Invoices to Expenditure Department at Finance and the payment of the submitted Invoice is the responsibility of Finance Department. The question will be forwarded to finance	POE Assessment Report Annexure "LL"
	the importance of those vehicles in the City or alternatively?	c)	expenditure to provide an accurate answer to this question. The Department has done the assessment of old vehicles that need to be replaced with new	
	buy new vehicles instead of always fixing old ones?		ones. And the estimated costs of R64 million for replacement of old vehicles was submitted to top management. Due to municipality's financial situation an item to Council to approve	
			a loan of an amount of R30 million to replace some of the most critical vehicles as a start, however the loan did not materialize and only an amount R6 million was approved on Council own funding to replace only 11 vehicles. Currently there is an amount of R2.5 million approved during the Adjustment Budget to	
			replace some of the vehicles serving critical Department. The Department is proposing the lease option to replace the old vehicles instead of purchase.	

R MADIMUTSA
DIRECTOR: TECHNICAL AND INFRASTRUCTURE

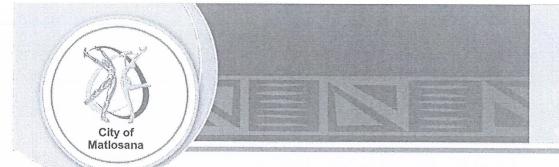
CLLR MF NTHABA

MMC INFRASTRUCTURE

CLLR SD MONTOEDI

RICAL ENGINEERING

COMMUNITY DEVELOPMENT



COMMUNITY SERVICES
ADMIN

PO BOX 99 KLERKSDORP North West Province 2570 Tel: 018 487 8760 Fax: 018 464 1389 cmonatisa@klerksdorp.org

Ref:

Enquiries: MM Molawa /cm (27)

25 February 2019

TO

MPAC CHAIRPERSON

FROM :

MMC: COMMUNITY DEVELOPMENT AND

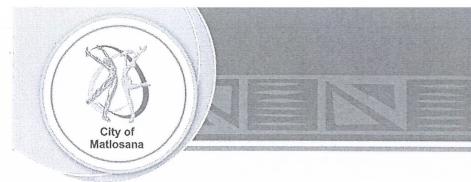
MMC: SPORTS, ARTS AND CULTURE

COMMUNITY DEVELOPMENT RESPONSES

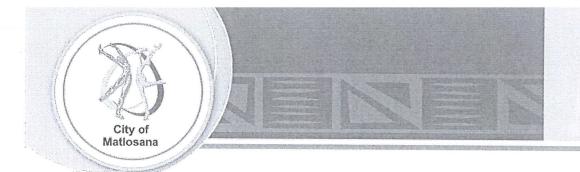
The questionnaire from MPAC bears reference.

Herewith below are the responses from Community Development: -

No	Question	Response
1	Annual Report WM 5 Chapter 3 (Page 192)	
	(a) Where were the dustbins allocated to as indicated? Submit report.	(a) 85L dustbins were distributed in Jouberton, Kanana, Khuma and Tigane and 240L dustbins were distributed in Orkney, Stilfontein and Klerksdorp (businesses) – List attached – Annexure "A".
	(b) When will we comply with legislation with regard to different dustbins for different types of waste and it be done at source?	
2	Annual Report DCD 8, Chapter 3 (Page 192	, , , , , , , , , , , , , , , , , , , ,
	(a) Why was the target not met with regard to LLF Meetings that had to be attended?	
3	Annual Report CF 12, Chapter 3 (Page 194)	
	(a) Why have sports clubs not yet paid their rent as indicated on the collection from rental agreements of sports grounds?	(a) Other Sporting codes are reluctant to pay because they are not happy with the standard of facilities. Hence the Department has developed a plan of addressing maintenance.



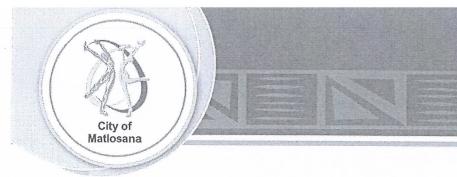
No		Question		Response
4	Anr 194	nual Report DCD 3, Chapter 3 (Page)		
	(a)	Why was the target not met as it is actually to reduce risk areas and protect the Municipality against legal actions?	(a)	The new Security which was appointed in 2017/2018 could not cover all the Municipal Facilities due to financial constraints.
	(b)	On basic service delivery with regard to parks/sidewalks cutting and maintenance thereof, why is a lack of resources always the excuse for not performing requests from public?	(b)	The Department is operating with limited resources, see attached list. Council also abolished the positions of 26 Machine Operators in July 2012. Annexure "B"
	(c)	What is the status quo on vehicles and equipment in the Parks Department?	(c)	Most of vehicles are too old and others are at Service Providers. Council has not had capital budget since 2011. Annexure "C"
5	Ann	ual Report, Chapter 3 (Page 90)		
	(a)	Parks – It is stated that the top priority areas ware to: "improve the surrounding environment within the community and urban spaces with regard to greening" – but yet no parks are kept tidy or being cut on a regularly basis within our wards?	a)	Parks are maintained and kept tidy. Council appointed 23 Contractors for grass cutting and bush clearing for two years
	(b)	Why is it that the Environmental Education Centre Structure at Faan Mentjies Nature Reserve is still nonfunctioning?		Council resolved that the Provincial Department of Rural, Environment and Agricultural Development (READ) must lease the Centre. The Lease agreement was sent to the Department but unfortunately they are not signing the Lease agreement as Officials did not inform the Top Management about the matter. The Community Services received another request from Centurion Academy (Nature Management Department). The Item is referred back to TROIKA and Municipal Manager for further discussion. Annexure "D" The item will be resubmitted again.
	(c)	In 2017/2018 P 91 "NO TREES TRIMMED' from 3546 trees trimmed in the previous financial year. What is the challenge and why the non-performance?		It's an error from Section. 3467 trees were pruned in the 2017/2018, Annexure "E" but the Section had a challenge with the resource to sustain the standard of maintenance of trees. The Department will go out to Tender for tree felling. The number of trees cut are reported on the monthly Service Delivery report
	(d)	What is the plan to generate more income from Parks, Faan Mentjies Nature Reserve, Orkney Vaal and Aerodrome as it is indicated on P91 that	(d)	Through Leasing of Environmental Education Centre. Leasing of Faan Meintjes facilities, Caravan Site,



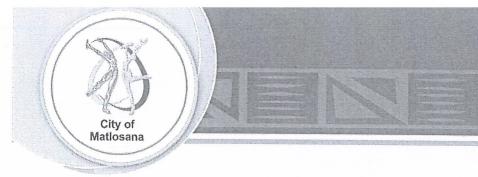
	the actual expenditure is (51 896 000) is far more than the operational revenue (2 422 000)?	0	Chalets and braai area. Leasing or selling of the Lion Lodge The tariffs of Hangers at PC Pelser is reviewed by evaluator for market related price.
(e)	Submit a report on the two latest animal audit (separate reports).	(e)	Report attached. Annexure "F"
(f)	Submit a report on all animals available and total amount of their value.	(f)	Report attached. Annexure "G"
(g)	Submit a report on the Annual Jazz festival held at the Faan Mentjies and the income received.	(g)	This is Ziyaduma Jazz Band Annual Jazz Festival which is on 1 st of January Annually. The organization pays the events tariff as approved by Council. Annexure "H"
(h)	Submit a report on the breakdown on actual expenditure.	(h)	There is no expenditure from Council.

ADDITIONAL QUESTIONS BASED ON THE MANAGEMENT LETTER

No	Question	Response
а.	Why did the Municipality not have an environmental policy, plan or strategy to identify, address and monitor?	An item was written to Council for the establishment of an Environmental Management Unit to deal with all environmental related issues like environmental policy, plan or strategy, but it was referred back to the organogram which will be discussed at the Strategic Planning. Annexure "!"
b.	Why is the Municipality's budget not adequately funded to address environmental resource constrains and priorities listed in the IDP, SDBIP, provincial and district environmental related plans and responsibilities?	The Municipality was under Section 139(b) meaning that the finances of the Municipality were in severe strain for ± 5 years. There was no capital budget and the MIG was used mainly for the infrastructure development.
C.	Why does the Municipality not have a dedicated section or clear assigned responsibilities for environmental management?	An item was submitted for the establishment of environmental section but was referred back to be discussed during the strategic planning.
d.	Why does the Municipality not affect any fines or prosecutions for environmental management transgressions in the period under review?	Law enforcement including awareness campaign and the issuing of fines will be done after the establishment of the environmental management section.
e.	Monitoring and enforcement of the Municipality's environmental related bylaws and legislative requirements are lacking with not enough enforcement officials (trained) and resources to take appropriate action (inspections, fines and notices) on environmental transgression and / or noncompliances. Why is this the case?	Environmental issues including monitoring and enforcement will be done after the establishment of the environmental section and the appointment of the environmental Officers.
f.	Why do the Municipality waste landfill sites not comply with the license conditions or minimum requirements for waste disposal by Landfill?	This question will be best answered by Civil Engineering. The Landfill sites operation and management is under Civil Engineering since the department had officially taken over in Mid 20182019 financial year.



No	Question	Response
g.	Why did the Municipality not implement plans and strategies towards managing illegal waste dumping and pollution?	The department has been doing clean up campaigns and were not sustainable due to lack of capacity. As from March 2019, The Department is going to implement the youth ward based ambassador for waste management awareness creation and illegal dumpings clearing. The programme is going to launched on the 8 th March 2019 by the President in Buffalo City.
h.	Klerksdorp, Orkney, Hartbeesfontein and Stilfontein Waste Water Treatment Plants is of great conce3rn but Stilfontein is critical. What is the plan in place to better the situation with regard to the serious electrical and mechanical breakdowns as alluded to by the Auditor General? Why do the Municipality's waste landfill sites still not comply with the license conditions of Minimum requirements for waste disposal by landfill?	This question will be best answered by Civil Engineering, since the department had only taken over the landfill site in mid 2018/2019 financial year.
i.	At the Klerksdorp Waste Landfill site, recycling activities and mechanical equipment are within a close proximity of each other and constitutes a major OHS concern. What is to be done about this? And Why is the act still not complied with in regard of recycling at source?	This question will be best answered by Civil Engineering, since the department had only taken over the landfill site in mid 2018/2019 financial year.
j.	Concerns raised by the AG about the current vacant and proposed vacancies within the refuse disposal sites. Why have they not been filled?	This question will be best answered by Civil Engineering.
k.	In previous financial years the AG's findings wer4e similar to the year und4er review. Why have no change been affected but in actual fact only deteriorating by the day?	This question will be best answered by Civil Engineering.
l.	The environmental expert from the AG concluded that the Klerksdorp Landfill site is constantly burring at least 30cm underneath the surface. Why is there no proper equipment to combat this?	This question will be best answered by Civil Engineering.
m	In the Oversight Recommendations on the Annual Report 2016/2017 it was recommended that the Management develop and implement controls to address non-compliance of solid waste management legislation. Why is this still not the case?	Non-compliance of the environmental management will be addressed as soon as the environmental structure is approved and Environmental Offic4ers are appointed.
n.	In terms of grass cutting, how many companies are contracted to cut grass? Submit a report with name of company, SLA's and how much was paid to each company.	23 Companies have been appointed. Annexure "J"



ADDITIONAL QUESTIONS

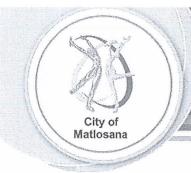
No	Question	Response
1.	At the PC Pelser Airport, submit a list of Companies that are utilising/hired the airport hangers?	List attached. Annexure "K"
2.	Submit all SLA's of companies mentioned above.	List attached. Annexure "L"
3.	Submit the names of Airport committee and Minutes of the meetings for 2017/2018	Resolution and Minutes attached. Annexure "M"
4.	Submit a report on all the lease agreements and the amount paid/payable per lease.	Report attached. Annexure "N"
5.	Which account number does the monthly lease payment go to? Submit POE	Account number attached. Annexure "O"

SPORTS, ARTS AND CULTURE

No		Question	Response
1.	Anr	nual Report, Chapter 3 (Page 102)	
	(a)	Submit a report on the gala events held in relation to Swimming Pools.	(a) There was no gala event during the 2017/2018 financial year. Three Water Safety and lifesaving programs were hosted to accommodate swimmers from the new swimming pools (Tigane and Kanana).
	(b)	Why is expenditure more than income in the swimming pools?	(b) Swimming pool is part of community services which operates from September 2017 to March 2018. According to the tariffs Council charges R5-00 and the chemicals are very expensive hence the Department is not breaking even when coming to expenditure and income.
	(c)	Submit a financial breakdown of expenditure for both swimming pools and the recreation.	(c) See Attached "Annexure P".
	(d)	How is the incoming payments registered and who does the banking?	(d) See Attached "Annexure Q"

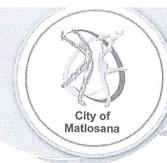


No	Question			Response		
2.	Anr	nual Report CF 12, Chapter 3 (Page 194)		I		
	(a)	What measures are taken to ensure that rent is paid on time?	(a)	No measures taken, moving forward a completed list of Sport Clubs will be submitted to Caretakers and be updated on monthly basis for those who have paid, those who did not pay will not be allowed access.		
	(b)	What did the department do to alert facility users that their rent was due? Submit POE.	(b)	Letters of Demand were sent "Annexure R"		
	(c)	Submit a twelve (12) months report on all rent payments per team/sport club.	(c)	See attached "Annexure S"		
	(d)	Submit a summary report of all the SLAs signed with COM.	(d)	See attached "Annexure T"		
3	Ann 194)	ual Report DCD 3, Chapter 3 (Page				
	(a)	What is the reason for lack of security at Kanana and Khuma Stadium?	(a)	In 2017/2018 financial year when the Municipality appointed new Service Provider for Security, most of the Sports facilities were not covered due to financial constrains, hence lack of security at Kanana and Khuma Stadium.		
	(b)	What did the Department do to ensure that there was security at the above-mentioned stadiums?	(b)	The Department submitted a request for additional security through the Director: Public Safety, because of high vandalism that was occurring in sport facilities of which it was only addressed in December 2018. "Annexure U".		
	(c)	How is a business plan reason for deviation?	(c)	The Department acknowledge the mistake in page 194 of the annual report, under reason for deviation, it was supposed to be captured as "Lack of Security also under Museum" and under remedial action "business plan was developed for request of additional funding from CATA which was approved (R200 000-00).		
	(d)	Does the business plan include the plan to source security for both stadium?	(d)	The business plan addresses the Security at the Museum only.		
	(e)	On measures taken to improve performance, where did the department acquire additional security when same could not be done for the 2017/2018 financial year?	(e)	Director: Public Safety requested a deviation for additional security due to high rate of vandalism – attached resolution.		
	(f)	How much did we lose due to vandalism?	(f)	See attached "Annexure V"		



ADDITIONAL QUESTIONS

No	Question	Response
1.	Is the department doing enough to promote sport and sports development in the city?	 According to the Sport Act the responsibility of the Municipality is to "Ensure the provision of accessible and sustainable Sport and Recreation facilities. The Sport Council coordinate the Sport development within the City of Matlosana although the department also partner with other Sporting code to realize the Sport development.
2.	Does the department have a plan to involve youth in gang activity in Sport?	There is no plan, it will be developed after approval of Sport Policy, although the Department is involved in the annual sports against gangsters.
3.	In the BID Specifications for the two Sports complex under construction, are there provisions made for accessibility by disable person?	 Yes, both stadiums are designed in a way to accommodate wheelchairs. See Attached designs.
4.	Are the current facilities accessible to persons with disabilities?	- No, except Recreation Center
5.	Does the department have any relationship/existing agreements with the entities such as SASCOC or federations	Yes, Matlosana Sports Council is the advisory body to the sports section
6.	The effect of resolutions taken at Sports Council meetings. - Matlosana Sports Council is the advisory body to the sports section	- The sports council advises the municipality on matters pertaining to: i. Facility maintenance ii. Lease contracts iii. Building of new facilities iv. Liaison with Provincial / National sports federations
7.	Is the Deputy Director: SAC representing the Municipality on any provincial sport bodies?	- Yes, i.e. Provincial Maize Cup – Department of Education and Sport Development - Sports and Recreation South Africa (SRSA) - South African Municipal Sports and Recreation (SAMSRA)



LIBRARY SERVICES

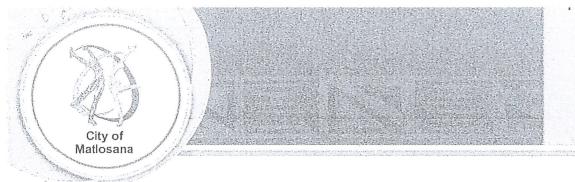
No		Question	Response
1.	An	nual Report, chapter 3 (Page 84)	. Nooponoc
	(a)	Why is there a decline in the photocopies made for the financial year 2017/2018.	(a) Due to the 4 th revolution of technology, students and learners are now using social media (e.g Cell phones, google and internet.
	(b)	Submit a comprehensive report on how the equitable share grant to the amount of R400 000 was spent.	(b) POE Attached "Annexure "W"
	(c)	Why is the Library services utilizing equitable shares?	(c) The funds transferred to COM by Department of Sports Arts, Culture and Traditional Affairs is a conditional grant. The allocation is coming from two sources which is equitable share and conditional grant. The National gazette identifies the allocations as equitable share and conditional grant. All these funds assist with the
	(d)	Submit a comprehensive report on how the conditional grant to the amount of R800 000 was spent.	(d) POE Attached "Annexure X"
	(e)	Were the renovations carried out by the Service Provider?	(e) Yes
	(f)	If yes to (d) above, was the Service provider acquired through an open tender? If yes, who was the Service Provider?	(f) Yes BOREMELO JV ITU AND REA PROJECTS (PTY) LTD

Trust that you will find the above in order.

MS NM MENDELA MMC COMMUNITY DEVELOPMENT

MR P MABELI MMC: SPORT, ARTS & CULTURE

PUBLIC SAFETY



PO BOX 99 KLERKSDORP North West Province 2570

Tel: 018 487 8101 Fax: 018 462 6756 astrydom@klerksdorp.org

To:

Chairperson: MPAC

From: Director: Public Safety

Ref:

Date:

07 March 2019

Enquiries: Nkhumane/id

Sir

RESPONSE TO MPAC QUESTIONS FOR SENIOR MANAGERS - ANNUAL REPORT 2017/2018

PUBLIC SAFETY

- 1. Annual Report, Chapter 3 (page 97)
- (a) What is the reason for the decline in the total income from parking grounds in the last two financial years?

Answer:

There has been no street parking management system in the Municipality over the last five years.

Another notable decline is on the number of parking traffic fines generated during the same period. This is due to insufficient number of Traffic Wardens deployed to enforce parking violations. This matter will be addressed during the process of review of the organizational structure.

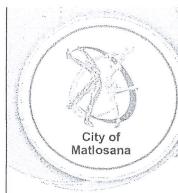
- 2. Annual Report, Chapter 3 (page 201)
- (a) Why did the department not request the schedule of meetings from the relevant department?

Corporate services always send the schedule of meetings,

(b) When the department realized that their emails were offline, why did the department not find out about the scheduled next meeting?

Answer:

Department was not aware of the scheduled meeting and as a result went on with other activities. However communication has now improved because while emails are sent, sms's are also circulated to remind department about a scheduled meeting,



- 3. Annual Report DPS 3 Chapter 3 (page 204)
- (a) What did the department do to address the issue of shortage off staff and equipment?Answer:Requests were submitted on the 2017/2018 Budget requests, but limited funds were allocated.

LICENSING

- 1. Annual Report, Chapter 3 (page 70)
- (a) Why was the additional pay point not established at the Treasury Department?

 Answer:

Both Public Safety and Finance department identified two cubicles to be established, but we are still waiting for the NW Department of Community Safety and Transport to assess the cost of e-natis installation and security needs.

- 2) Annual Report, Chapter 3 (page 71)
- (a) Why is there a security challenge when there is an appointed security company?

 Answer:

There is deployment of security personnel during day and night at Licensing and a submission in the capital budget was made with regards to installation of Rota doors.

(b) Did the department request CCTV's to improve security?

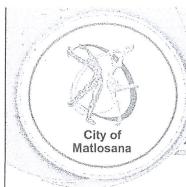
Answer:

Yes. Requests for CCTV Cameras were submitted to Finance department during the 2017/2018 financial year for approval. (POE attached, as ANNEXURE "A")

(c) Why was the College not paid on time?

Answer:

Delay for payment was as a result of problematic financial system of the Municipality. It was during the time that the Municipality was changing from one financial system to another (Phoenix to Venus System), for MSCOA compliance. This affected the management of the funds through vote numbers and inevitably delayed payments to service providers.



(d) Why were the machines not regularly serviced?

Answer:

Road Traffic Management Corporation (RTMC) experienced problems attending to the maintenance of e-natis equipment (computers and printers) because of the shortage of technicians. This financial year (2018/2019) we received a few new printers.

(e) What did the department do to ensure that tools of trade were repaired or replaced on time?

Answer:

When problems are identified with this tools of trade, the department immediately report to the Road Traffic Management Corporation (RTMC) to repair and service them as it is their responsibility.

- 3. Annual Report, Chapter 3 (page 73)
- (a) What informs the rate of vacancies in the department?

Answer

Most vacant positions were approved on the organizational structure, but not all budgeted for. Most were allocated budget in phases in different financial years.

(b) Are all vacant positions budgeted for? If yes, why were they not filled?

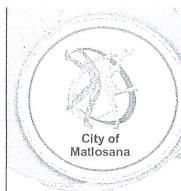
Answer:

Vacant positions were not all budgeted for even though they were approved on the organizational structure, but were allocated budget in phases, over different financial years.

- 4. Annual Report L & T1 Chapter 3 (page 202)
- (a) What is the department doing to encourage members of the public to apply for Driver's Licences to improve revenue?

Answer:

We encourage members of public through our service standard with regard to our turnaround time between the date of application and the actual examination/testing date – (two days) We also want to embark on a media (print & electronic) to encourage applicants to make use of our service stations. We also want to commence with weekend tests in the Klerksdorp station.



- 5. Annual Report L & T4, Chapter 3 (page 202)
- (a) What did the department do to prepare for the exit of the Examiner that went on pension?

 Answer:

"Correction: Inspectors not examiners"

Inspector went on pension on the 31 May 2018 and the request for filling of the position was submitted in June 2018. Nine Inspectors and one Senior Inspector have been appointed during this financial year.

TRAFFIC & SECURITY

- Annual Report, Chapter 3 (page 97)
- (a) What informed the rate of vacancies in the department?

Answer

Resignations, deaths as well as medical boarding. Again, there were some of the positions on the approved organization structure which were not funded/budgeted for and were only funded over different financial years.

(b) Are the vacant positions budgeted for? If yes, why were they not filled?

Answer:

Some vacant positions were budgeted for but some were not. Those that were budgeted for, the department duly submitted job request forms to HR to fill them. (POE attached). Those that were not budgeted for in 2017/2018, were requested for filling during 2018/2019 financial year. (POE attached, as ANNEXURE "B").

(c) Why was the service provider for the back office not appointed?

Answer:

Specifications for the tender to be advertised were submitted during the third quarter of 2017/2018 financial year. However it was later realized that the specifications were not according to the required standards of the service. The department had to amend the specifications and resubmit to the Spec Committee, whereby the tender was only advertised during the first quarter of the current financial year, 2018/2019. (11 August 2018). During Evaluation process, it was



discovered that there were no responsive bidders. The tender will be re-advertised. (Advert attached as ANNEXURE' D")

(d) Did the department ensure that there was budget for the appointment of the service provider?

Answer:

Yes, R1 061 000.00 was budgeted on vote number 2005251055729 Traffic Administration. (POE attached, as Annexure "C")

- 2. Annual Report: Chapter 3 (page 203)
- (a) What did the department provide as a reason for deviation in the 2016/2017 financial year?

 Answer:

The department considered the need for this service to be an emergency because the Traffic division would not function properly without the Administration system.

(b) What happened to the amount budgeted for the appointment of the service provider?

Answer:

The budget was forfeited to finance at the end of 2016/2017 as it was not spent.

(c) What happened to the procurement process that was initiated in the 2016/17 financial year?

Answer:

The department requested a Regulation 32 appointment through a report to the accounting officer on 24 October 2016, but the request was not supported by the accounting officer in a memorandum dated 01 January 2017 (see report attached as ANNEXURE "E").

(d) What informs the reason for deviation on the annual report 2017/2018?

Answer:

No back office Administration and Law Enforcement system.

(e) Why was the service provider not appointed in 2016/2017?

Regulation 32 appointment requested by the department was not approved.



Yours faithfully

L J NKHUMANE DIRECTOR: PUBLIC SAFETY

FINANCE: CFO

FINANCE MANAGEMENT

192

FINANCIAL MANAGEMENT RESPONSES TO QUESTIONS RAISED BY MPAC

20MVA Substation – Electrical and Mechanical Engineering project a) Who was responsible for processing the payment of the 20MVA Substation project? b) Why was the payment of the contractor not made within 30 days as per the MFMA? ISS.25 – Ex – Comm 14: (Page 101) a) How is the department going to ensure that the incorrectly casted leave accrual will be completely resolved? b) What remedial action is going to be implement to ensure that this incorrect information is casted? b) What remedial action is going to be implement to ensure that this incorrect information of councillors not implemented on time? b) Why was the termination of councillors not implemented on time? b) Why is the department going to do, to recover the money incurred as wasteful and fruitless expenditure? s) Why is there no User Access Management for both PayDay and Fresh Mark systems? b) Who monitors users and administrators on both systems?
Engineering project a) Who was responsible for processing the paymen the 20MVA Substation project? b) Why was the payment of the contractor not made within 30 days as per the MFMA? ISS.25 — Ex — Comm 14: (Page 101) a) How is the department going to ensure that the incorrectly casted leave accrual will be completely resolved? b) What remedial action is going to be implement to ensure that this incorrect information is casted? b) What remedial action is going to be implement to ensure that this incorrect information is casted? c) Why was the termination of councillors not implemented on time? b) What is the department going to do, to recover the money incurred as wasteful and fruitless expenditure. ISS.20-Ex20 — Comm 5 (Page 106) a) Why is there no User Access Management for bor PayDay and Fresh Mark systems? b) Who monitors users and administrators on both systems? c) The advertised position of Information Security

POE Attached		N/A		N/A
Response		The Finance Department cannot respond, it is suggested that the question be directed to the relevant department.	a) Oversight was performed and reported to the MEC in the province as per a schedule G application. An adjustment budget could not be done due to the failure of the Phoenix financial system at the time. No reliable financial information could be extracted from the financial system. Council approved revert back to BCX Venus as the previously approved Phoenix collapsed. Finance management info is critical for performance and decision making. The recovery process delayed a lot of processes, including the delay in submitting AFS to ensure it was representative set	a. The municipality agreed that it does not have a complete set of policies. The MFMA and treasury guidelines are still applicable and used by CoM in reporting thereof.
Question	d) Why was the AG not given information requested regarding the documentation of users, changing access right, passwords resets and termination of access on PayDay?	ISS.8-Ex 8 – Comm 3 (Page 111) a) Which adequate skill is needed to conduct audit ICT? b) What informs the request of a single IT Auditor position? c) Who will be monitoring the IT Auditor, does that person have the necessary skill to oversee such a task?	ISS.6-Ex 6 – Comm 2 (Page 114) a) Why was oversight not performed on the financial, performance reporting and compliance related to internal controls to ensure adjustment budget is tabled?	ISS.3-Ex 3 – Comm 1 (Page 115) a) Why is there no policy of Unauthorised, Irregular, Fruitless and Wasteful Expenditure? b) When will the draft of the UIF & W Policy be available for approval?
No.		റ.	ပ်	7.

<u>POE</u> Attached		N/A	N/A	N/A	N/A
Response	b. The ACFO is in the process of developing a policy with the assistance from the NT adviser for inclusion in the 2019/20 draft budget.	 a. The Finance Department cannot respond to this, it is suggested that the question be directed to the relevant department. 	a.The amount used for Corporate Governance was not the latest uploaded adjusted budget. It was resolved during audit b. Management and the Audit Committee do review the AFS. This review can't identify all immaterial differences.	a. A plan to assist with management of consultants will be developed and workshopped with treasury.	a. Management are proposing changes to the organogram as workshopped during the strategic planning session.
Question		ISS.22-Ex 22 – Comm (Page 117) a) Why was the appointment and dismissal of the position, Chief Audit Executive not covered in the Internal Audit Charter?	ISS.208-Ex 208 – Comm 31 (Page 118) a) Why was an overstatement of Unauthorised expenditure? b) Why was the oversight responsibility performed to ensure accurate unauthorised expenditure is reported?	ISS.1-Ex 1 – Comm 1 (Page 119) a) Why was policy on the use of consultants not developed as this problem was also identified in the last audit of 2016/2017.	ISS.242-Consultants (Page 120) a) What strategy has the department deployed to ensure that consultants are faced out by appointed legible officials for asset management and valuation services of municipal properties? b) Did the department submit new positions to be added on the organogram?
No.		<u>ಹ</u>	ര്	10.	11.

<u>POE</u> Attached	N/A	N/A	N/A
Response	 a. The condition of the assets do not remain the same throughout the financial period. The condition as assessed by the AG can change from when management initially did the assessment. It is therefore impractical to ensure that the timing differences can always be identified. b. The asset management department shall distribute the draft asset register to the relevant departments before year end so that they can review the condition of the assets as noted in the asset register c. 	 a. Ex 9 deals with the timing of the stock count, it does not state that there is a misstatement 	a. The main reason why the Insurance Tender was extended was to correctly align the Broker's contract with City of Matlosana's financial year. The Insurance contract usually runs from 1 January until 31 December, contrary to Council's financial year running from 1 July until 30 June. By realigning the Insurance contract to run concurrently with City of Matlosana's financial year would address previous Audit Queries raised regarding Expenditure for periods that fall outside the financial year. When paying premiums, expenditure would be overstated and understated — this was a concern to Auditor General, hence the Insurance Office embarked on the process of adjusting the Insurance Contract to be in line with the financial year. In simple terms, the
Question	ISS.120Ex 120 – Comm 21 (121) a) Why did the department not ensure that information provided is accurate when reporting on conditions of assets? b) What measure does the department have in place to curb misstatements on the conditions of assets?	ISS.9-Ex 9 – Comm 3 (Page 124) a) Who is responsible for the misstatements on inventory quantity and financial statements?	ISS.31Ex 31 – Comm 8 (Page 125) a) Why was the procurement process not followed when extending the insurance contract? b) Why was there inadequate insurance of the inventory?
No.	12.	13.	14.

POE			N/A	
Response	money budgeted for premiums per financial year could not be correctly allocated as budgeted since the contract was not running parallel with the financial period. This problem could only be resolved by adjustments of periods, otherwise journal corrections had to be done from year to year and this audit query would persist. It was mainly for this reason that the Insurance contract was extended for a period of 6 months, aligning it well, back to where it is supposed to be (to 1 July), and therefore competitive bidding procedures were not considered.	However we take note of this error and will ensure that this does not recur in the future b. The underinsurance relates to single event theft limitation and not completeness of value of assets insured	a) The demolished structure was not removed from the asset register, due to the fact that the user department did not communicate it to the assets department. The department relies on user departments to inform the asset section if they release there is any change in the condition of the asset. Directors is responsible for the safe guarding of the assets under their control.	b) The asset register is monitored by the assets department. It is however imperative that any identified changes to assets be communicated to the department.
Question			ISS.10-Ex 10 – Comm 7 (Page 129) a) Why was the demolished structure not removed from the asset register? b) Who monitors the asset register?	
No.			15.	

<u>POE</u> Attached	N/A	See Annexure N	t Annexure F-I	N/A	N/A
<u>Response</u>	Information is placed on the website when a request is received from the departments. If a request is not received from the user departments, IT cannot ensure that items are placed on the website.	a) See Annexure N	 a) Every year a plan is sent to the Speaker when the Indigent Section goes out to all areas in KOSH and the rural areas. b) The responsibility lies with Councillors to inform their constituents about Indigent subsidies and to register 	Consumers cannot be forced to buy more prepaid electricity. Electrical should do more inspections for tampering of these meters, to ensure that the purchasing of prepaid electricity is enforced instead of stealing.	The usage of water was reduced due to rain and therefore the usage was reduced by consumers
Question	Annual Report, Chapter 2 (Page 37) a) Why was the following documents updated not on the website: i) Service Delivery Agreements ii) SCM Contracts iii) List of assets in terms of section 14 (2) or (4) iv) Contracts agreed in 2015/2016 v) Public Private Partnership Agreements vi) All quarterly reports tabled in Council	Annual Report, Chapter 3 (Page 127) a) Submit a report indicating the actual breakdown of replaced fifteen (15) laptops and two (2) projectors. b) Provide reasons for the replacement of each item.	Annual Report BUD 16, Chapter 3 (Page 164) a) What is the department doing to encourage members of the public to apply for indigent subsidies? b) The department did not reach the target in the 2016/2017 financial year, why didn't the department do anything to ensure that the target is reached in 2017/2018?	Annual Report BUD 17, Chapter 3 (Page 164), a) Why does the department opt for reduction of target instead of coming with a strategy to reach the set target?	Annual Report BUD 18, Chapter 3 (Page 164), a) What the reason for the decline in actual performance as mSCOA was not the reason for the decline?
No.	16.	17.	18.	19.	20.

<u>POE</u> <u>Attached</u>		Annexure Q, Annexure R				Annexure J
Response	Wr Kgoete has arranged with MPAC chairperson to submit at a later stage.	See annexures; The department will work on the report previously submitted; The gaps were identified. The growing CEO or and the gaps were identified.	with the HR unit head. d) Consultation was held with the unions in respect of	assisting those employees who do not have the relevant qualification to move to other directorates.	This process was not finalised.	 a) It is out of our control when portfolio committees are postponed. This must be taken up with Corporate Services/Speakers Office; b) It is out of our control when portfolio committees are postponed. This must be taken up with Corporate Services/Speakers Office;
<u>Question</u>	Annual Report EXP 1, Chapter 3 (Page 167), a) Why was the Revenue Enhancement Plan not implemented?	Annual Report CFO 4, Chapter 3 (Page 170), a) Submit a report on the skills audit that was initially performed.	audit?	department do to address the skill gaps? d) What did the department do to ensure that the	recommendations to empower the department with skilled personnel is adhered to?	Annual Report CFO 10, Chapter 3 (Page 170), a) Why was the portfolio meeting postponed? b) What contingency measures are there to curb non sitting of meetings in future?
No.	21.	22.			-	23.

<u>POE</u> Attached	N/A	N/A	Arrears collections on CigiCell and UMS attached Annexure K and	N/A
Response	a) This indicator was added to the SDBIP in the third quarter. It stipulates that Finance Management should meet at least 3 times per quarter to discuss the SDBIP. In the 3 rd quarter finance management managed to meet at least 1 in that quarter. In the 4 ^{rh} quarter management failed to meet regarding the SDBIP as departmental meetings were taking place to address the catch up process to recover from failing Phoenix Financial System that the Council appointed. b) Informal departmental meetings were held with managers by Mr Ramorwesi where concerns were addressed.	Due to the challenges with the financial system and information that were not available to submit reports on time.	The total non-Collection based on the CigiCell and UMS average collection amounts, amounts R60527775 based on the 2017 and 2018 collection figures from July to Dec 2017 and July 18 to Dec 18. The non-collection on normal current accounts that should have been paid on a monthly basis cannot be determined. It can only be seen in the lower collection rates	 a) It's not over budgeted it's under spent. b) The department is sending out monthly budget control on which the user departments response is very poor. It could not be regularly done during the year in question because of the financial system challenges.
Question	Annual Report CFO 12, Chapter 3 (Page 170), a) How does the department function when there are no departmental meetings? b) How are departmental challenges addressed when the department does not provide platform for personnel to raise their concerns?	Annual Report BUD 9, Chapter 3 (Page 171), a) Why was the budget implementation plan not adhered to?	Annual Report REV 2, Chapter 3 (Page 224), a) Submit a comprehensive report on the non- collection of revenue during the implementation of mSCOA.	Annual Report BUD 2, Chapter 3 (Page 225), a) How can there be over budgeting and lack of budgeting on the operational budget simultaneously?
No.	24.	25.	26.	27.

construction approved only different photographic control approved
for consecutive years. The effect thereof a decline in the net assets of the municipality, worsening liquidity and the subsequent rising creditors days.

POE	<u>Attached</u>				
Response	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.
Question	Annual Report SCM 9, Chapter 3 (Page 174) a) What were the eight (8) regulation 36 appointments made in excess of the set target for the year in review?	Annual Report, Chapter 3 (Page 118) What has been done to address the lack of commitment by both SCM staff and committees, as well as all other listed challenges?	How far has the management come with regards to centralizing SCM and what is the yardstick used to measure current municipal procurement impact on local economic growth?	As per MPAC recommendations 2016/17 "The process of centralizing SCM within the municipality must be expeditiously implemented and quarterly reports be tabled to the MPAC". Please provide proof quarterly reports that have been tabled to MPAC in line with this recommendation.	Please refer to the detailed 2016/17 management report by the AG. Ex 129 Comm 20: declaration of interests as per SCM regulation 13(c)(i), please provide minutes of the BEC and BAC that sat in relation with the listed tenders.
No.	+i	-2	က်	4	v.

<u>POE</u> Attached						
Response	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Wr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.
Question	Why were there no checks and balances to ensure compliance with regards to question 5?	Ex 102 Comm 17: for which good/services was payment of R152 951 89 made to HL Matlatla Properties t/a Gorogang Properties?	Provide proof of procurement for goods/services related to the abovementioned service provider.	99. Ex 183 Comm 23: Why were the SLAs for the below mentioned service providers not provided for audit? (cut and paste table)	101. Ex 47 Comm 12: No declaration of interest (read from page 176 to 181) Due to management acknowledging the finding by the AG for the year in review, MPAC requests an explanation why the recommendation (page 23, MPAC Recommendation Register 2016/2017) was not implemented on the same finding and for the same implicated individuals	Explain the causes for the deviations as mentioned and acknowledged in Ex 69 Comm 15 relating to the following transactions: 135814 136126 139634 135730
No.	9	7.	φ .	တ်	10	11

POE Attached			
Response		Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.	Mr Kgoete has arranged with MPAC chairperson to submit at a later stage.
Question	136125 142670 138987 141683 and 139084 Provide a POE to demonstrate the inclusion of these transactions into the deviations register.	Ex 70 Comm 15, read with Ex130 Comm 20: no tax clearance: is it standard practice that the municipality check with CSD reports to verify or ascertain tax compliance for bidders, even when such bidders have not submitted an original or certified tax clearance certificate?	Provide copies of the following quotations (i) Retsmah Services: R16 758 00 (quotation number 61, of 12/01/2017) (ii) Urkie Trading and Supplies: R16 963 20 (quotation number 24, of 12/01/2017)
No.		12.	ر ب

ANNUAL FINANCIAL STATEMENTS

<u>POE</u> Attached			N/A		N/A
Response	 a) City of Matlosana does not have the human resources to compile such a strategy. The official order was sent to Sita to assist in this regard; b) The question needs more information. The usual spending/budget is made up of software licences, SLA's, repair and maintenance; c) Website is updated when a request is received from the user departments to place an item on the website; d) Currently the contract for web developer has lapsed, HR department has not budgeted for the position. The ADDIT is currently assisting when requests are received. 		Due to the implementation of the Phoenix system to MSCOA, minimal credit control actions could not be implemented due to the fact that the balances on accounts of consumers were not trustworthy. Therefore the lower target rate achieved	The increase in actual expenditure is 6.5% year on year. The 2016/2017 deficit is understated due to the operating revenue linked to capital grants being included in the R2 402m balance as well as separately under transfers recognised. Total revenue thus increased 7.7% year on year.	a) The total government grants and subsidies received for 2018 was R537 million for 2017 R477 million thus
Question	ISS.20-Ex20 – Comm 5 (Page 106) a) Why is there no IT Strategic Plan? b) What informs the IT spending within the department? c) Why was the municipal website note timeously updated? d) Who is responsible for updating the website?	ANNUAL FINANCIAL STATEMENTS AND ADDITIONAL QUESTIONS	Annual Report REV 1, Chapter (Page 224 a) Revenue Management – Budgeted revenue 81% of property rates. The target is 93% but if you check page 273 only 77% was achieved. Explain why?	Annual Report, Chapter 5 (Page 275) a) There is a financial loss of R298 mil, the expenditure is R2.8 billion which is an increase of 12.36% however if you look at the Income it increased from R2.4 billion to R2.4m page 273. Which means the mergers to increase income failed, explain the difference.	Annual Report, Chapter 5 (Page 273)
No.	+i		÷	5	'n

<u>POE</u> Attached		N/A	N/A	N/A
Response	an increase of R60 million page 273 incorrectly casted this information the grant revenues b) N/A	a) Revenue foregone (Free Basic Services) is included in Services charges in the GRAP compliant financial statements. The budget accounts for Free Basic Services as an expenditure. We acknowledge that for comparison purposes that we align for the actual expenditure to the budgeted services charges and other expenditure. The budget impairments debtors accounts for the lower collection of services charges.	a. Please see note 33 to the AFS for actual bulk purchases (p273 is bulk purchases and materials). Also note the reduced electricity losses b. Director Infrastructure to provide a response c. Director Infrastructure to provide a response d. Cash-flow constraints as indicated earlier necessitated the current agreements e. We acknowledge that we should have regularly informed council and have now started to report to FDN and Council on regular basis.	 The cash flow constraints contributed to the municipality's inability to pay the creditors as and when the debt fell due. The appoved budget deficit contributes to the the operational deficit.
Question	a) In previous year 2016/2017 we received transfer for R477 693 and now 2017/2018 we received R359 817 which is R118 million less, explain why? b) And who must account?	Annual Report, Chapter 5 (Page 273) a) Service Charges in the previous year was R1,3m to 2017/2018 R1.4m we only increased with 41 million which is 2.9%. We also budget for R1.8 but only collected R1.4m which is we are 24% below explain why? When presenting the budget, the department was warned about over budgeting. What did the department do?	Annual Report, Chapter 5 (Page 237) a) Bulk Purchases - in the previous year 2016/2017 it was R 843 million and now 2017/2018 R841 million why are you buying less? b. Is our measurement correct? c. Do we have the right equipment to measure? d. MFMA 138 specifies that our main suppliers like Eskom and Midvaal be paid within 30 days, is it correct that we are owing Eskom R 265 mil and Midvaal R 322 mil currently? e. Why if correct we are owing these amounts, why was is not brought up to Council continuously	Annual Report, Chapter 5 (Page 274) a) Current liabilities - in the previous year it was R 781m to 2017/2018 R 996m which is an increase of 27.5% can you provide an explanation of this increase?
No.		4	rų.	0

POE Attached		N/A	N/A	N/A	N/A	N/A
<u>Response</u>	b. Please elaborate so that we can provide a correct answer	These figures were brought to council's attention in the form of the council approved budget	We budgeted for a deficit, due to the non-collection of debt, the cashflow decreased. Debt collectors have been appointed to increase debt collection.	There was an error in populating the adjusted total current assets value on page 274. The actual current assets will differ from the budgeted figure due various factors will conclude the actual amount.	Please note that the total impairment increased with R260 334 year on year. The R5 759 438 was the initial impairment done. In 2017 it was the first ever that Fines debtor was recorded together with the impairment thereof.	This note was erroneously included in the AFS and is not required. It does not warrant further investigation. This note will not reflect in the 2018/2019 AFS.
Question	b. There's a decrease of R 419 million when in fact there's an increase of R 219 million.Why was this important figures not brought to Council for consideration?	Annual Report, Chapter 5 (Page 274) a) Total Non-current liabilities - In the previous year it was R 334 436 and 2017/2018 was R 494 049, why were these figures not brought to Council for consideration?	Annual Report, Chapter 5 (Page 274) a) Cash backing / surplus reconciliation - in the previous year it was (R 280 383) and 2017/2018 (R 594 291). What is the department going to do to prevent the short fall?	Annual Report, Chapter 5 (Page 274) a) Total current Assets - In the previous year it was R 473 933 and now 2017/2018 is R 679 718. Can you explain why the budgeted and adjusted amount not corresponding with the actual one?	Annual Report, AFS (Page 381) a) Provision for impairment - Can you explain the calculation in 2017, it was (R5 759 438) and in 2018 it is (R 260 334). Explain why?	. Annual Report, (Page 350) a) The total Revenue of R 2 588 billion and page 391 Total income of R 2.3 billion and on page 273 Total income of R 2.4 billion. Explain the differences?
No.			∞	ര്	10.	11

POE	N/A	N/A	N/A	N/A	
Response	a. Please note decline in electricity losses as indicated in the noteb. Cash-flow constraints as indicated earlier necessitated the current agreements.	Please elaborate on the green indicator	Consumer debtors balances actually increased and did not decrease.	 a) The salary expense of repair and maintenance is not included with mSCOA 6.3 it will form part in the 2019/20 budget. b) R 19 million was additionally allocated compared to the previous year. 	Cash flow constraints resulted in cost cutting measures for multiple years. The council must ensure that it approves
Question	Annual Report, (Page 401) a) Purchases at Eskom and Midvaal - Electricity purchases in 2018 R 467 million and in the previous year it was R 529 million. Water purchases in 2018 was R 286 million and in the previous year it was R245 million. Why is there a decline in electricity? b. If our bulk purchases in Midvaal is 286 million and we are still owing R322 million why the serious transgression?	Annual Report, (Page 349) a) Consumer Debtors in previous year was R285 million, in 2018 it was R 358 million, the collection rate has substantially worsened explain why the green indicator?	Annual Report REV 3, Chapter 3 (Page 225) a) Consumer debtors - There is a decrease of 16% compared to previous year, what was the plan B? b. Why it never succeeded?	Annual Report, (Page 281) a) Repair and Maintenance - it is indicated that you have spent 2.6% of operational budget against the National Guideline. Explain as to why? b) Service delivery is compromised due to R19.8m spent on maintenance. Explain why.	
No.	12.	13.	14.	15.	

<u>POE</u> Attached		N/A		N/A		N/A
Response	break-even or surplus budget. The council must also address the low collection rate in the municipality.	User departments need to provide reasons for under expenditure.	Cash flow constraints resulted in cost cutting measures for multiple years. The council must ensure that it approves break-even or surplus budget. The council must also address the low collection rate in the municipality.	Improve collection rate and approve a break even or surplus budget to service and improve the balance sheet. A financial recovery must be workshopped with council and senior management.	a) The Municipal Manager has confirmed that as from 1 April 2019 there will be reshuffling taking place within the SCM department. Employees also have excess leave days will be requested to take their leave.	a) Tobie van Tonder is responsible for the submission, with ultimate responsibility with the accounting officer. The council approved system change to Phoenix failure caused massive interruptions and losses to the municipality. Management decided it to be prudent to submit the AFS later to ensure that the AFS received an unqualified opinion
Question		Annual Report, Chapter 6 (Page 295) a) Capital underspending of Budget of R43.9m. There's a finding from AG that we underspend on	mate	Annual Report, (Page 295) a) Going concern - The Auditor General indicates that the Municipality current liabilities exceed its current assets by R 316 630 088. What will the plan be to reverse the situation?	Annual Report, (Page 408) a) The details of Irregular Expenditure give a complete layout of Irregularities by AG and the analysis of figures clearly indicates that management loses its grip on internal control measures to curb mismanagement. Is management going to continue with the same personnel or recommend a serious reshuffling of SCM?	Annual Report, (Page 298) a) Non submission of documents - There was no submission of Annual Financial Statements for the financial year according to MFMA 126(1) (a) who is the responsible official for submissions?
No.		16.		17.	18.	19.

No.	Question	Response	POE
20.	Annual Report (Page 298) a) Expenditure management - Money owed by municipality was not paid within 30 days according MFMA 165(2) (e) there are continuously rumors of creditors getting preferential treatment. Can you submit the list of outstanding creditors on 60 days and a list of age analysis?	Air Kgoete has arranged with MPAC champerson to submit at a later stage.	Audined
21.	ISS. 170-20. (Page 98) of Management letter a) Four payments that was supposed to be made out to Ultimate Dynamic were not paid on time. What is the reason for delaying of payments?	Please see previous responses relating to the council approved deficits causing negative movements on the liquidity of the CoM	N/A
22	ISS. 152 Ex 152 Comm 27(Page 132) of Management letter a) GRAP compliance - The nature of maintenance of repairs were not separately disclosed in the notes to the financial statements as a material identified expense, what kind of corrective measure will be taken preventing the re occurrence?	This will be addressed in the 2018/2019 AFS (Disclosure)	N/A
23.	ISS.241 Page 133 of Management letter a) Payables form exchange — The AG found that there is a lack of review and reconciliation by management on supporting schedules, management did not ensure that files were submitted in a timely manner. Is it a lack of skill or lack of commitment? SECTION: SUPPLY CHAIN MANAGEMENT (SCM)	This will be addressed in the PAAP and the audit readiness plan	N/A

SUPPLY CHAIN MANAGEMENT

POE Attached			Please find attached revenue enhancement strategy in question
Response	This item was responded by office of the speaker during the audit	This item was responded by IT unit during the audit.	The 2017/18 revenue enhancement strategy was designed and crafted at the high level. Therefore, it was difficult for management to operationalised the strategy. It is for this reason that Management has developed the comprehensive revenue enhancement strategy which deal with specifics from all Municipal disciplines. This new enhancement strategy will assist municipality to explore other avenues which were not considered.
Question	ISS.13-EX 13 - Comm 4 (Page 104) a) Why was the termination of councillors not implemented on time? b) What is the department going to do, to recover the money incurred as wasteful and fruitless expenditure?	ISS.20-Ex20 – Comm 5 (Page 106) a) Why is there no User Access Management for both Pay Day and Fresh Mark systems? b) Who monitors users and administrators on both systems? c) The advertised position of Information Security Officer, when was approved on the organogram and when was it advertised? d) Why was the AG not given information requested regarding the documentation of users, changing access right, passwords resets and termination of access on PayDay?	Annual Report EXP 1, Chapter 3 (Page 167), a) Why was the Revenue Enhancement Plan not implemented?
No.	m	4.	21.

- 4				
Anith with outst	Annual Report (Page 298) a) Expenditure management - Money owed by municipality was not paid within 30 days according MFMA 165(2) (e) there are continuously rumours of creditors getting preferential treatment. Can you submit the list of outstanding creditors on 60 days and a list of age analysis?	We acknowledge internal control deficiency to this effect. Management did not have adequate financial resource hence Municipality tabled budget deficit in 2017/18 financial year. To this end, 1. Management in 2018/19 financial year developed payment schedule prioritising expenditures in line with order of service delivery priority. 2. Please find attached is the Creditors Age analysis.	1.Creditors Age analysis	
SE	SECTION: SUPPLY CHAIN MANAGEMENT (SCM)			
An reg	Annual Report SCM 9, Chapter 3 (Page 174) a) What were the eight (8) regulation 36 appointments made in excess of the set target for the year in review?	We acknowledge the internal control deficiency. Management procured eight (8) regulation 36 appointments due to the followings: 1.Impossible to procure through SCM process as result of emergencies in Technical Department. To this end management has developed procurement plan to cover all line items and equipment needed for in case of emergency. See attached tender number no	1. Deviations report	
		its expiry date, service delivery was going to be affected. 3.Aging infrastructure/assets needed maintenance which could only be provided by manufacturers dealers/agents as sole providers.		

2	Annual Report, Chapter 3 (Page 118) What has been done to address the lack of commitment by both SCM staff and committees, as well as all other listed challenges?	1. Management acknowledge SCM internal control deficiency which date back from 1999/2000 whereby municipal procurement systems were not in place and the procurement and acquisition functions were under expenditure section. To this end, Management has undertaken the process of centralisation of the SCM unit since the beginning of 2018/19 financial year even though the main challenge for the whole process is organogram limitation. 2. Submissions/proposals relating to the reviewed structure have been made for the upcoming Strategic session to be held in March. 3. Management has established all SCM committees as per the SCM Regulation 26 to 29 as part strengthening internal	
ਲੰ	How far has the management come with regards to centralizing SCM and what is the yardstick used to measure current municipal procurement impact on local economic growth?	Management has developed SCM transformational plan used as yard stick to measure its performance on the centralisation of the SCM Unit in 2018/19 financial year. See attached plan	1. SCM Transformational plan
4	As per MPAC recommendations 2016/17 "The process of centralizing SCM within the municipality must be expeditiously implemented and quarterly reports be tabled to the MPAC". Please provide proof of quarterly reports that have been tabled to MPAC in line with this recommendation.	1. Management has embarked on the centralisation of SCM unit since the 01 July 2018. The first milestone or breakthrough was to relocate SCM to Stilfontein Municipal Building with adequate office and storage space.	SCM Transformational plan Agenda and Minutes for meetings Correspondance with different stakeholders

		officials performing SCM function from
		other directorates.
		3.Third milestone was to engage all
		stakeholders affected this process which
		includes officials, unions and
		management. See attached POE
٠.	Please refer to the detailed 2016/17 management report by the AG. Ex	Management acknowdge internal control
	129 Comm 20: declaration of interests as per SCM regulation 13(c)(i),	deficiency. The municipality does not
	please provide minutes of the BEC and BAC that sat in relation with the	have all the available tools as available to
	listed tenders.	AG to identify all possible relationships.
		1. Management has requested all
		officials interfaced with SCM to
		declare their interest.
		2. MBD4 are being checked
		thoroughly to ensure that
		suppliers have declared their
		interest.
		3. Information validated by CSD is
		also checked.
		4. Liaise with AG to incorporate
		their tools.
		5. Consequence management will
		be actioned where non-
		disclosure was purposefully
(c	Why ware thore or a social part of par	Witnheld.
j	Willy were there no checks and balances to ensure compilance with	Inadequate capacity in SCM Unit to
	regalus to question of	develop controls and implement
		measures for the said controls.
1		
	Ex 102 Comm 17: for which good/services was payment of R152 951 89	The services for the payment in question
	inage to the Matiatia Properties t/a Gorogang Properties?	was approved for Contractors fees in
		respect of CEA/2/2010: Upgrade of
		Mercury Koads at N 12 Intersection,

All documents for the appointment was since taken by Open Waters Forensic Investigators		See attached declarations	Please find attached POE
Jourbeton.This payment was in respect for HL Matlala properties appointed as a contractor supervised by Aurecon as a consultant for the project.	All SCM SLAs where provided during audit as per management recollection and however in terms of systems of delegation all Municipal Service level agreement are developed and kept by legal service at the corporate department.	Management has since conducted investigation for the finding in question. To this end, management has since resolved that everyone should declare interest in attempt eliminate omission as part of strengthening internal controls	The cited deviations where as a result of minor ratifications as prescribed by MFMA Regulation 36 and SCM Policy and they are included in the deviation register
Provide proof of procurement for goods/services related to the abovementioned service provider.	99. Ex 183 Comm 23: Why were the SLAs for the below mentioned service providers not provided for audit? (cut and paste table)	101. Ex 47 Comm 12: No declaration of interest (read from page 176 to 181) Due to management acknowledging the finding by the AG for the year in review, MPAC requests an explanation why the recommendation (page 23, MPAC Recommendation Register 2016/2017) was not implemented on the same finding and for the same implicated individuals	Explain the causes for the deviations as mentioned and acknowledged in Ex 69 Comm 15 relating to the following transactions: 135814 136126 135730 136125 142670 138987 141683 and 139084
ω̈	တ်	10	11

		Provide a POE to demonstrate the inclusion of these transactions into the deviations register.		
, ,	12.	Ex 70 Comm 15, read with Ex130 Comm 20: no tax clearance: is it standard practice that the municipality check with CSD reports to verify or ascertain tax compliance for bidders, even when such bidders have not submitted an original or certified tax clearance certificate?	Yes, it is a standard practice. The bidder may provide Tax Pin from SARS or CSD registration number. CSD validates all the information regarding tax compliance status.	
	3.	Provide copies of the following quotations	Copies attached as requested.	
		(i) Retsmah Services: R16 758 00 (quotation number 61, of 12/01/2017)		
		(ii) Urkie Trading and Supplies: R16 963 20 (quotation number 24, of 12/01/2017)		

Additional questions based on Management Letter (Page 68 - 141)

- 1. The register was submitted to Section 32 committee. See attached register.
- Tender (Finding 1) SCM to provide copies of minutes of evaluation and adjudication committee with all recommendations for Tender MCPD 2/2017. However the AG did not deem the award as irregular and therefore this has not increased our authorised, irregular and wasteful expenditure. ςi

Tender (Finding 2e) - CE 3/1/2017

This relate to a Panel of Consultants appointed in 2014 (Tender number CE 3/1/2014). The information is part of documents which went missing during the Forensic Audit by Open Waters in 2015/16 financial period. We could not determine the chairperson and secretariat of the Bid specification committee as documents are missing.

Tender (Finding 2f) - PS/F/2/2017

Bid Specification committee meeting minutes were subsequently submitted after the finding was raised. See attached minutes. (SCM to provide minutes)

Tender (Finding 5) - COM/SCM/T/10/2017 & COM/SCM/T/13/2017

The condition was waived in order to give opportunity to emerging contractors. See attached copies of evaluation and adjudication committee minutes. (SCM to provide minutes)

Tender (Finding 6c) - COM/SCM/T/13/2017

See attached copy of advert (SCM to provide copy of advert)

Tender (Finding 11) – Tender (C & K) MPCD 1/2017 & PS/F/2/2017 See attached appointment letters and resolution. (SCM to provide POE)

Tender (Finding 11) - Tender (a, e, g, h, i & j)

This was due to a misinterpretation of the requirement of the legislation. See attached minutes of bid adjudication committee meetings The Bid Adjudication committee members present made up a quorum but four (4) senior managers were not present in the meeting. as requested. (SCM to provide the minutes)

Tender (Finding 20) — CE3/1/2017

A clause will be included from the invitation of quotation point as mandatory for every bidder to submit a completed MBD4 to address this non compliance.

3. Ex 11-SCM Policy regarding composition of Bid adjudication committee (SCM to provide POE)

PLANNING AND HUMAN SETTLEMENTS

HUMAN SETTLEMENTS

POE SUBMISSION: HUMAN SETTLEMENT

Note:

REFER TO PORTFOLIO OF EVIDENCE FILE AS CONTAINED IN THE "TABLE OF CONTENTS", (Portfolio of Evidence available for scrutiny @ Room 215, Second Floor, Civic Centre, KLERKSDORP, Contact number: (018) 487 8352/8382

TOWN PLANING

TOWN PLANNING AND DEVELOPMENT

- 1. Annual report, Chapter 3 (Page 73)
- a) An item for adjustment of traveling allowance was submitted to Council for approval; It was resolved for HR implementation, (attached Resolution).
- b) Notices are issued for illegal buildings and penalties are not issued to the fact that the Legal Section is responsible for taking further legal action to rectify the situation.
- c) Table 1: Notices issued for illegal buildings for July 2017 to June 2018

No.	Date	Stand	Township
1.	06/09/2017	18518	Jouberton X19
2.	06/09/2017	17/3642	Stilfontein
3.	06/09/2017	2089	Klerksdorp X1
4.	06/09/2017	2283	Wilkoppies X41
5.	06/09/2017	2517	Kanana X1
6.	06/09/2017	4709/4710	Kanana X3
7.	06/09/2017	4762	Kanana X3
8.	06/09/2017	2244	Kanana X1
9.	19/09/2017	5248	Kanana
10.	19/09/2017	2153	Kanana
11.	19/09/2017	4168	Jouberton X7
12.	19/09/2017	12219	Jouberton X9
13.	22/09/2017	2156	Kanana
14.	22/09/2017	2518	Kanana X1
15.	22/09/2017	7137	Kanana X3
16.	22/09/2017	4454	Kanana X3
17.	22/09/2017	7138	Kanana X3
18.	22/09/2017	5166	Kanana X3
19.	22/09/2017	4792	Kanana X3
20.	22/09/2017	4791	Kanana X3
21.	22/09/2017	4288	Kanana X3
22.	22/09/2017	17/3657	Stilfontein
23.	22/09/2017	7205	Kanana X3
24.	18/10/2017	1445	Stilfontein
25.	18/10/2017	18/3642	Stilfontein
26.	19/10/2017	12279	Jouberton X9
27.	27/11/2017	244	Flamwood

28.	30/11/2017	2386	Wilkoppies X44
29.	11/12/2017	194	Wilkoppies
30.	12/02/2018	426	Roosheuwel X2
31.	12/02/2018	469	Doringkruin
32.	28/02/2018	Ptn 526	Townlands
33.	23/04/2018	3538	Alabama X3
34.	13/03/2018	408	Orkney
35.	15/03/2018	6413	Stilfontein
36.	15/03/2018	35/3657	Stilfontein
37.	19/03/2018	2889	Wilkoppies X58
38.	19/04/2018	134	Stilfontein
39.	23/04/2018	92	Songloed
40.	29/05/2018	876	Orkney
41.	29/05/2018	21	Orkney Park
42.	29/05/2018	489	Wilkoppies X4

- d) Report on all citations issued regarding to KLUMS 2017/2018 attached.
- e) Same as d) above.
- f) None
- g) 15 See attached report on rezoning from residential to business 2017/2018.

1. ANNUAL REPORT, CHAPTER 3 (PAGE 73)

1.d)

Table 2: Notices for contravention of KLUMS, 2005, in 2017/2018 (Annexure B)

NO.	DATE.	STAND/ERF.	TOWNSHIP.
1	6 JULY 2017.	4847.	KANANA EXT 3.
2	12 JULY 2017.	693	FLAMWOOD.
3	12 JULY 2017.	479.	FLAMWOOD.
4	12 JULY 2017.	414.	FLAMWOOD.
5	12 JULY 2017.	1066.	FLAMWOOD.
6	12 JULY 2017.	414.	FLAMWOOD.
7	12 JULY 2017.	479.	FLAMWOOD.
8	31 JULY 2017.	1130.	ORKNEY.
9	31 JULY 2017.	340.	ORKNEY,
10	31 JULY 2017.	282.	ORKNEY.
11	31 JULY 2017.	18.	ORKNEY.
12	31 JULY 2017.	333.	ORKNEY.
13	31 JULY 2017.	1089.	ORKNEY.
14	31 JULY 2017.	933.	ORKNEY.
15	31 JULY 2017.	360.	ORKNEY.
16	31 JULY 2017.	655.	FLAMWOOD.
17	31 JULY 2017.	862.	FLAMWOOD.
18	2 AUGUST 2017.	534.	FLAMWOOD.
19	10 AUGUST 2017.	558.	ORKNEY.
20	10 AUGUST 2017.	442.	ORKNEY.
21	1 SEPTEMBER 2017.	4289.	KANANA EXT 3.
22	1 SEPTEMBER 2017.	3191.	STILFONTEIN EXT 4.
23	1 SEPTEMBER 2017.	7205.	KANANA EXT 3.
24	1 SEPTEMBER 2017.	348.	ADAMAYVIEW.
25	1 SEPTEMBER 2017.	4460.	KANANA EXT 3.
26	1 SEPTEMBER 2017.	4288.	KANANA EXT 3.
27	1 SEPTEMBER 2017.	4285.	KANANA EXT 3.
28	1 SEPTEMBER 2017.	2244.	KANANA EXT 3.
29	1 SEPTEMBER 2017.	53.	LA HOFF.
30	1 SEPTEMBER 2017.	5136.	KANANA EXT 3.
31	1 SEPTEMBER 2017.	5145.	KANANA EXT 3.
32	1 SEPTEMBER 2017.	5028.	KANANA EXT 3.
33	1 SEPTEMBER 2017.	2160.	KANANA EXT 3.
34	1 SEPTEMBER 2017.	15431.	KANANA EXT 5.
35	1 SEPTEMBER 2017.	4454.	KANANA EXT 3.
36	1 SEPTEMBER 2017.	7206.	KANANA EXT 3.
37	1 SEPTEMBER 2017.	2201.	KANANA EXT 3.
38	1 SEPTEMBER 2017.	2186.	KANANA EXT 3.
39	1 SEPTEMBER 2017.	2300.	KANANA EXT 3.
40	1 SEPTEMBER 2017.	2153.	KANANA EXT 3.
41	1 SEPTEMBER 2017.	4168.	JOUBERTON EXT 7.

42	1 SEPTEMBER 2017.	348.	ADAMAYVIEW.
43	18 SEPTEMBER 2017.	2153.	KANANA.
44	19 SEPTEMBER 2017.	12219.	JOUBERTON EXT 9.
45	20 SEPTEMBER 2017.	PTN 218.	TOK 424-IP.
46	20 SEPTEMBER 2017.	PTN 41.	TOK 424-IP.
47	20 SEPTEMBER 2017.	64.	DAWKINSVILLE.
48	16 OCTOBER 2017.	50.	FLAMWOOD.
49	30 OCTOBER 2017.	72.	COLLERVILLE EXT 3.
50	30 OCTOBER 2017.	70.	COLLERVILLE EXT 3.
51	30 OCTOBER 2017.	73.	COLLERVILLE EXT 3.
52	30 OCTOBER 2017.	71.	COLLERVILLE EXT 3.
53	30 OCTOBER 2017.	96.	FLIMIEDA.

NR.	DATE APPROVED.	ZONING.	APPLIED FOR.	ERF	TOWNSHIP
1.	14 AUGUST 2017.	RES 1	SPECIAL	9961	JOUBERTON EXT
2.	24 AUGUST 2017.	RES 1	SPECIAL	960	WILKOPPIES EXT
3.	28 AUGUST 2017.	RES 1	SPECIAL	406	WILKOPPIES EXT
4.	29 SEPTEMBER 2017.	RES 1	SPECIAL	696	FLAMWOOD EXT
5.	10 OCTOBER 2017.	RES 1	SPECIAL	1153	ORKNEY
6.	30 OCTOBER 2017.	RES 1	SPECIAL	51	FLAMWOOD
7.	30 OCTOBER 2017.	RES 1	SPECIAL	617	WILKOPPIES EXT
8.	15 NOVEMBER 2017.	RES 1	SPECIAL	69	FLIMIEDA
9.	19 JANUARY 2018.	RES 1	SPECIAL	1807	ALABAMA EXT 2
10.	20 FEBRUARY 2018.	RES 1	BUS 1	124	WILKOPPIES
11.	5 MARCH 2018.	RES 1	SPECIAL	442	ORKNEY
12.	13 APRIL 2018.	RES 1	SPECIAL	3513	STILFONTEIN EXT 4
13.	28 MAY 2018.	RES 1	SPECIAL	108	WILKOPPIES
14.	31 MAY 2018.	RES 1	SPECIAL	3513	STILFONTEIN EXT 4
15.	18 JUNE 2018.	RES 1	SPECIAL	476	BOFTRAND

1 14 1

NOTE:

ACCRONYMS: RES 1

RESIDENTIAL 1

BUS 1

BUSINESS 1

SPECIAL: BUSINESSES SUCH AS GUEST HOUSES, ACCOMMODATION ENTERPRISE, PLACE OF REFRESHMENT, TEA GARDEN, PROFFESIONAL OFFICES.

- 2. Annual Report, Chapter 3 (Page 74)
- a) i) Shortage of staff due to retirement of two building inspectors and delay from HR Department filling the vacant post of the late Mr B Zwane.
 - ii) Non performances of Legal Section of the Municipality in respect of taking legal action.
 - iii) Adjustment of travelling allowance of building inspectors.
- b) See attached report on amount collected for building plans 2017/2018.
- c) See attached report on 46 rezoning for 2017/2018.
- d) i) Three building inspectors were appointed during August and September 2018.
 - ii) An item for adjustment of traveling allowance was submitted to Council for approval; It was resolved for HR implementation, (attached Resolution)_ (Annexure A)
 - iii) If (ii) is implemented we hope to collect more revenue on building plans.

TOWN PLANNING AND DEVELOPMENT

2. Annual Report, Chapter 3 (Page 74)

2(b) REPORT ON MONEY COLLECTED FOR BUILDING PLANS PER AREA

BUILDING PLANS FOR JULY 2017 TO JUNE 2018

TOWNSHIP	R VALUE
Adamayview	346.00
Alabama	16,351.00
Boetrand	10,005.00
Cambelldorp	10,003.00
Collerville	1,492.00
Davana	1,432.00
Dawkinsville	568.00
Declerqville	2,376.00
Doringkruin	16,439.00
Elandia	10,433.00
Elandsheuwel	1,764.00
Elandsheuwel Farm	39,671.00
Ellaton	6,118.00
Flamwood	15,559.00
Flimieda	5,902.00
Freemanville	5,736.00
Klerksdorp Ext	10,228.00
La Hoff	15,828.00
Manzilpark	1,568.00
Meiringspark	3,753.00
Neserhof	5,102.00
Nooitgedacht Farm	3,102.00
New Town	3,516.00
Oudorp	3,185.00
Pienaarsdorp	0,100.00
Roosheuwel	2,167.00
Sakhrol	522.00
Songloed	595.00
Strathmore	000.00
Townlands	11,450.00
Uraniaville	994.00
Wilkeville	346.00
Wikoppies	60,107.00
WIK LH	2,438.00
Jouberton	112,912.00
Stilfontein	15,172.00
Khuma	14,276.00
Orkney	15,850.00
Kanana	45,827.00
Hartbeesfontein	3,438.00
Tigane	5,670.00
TOTAL	457,271.00
	-101,211.00

NR.	DATE APPROVED.	ZONING.	APPLIED FOR.	ERF	TOWNSHIP
1.	6 JULY 2017.	RES 2	RES 1	143	MEIRINGSPARK
2.	14 AUGUST 2017.	RES 1	SPECIAL	9961	JOUBERTON EXT
3.	24 AUGUST 2017.	RES 1	SPECIAL	960	WILKOPPIES EXT
4.	24 AUGUST 2017.	RES 1	RES 2	385	FLAMWOOD EXT
5.	24 AUGUST 2017.	RES 1	RES 2	53	WILKOPPIES
6.	24 AUGUST 2017.	RES 1	RES 2	1447	ORKNEY
7.	24 AUGUST 2017.	PER	RES 2	PER	ELLATON
8.	28 AUGUST 2017.	RES 1	RES 2	94	WILKOPPIES
9.	28 AUGUST 2017.	RES 1	SPECIAL	406	WILKOPPIES EXT
10.	21 SEPTEMBER 2017.	RES 2	RES 2	2450	FLAMWOOD EXT
11.	27 SEPTEMBER 2017.	RES 1	RES 2	119	FLAMWOOD
12.	29 SEPTEMBER 2017.	RES 1	SPECIAL	696	FLAMWOOD EXT
13.	10 OCTOBER 2017.	RES 1	SPECIAL	1153	ORKNEY
14.	30 OCTOBER 2017.	RES 1	SPECIAL	51	FLAMWOOD
15.	30 OCTOBER 2017.	RES 1	SPECIAL	617	WILKOPPIES EXT 9
16.	30 OCTOBER 2017.	RES 1	RES 2	597	WILKOPPIES EXT 8.
17.	6 NOVEMBER 2017.	RES 1	RES 2	165	NESERHOF
18.	10 NOVEMBER 2017.	RES 1	RES 2	319	FLAMWOOD EXT
19.	10 NOVEMBER 2017.	RES 1	RES 2	335	WILKOPPIES EXT
20.	15 NOVEMBER 2017.	RES 1	SPECIAL	69	FLIMIEDA
21.	21 NOVEMBER 2017.	MUN	SPECIAL	PTN 600	TOK 424-IP
22.	7 DECEMBER 2017.	SPECIAL	RES 1	131	ELANDIA EXT 1
23.	19 JANUARY 2018.	RES 1	SPECIAL	1807	ALABAMA EXT 2
24.	23 JANUARY 2018.	POS	RES 2	886	DORINGKRUIN
25.	24 JANUARY 2018.	RES 1	RES 2	229	WILKOPPIES
26.	20 FEBRUARY 2018.	RES 1	BUS 1	124	WILKOPPIES
27.	27 FEBRUARY 2018.	RES 1	RES 2	381	FLAMWOOD EXT
28.	5 MARCH 2018.	RES 1	SPECIAL	442	ORKNEY
29.	12 APRIL 2018	RES 2	RES 2	352	KLERKSDORP
30.	12 APRIL 2018.	RES 2	RES 2	1381	KLERKSDORP
31.	13 APRIL 2018.	RES 1	RES 2	573-583 590-615	ELLATON
32.	13 APRIL 2018.	RES 1	SPECIAL	3513	STILFONTEIN EXT 4

33.	13 APRIL 2018.	POS	SPECIAL	26398	JOUBERTON EXT
					23
34.	16 APRIL 2018.	RES 1	RES 2	PTN 866	ELANDSHEUVEL
					402-IP
35.	20 APRIL 2018.	RES 1	RES 2	52	WILKOPPIES
36.	23 APRIL 2018.	AGRI	RES 2	PTN 866	ELANSHEUVEL
					402-IP
37.	8 MAY 2018.	RES 1	RES 2	381	FLAMWOOD EXT
					1
38.	18 MAY 2018.	RES 1	RES 2	4223	KANANA EXT 4
39.	21 MAY 2018.	SPECIAL	RES 2	2268	KANANA
40.	25 MAY 2018.	RES 1	RES 2	294	STILFONTEIN
41.	25 MAY 2018.	RES 1	RES 2	11151	FLAMWOOD EXT
					6
42.	28 MAY 2018.	RES 1	SPECIAL	108	WILKOPPIES
43.	31 MAY 2018.	RES 1	SPECIAL	3513	STILFONTEIN
					EXT 4
44.	13 JUNE 2018.	RES 2	RES 2	3499	WILKOPPIES EXT
					84
45.	15 JUNE 2018.	MIN &	INS	RE PTN	WITKOP 438-IP
		QUAR		4	
46.	18 JUNE 2018.	RES 1	SPECIAL	476	BOETRAND

NOTE:

ACCRONYMS: RES 1 - RESIDENTIAL 1

PER - PUBLIC EXISTING ROAD

RES 2 - RESIDENTIAL 2

POS - PUBLIC OPEN SPACE

INS - INSTITUTIONAL

MIN & QUAR - MINING AND QUARRYING

TOK - TOWLANDS OF KLERKSDORP

SPECIAL: BUSINESSES SUCH AS GUEST HOUSES, ACCOMMODATION ENTERPRISE, PLACE OF REFRESHMENT, TEA GARDEN, PROFFESIONAL OFFICES.

- 3.(a) A request for Budget adjustment was submitted to Budget Office, however Budget Office did not implement and/or adjust the Budget during the adjustment processes.
- 3.(b) The Remedial action to improve on collection income.
- An item was submitted to Council to adjust Travelling Allowance of Town Planners and Building Inspectors to improve on inspections which will reduce illegal land use and building.

4.(a)

AREA.	QUANTITY.	AMOUNT.		
ALABAMA	1	R 1 610.00		
BOETRAND .	1	R 1 610.00		
DORINGKRUIN	1	R 1 610.00		
ELANDSHEUVEL 402-IP	2	R 3 220.00		
ELANDIA	1	R 1 610.00		
ELLATON	2	R 3 220.00		
FLAMWOOD EXT	9	R 14 490.00		
FLIMIEDA	1	R 1 610.00		
JOUBERTON	2	R 3 220.00		
KANANA	2	R 3 220.00		
KLERKSDORP	2	R 3 220.00		
MEIRINGSPARK	1	R 1 610.00		
NESERHOF	1	R 1 610.00		
ORKNEY	3	R 4 830.00		
STILFONTEIN EXT	3	R 4 830.00		
TOK 424-IP	1	R 1 610.00		
WILKOPPIES EXT	12	R 19 320.00		
WITKOP 438-IP	1	R 1 610.00		
TOTAL:	46	R 74 060.00		

NOTE:

• Income lying at Suspense account due to incorrect referencing by clients and using incorrect vote number.

It should be noted that the section collect more than is reflected on the report.

Remedial action, the section to correct the above-mentioned by using Town Planning as reference.

LAND AFFAIRS



Directorate: Planning & Human Settlement





⊠ 99 Klerksdorp 2570 🖀 (018) 487 8333 🗎 (018) 464 1780 e-mail:csefanyetso@klerksdorp.org

Our ref. Ons verw.

Enquiries.

C Sefanyetso/cs

Navrae.

(23)

TO:

MPAC

FROM:

DIRECTOR: PLANNING & HUMAN SETTLEMENT

DATE:

11 MARCH 2019

RE:

ANSWERS TO QUESTIONS - LAN2, Pg. 198

The above-mentioned matter bears reference.

Annual Report: LAN2, Pg. 198

(a) When a Township is established, the mother Title Deed is used to open a township register at the Deeds Office. The mother Title Deed is then used to set conditions of the separate erven of the established or proclaimed township. The separate erven Title Deeds are then filed at the Deeds Office in the name of the township applicant in this case, the City of Matlosana.

For any transfer to take place, the Conveyancer will use the mother Title Deed after necessary documents have complied to draft an individual Title Deed.

- (b) The Department does not have information on how the Title Deeds were withdrawn from the Deeds office. However, the Attorneys applied to the Deeds Office to use a copies of the lost Title Deeds as originals.
- (c) Refer to (a) above.

Hope you find the above in order.

DIRECTOR: PLANNING & HUMAN SETTLEMENT

LOCAL ECONOMIC DEVELOPMENT

FRESH PRODUCE MARKET

ANSWERS TO MPAC

- 1. Annual Report LED, Chapter 3 (page210)
 - Submit the organogram of the Fresh Produce Market.
 - See attached copy of the organogram. (See Attachment A)
- 2. What is the status quo of merging the Fresh Produce Market bank account with that of Council?
 - The account is still separated from the Council account. All the markets have their separate account from the Council. This is in terms of Agricultural Produce Agents Amendment Act, no 47 of 2003 (See Attachment B)
- 3. Annual Report LED 3 & ED 6, Chapter 3 (page 210)
 - a) How effective is the security at the Fresh Produce Market?

Not effective. The market has 5 security personnel per shift which is inadequate. The market needs 8 security personnel per shift. (see attached report)

b) How many security guards are posted at the Fresh Produce Market?

Currently there is 5 security personnel per shift

4. Has the municipality recovered the money lost during the robbery that took place at the Fresh Produce Market and how much was recovered?

Yes. An amount of R 1,109,430.90 was paid into the market bank account.

- 5. Annual Report ED 3, Chapter 3 (Page 210)
 - a) Are Cold Rooms in good working conditions?

Yes

- 6. What is the plan of the department regarding the extension of the Fresh Produce Market (unfinished building)?
 - Ans) A MIG grant was approved for the 2019/2020 to complete the building. The plan is to increase floor space with the intention of attracting more agents to our market.
- 7. Annual Report, Chapter (Page 80)
- a) Why is there still two (2) bank accounts?
 - Ans) This is in terms of the Agricultural Produce Agents Amendment Act, no47 of 2003 ACT (see annexure b above).
- b) Who is paying salaries of the sixty (60) porters at the Fresh Produce Market?
 - Ans) All our porters are self-employed. They hire trollies or pallet jacks from the market Offer their services to the customers at a negotiated price.
- c) Why is there no increment in the market commission?

It is controlled nationally by Agricultural Produce Agents Council

- d) Where does the money reflect and who accounts for income and bookkeeping?
- In the market bank account. The market master through the assistant market master
- e) Submit a report on the 5 Market agents.

See the attached report.

f) Submit a report on the assistance City of Matlosana is providing to emerging and small scale farmers.

See the attached report.

2. FRESH PRODUCE MARKET (2016/2017)

2.1 Annual Report: FPM4, Pg.174

a) When was restaurant last occupied? Submit proof of occupancy.

In June 2016.

See attached annexure 8

b) How much were the monthly payments? Submit copies of payment.

R 4 700.00

See attached annexure 9

c) When did the department advertise the restaurant? Submit proof of adverts.

Sometime in 2010. The appointment was made on the 26 January 2011.

See annexure 10

d) Why did the department set such unrealistic targets?

The target is based on the number of rooms we have available for rental and it is not always the Case were all the rooms available are occupied at the same time

e) What are the reasons for the previous owner to vacate the restaurant?

The previous owner cited age and health condition as the reasons to vacate.

See attached annexure 11

- f) Submit all the outstanding Poe's from the previous financial year (as requested by the MPAC)
- g) Submit a report on the payments done during the time when the restaurant was still in operation.

-see above (c)

- 1.2 Annual Report: FPM5, Pg174
- a) The annual target has two amounts, which is the correct one?

The first one is the correct one as per budget approved.

See annexure 12

The second one is the figure after budget adjustment.

- b) How long were the Cold and Ripening Rooms out of order?
 - six months
- c) Why didn't the department have a contingency plan?

COMMUNICATIONS



COMMUNICATION & MARKETING UNIT

SUBJECT: RESPONSE TO THE MPAC QUESTIONS 2017 /2018

Purpose

To report back to the MPAC Office with the questions sent to Communication and Marketing Unit.

Response to the following questions: -

- 1. ANNUAL REPORT TOU 1 & 2, CHAPTER 3 for 2016 / 2017
- a) Why was the 15% VAT not taken into consideration?

The Communication and Marketing departments submitted all the requisitions related to marketing vote to the pay office and VAT is calculated by creditors at Finance department not Communication and Marketing Department.

b) What is the status of billboards around the city?

See the attached annexure B report on outdoor advertising report that was sent to council.

c) Provide Revenue collected for billboards for the last financial year

See the attached proof of payments from our finance department for the year 2017/2018.

d) Is the department updating its information on the council website?

The responsible unit to update the website is IT Section in Finance department, Communication and Marketing department only feed the Web-Developer with information. However, it is our competency to promote and sell the image of council positively and website forms part of the tools that sell the municipality. Not everybody knows positive programs or projects that are done by the city hence the necessity of the website including Communication and Marketing programs.

e) Submit a report on all payments made to STAR FM for which service

See attached annexure A proof of payments on star fm. Please note that because of the delay at finance to pay STAR FM R12 500 monthly, they end up paying the bulk amount at the same time. The attached Venus shows,

R12 500, R50 000 and other shows R37 500 but when u divide it, you can see the exact 12 500 that is due for each month.

f) Submit the SLA for STAR FM that was in effect during the 2017 / 2018 financial year.

There was no SLA in 2017 / 2018, the department has been using the resolution to pay Star FM and still awaiting for legal department to finalize the contract. See attached **annexure A** emails sent to legal department, previous 3year contract for 2012 to 2015 and the resolution that was signed by the administrator Mr. Ramagaga in 2015.

g) Submit a report on all billboards and pole advertisement

See the attached **annexure B** report on outdoor advertising report that was sent to council.

h) <u>Submit a report on the location, monthly payment of all billboards and pole advertisement as report in above</u>

Attached **annexure B** is the data base from all the service provider on the advertisers around Matlosana.

i) Submit the vote number where the billboards and pole advertisement payments are made

Vote Number: Previous vote No: 2035152300902 / the current vote number according to MSCOA system. 65051420080PRZZZZZHO

3. COMMUNICATION AND MARKETING (2016 / 2017)

- 3.1 ANNUAL REPORT: COM4, PG 165
- a) Why was the target decreased for the financial year 2017 / 2018?

 The target was decreased because of the budget that was approved for the department of Communication and Marketing.
- b) Who is responsible for department planning?
 The Assistant Director: Communication and Marketing Department

3.2 ANNUAL REPORT: SCM3, PG. 193 WEBSITE

a) If tenders could be published on the website, how come contracts could not be published on the website?

The responsible department to update the website is IT Section through the Web Developer, the Communication and Marketing department feed the web developer with the information that needs to be updated on the website. Since the resignation of the Web developer in 2017, we have not been able to update the website as the web developer is a specialized position that needs only the web developer to update the website.

b) Who is responsible for publishing Council document on the website?

IT Section through the Web developer in Finance department.

c) Give report on the process that needs to be followed when a department needs to publish documents on the website?

The IT Section issue a form that needs to be filled by the department requesting to publish the information into the website, that is allocated to Finance Department.

4 ANNUAL REPORT: COM6, PG 200 EVENT POLICY

a) Was follow up made with the office of the Speaker?

Yes

b) Submit the copy of the resolution when the policy was referred back

See attached annexure C

c) Why didn't the policy form part of last policy workshop?

It was part of the workshop that was held on the 3rd of May 2018. See attached annexure **C**.

d) Submit the policy that was referred back by council.

See attached annexture C on the event policy.

e) Submit the policy that was not workshopped.

Refer to answer **D** above

f) If you made attempts to ensure the policy goes to council, submit proof

It did not go to through council, because it was referred back at workshop.

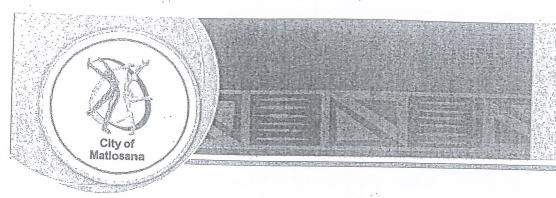
g) Where is the Vote Number for event located?

There is no vote number that is allocated specifically for the events of council and each internal department is responsible for their budgeted events or campaigns and the events officer is currently located at Sports Department.

h) How is this Vote Number managed and by whom?

There is no vote number for events of council.

LOCAL ECONOMIC DEVELOPMENT



LOCAL ECONOMIC DEVELOPMENT DIVISION PO BOX 99 KLERKSDORP 2570

> Tel: 018 487 8284 jdanxa@klerksdorp.org

RESPONSES TO MPAC 2017/18 ANNUAL REPORT:

Question 1:

- a) The meetings were informal as we did not form a quorum as per the attached attendance register. One of the people absent was the administrator (off sick) and minutes were not kept.
- b) Find attached copy of the job description for the administrator

Question 2:

- a) Attached as LED 2 (a) and (b) is a list of all funded cooperatives and SMME's (Closed Co-operations and LTD PTY's)
- 3. Only one meeting of the four was not attended as the Deputy Director LED was in another council engagement in Rustenburg.

Question 4:

- a) Attached as LED 4 (a) are the following Local Economic Activity Sector for Financial year 2017/18
- Agri-Park
- Stilfontein Town Regeneration
- Enterprise Development Centre
- LED Strategy
- Community Business Centre

Question 5:

Attached as LED 5 a, b, c, is the report on the number of jobs created

Question 6:

- a) Fund attached minutes of the last meeting and an item submitted to council
- b) Kabi Solar is going to be between Ariston and the R508 route
- c) No beneficiaries have been identified
- d) Find report attached

Question 7:

- a) Part of 6 (a) above
- b) Find copy attached
- c) This is a Social Labour Plan of Anglo-Gold Ashanti project which has been taken over by Harmony Gold mine. Find attached copy of the last progress report.

11

2016/2017 OVERSIGHT REPORT RECOMMENDATIONS (PREVIOUS)



MPAC RECOMMENDATION REGISTER

ON THE

OVERSIGHT REPORT 2016/2017

OFFICE OF THE MUNICIPAL MANAGER

REASON FOR NON IMPLEMENTATION		n/a	n/a	n/a	The policy is a draft and was supposed to be workshopped on the 23 rd of August. The policy workshop was however postponed indefinitely.	REASON FOR NON IMPLEMENTATION				The department does not have capacity to audit the tender process. The audit of tendering process is covered in the scope of internal audit unit.		REASON FOR NON IMPLEMENTATION		
STATUS OF IMPLEMENTATION	ON S				×	STATUS OF IMPLEMENTATION	NO S			×		STATUS OF IMPLEMENTATION	ON S	
DEADLINE S'	YES	31 July 2018	31 July 2018	31 July 2018	31 July 2018	DEADLINE ST	YES	31 July 2018	31 July 2018	31 July 2018	31 July 2018	DEADLINE ST	YES	31 July 2018
RESPONSIBLE DE PERSON					te Director:	ONSIBLE		Chief Risk Officer 31 J	Chief Risk Officer 31 J	Chief Risk Officer 31 J	Chief Risk Officer 31 J	RESPONSIBLE DE,		Audit
RESP	GER	Municipal Manager	Municipal	line, Municipal		RESP	SEMENT	Chief F	Chief F		Chief F	RESP	AUDIT	
RECOMMENDATIONS	MUNICIPAL MANAGER	 a) That the Accounting Officer ensure that recommendations are adhered to and implemented. 	 b) Management to ensure that a mechanism for reporting and recording of all allegations, as well as gifts to officials is generated. 	c) That an anonymous fraud hotline or tip-off line, complaints register, as well as a gift register be implemented.	d) Management to develop and adopt a Whistleblowing Policy.	RECOMMENDATIONS	SECTION: RISK MANAGEM	That the department develop measures to address financial related risks.	That the department ensure that the Risk Management Implementation Plan be sent to Council for cognizance.	That the department formulate an implementation plan to ensure that there is an Auditing of tender process.	That the department formulate the Risk Management for Supply Chain Management (SCM) processes.	RECOMMENDATIONS	SECTION: INTERNAL	 a) That management ensure that there is an adequately resourced and functioning internal audit unit that identifies internal control
NO.		- -	2	က်	4.	NO.		- -	ci	က်	4.	NO.		+

		deficiencies and recommends corrective				
		action effectively.				
2	þ	b) That external Quality assurance	Act. Chief Audit 31 July 2018	31 July 2018	×	National Treasury has accepted the
		reviews/assessments should be conducted	Executive			state of readiness presented by the
		on an internal audit function by a qualified,				municipality. The municipality is
		independent reviewer or review team from				awaiting the date that will be issued by
		outside the organisation every five years as				National Treasury
		per the IIA standard 1312				

DIRECTORATE: CORPORATE SERVICES

REASON FOR NON IMPLEMENTATION		n/a	REASON FOR NON IMPLEMENTATION		The Chief Audit Executive suspension has been extended for a further three (3) months to complete the investigation and possible disciplinary	action. Based thereon the resolution could be implemented.	Awaiting Procurement of software tools. HR has designed Skills Audit Questionnaire manually to address skills gaps identified during the transfer of skills.	The evaluation of employees performance is currently been dealt with by SALGABC.	
STATUS OF IMPLEMENTATION	YES NO	>	STATUS OF IMPLEMENTATION	YES NO	×		×	×	×
DEADLINE		31 July 2018	DEADLINE	(D)	31 July 2019	31 July 2019	31 July 2019	31 July 2019	31 July 2019
RESPONSIBLE PERSON		Director: Corporate Services Asst. Director: Legal	RESPONSIBLE PERSON	FLOPMENT (HRM8	Municipal Manager	Municipal Manager	Director: Corporate Services Asst. Director: HRM	Director: Corporate Services Asst. Director: HRM	Director: Corporate Services
RECOMMENDATIONS	LEGAL SERVICES	That Legal Services Unit be capacitated to ensure that legal matters are review internally before they are referred to.	RECOMMENDATIONS	HUMAN RESOURCES MANAGEMENT AND DEVELOPMENT (HRM&D)	 a) That the Acting Chief Audit Executive (ACAE) be relieved of her duties as the Acting Chief Audit Executive. 	b) That the Chief Audit Executive (CAE) be reinstated in his position.	 c) That the department develop an assessment tool to ensure that any skills gap identified during the transfer of skills is addressed. 	 d) That the department develop employee skill and competency evaluation tools to establish whether they are still relevant and adequate to carry out the entity's objectives. 	e) That the department develop an assessment tool to ensure that any skills gap identified during the transfer of skills is addressed.
NO.		÷	NO.				ന്	4.	5.

That the department speed up the finalisation of reviewing the organogram in order to lessen	Asst. Director: HRM Director: Corporate Services	31 July 2019		×	The Strategic Session to deal with the organogram will be held in February 2019 after the Adiustment Budget
That the department review and align job descriptions as soon as Council has adopted the reviewed finalized	Asst. Director: HRM Director: Corporate Services Asst. Director:	31 July 2019		×	The job description will be aligned as soon as the Council has adopted and finalized organogram after February 2019.
	RESPONSIBLE	DEADLINE	STATU	S OF	REASON FOR NON IMPLEMENTATION
LABOUR RELATIONS			YES	9	
That consequence management be implemented by the Municipal Manager on all transgressors of financial misconduct with the immediate effect.	Director: Corporate Services Asst. Director: LR	31 July 2018		×	Partially implemented. We have requested assistance of the Provincial Anti-Corruption, Forensics and Ethnics officials at Premier's Office to investigate financial misconduct emanating from management report, but it has been a while waiting for them to start with the investigation. We have taken a decision to refer the matter to the Disciplinary Board for Financial Misconduct Procedure and Criminal proceedings established by the Municipality. We are however busy drafting the terms of reference.
That if and where necessary LIFESTYLE AUDITS be conducted to curb financial misconduct and corruption in the financial services.	Director: Corporate Services Asst. Director: LR	31 July 2018	×		
That the Labour Relations speed up the conclusion on all pending disciplinary cases.	Director: Corporate Services Asst. Director: LR	31 July 2018	×		
That Labour Relations ensure that there are clear lines between Shopsteward duties and work performed as per the appointment letters of employees appointed as Shopsteward.	Director: Corporate Services Asst. Director: LR	31 July 2018		×	Shopstewards are elected by workers in accordance with Union Constitution are not appointed by the Municipality, the duties of the Shopstewards are prescribed in Clause 11.4.6 of the Organizational Rights Agreements.
That Labour Relations ensure that departments monitors and report on the	Director: Corporate Services	31 July 2018	×		
	n job n job are and letters d.	the last seen th	HRM In Director: Services Asst. Director: Corporate Services Asst. Director: HRM RESPONSIBLE PERSON Asst. Director: Corporate Services Services Services Services Asst. Director: Corporate Services Services Services Services Services	HRM Corporate Services Asst. Director: Asst. Director: Corporate Services Asst. Director: All Corporate Services Asst. Director: Corporate Services	Ham Director: Services Asst. Director: Corporate Services Asst. Director: Asst. Director: Corporate Services Asst. Director: Corporate Services Asst. Director: Corporate Services Services

	REASON FOR NON IMPLEMENTATION							REASON EOR NON	IMPLEMENTATION		The Mayor's Foreword is yet to be	reviewed.												
	JS OF NTATION	ON						IO OI	NTATION	ON N		×												
	STATUS OF IMPLEMENTATION	YES		×		×		STATISOE	IMPLEMENTATION	YES					;	×					×			
	DEADLINE			31 July 2018		31 July 2018		PEAD! INF			31 July 2018					31 July 2018					31 July 2018			
Asst. Director: LR	RESPONSIBLE PERSON		Director: CORS	AD: Speaker	Director: CORS	AD: Speaker		BESDONSIBLE	PERSON	AYOR	Director: CORS	DD: Exe. Mayor		Director: CORS	DD: Exe. Mayor				Director: CORS	DD: Exe. Mayor				
activities of employees elected as Shopstewards to ensure that service delivery is not jeopardised.	RECOMMENDATIONS	OFFICE OF THE SPEAKER	a) That the office of the Speaker assists	Councillors to disseminate information relating to Indigent Subsidies.	b) That the office of the Speaker formulate an	action plan to ensure that Ward Councillors	conscientise the community about the importance of applying for indigent subsidies	RECOMMENDATIONS		OFFICE OF THE EXECUTIVE MA	a) That the Executive Mayor's foreword on the	Annual Report should be written last to	correctly reflect the contents of the report.	b) That the Deputy Director in the office of the	Executive Mayor develop provisions to	determine the use of the Executive Mayor's	official vehicle with regards to official and	private use.	c) That the office of the Executive Mayor ensure	that all Members of the Mayoral	Committee (MMCs) take responsibility of	implementing all Municipal Public Accounts	Committee (MPAC) Resolutions as adopted by	Council.
	NO.		<u>.</u> .		2			CN			<u>-</u> -			ci					<u>რ</u>					

DIRECTORATE: PLANNING AND HUMAN SETTLEMENTS

REASON FOR NON IMPLEMENTATION		31 July 2018 Department did not submit the requested information.
STATUS OF IMPLEMENTATION	NO	nent did not s
STA	YES	Departm
DEADLINE		31 July 2018
RESPONSIBLE PERSON		Act Director: Planning and Human Settlements
RECOMMENDATIONS	HUMAN SETTLEMENTS	a) That council empowers MPAC to conduct a full scale enquiry into the fiduciary responsibilities of the Human Settlements (Housing) department, amongst others, the distribution of RDP housing, the illegal transactions and
NO.		- -

	31 July 2018 Department did not submit the requested information.	31 July 2018 Department did not submit the requested information.	DEADLINE STATUS OF REASON FOR NON IMPLEMENTATION	YES NO	31 July 2018 Department did not submit the requested information.	31 July 2018 Department did not submit the requested information.	31 July 2018 Department did not submit the requested information.	31 July 2018 Department did not submit the requested information.	DEADLINE STATUS OF REASON FOR NON IMPLEMENTATION		31 July 2018 Department did not submit the requested information.
	Act Director: Planning and Human Settlements	Act Director: Planning and Human Settlements 31.	RESPONSIBLE DE PERSON	SURVEY	Act Director: Planning and Human Settlements	Act Director: Planning and Human Settlements	T	Act Director: Planning and Human Settlements	RESPONSIBLE DE PERSON		Act Director: Planning and Human Settlements AD: Town Planning
irregularities with regards to housing waiting lists.	b) That the department conduct an audit of allocated stands in areas where RDP housing have not yet been built to avoid disputes relating to the allocation and ownership of houses.	c) That the department draft an annual communication plan, together with the MMC and ward councillors, that relates to ensuring communities receive accurate information in relation to housing applications, allocations as well as registration and issuing of title deeds. Such communication activities may be incorporated in the quarterly public meetings of ward Councillors and mayoral Imbizos.	RECOMMENDATIONS	TOWN PLANNING AND BUILDING S	a) That the management be subjected to the disciplinary enquiry for insubordination with immediate effect.	b) That Municipal Public Accounts Committee (MPAC) be informed of the progress of the disciplinary enquiry on a quarterly basis.	c) That Town Planning sort permission from the Accounting Officer before communicating with any external institution as has been the case.	d) That departments acquire permission letter signed Accounting Officer or the Acting Accounting Officer as per Council CC 66/2017.	RECOMMENDATIONS	LAND AFFAIRS	a) That the management be subjected to the disciplinary enquiry for insubordination with immediate effect.
	Si	က်	NO.		÷	رة ا	ю. С	4.	NO.		+

31 July 2018 Department did not submit the requested information.	31 July 2018 Department did not submit the requested information.
31 July 2018	31 July 2018
Act Director: Planning and Human Settlements AD: Town Planning	Act Director: Planning and Human Settlements AD: Town Planning
b) That Municipal Public Accounts Committee (MPAC) be informed of the progress of the disciplinary enquiry on a quarterly basis.	c) That management stop writing letters to external institutions singing on behalf of the Accounting Officer without his mandate or delegated authority.
2,	က်

DIRECTORATE: TECHNICAL AND INFRASTRUCTURE

REASON FOR NON	IMPLEMENTATION			Letters to Contractors. Proof of	payment Audits of private development.			No progress due to budget constraints				Memo to acting Assistant Director:	water to read the water meters.					REASON FOR NON	IMPLEMENTATION	
JS OF	NTATION	ON		×					×			>	<					IS OF	NTATION	NO
STATUS OF	IMPLEMENTATION	YES					×									×		STATUS OF	IMPLEMENTATION	YES
DEADLINE			31 July 2018			31 July 2018		31 July 2018			31 July 2018				31 July 2018			DEADLINE		
RESPONSIBLE	PERSON	SECTION	Dir: Technical and	Infrastructure	AD: Water Section	Dir: Technical and	Infrastructure AD: Water Section	Dir: Technical and	Infrastructure AD: Water	Section	Dir: Technical and	Infrastructure	AU: water Section		Dir: Technical and	Infrastructure AD: Water	Section	RESPONSIBLE	PERSON	SECTION
RECOMMENDATIONS		CIVIL ENGINEERING: WATER SE	 a) That the department develop a system/action 	plan on how to monitor the water usage by	Contractors and Private Developers.	 b) That management to design and implement 	controls to continuously monitor services rendered by Midvaal.	c) That water losses to be curbed by installing	bulk water meters at strategic areas.		d) That management ensure that all residential	properties, businesses, municipal buildings,	landfill site, cemeteries, are metered and read	ogalary to cottable water recoods.	e) That plans for regular maintenance are put in	place to curb water losses.		RECOMMENDATIONS		CIVIL ENGINEERING: SEWER SE
NO.			- -			2.		က်			4.				5.			NO.		

City of Matlosana is in the process applying for new Waste Water Treatment Plants license for the 4 plants. Outstanding is the submission of geohydrological information.	Not yet done	REASON FOR NON IMPLEMENTATION		Legal opinion has been requested from Legal Services on the possibility of suing King & Associates in order to recover the lost monies on the project.			
×	×	STATUS OF IMPLEMENTATION	ON.	×			
		STAT	YES			×	×
31 July 2018	31 July 2018	DEADLINE		31 July 2018		31 July 2018	31 July 2018
Dir: Technical and Infrastructure AD: Sewer Section	Dir: Technical and Infrastructure AD: Sewer Section	RESPONSIBLE PERSON	LIN		SH area	Dir: Technical and Infrastructure Manager: PMU	Dir: Technical and Infrastructure Manager: PMU
a) Management to develop and implement controls to ensure compliance to legislation with regard to waste water treatment as well as protection of the environment against contamination.	b) Management to develop and implement controls to address non-compliance of solid waste management legislation such as fencing to prevent wind-blown contamination, burning of waste, no diversion or management of storm water, no sanitation facilities, entrance gates not locked after hours, no traffic control, no waste confirmation checks, waste not compacted and covered daily, no control of vectors, no movable fences for wind or dust control, no recordkeeping of waste reclamation, community of scavengers living and working on the site, significant illegal dumping up to the entrance of the site.	RECOMMENDATIONS	PROJECT MANAGEMENT UNIT		PROJECT 1: Upgrading of water networks in the KO	b) That the Accounting Officer expeditiously engage the relevant Professional Engineering Body with regards to the conduct of the Consulting Engineers, King and Associates by 30 June 2017. (As cited in the 2015/2016 Oversight Report)	c) That Council resolves that no further business transactions will be entered into with Consulting Engineers, King and Associates by 30 June 2017. (As cited in the 2015/2016 Oversight Report
-	ાં	NO.		-		તાં	က်

Awaiting the outcome of the legal opinion in order to establish the feasibility of cost recovery.					Item referred to the Accounting Officer	The project files were locked up during forensic investigations (Open Waters) and still to be made available to the PMU	REASON FOR NON IMPLEMENTATION	T	No progress		No progress		An investigation into the two tenders was conducted. Item to review the contracts was prepared and submitted to MM for approcal.
×		×		_	×	×	STATUS OF IMPLEMENTATION	YES NO			×	×	×
31 July 2018		31 July 2018			31 July 2018	31 July 2018	DEADLINE		31 July 2018		31 July 2018	31 July 2018	31 July 2018
Dir: Technical and Infrastructure Manager: PMU		Dir: Technical and Infrastructure	Manager: PMU		Dir: Technical and Infrastructure Manager: PMU	Dir: Technical and Infrastructure Manager: PMU	RESPONSIBLE PERSON	GINEERING	Dir: Technical and Infrastructure	E&ME	Dir: Technical and Infrastructure Deputy Director: E&ME	Dir: Technical and Infrastructure Deputy Director:	Dir: Technical and Infrastructure Deputy Director: E&ME
 d) That council recovers extra costs incurred outside or as a result of irregular changes to the original scope of works on the project: Upgrading of Water Network in the KOSH Area. (As cited in the 2015/2016 Oversight Report) 	UPGRADING BRAZIL STADIUM	e) That recommendations a), b), c) & d) with respect to Project Management Unit be upheld	and implemented.	PROJECT 3: Jouberton Sports Complex	f) That the municipality ensure that no official from the Project Management Unit(PMU) sits in any Bid Committees.	g) That the department ensure that there are strict measures implemented in accessing PMU related information.	RECOMMENDATIONS	ELECTRICAL AND MECHANICAL ENG			b) That the Director: Infrastructure, Civil and Electrical Engineering investigate and apply consequence management for the failure of the department to adhere and apply the MPAC recommendations 2015/2016.	c) That management ensure all mechanical service providers are registered with the Motor Industry Regulatory Authority.	d) That the municipality review the contract of Eberson as service provider for the Leasing and Servicing on Refuse Removal Trucks to ensure that there is no conflict of interest in terms of services provided.
4.		S			9	7.	NO.		- -		ci	က်	4.

5.	(e)	That the department ensure that there is	Dir: Technical and	31 July 2018		
		verification of disconnection and illegal	Infrastructure		×	
		reconnections on disconnected households.				
			Deputy Director:			
			LAINIL			

DIRECTORATE: PUBLIC SAFETY

STATUS OF REASON FOR NON IMPLEMENTATION	YES NO	Department did not submit the requested information.	Department did not submit the requested information.	Department did not submit the requested information.	Department did not submit the requested information.	STATUS OF REASON FOR NON IMPLEMENTATION	YES NO	Department did not submit the requested information.
DEADLINE		31 July 2018	31 July 2018	31 July 2018	31 July 2018	DEADLINE		31 July 2018
RESPONSIBLE PERSON		Dir: Public Safety DD: Traffic and Security	Dir: Public Safety DD: Traffic and Security	Dir: Public Safety DD: Traffic and Security	Dir: Public Safety DD: Traffic and Security	RESPONSIBLE PERSON		Dir: Public Safety AD: Licensing
RECOMMENDATIONS	TRAFFIC AND SECURITY	a) That the department development a plan to ensure that parking meters are functional and collecting money.	b) That the department formulate a proposal to appoint the service provider to operate the Traffic System back office and the report be sent to Council for consideration.	c) That the department install speed cameras is strategic roads/streets to enforce traffic laws and collect speed fines.	d) That the department prioritises the purchasing of traffic fleet.	RECOMMENDATIONS	LICENSING	That a turnaround strategy be developed to address the matter of revenue enhancement.
O		+-	29	6.	4.	NO.		÷

DIRECTORATE: COMMUNITY DEVELOPMENT

E STATUS OF REASON FOR NON IMPLEMENTATION	YES NO	×	
DEADLINE		31 July 2018	
RESPONSIBLE DEADLINE PERSON	MANAGEMENT	Dir: Community Development	AD: Cleansing
RECOMMENDATIONS	COMMUNITY SERVICES - WASTE MA	 a) That the Integrated Waste Management Plan to be reviewed and updated to ensure all 	emerging risks are identified and attended
NO.			

	Law enforcement will be fully functional once the Environment Management Unit has been established.			The public safety managed to request the security company to patrol in Kanana and Khuma stadium while waiting for approval of additional budget for additional security. Security plan has been developed by Director Public Safety.		The matter is under investigation, conducted by Section 32. The outcome of the investigation will determine measures to be taken in order to recover the wasteful expenditure.				
	×	STATUS OF IMPLEMENTATION	YES NO	×	×	×	×	×	×	×
	31 July 2018	DEADLINE		31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018
	Dir: Community Development AD: Cleansing	RESPONSIBLE PERSON	RE	Director: Community Development	Director: Community Development	Director: Community Development	Director: Community Development	Director: Community Development	Director: Community Development	Director: Community Development
to. It should also include waste water management.	b) That the Waste Management By-Law to be enforced.	RECOMMENDATIONS	SPORT, ARTS AND CULTUR	a) That municipality prioritise the issue of posting security guards in sporting facilities within the KOSH area. The allocation be made in accordance with the level of vandalism per respective facility.	b) That an in-loco inspection be conducted at all the Sports Clubs in the KOSH area.	 c) That the department come up with a strategy on how to deal with the commitment made by the Administrator and Free Stars clubs to resolve the issue of Wasteful Expenditure. 	d) That an item be prepared to Council for consideration.	e) That the Municipal Public Accounts Committee (MPAC) investigate and determine measures to recover the Wasteful Expenditure amount of R3 613 987 incurred as a result of the agreement with Free State Stars.	f) That in future Sports and Recreation agreements be followed up by the User Department and ensure that contracts are signed before approval to utilize sports grounds.	g) That all the outstanding Sport Clubs Contracts be finalised with immediate effect.
	5	NO.		÷	5.	က်	4.	က်	9	

	-						
7.	P	7. h) That the department identified and compile a	Director:	31 July 2018			
		report of on all teams/sport clubs that have	Community		×		
		SLAs with the municipality.	Development				
œi	<u>:</u>	That the department ensure that no	Director:	31 July 2018			The caretakers will be given the
		team/sporting club utilizes municipal facilities	Community			×	register for all clubs after they have
		without a signed Service Level Agreement	Development				signed service level agreements which
		(A A)					were collected on 8 October 2018 from
							Services

DIRECTORATE: FINANCIAL SERVICES

REASON FOR NON IMPLEMENTATION		Skills transfer plan and monthly report for first quarter from GT.	Identified 4 officials and 5 interns in the Budget office to be involved in the AFS preparation. Grant Thornton & Ducharme to transfer skills.	Finance department developed Revenue enhancement strategy to collect Municipal debt turnaround strategy	Not completed; work still in process.	Speaker's office to be engaged to roll out imbizo.	Housing Development Strategy.	
STATUS OF IMPLEMENTATION	NO	×	×	×	×	×	×	
STATI	YES							×
DEADLINE		31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018
RESPONSIBLE PERSON	_	Chief Financial Officer	Chief Financial Officer	Chief Financial Officer	Chief Financial Officer	Chief Financial Officer	Chief Financial Officer	Chief Financial Officer
RECOMMENDATIONS	FINANCIAL MANAGEMENT	a) That with regards to skills transfer, organised labour be engaged when the process start.	b) That the department come up with turnaround strategy on how they are going to place employees in the right positions by 30 June 2018.	c) That the department come up with turnaround strategy to address under collecting by 30 May 2018.	d) That the department apply for license with Eskom to service 3 KOSH townships (Tigane, Kanana and Khuma).	e) That the Ward Councillors be requested to engage with communities and encourage them to pay their levies.	f) That Housing/Human Settlements speed up allocating houses in Alabama Ext 3 to rightful owners, 90% not owners and council is losing on water and electricity.	e) That Ward Councillors be urged to sign indigent application forms to speed up the application and updating of Indigent Register.
NO.		÷.	23	ю́	4.	က်	6.	7.

	To increase collection rate a debt recovery plan will be adopted to ensure recovery of all outstanding debts where services are rendered (Revenue Enhance Strategy)	Top management will review this recommendation in lieu of their organizational restructuring strategy.	All new SLA's includes skills transfer and will be monitored and evaluated accordingly.	Skills audit report	REASON FOR NON IMPLEMENTATION							Internal appraisal system development	HR.
×	×	×	×	×	STATUS OF IMPLEMENTATION	YES NO	×			×		*	.
31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018	DEADLINE		31 July 2018			31 July 2018		31 July 2018	
Chief Financial Officer	Chief Financial Officer	Chief Financial Officer	Chief Financial Officer	Chief Financial Officer	RESPONSIBLE PERSON	L	Municipal Manager Chief Financial Officer	AD: Supply Chain Management	Municipal Manager	Chief Financial Officer	AD: Supply Chain Management	Chief Financial Officer	AD: Supply Chain Management
That the 70/30 electricity payments matter be referred to Council for discussion and resolution.	 That water be restricted in residential areas were communities can afford to pay for services and show reluctance. 	That lifestyle audits be conducted to curb financial misconduct and corruption.	That management ensure that there are internal controls in place to address compliance in areas relating to the use of consultants such as, employees to be trained, skills to be transferred and the monitoring and evaluation arrangements for such.		RECOMMENDATIONS	SUPPLY CHAIN MANGEMENT	a) That the Accounting Officer relieve the current Acting Assistant Director: SCM of her duties in the Unit so she pays full attention to her full time role within Revenue and Income Unit as Assistant Director: Revenue and Income.		b) That the employee appointed for the SCM position be reinstated pending the finalization	of the disciplinary case.			appraisal system be adopted to determine impact of training.
8.	9.	10. h)	11.	12. j)	NO.		<u></u>		2. D			3. C)	

or Officer not officer AD: Supply Chain in section as in gof Management Bow Municipal Manager Chief Financial Officer AD: Supply Chain Manager AD: Supply Chain Manager AD: Supply Chain Manager AD: Supply Chain Manager F. Sofe Management AD: Supply Chain Manager Sixhanti Manager AD: Supply Chain Manager AD: Supply Chain Manager AD: Supply Chain Manager AD: Supply Chain Manager Sixhanti Manager AD: Supply Chain Manager AD: Supply Chain Manager Sixhanti Manager AD: Supply Chain Manager AD: Sup	The municipality does not have all the available tools as available to the AG to identify all possible relationship. We will liaise with the AG to incorporated their tools. Where non-disclosure was purposely withheld further sanctions will be actioned.	The municipality does not have all the available tools as available to the AG to identify all possible relationship. We will liaise with the AG to incorporated their tools. Where non-disclosure was purposely withheld further sanctions will be actioned.	
Chief Financial 31 July 2018 Officer AD: Supply Chain Management Chief Financial Officer AD: Supply Chain Management in Municipal Manager in	×	×	
Chief Financial Officer AD: Supply Chain Management Chief Financial Officer AD: Supply Chain Management in Municipal Manager al Manager			×
F in iti iti iti iti iti iti iti iti iti	31 July 2018	31 July 2018	31 July 2018
at all individuals named in the Auditor neral's management report who did not close of interests in the tenders as beared, be investigated, charged and siplinary measures embarked upon, in cordance with Section 4. (4.1) and Section 5.1) of the Code of Conduct, as well as in so the Prevention and Combatting of rupt Activities Act 12 of 2004. It as per resolution d) above the below at as per resolution d) above the below it as per resolution d) above the below at as per resolution of above the below as the findings of the Auditor General: Ex 47 Comm 12 - Procurement: No claration of interest (Machobane CN, Sofe dimonyana LD) Ex 48 Comm 12 - Procurement: No claration of interest by SCM officials shown KK) Ex 211 Comm 26 - Procurement: Interest declared between employees and siness associate (Maichotlo NR, elenyane TA, Masibi GKB, Ngqagu FC, thomo KK, Human BS, Mosia MA, Sixhanti & Danxa MJ) Ex 212 Comm 26 - Procurement: Interest in illy not disclosed in AFS (Sofe VW, onew JO, Mokhele TD & Modimonyane) at the Accounting officer determines from SCM Unit head full disclosure and sons for misleading the MPAC on targets I reasons for deviation as set out in Annual sort SCM3 and SCM7, with due sideration to the Code of Conduct for Staff mbers Sec 7(7.2)	Chief Financial Officer AD: Supply Chain Management	Municipal Manager Chief Financial Officer AD: Supply Chain Management	Municipal Manager
d) The app disc disc disc disc disc disc disc disc		That as per resolution d) above the below cited employees be investigated, charged and disciplinary measures be embarked upon as per the findings of the Auditor General: 1. Ex 47 Comm 12 - Procurement: No declaration of interest (Machobane CN, Sofe VW, Gaonewe JO, Mokhele TD & Modimonyana LD) 2. Ex 48 Comm 12 - Procurement: No declaration of interest by SCM officials (Leshomo KK) 3. Ex 211 Comm 26 - Procurement: Interest not declared between employees and business associate (Maichotto NR, Majelenyane TA, Masibi GKB, Ngqagu FC, Leshomo KK, Human BS, Mosia MA, Sixhanti PB & Danxa MJ) 4. Ex 212 Comm 26 - Procurement: Interest in family not disclosed in AFS (Sofe VW, Gaonewe JO, Mokhele TD & Modimonyane)	That the Accounting officer determines from the SCM Unit head full disclosure and reasons for misleading the MPAC on targets and reasons for deviation as set out in Annual Report SCM3 and SCM7, with due consideration to the Code of Conduct for Staff Members Sec 7(7.2)

	REASON FOR NON IMPLEMENTATION		IT Governance Strategic Plan in the draft stage.	Legal verified BA with SETA and made suggestions and SETA is implementing the suggestions. When is done then quotes can be accepted to entitle SETA to develop the plans.		Audit readiness plan to address the audit finding.	
×	STATUS OF IMPLEMENTATION	YES NO	×	×	×	×	
31 July 2018	DEADLINE		31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018
Municipal Manager Chief Financial Officer AD: Supply Chain Management	RESPONSIBLE PERSON	ĞΥ	Chief Financial Officer Act. DD: IT	Chief Financial Officer Act. DD: IT	Chief Financial Officer Act. DD: IT	Chief Financial Officer Act. DD: IT	Chief Financial Officer
That the pr the municip and quarte Municipal F (MPAC).	RECOMMENDATIONS	INFORMATION TECHNOLOG	a) IT Governance & Strategic Plan: That an appropriately skilled/competent staff member should be identified/appointed and assigned the task of ensuring that an IT governance framework is implemented and that an IT strategic plan is developed and approved. IT governance is the responsibility of management and includes the leadership, organisational structures and processes that ensure that the organisation's IT department sustains and extends the organisation's strategies and objectives.	b) IT Disaster Recovery Plan: That an assessment should be made of the time required to replace hardware, software and all critical systems in order to resume normal processing after a disaster. The IT continuity plan and a DRP should be compiled with all the minimum required information and be formally approved.	IT Committees: That management establish IT committees to oversee policies and procedures governing IT. Furthermore, approved terms of reference should exist for the different committees to define the roles and responsibilities of the IT committees.	l) That the management prepare an audit plan to resolve findings reported.	 That the management assess the feasibility of procuring and implementing a patch
7. g)	NO.			lai	ි ග්	4. d	5. e)

		management software solution to ensure that all servers, workstation, solutions, etc. are adequately updated in a timeous manner.	Act. DD: IT		×	Program purchased, implementation to Be rolled out in new financial year.
ဖ်	Q	That the responsibility for the patch management process be delegated to a specific individual to ensure that the organisation's network and systems are protected by the required patches/updates.	Chief Financial Officer Act. DD: IT	31 July 2018	×	Requested changes to the organogram to be approved.
7.	(B	g) That the application change control standards and procedures be developed and should include key elements such as ensuring that updates are approved and tested prior to implementation.	Chief Financial Officer Act. DD: IT	31 July 2018	×	Due to current to constraints, test environment will be a focus point at a later stage.

DIRECTORATE: MACRO CITY PLANNING AND DEVELOPMENT

REASON FOR NON IMPLEMENTATION		No progress	No progress	REASON FOR NON IMPLEMENTATION			
IS OF NTATION	NO	×	×	IS OF NTATION	ON N		
STATUS OF IMPLEMENTATION	YES			STATUS OF IMPLEMENTATION	YES	×	×
DEADLINE		31 July 2018	31 July 2018	DEADLINE		31 July 2018	31 July 2018
RESPONSIBLE PERSON	~	Act Dir: Macro City Planning and Development	Act Dir: Macro City Planning and Development	RESPONSIBLE PERSON	L	Act Dir: Macro City Planning and Development Market Master	Act Dir: Macro City Planning and Development Market Master
RECOMMENDATIONS	OFFICE OF THE DIRECTOR	 a) That the management be subjected to the disciplinary enquiry for insubordination with immediate effect. 	b) That Municipal Public Accounts Committee (MPAC) be informed of the progress of the disciplinary enquiry on a quarterly basis.	RECOMMENDATIONS	FRESH PRODUCE MARKET	 a) That management ensure that an accurate bank reconciliation exists for the Market bank account. 	b) That all frustrations experienced by the Fresh Produce Market relating to the transactions of the Market bank account be raised with the primary bank of the municipality in liaison with the Chief Financial Officer(CFO).
NO.		.	2.	NO.		 .a	2.0

	REASON FOR NON IMPLEMENTATION					No progress	No progress	REASON FOR NON IMPLEMENTATION		
	STATUS OF LEMENTATION	9	×	×		×	×	JS OF NTATION	ON N	
×	STATUS OF IMPLEMENTATION	YES			×			STATUS OF IMPLEMENTATION	YES	×
31 July 2018	DEADLINE		31 July 2018	31 July 2018	31 July 2018	31 July 2018	31 July 2018	DEADLINE		31 July 2018
Act Dir: Macro City Planning and Development Market Master	RESPONSIBLE PERSON		Act Dir: Macro City Planning and Development AD: Communica- tions	Act Dir: Macro City Planning and Development AD: Communica- tions	Act Dir: Macro City Planning and Development AD: Communica- tions	Act Dir: Macro City Planning and Development AD: Communica- tions	Act Dir: Macro City Planning and Development AD: Communica- tions	RESPONSIBLE PERSON	MENT	Act Dir: Macro City Planning and Development DD: LED
c) That the department liaise with the Chief Financial Officer (CFO) to develop a plan on how to integrate the Fresh Produce Market bank account to the main municipal bank account.	RECOMMENDATIONS	COMMUNICATIONS	 That the management be subjected to the disciplinary enquiry for insubordination with immediate effect.) That Municipal Public Accounts Committee (MPAC) be informed of the progress of the disciplinary enquiry on a quarterly basis.	That the department develop a reporting plan on all payments received in relation with the communications and marketing services.	d) That the department ensure that the transactions on the communications and marketing account are reported on a monthly basis on the departmental service delivery report.	That the department develop a reporting format to capture and reconcile all deposits made to the communications and marketing account to ensure that there are proper control measures on the monies received by the departments.	ECOMMENDATIONS	LOCAL ECONOMIC DEVELOPIV	a) That all individuals, Danxa MJ, named in the Auditor General's management report who did not disclose of interest as appeared, be investigated, charged and disciplinary measures embarked upon, in accordance with Section 4. (4.1) and Section 5 (5.1) of the Code of Conduct, as well as in terms of the
ю́	NO.		-1. <u>(g</u>	2. b)	3.	4.	5. (e)	NO.		-

on de de de	Activities Act 12 of 2004. b) That the department compile quarterly reports on the jobs created and donations made to various beneficiaries and the report be belopment DD: LED	and	31 July 2018	×	No progress
supported by services.	supported by transfers made by the financial 25. 55. 55. 55. 55. 55. 55. 55. 55. 55.				

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12 SECTION 32 COMMITTEE REPORT

EXPERDITURE

(DRAFT SUMMARY)

SUMMARY DRAFT IRREGULAR EXPENDITURE REGISTER 2018-2019

 Balance as per AFS 2017/18
 2 748 105 368.14

 Deviations not reported to Council
 8 130 487.99

 Irregualar expenditure
 73 574 803.52

 2 829 810 659.65

ESSE CENTRAL CONTRACTOR CONTRACTO

EXPENDITURE WASTEFUL

(DRAFT)

Company / Supplier	Inte	Interest	Penalties		Total	al
ESKOM	R 12	12 922 489.14 R	R	,	R 12.93	12 922 489.14
MIDVAAL	R 12	12 647 220.41	R	,	R 12 6	12 647 220.41
AGSA	R	18 822.99	R	1	R	18 822.99
Dept of Labor	R	1	R	,	R	1
SARS	R	1	R	,	~	-
NW Provincial of Community Safety & Transport	R	-	R	ı	R	1
	R 25	25 588 532.54	R	-	R 25 58	25 588 532.54

204 065 830.60	25 588 532.54	229 654 363.14	
Balance as per AFS 2017/18	Fruitless & wasteful expenditure 2018/19		

Month of August 2018

Supplier	Invoice date	Invoice #	Interest	Penalties	Totals
Eskom	04-Sep-18	602938011799	1 371 099.55		1 371 099.55
Midvaal	31-Aug-18	25407	2 134 702.33	1	2 134 702.33
AGSA			1	,	
Dept of Labor			1	,	
SARS			1	,	
			3 505 801 88		3 505 801 88

Month of September 2018

Supplier	Invoice date	Invoice #	Interest	Penalties	Totals
Eskom	02-Oct-18	602711370522	1 024 870.69		1 024 870.69
Midvaal	30-Sep-18	25434-7 and 25553	8 354 132.94	1	8 354 132.94
AGSA			1	,	1
Dept of Labor			1		1
SARS					1
			9 379 003.63	1	9 379 003.63

Month of October 2018

Supplier	Invoice date	Invoice #	Interest	Penalties	Totals
Eskom	02-Nov-18	602185206533	2 688 983.38	-	2 688 983.38
Midvaal			,	,	1
AGSA			1		-
Dept of Labor				-	1
SARS			1		1
			2 688 983 38		2 588 983 38

Month of November 2018

Supplier	Invoice date	Invoice #	Interest	Penalties	Totals
Eskom	05-Dec-18	602578569856	569 814.13	1	569 814.13
Midvaal			1	1	ı
AGSA			-	1	1
Dept of Labor			1	ī	1
SARS			1		1
			569 814.13	1	569 814.13

Month of December 2018

Supplier	Invoice date	Invoice #	Interest	Penalties	Totals
Eskom	03-Aug-18	602931999349	1 112 183.27	-	1 112 183.27
Midvaal	31-Jul-18	25278	2 158 385.14	1	2 158 385.14
AGSA			1	,	
Dept of Labor			1	1	
SARS			-	1	1
			3 270 568.41	1	3 270 568.41

Month of December 2018

Supplier	Invoice date	Invoice #	Interest	Penalties	Totals
Eskom	02-Jan-19	602036012151	6 155 538.12	1	6 155 538.12
Midvaal			1		1
AGSA	31-Dec-18	FC-48254	18 822.99	1	18 822.99
Dept of Labor			1	ī	1
SARS			1	,	1
			6 174 361.11	1	6 174 361.11

13 IN-LOCO INPECTIONS REPORT

CITY OF MATLOSANA

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) IN-LOCO INSPECTIONS, HELD FROM MONDAY, 25th FEBRUARY 2019 AT 09:00 TO 4^{TH} MARCH 2019

VENUE: VARIOUS TOWNS, CIVIC CENTRE, KLERKSDORP

Chairperson

PRESENT:

MPAC

Cllr SPJ BOGATSU

CIIr LM PHAKOE

MEMBERS:

Cllr L KHOZA

CIIr GA MOHOEMANG
CIIr A COMBRINCK
CIIr MC MAHLANGU
CIIr JJ Le GRANGE
CIIr AN LUDIDI
CIIr OP HORN
CIIr S NONGQAYI
CIIr S SESANA

Cllr MN SEITISHO

MPAC ADMIN:

MM BAAS

(MPAC Admin)

ITEM	SUBJECT AND RESOLUTION(S)	ACTION
1.	OPENING AND WELCOME	
	The Chairperson, Cllr LM Phakoe welcomed everybody present and declared the meeting officially opened.	CHAIRPERSON
	The Chairperson requested Cllr Ludidi to open the meeting with a prayer.	Clir LUDIDI
2.	APPLICATION FOR LEAVE OF ABSENCE	
	Resolved:	
	That leave of absence be granted to the following:	CHAIRPERSON
	Cllr SPJ Bogatsu	
	Cllr L Khoza	
	(Attendance register attached)	
3.	IN-LOCO INPECTIONS TO BE CONDUCTED	
3.1	Note:	
	The list of identified municipal projects and buildings to be inspected was distributed to all members present.	
	Resolved:	
	a) That the Municipal Public Accounts Committee (MPAC) commence the inspections at Khuma and Stilfontein.	AII

	b) That the committee also include the following on the in- loco inspections list:	MPAC
	Faan Mentjies Nature Reserve (Community Services)	
	2. La-Hoff Car-wash (LED project) 3. SMMEs revitalised projects (LED)	
	c) That cognisance be taken that Council meeting will be held on 28 February 2019 and that the committee meet on the 26 th of February to continue with in-loco inspections.	All
	DAY 1 (25 February 2019)	
3.1.1	Khuma Sports Complex	
	Note:	
	In-loco Inspection status quo:	All
	a) Contractor was not on site.b) Construction work not in progress.	
	c) Incomplete earthworks d) Found only one (1) security person on site.	
0.1.0		
3.1.2	Supply Chain Management (SCM)	
	Note:	All
	 In-loco Inspection status quo: a) Security upgraded but still needs more upgrade. b) All documents lying on the floor were of closed tenders and quotations of appointed service providers. c) Tender/quotation related documents not filed. d) SCM filing not up to date due to the vacant position of Administrative Officer as reported by the Assistant Director: SCM. 	
3.1.3	Stilfontein Library	
	Note: In-loco Inspection status quo:	All
	 a) Installed two (2) new air conditioners. b) Purchased departmental vehicle, registration number TJZ990NW. c) Built a garage. d) Security upgraded with cameras after the break in, 8 desktops were stolen and replaced. e) Security still a major concern 	
3.1.4	Faan Mentjies Nature Reserve	
	Note: In-loco Inspection status quo:	All
	a) Educational Centre not functioning.b) The centre is not regularly maintained.c) Electricity in good condition.	

	d) Centre facilities in good conditions but unutilized.	
3.1.5	La Hoff (LED Project)	
	Note: In-loco Inspection status quo:	All
	 a) Project is abandoned. b) There are palisades installed. c) There are braai stands and a steel port. d) The place is not well maintained due to the reason that it might not be operating. 	
	DAY 2 (26 February 2019)	
3.1.6	Klerksdorp Landfill Site	
	Note: In-loco Inspection status quo:	All
	 a) Security was still a major issue. b) There are still fires at the landfill site. c) There was no security posted at the gate. d) Palisades not completely installed. e) There were no fire control measures in control. f) No control to determine ordinary and hazardous waste. 	
3.1.7	TIGANE PAVING	
	Note: In-loco Inspection status quo:	All
	a) Project completed	
3.1.8.	CENTRAL ACTIVITY SPINE	
	Note: In-loco Inspection status quo:	All
	 a) Project completed awaiting official handover to the user department. 	
3.1.9	ALABAMA 2ML ELEVATED RESERVOIR	
	Note: In-loco Inspection status quo:	All
	a) Project still in progress	
3.1.10	CONSTRUCTION OF NEW 20MVA SUBSTATION AT ALABAMA	
	Note: In-loco Inspection status quo:	
	a) Project still in progress.	*

	DAY 3 (4 March 2019)	
3.1.11	KANANA PAVING PROJECT	
	Note: In-loco Inspection status quo:	All
	 a) Project completed. b) The newly completed paving project affecting the old adjacent paving. c) The department to review the road masterplan to ensure that new road project complement existing ones. d) The department to look into installing stormwater drainages for roads where rain water does not flow or move. 	All
3.1.12	SCHOONSPRUIT WASTE WATER TREATMENT PLANT	
	Note: In-loco Inspection status quo:	all
	a) The project to refurbish the Klerksdorp Waste Water Treatment Plant was in progress.b) The committee to establish whether if there are any spillages of sewer into the water channel near Ellaton.	
3.1.13	JOUBERTON SPORTS COMPLEX	
	Note: In-loco Inspection status quo:	All
	a) Only one (1) Security Guard posted to guard the complex.b) Project incomplete and abandoned.	
	 Roof removed from both the main structure and outside structures. 	
	d) Toilets and showers removed.e) Some parts of the fencing removed and some damaged.	
	f) All structures vandalised beyond repair.	
5.	MEETING CLOSURE	
	The Municipal Public Accounts Committee in-loco inspection concluded on 04 March at 15:00	ALL

CIINSPJ BOGATSU(CIIr)
MPAC: CHAIRPERSON

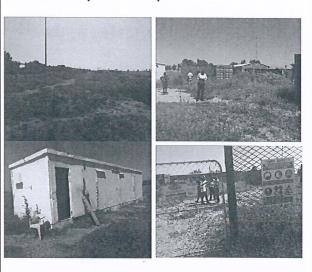
DATE

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OVERSIGHT 2017/2018 IN-LOCO INSPECTIONS CONDUCTED

1. Faan Mentjies Nature Reserve



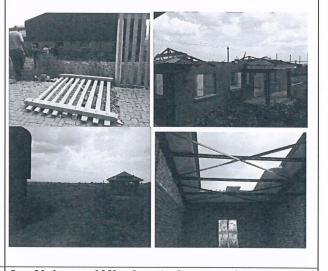
2. Khuma Sports Complex



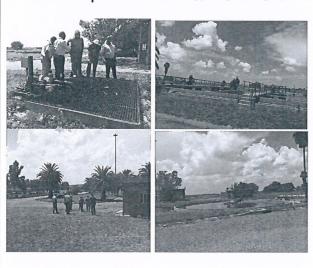
3. Supply Chain Management Unit



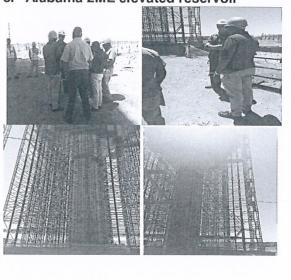
4. Jouberton Sport Complex



5. Klerksdorp Waste ater Treatment Plant



6. Alabama 2ML elevated reservoir



14 ANNEXURES (A to E)

14.1

ANNEXURE A OVERSIGHT AGENDAS

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON FRIDAY, 1 FEBRUARY 2019 AT 09:00 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 BRIEFING BY AUDITOR GENERAL ON THE AUDIT OUTCOME FOR THE YEAR ENDED 30 JUNE 2018.
 - 3.2 VISIT BY OFFICE OF THE MEC TO MPACs, TO ASSESS THE STATE OF READINESS ON COMPILING THE OVERSIGHT REPORTS ON ANNUAL REPORTS.
- 4. DATE OF THE NEXT MEETING
- 5. ANNOUNCEMENTS
- CLOSURE

Civic Centre KLERKSDORP

01/02/2019

SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

 $C: \ \ USER \setminus Documents \setminus MY\ DOCUMENTS\ 2019 \setminus MINUTES\ AND\ NOTICES \setminus NOTICE.\ MPAC\ Meeting.$ 01.02.2019

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON MONDAY, 04 FEBRUARY 2019 AT 09:30 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 BRIEFING BY AUDITOR GENERAL ON THE AUDIT OUTCOME FOR THE YEAR ENDED 30 JUNE 2018.
- 4. DATE OF THE NEXT MEETING

ANNOUNCEMENTS

5. CLOSURE

Civic Centre KLERKSDORP

04/02/2019

SPJ BOGATSU (CIIr)
CHAIRPERSON: MPAC

 $C: \label{localization} \begin{tabular}{ll} C: \label{localization} USER \label{localization} DOCUMENTS~2019 \label{localization} NOTICE~AND~MINUTES~2019 \label{localization} NOTICE.~MPAC~Meeting.~04.02.2019 \\ MPAC~AND~AUDITOR~GENERAL~AND~MANAGEMENT.doc \\ \end{tabular}$

NOTICE IS HEREBY GIVEN OF THE 1st PREPARATORY COMMITTEE OF THE PUBLIC PARTICIPATION MEETING ON THE ANNUAL REPORT 2017/2018, FOR THE CITY OF MATLOSANA TO BE HELD ON FRIDAY, 8th FEBRUARY 2019 AT 14:00 IN THE SPEAKERS BOARDROOM, GROUND FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- A. OPENING & WELCOME
- B. APPLICATION FOR LEAVE OF ABSENCE
- C. PURPOSE AND BACKGROUND
- D. ITEMS FOR DISCUSSION

NO.	Items	Responsible person	Status (In progress/Done)
1.	Copies of Annual Report at Public Participation event	Ms. Koto	
2.	Invitation to Stakeholders / Advert	Ms. Koto	
3.	Media: Pamphlets Slot Star FM (MPAC Chairperson) Press Release (The Vine) Banners / Branding	Communications & Marketing Division	
4.	Interpreter	Mr. Marumo (MM)	
5.	Role of Ward Cllrs / Ward Committees & CBPs	CLO (Spk office)	
6.	Administrative assistance by PAs to the MMCs / CBPs	Mr. Marumo (EM)	
7.	Decoration: • Arrangement of flowers (Parks)	Mr. Rambuwani	
8.	Sound and roving microphones	Mr. Kandisa	
9.	Budget on Public Participation	Mrs. Thebe Mrs. Moeketsi	

10.	Transportation of public members	Speaker's office
11.	Refreshments	MPAC Admin
12.	Tables, Table Cloths, Chairs, Podium	Mrs. Cromhout

- E. DATE OF THE NEXT MEETING: 25/02/2019
- F. CLOSURE

Civic Centre KLERKSDORP

08 February 2019

KR MOIPOLAI

CHAIRPERSON: PREP COMMITTEE

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON FRIDAY, 08 FEBRUARY 2019 AT 09:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- 1. OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 DETAILED AUDIT FINDINGS (MANAGEMENT LETTER)
 - 3.1.1 ANNEXURE A: MATTERS AFFECTING THE AUDITOR'S REPORT (PAGE 66 86)
 - 3.1.2 ANNEXURE B: OTHER IMPORTANT MATTERS : (PAGE 87 138)
 - 3.1.3 ANNEXURE C: ADMINISTRATIVE MATTERS: (PAGES 139 141)
 - 3.2 ALLOCATION OF DEPARTMENTS TO MEMBERS AS CAPTURED IN THE ANNUAL REPORT CHAPTER 3
- 4. DATE OF THE NEXT MEETING
 - 11 February 2019 @ 09:00, Council Chamber
- 5. CLOSURE

Civic Centre KLERKSDORP

08/02/2019

SPJ BOGATSU (CIIr)
CHAIRPERSON: MPAC

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NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON MONDAY, 11 FEBRUARY 2019 AT 09:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- OPENING & WELCOME
- APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 DETAILED AUDIT FINDINGS (MANAGEMENT LETTER)
 - 3.1.1 ANNEXURE A: MATTERS AFFECTING THE AUDITOR'S REPORT (PAGE 66 86)
 - 3.1.2 ANNEXURE B: OTHER IMPORTANT MATTERS : (PAGE 87 138)
 - 3.1.3 ANNEXURE C: ADMINISTRATIVE MATTERS: (PAGES 139 141)
 - 3.2 PREPARATION OF QUESTIONS TO MANAGEMENT
- 4. DATE OF THE NEXT MEETING

19 February 2019 @ 09:00, Council Chamber

5. CLOSURE

Civic Centre KLERKSDORP

SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

11/02/2019

C:\Users\USER\Documents\MY DOCUMENTS 2019\NOTICE AND MINUTES 2019\NOTICE. MPAC Meeting. 11.02.2019.doc

NOTICE IS HEREBY GIVEN OF THE 2nd PREPARATORY COMMITTEE OF THE PUBLIC PARTICIPATION MEETING ON THE ANNUAL REPORT 2017/2018, FOR THE CITY OF MATLOSANA TO BE HELD ON MONDAY, 18th FEBRUARY 2019 AT 14:00 IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- A. OPENING & WELCOME
- B. APPLICATION FOR LEAVE OF ABSENCE
- C. PURPOSE AND BACKGROUND
- D. ITEMS FOR DISCUSSION

NO.	Items	Responsible person	Status (In progress/Done)
1.	Copies of Annual Report at Public Participation event	Ms. Koto	
2.	Invitation to Stakeholders / advert	Ms. Koto	
3.	Media: Pamphlets Slot Star FM (MPAC Chairperson Press release (The Vine) Banners / Branding	e (The Vine)	
4.	Interpreter	Mr. Marumo (MM)	
5.	Role of Ward Cllrs / Ward Committees CBPs	CLO (Spk office)	
6.	Administrative assistance by Pas to the MMCs / CBPs	Mr. Marumo (EM)	
7.	Decoration : • Arrangement of flowers (Parks)		
8.	Sound / roving microphones	Mr. Kandisa	
9.	Budget on Public Participation	Mr. Mosotho	
10.	Transportation of public members	Speakers office	

11.	Refreshments	MPAC Admin
11.	Tables, Table Cloths, Chairs, Podium	Mrs. Cromhout
12.	Security	Mr. Mpato & Mr Maseko

- E. DATE OF THE NEXT MEETING: 25/02/2019
- F. CLOSURE

Civic Centre KLERKSDORP

18 February 2019

KR MOIPOLAI CHAIRPERSON: PREP COMMITTEE

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON TUESDAY, 19 FEBRUARY 2019 AT 09:00 IN THE COMMITTEE ROOM, 2ND FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 PREPARATIONS OF QUESTIONS TO MANAGEMENT
- DATE OF THE NEXT MEETING
 In-Loco Inspection dates: 25, 27 & 28 February 2019.

5. CLOSURE

Civic Centre KLERKSDORP

19/02/2019

SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

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NOTICE IS HEREBY GIVEN OF THE 3rd PREPARATORY COMMITTEE OF THE PUBLIC PARTICIPATION MEETING ON THE ANNUAL REPORT 2017/2018, FOR THE CITY OF MATLOSANA TO BE HELD ON MONDAY, 25th FEBRUARY 2019 AT 09:00 IN THE SPEAKERS BOARDROOM, GROUND FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- A. OPENING & WELCOME
- B. APPLICATION FOR LEAVE OF ABSENCE
- C. PURPOSE AND BACKGROUND
- D. ITEMS FOR DISCUSSION

NO.	Items	Responsible person	Status (In progress/Done)
1.	Copies of Annual Report at Public Participation event	Ms. Koto	
2.	Invitation to Stakeholders / advert	Ms. Koto	
3.	Media: Pamphlets Slot Star FM (MPAC Chairperson Press release (The Vine) Banners / Branding	Communications & Marketing Division	
4.	Interpreter	Mr. Marumo (MM)	
5.	Role of Ward Cllrs / Ward Committees CBPs	CLO (Spk office)	
6.	Administrative assistance by Pas to the MMCs / CBPs	Mr. Marumo (EM)	
7.	Decoration : • Arrangement of flowers (Parks)	Mr. Rambuwani	
8.	Sound / roving microphones	Mr. Kandisa	
9.	Budget on Public Participation	Mr. Mosotho	
10.	Transportation of public members	Speakers office	

11.	Refreshments	MPAC Admin
11.	Tables, Table Cloths, Chairs, Podium	Mrs. Cromhout
12.	Security	Mr. Mpato & Mr Maseko

E. CLOSURE

Civic Centre KLERKSDORP

25 February 2019

KR MOIPOLAI CHAIRPERSON: PREP COMMITTEE

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON MONDAY, 25 FEBRUARY 2019 AT 08:30 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

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Loco Inspection meeting.doc

- 1. OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 IN-LOCO INSPECTIONS TO BE CONDUCTED
- 4. DATE OF THE NEXT MEETING ANNOUNCEMENTS
- 5. CLOSURE

Civic Centre KLERKSDORP

25/02/2019

SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON FRIDAY, 01 MARCH 2019 AT 09:00 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- 1. OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 PERUSE COMPLAINCE ON THE CHECKLIST
 - 3.2 ANNUAL REPORT MANAGEMENT RESPONSE
- 4. DATE OF THE NEXT MEETING
 - 4 March 2019 @ 14:00, Committee Room
- CLOSURE

Civic Centre KLERKSDORP

01/03/2019

SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

 $C: | \textit{USER} \setminus \textit{DOCUMENTS 2019} \setminus \textit{NOTICE AND MINUTES 2019} \setminus \textit{NOTICE. MPAC Meeting. 01.03.2019.} doc$

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON, 04 MARCH 2019 AT 14:00 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 PREPARATION FOR PUBLIC PARTICIPATION
- DATE OF THE NEXT MEETING
 6 March 2016 @ 11:00,
- 5. CLOSURE

Civic Centre KLERKSDORP

04/03/2019

SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

NOTICE IS HEREBY GIVEN OF THE 1ST PUBLIC PARTICIPATION MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE FOR THE ANNUAL REPORT 2017/2018 TO BE HELD ON WEDNESDAY, 6TH MARCH 2019 AT 12:00 IN THE AUDITORIUM HALL, CIVIC CENTRE, KLERKSDORP

AGENDA

- 1. OPENING by Mr Itumeleng Motingwe, MC)
- 2. PRAYER by Bishop/Cllr MC Mahlangu
- 3. WELCOME by Cllr SPJ Bogatsu, MPAC Chairperson
- 4. APPLICATION FOR LEAVE OF ABSENCE
- 5. INTRODUCTION OF MPAC MEMBERS

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEMBERS

- 1. Cllr SPJ Bogatsu (Chairperson)
- 2. Cllr GA Mohoemang
- 3. Cllr LM Phakoe
- 4. Cllr SP Sesana
- 5. Cllr A Combrinck
- 6. Cllr MC Mahlangu
- 7. Cllr JJ Le Grange
- 8. Cllr AN Ludidi
- 9. Cllr PT Horn
- 10. Cllr S Nonggayi
- 11. Cllr SL Moremi
- 12. Cllr MN Seitisho
- 13. Cllr L Khoza
- 6. INTRODUCTION OF TROIKA, MMCs & MANAGEMENT

TROIKA

- 1. Cllr ME Kgaile, Executive Mavor
- 2. Cllr RW Ntozini, Speaker of Council
- 3. Cllr MI Mangesi, Acting Single Whip of Council

MEMBERS OF MAYORAL COMMITTEE

- 1. Cllr Fl Tagaree, MMC: Finance
- 2. Cllr SJ Daemane, MMC: Public Safety
- 3. Cllr NI Matetoane, MMC: Transversal Issues
- 4. Cllr MF Nthaba, MMC: Infrastructure
- 5. Cllr TO Vilakazi, MMC: Human Settlements, Planning and Rural Development
- 6. Cllr TG Khoza, MMC: Macro City Planning and Development
- 7. Cllr NS Mendela, MMC: Community Services
- 8. Cllr ML Mojaki, MMC: Corporate Services
- 9. Cllr SD Montoedi, MMC: Electrical Engineering
- 10. Cllr PF Mabeli, MMC: Sport, Arts and Culture

MANAGEMENT

- 1. Mr TSR Nkhumise, Municipal Manager
- 2. Ms L Seametso, Director: Corporate Services
- 3. Ms MM Molawa, Director: Community Development
- 4. Mr LJ Nkhumane, Director: Public Safety
- 5. Mr R Madimutsa, Director: Technical and Infrastructure
- 6. Mrs TO Sekgala, Acting Chief Financial Officer
- 7. Mr L Fourie, Director: Local Economic Development
- 8. Mr BB Choche , Director Human Settlement, Planning and Rural Development
- 9. Mr P Malatsi (Advisor from National Treasury)

MPAC SUPPORT STAFF

- 1. Ms KR Moipolai, Coordinaor: MPAC
- 2. Ms PA Koto, MPAC Admin
- 3. Ms MM Baas, MPAC Admin
- 7. BACKGROUND AND PURPOSE OF THE MEETING: CHAIRPERSON OF MPAC
- 8. ITEMS FOR DISCUSSION (ANNUAL REPORT 2017/2018)

 - Response by Management
- 9. CLOSURE: CHAIRPERSON OF MPAC

Civic Centre KLERKSDORP

SPJ BOGATSU Sparting CHAIRPERSON: MPAC

6/3/2019

C:\Users\PK Koto\Documents\MY DOCUMENTS 2019\OVERSIGHT\Public Participation Notice. Programme.doc

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (1st Public Hearing) for the annual report 2017/2018 to be held on monday, 11th March 2019 at 08:30 in the council Chamber, 1st Floor, Civic Centre, Klerksdorp

AGENDA

- OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:

3.1 INTERVIEW WITH THE FOLLOWING DEPARTMENTS:

DATE	DIRECTORATE	TIME
	EM, MM & Financial Services	
11 March 2019	Annual Financial Statements (Cllr JJ Le Grange)	08:30
	Supply Chain Management (Cllr SP Sesana)	
	Financial Services (CIIr LM Phakoe)	

4. DATE OF THE NEXT INTERVIEWS

12 March 2019 @ 08:00, Council Chamber

5. CLOSURE

Civic Centre KLERKSDORP SPJ BOGAVSU (CIIr) CHAIRPERSON: MPAC

11/03/2019

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NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (2ND PUBLIC HEARING) FOR THE ANNUAL REPORT 2017/2018 TO BE HELD ON TUESDAY, 12TH MARCH 2019 AT 08:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- 1. OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:

3.1 INTERVIEWS WITH THE FOLLOWING DEPARTMENTS:

DATE	DIRECTORATE	TIME
12 March 2019	EM, MM & Technical and Infrastructure	
	Project Management Unit (PMU) (Cllr SP Sesana)	08:30 -
		12:00
12 March 2019	EM, MM & Planning and Human Settlements &	
	Technical and Infrastructure	
	Human Settlements (Cllr SP Sesana)	13:00 –
	Town Planning (Cllr SPJ Bogatsu)	16:30
	Land Affairs (Cllr SPJ Bogatsu)	2 -
	Technical and Infrastructure: (Cllr PT Horn)	
	1. Water Section	
	2. Sewer Section	
	3. Roads Section	

4. DATE OF THE NEXT INTERVIEWS

13 March 2019 @ 08:00, Council Chamber

CLOSURE

Civic Centre KLERKSDORP SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

12/03/2019

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (3RD PUBLIC HEARING) FOR THE ANNUAL REPORT 2017/2018 TO BE HELD ON WEDNESDAY, 13TH MARCH 2019 AT 08:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:

3.1 INTERVIEWS WITH THE FOLLOWING DEPARTMENTS:

DATE	DIRECTORATE	TIME
40.14		
13 March 2019	EM, MM & OFFICE OF THE MUNICIPAL MANAGER	
	Risk Management (Cllr AN Ludidi)	08:30
	Internal Audit (CIIr S Nongqayi)	
	Town Planning and Land Affairs (Cllr SPJ Bogatsu)	09:30
	EM, MM & Corporate Services	
13 March 2019	Office of the Director (CIIr GA Mohoemang)	11:00 —
	Administration (Cllr GA Mohoemang)	13:00
	Legal Services (CIIr GA Mohoemang)	
	HR – Training Unit (Cllr MC Mahlangu)	
13 March 2019	EM, MM & LOCAL ECONOMIC DEVELOPMENT	
	Fresh Produce Market (Cllr SL Moremi)	14:00 -
	Communications (CIIr SL Moremi)	16:30
	Local Economic Development (Cllr SL Moremi)	

4. DATE OF THE NEXT INTERVIEWS

14 March 2019 @ 08:00, Council Chamber

5. CLOSURE

Civic Centre KLERKSDORP

SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

13/03/2019

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (4th Public Hearing) for the annual Report 2017/2018 To be held on Thursday, 14th March 2019 at 08:30 in the Council Chamber, 1st Floor, Civic Centre, Klerksdorp

AGENDA

- OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 INTERVIEWS WITH THE FOLLOWING DEPARTMENTS:

DATE	DIRECTORATE	TIME
14 March 2019	EM, MM & Electrical and Mechanical Engineering	08:30 - 11:30
14 March 2019	EM, MM & Community Services	12:00 - 16:30

4. DATE OF THE NEXT INTERVIEWS

15 March 2019 @ 08:00, Council Chamber

5. CLOSURE

Civic Centre KLERKSDORP

14/03/2019

SPJ BOGATSU (CIIr)

C:\Users\USER\Documents\MY DOCUMENTS 2019\NOTICE AND MINUTES 2019\NOTICE. MPAC Meeting. 14.03.2019 Management Interview.doc

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (5th PUBLIC HEARING) FOR THE ANNUAL REPORT 2017/2018 TO BE HELD ON FRIDAY, 15TH MARCH 2019 AT 08:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- 1. OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:

3.1 INTERVIEWS WITH THE FOLLOWING DEPARTMENTS:

DATE	DIRECTORATE	TIME
15 March 2019	Political Offices	08:30 - 11:30
	 MM & Executive Mayor (Cllr Sesana) MM & Speaker MM & Whip 	
15 March 2019	Directorate: Public Safety	12:00 – 15:00
	 Public Safety (Cllr Seitisho) Licensing (Cllr Seitisho) Traffic and Security (Cllr Seitisho) 	

4. DATE OF THE NEXT INTERVIEWS

18 March 2019 @ 08:00, Council Chamber

5. CLOSURE

Civic Centre KLERKSDORP SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

15/03/2019

 $C: \label{localize} C: \label{localize} USER \label{localize} Documents \label{localize} MY DOCUMENTS 2019 \label{localize} NOTICE \ AND MINUTES 2019 \label{localize} NOTICE. MPAC Meeting. 15.03.2019 \\ Management Interview. doc$

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (6th Public Hearing) for the annual report 2017/2018 TO BE HELD ON MONDAY, 18TH MARCH 2019 AT 08:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

AGENDA

- 1. OPENING & WELCOME
- 2. APPLICATION FOR LEAVE OF ABSENCE
- 3. ITEM FOR DISCUSSION:
 - 3.1 INTERVIEWS WITH THE FOLLOWING DEPARTMENTS:

DATE	DIRECTORATE	TIME
18 March 2019	Local Economic Development	08:30 - 11:00
	Fresh Produce Market (Cllr JJ Le Grange)	
	Communications (Cllr SPJ Bogatsu)	
	LED (CIIr SP Sesana)	
18 March 2019	Planning and Human Settlements	11:30 – 13:00
	Town Planning (Cllr SPJ Bogatsu)	
	Land Affairs (Cllr SPJ Bogatsu)	

4. DATE OF THE NEXT INTERVIEWS

19 March 2019 @ 08:30, Committee Room

5. CLOSURE

Civic Centre KLERKSDORP

18/03/2019

SPJ BOGATSU (CIIr) CHAIRPERSON: MPAC

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Management Interview.doc

14.2

ANNEXURE B OVERSIGHT MINUTES

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON MONDAY, 1st FEBRUARY 2019 AT 09:00 VENUE: COMMITTEE ROOM, CIVIC CENTRE, KLERKSDORP

PRESENT:

CIIr SPJ BOGATSU

Delegated Chairperson

MPAC MEMBERS: CIIr JJ LE GRANGE CIIr A COMBRINCK

CIIr PT HORN CIIr AN LUDIDI CIIr S NONGQAYI CIIr MC MAHLANGU CIIr SP SESANA

MPAC ADMIN:

KR MOIPOLAI

(MPAC Coordinator) MM BAAS (MPAC Admin)

PA KOTO (MPAC Admin)

OTHER/OFFICIALS O POWRIE

(PMS Coordinator) T SEKGALA

P MALATSI

(Act. Chief Financial Officer) (National Treasury)

JEAN Le ROUX

(AGSA)

ITEM	SUBJECT RESOLVED	ACTION	
1.	OPENING AND WELCOME		
1.1	The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened.	Chairperson	
	The Chairperson requested Cllr Mahlangu to open the meeting with a prayer.	Cllr Mahlangu	
2.	APPLICATION FOR LEAVE OF ABSENCE		
2.2	Resolved:	Objective	
	That leave of absence be granted to the following:	Chairperson	
	Cllr LM Phakoe		
	Cllr GA Mohoemang		
	(Attendance register attached)		
3.	BRIEFING BY AUDITOR GENERAL ON THE AUDIT OUTCOME FOR THE YEAR ENDED 30 JUNE 2018		
3.1	NOTE:		
	The office of the Auditor General presented the 2017-2018 Audit outcome briefing note to MPAC.	AG	

	Resolved:		
	 a) That cognisance be taken of the briefing by the Auditor General on the Audit Outcome for the year ended 30 June 2018. 	All	
	b) That cognisance be taken that the amount of R166 085 000 reflecting on the management of conditional grants and project management (Roll over denied), be corrected to R166 085.	AG	
3.2	VISIT TO MUNICIPAL ACCOUNTS COMMITTEES TO ASSESS THE READINESS OF COMPILING THE OVERSIGHT REPORTS ON ANNUAL REPORTS		
3.2.1	NOTE:		
	The communique from the office of the MEC: DLG&HS dated 28 January 20119 was presented to the meeting by MPAC Admin	MPAC Admin	
	Resolved:		
	 a) That cognisance be taken of the communique from the office of the MEC: Local Government and Human Settlements. 	All	
	b) That cognisance be taken that the team from office of the MEC: DLG&HS will visit City of Matlosana on the 20 th of February 2019 at the Council Chamber.	All	
4.	DATE OF THE NEXT MEETING		
4.1	Resolved:		
	 a) That cognisance be taken that the date of the next meeting is 04 February 2019 	Admin	
5.	MEETING CLOSURE		
5.1	 The meeting adjourned at 11:30. 	All	

SPJBOGATSU (CIIr)
MPAC: CHAIRPERSON

4/2/2019 DATE

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MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON MONDAY, 4th FEBRUARY 2019 AT 09:00 VENUE: COMMITTEE ROOM, CIVIC CENTRE, KLERKSDORP

PRESENT:

MEMBERS:

CIIr SPJ BOGATSU

MPAC

CIIr LM PHAKOE CIIr MN SEITISHO

CIIr PT HORN CIIr SP SESANA CIIr S NONGQAYI CIIr L KHOZA CIIr SP SESANA

MMCs:

CIIr D MONTOEDI

CIIr F TAGAREE CIIr P MABELI

CIIr L MOJAKI

CIIr T KHOZA

MPAC ADMIN:

KR MOIPOLAI MM BAAS

PA KOTO

CIIr N MENDELA

CIIr SJ DAEMANE CIIr I MATETOANE

(MPAC Coordinator)

(MPAC Admin) (MPAC Admin)

(MMC: Electrical)

(MMC: Finance)

(MMC: Sport, Arts & Culture)

(MMC: Corporate Services)

(MMC: Transversal Issues)

(MMC: Public Safety)

(MMC: Community Development)

(MMC: Local Economic Development)

Delegated Chairperson

MM & DIRECTORS: L SEAMETSO

M MMOLAWA

L NKHUMANE

OTHER/OFFICIALS O POWRIE

T SEKGALA

P MALATSI R VENTER

N MAKGETHA MN MOFOKENG **MV RAMOKANATE** (PMS Coordinator)

(Director: Public Safety)

(Act. Chief Financial Officer)

(Acting: Municipal Manager) (Director: Corporate Services)

(Director: Community Development) (Act Director: Macro City Planning & Dev)

(National Treasury)

(AGSA)

(Asst. Director: Communications)

(Snr Internal Auditor) (Act. Chief Risk Officer)

ITEM	SUBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME		
1.1	 The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened. The Chairperson requested Mrs K Mofokeng to open the meeting with a prayer. 		Chairperson
			Mrs K Mofokeng
2.	APPLICATION FOR LEAVE OF ABSEN	CE	
2.2	 a) That leave of absence be granted to the following: Cllr LM Phakoe (will leave the meeting early) 		Chairperson
	 Cllr MN Seitisho (will leave the meeting early) Cllr A Combrinck Cllr MC Mahlangu Cllr Vilakazi (MMC: Human Settlements) Cllr Nthaba (MMC: Technical and Infrastructure) R Madimutsa (Director: Technical and Infrastructure) 		
	 b) That cognisance taken that the fornot tender their apologies: 	llowing Councillors did	All
	Cllr SL MoremiCllr JJ Le GrangeCllr AN LudidiGA Mohoemang		
	c) That all apologies in future be ten	dered in writing.	
3.	(Attendance register attached) BRIEFING BY AUDITOR GENERAL ON THE AUDIT OUTCOME FOR THE YEAR ENDED 30 JUNE 2018		
3.1	NOTE: The office of the Auditor General present outcome briefing note to MPAC, MMCs a		AG
	Resolved:		
	 a) That cognisance be taken of the brief General on the Audit Outcome for the 2018. 	0 ,	All
	b) That the Management Letter be mad committee before the Oversight Proc		MPAC
	 That cognisance be taken that a letter Management letter was sent to the or Mayor early January. 		MPAC

4.	DATE OF THE NEXT MEETING	
4.1	Resolved:	
	a) That cognisance be taken that the date of the next meeting is 08 February 2019	Admin
5.	MEETING CLOSURE	
5.1	The meeting adjourned at 11:10.	All

SPA BOGATSU (CIIr)

8/2/2019 DATE

MINUTES OF THE PREPARATORY COMMITTEE MEETING OF PUBLIC PARTICIPATION ON THE ANNUAL REPORT 2017/2018 HELD ON FRIDAY 08 FEBRUARY 2019 AT 14H00:

VENUE: SPEAKERS BOARDROOM
CIVIC CENTRE, KLERKSDORP

PRESENT

Officials:

KR MOIPOLAI

(Acting Chairperson)

SM MARUMO ME MARUMO KP MOLEKO T MOSOTHO NS SEPHANYANE

PA KOTO

Absent:

MR D RAMBUWANI

MR MASEKO

Absent without leave:

MR B MOTILENI

A.	OPENING AND WELCOME	ACTION
	The Chairperson, Ms KR Moipolai welcomed all present.	Chairperson
	The Chairperson declared the meeting officially opened.	
B.	APPLICATIONS FOR LEAVE OF ABSENCE	ACTION
	RESOLVED	
	a) That cognizance be taken that Mr V Matyana tendered his apology.	All
C.	BACKGROUND	ACTION
	 The MPAC Coordinator briefly gave background on the importance of Public Participation on the Annual Report. 	

D.	MATTERS FOR DISCUSSION	
1.	COPIES AND DISTRIBUTION OF ANNUAL REPORT 2017/2018	
	RESOLVED	
	That MPAC Office ensure that copies of Annual Report Chapter 3 and 6 are distributed to Public members during the public participation meeting.	Ms PA Koto
2.	INVITATION TO STAKEHOLDERS/ADVERT	
	RESOLVED	
	 a) That cognizance be taken that stakeholders were informed of the Public Participation event. b) That the advert on the schedule of meeting of MPAC was already placed in the Midweek, Lentswe and Klerksdorp Record on the 1st February 2019. 	Ms PA Koto
3.	MEDIA	
	RESOLVED	
	 a) That Communication Department ensure that pamphlets are distributed on time. b) That cognizance be taken that Chairperson of MPAC, Cllr SPJ Bogatsu had an interview at star FM on the 6th March 2019. c) That the article on Audit outcome was placed in Lentswe and Klerksdorp Records newspaper. d) That advert for Public Participation will be sent to OFM and Motsweding FM for regular announcement. e) That Department Macro City planning, Marketing Division ensure that banners are available on the day of the Public Participation event. 	Mrs K Moleko
4.	INTERPRETER	
	RESOLVED	
	 a) That the Manager office of the Municipal Manager and Director Public Safety ensure that the Interpreter is available on Public Participation day. 	Mr E Marumo(MM)

5.	ROLE OF WARD COUNCILLORS/WARD COMMITTEES and CBPs	
	RESOLVED	
	That cognizance be taken that Ward Councilors was requested to educate community members about public participation and encourage them to ask relevant questions from the Annual Report.	Ms D Sephanyane
	b) That the Manager office of the Speaker arrange a meeting with all Ward Committees secretaries for briefing by MPAC Admin.	
	c) That the Ward committees and CBPs assist with ushering and circulate the attendance registers to members of the public.	
6.	ADMINISTRATIVE ASSISTANCE BY PA'S	
	RESOLVED	
	a) That PAs will be available for assistance on the day of Public Participation and that for identification they be uniformed.	Mr SM Marumo
7.	DECORATION	
	RESOLVED	
	That email be sent to Mr Rambuwani to request flowers for decoration.	Ms PA Koto
8.	SOUND/ROVING MICRO PHONES	
	RESOLVED	
	a) That cognizance be taken that the sound will be available.b) That 3 microphones be made available for roving.	Mr M Kandisa
9.	BUDGET ON PUBLIC PARTICIPATION	
	RESOLVED	
	a) That R200 000 was allocated for Public Participation event for the financial year 2017/2018.	Mr T Mosotho

10.	TRANSPORTATION FOR PUBLIC MEMBERS	
	RESOLVED	
	a) That MPAC Administration send the correct specifications and pick up points to the Supply Chain department for processing and advertisement on the notice board for 7 days.	Ms D Sephanyane
11.	REFRESHMENTS	
	RESOLVED	
	a) That refreshments be given to members of public. b) That MPAC Admin send the correct specification on refreshments to Supply Chain department.	MPAC Admin
12.	TABLES, TABLE CLOTHS, CHAIRS AND PODIUM	
	RESOLVED	
	a) That assistance be requested from the Museum Curator for table cloths.	Ms M Koto
	b) That tables, chairs and podium be made available.	Mrs N Cromhout
13.	SECURITY	
	RESOLVED	
	a) That the SAPS, Fire Department and Emergency	Mr Maseko
	Services be available on the day of event. b) That the Department: Public Safety ensure that there is	
	parking demarcated for Public Participation.	Mr Mpato

Meeting adjourned at 15H30

KR MOIPOLAI ACTING CHAIRPERSON: PREP

COMMITTEE ON PUBLIC PARTICIPATION

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON MONDAY, 8th FEBRUARY 2018 AT 09:00 VENUE: COMMITTEE ROOM, CIVIC CENTRE, KLERKSDORP

PRESENT:

CIIr SPJ BOGATSU

Delegated Chairperson

MPAC MEMBERS: CIIr JJ LE GRANGE **CIIr LM PHOKOE** CIIr PT HORN Cllr AN LUDIDI CIIr S NONGQAYI CIIr L KHOZA CIIr SP SESANA

CIIr A COMBRINCK CIIr SL MOREMI

OFFCIALS/OTHERS

O KGOETE

(DD: Income and Expenditure)

P MALATSI

(National Treasury: Advisory)

MPAC ADMIN:

KR MOIPOLAI

(MPAC Coordinator) (MPAC Admin)

MM BAAS PA KOTO

(MPAC Admin)

ITEM	SUBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME		
1.1	The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened.		Chairperson
	The Chairperson requested Cllr Horn t with a prayer.	o open the meeting	Cllr Horn
2.	APPLICATION FOR LEAVE OF ABSENCE		
2.2	Resolved: That leave of absence be granted to the following:		Chairperson
	Cllr LM Phakoe (will join the meeting aCllr A CombrinckCllr SL Moremi	little bit later)	
	(Attendance register attached)		
3. 3.1.1	DETAILED AUDIT FINDINGS (MANAGEMENT LETTER)		
3.1.1	Resolved: a) That cognisance be taken of Annexur the Auditor's Report (Page 66 – 86).	e A: Matters affecting	All

	 b) That cognisance be taken of Annexure B: Other important matters (Page 87 – 138) 	All
	c) That cognisance be taken of Annexure C: Administrative matter (Page 139 – 141)	All
3.2	ALLOCATION OF DEPARTMENTS TO MEMBERS AS CAPT ANNUAL REPORT - CHAPTER 3	URED IN THE
3.2.1	Resolved:	
	a) That departments be allocated as follows:	All
	 Cllr Nongqayi (MM & IDP) Cllr Ludidi (Risk Management and Internal Audit) Cllr Bogatsu (PMS & Town Planning) Cllr Mohoemang (Corporate Services) Cllr Sesana (Mayor, Speaker, Whip, SCM, PMU & Housing) Cllr Mahlangu (HR- Training Unit & SAC, Libraries, Museum) Cllr Phakoe (Financial Services) Cllr Le Grange (AFS) Cllr Horn (Infrastructure) Cllr Khoza (Electrical and Mechanical Engineering) Cllr Moremi (Local Economic Development) Cllr Combrinck (Community Development) Cllr Seitisho (Public Safety) 	
4.	DATE OF THE NEXT MEETING	
4.1	Resolved: a) That the date of the next meeting will be 11 February 2019 at	Admin
	09:00, Council Chamber.	
5.	MEETING CLOSURE	
5.1	The meeting adjourned at 14:30.	All

11/2/2019 DATE

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON MONDAY, 11th FEBRUARY 2019 AT 09:30 VENUE: COUNCIL CHAMBER, CIVIC CENTRE, KLERKSDORP

PRESENT:

CIIr SPJ BOGATSU

MPAC

CIIr GA MOHOEMANG

MEMBERS:

CIIr LM PHOKOE
CIIr MN SEITISHO
CIIr MC MAHLANGU
CIIr JJ LE GRANGE

CIIr PT HORN
CIIr AN LUDIDI
CIIr S NONGQAYI
CIIr SP SESANA

Delegated Chairperson

OFFICIALS/OTHERS

NT MALATSI

(National Treasury: Advisor)

MPAC ADMIN:

KR MOIPOLAI

MM BAAS PA KOTO (MPAC Coordinator) (MPAC Admin)

(MPAC Admin)

ITEM	SUBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME		
1.1	The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened.		Chairperson
	 The Chairperson requested Mr Malatsi twith a prayer. 	to open the meeting	Cllr Malatsi
2.	APPLICATION FOR LEAVE OF ABSENCE		
2.2	Resolved: That leave of absence be granted to the following: Cllr LM Phakoe (will join the meeting a little later) Cllr A Combrinck (will join the meeting a little later) Cllr S Nongqayi (Attendance register attached)		Chairperson
3.	DETAILED AUDIT FINDINGS (MANAGEMENT LETTER)		
3.1	Resolved: a) That cognisance be taken of the allocate councillors as per the MPAC meeting h		All

	 b) That the following Councillors prepare questions in relation with the Management Letter: 1. Cllr SPJ Bogatsu 2. Cllr JJ Le Grange 3. Cllr LM Phakoe 4. Cllr SP Sesana 5. Cllr GA Mohoemeng 	All
3.2	PREPARATION OF QUESTIONS TO MANAGEMENT	
3.2.1	Resolved:	
	 a) That cognisance be taken that all questions be derived from the Annual Report 2017/2018. 	All
	 b) That cognisance be taken that all additional questions regarding the Management letter be covered by the five (5) Councillor as resolved in number b) of the previous item for discussion. 	All
	 That members of the committee ensure that they submit their questions to MPAC Admin for compilation. 	All
	 d) That the questions be sent to MPAC Admin before the next meeting. 	All
4.	DATE OF THE NEXT MEETING	
4.1	Resolved:	
	 a) That the date of the meeting will be 19 February 2019 at 09:00, Committee Room. 	Admin
5.	MEETING CLOSURE	
5.1	The meeting adjourned at 14:30.	All

SPJ BOGATSU (CIIr)

13/2/2019 DATE

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON WEDNESDAY, 13TH FEBRUARY 2018 AT 09:00 VENUE: LECTURE ROOM, CIVIC CENTRE, KLERKSDORP

PRESENT:

MPAC

Cllr SPJ BOGATSU

CIIr LM PHOKOE

MEMBERS:

Cllr A COMBRINCK

CIIr MN SEITISHO CIIr MC MAHLANGU CIIr JJ LE GRANGE

Cllr AN LUDIDI

CIIr PT HORN CIIr S NONGQAYI CIIr SL MOREMI

CIIr L KHOZA CIIr SP SESANA

Other Cllr:

Cllr RN NTOZINI

(Speaker)

MPAC ADMIN:

KR MOIPOLAI

MM BAAS

(MPAC Admin) (MPAC Admin)

(MPAC Coordinator)

Delegated Chairperson

PA KOTO

ITEM	SUBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME		
1.1		The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened.	
	 The Chairperson requested Cllr Mahla meeting with a prayer. 	nairperson requested Cllr Mahlangu to open the g with a prayer.	
2.	APPLICATION FOR LEAVE OF ABSENCE		
2.2	Resolved:		
	That leave of absence be granted to the following:		Chairperson
	 Cllr GA Mohoemang (attended a meet Municipality) 	ing at Dr KK District	
	(Attendance register attached)		

3.	MEETING ATTENDANCE BY COMMITTEE MEMBERS		
3.1	NOTE:		
	The Chairperson tabled meeting attendance report by MPAC members.		
	Resolved:		
	That cognisance be taken of the apologies and inputs of the committee regarding non-attendance of meetings.	MPAC	
	b) That cognisance be taken that members who were deployed at the Dr KK District Municipality, prioritised meetings scheduled at the District Municipality.	All	
	c) That the report on the attendance of members be forwarded to the office of the Speaker for further engagements.	Admin	
	d) That cognisance be taken of the matter regarding the Auditor General's Management Letter as raised by the Act Chief Financial Officer with the Chairperson of MPAC.	ACFO	
4.	OVERSIGHT PROCESS WAYFORWARD		
4.1	NOTE:		
	The Committee went through Chapter 3 of the Annual Report 2017/2018.		
	Resolved:		
	That cognisance be taken that the following documents were focal points of oversight engagements with the departments:	All	
	 Annual Report 2017/2018 Oversight Recommendations on the Annual Report 2016/2017 		
	 Auditor General's Briefing Notes. Auditor General's Management letter. 		
	b) That questions be prepared and area of concern be given attention as follows on Chapter 3 of the Annual Report 2017/2018:	All	
	 Page 41, Service Level Agreement between Midvaal and Committee. 		
	 Page 43, Finalization of the organogram and strategic Planning. 		
	3. Page 43, Challenges addressed by the Master Plan.4. Page 45, A turnaround strategy be formulated.		
	Page 48, Overflowing sewer while overtime paid was increasing		
-	Page 53, What was the Department doing about the aging infrastructure.		
	7. Page 56, Why were there inaccurate meter readings.		
	 Page 45, A turnaround strategy be formulated. Page 48, Overflowing sewer while overtime paid was increasing Page 53, What was the Department doing about the aging infrastructure. 		

- 8. Page 56, That in-loco inspection be conducted to verify the installation of electricity and water meters in municipal buildings
- 9. Page 56, Report be submitted indicating the actual audit of electricity meter tempering.
- 10. Page 56, Report be submitted on the resealing per area.
- 11. Page 56, Why was the department not utilising students trained by the CoM to assist with electricity related programmes.
- 12. Page 56, Where was the team established and where did it operate?
- 13. Page 57, Were High Mast light in Kanana metered and consumption billed from users?
- 14. Page 57, Finance to provide a report on the electricity billing of pump-stations.
- 15. Page 57, Establish if there was security at the reservoirs.
- 16. Page 57, Provide terms of reference of the appointed security company.
- 17. Page 58, Why was the refuse removal not done?
- 18. Page 58, To look into the reviewing of Refuse Trucks resolutions on leasing of trucks.
- 19. Page 61, What was the department doing to curb the ongoing illegal occupation of RDPs.
- 20. Page 61, Follow-up on dolomitic situation that impedes on further development with the office of the executive mayor.
- 21. Page 62, Why people with Permits not relocated while people without permits get allocated?
- 22. Page 63, Received Title Deeds to be confirmed.
- 23. Page 70, Why was there a decrease in revenue?
- 24. Page 70, Why was the additional pay-point not established at the Treasury department?
- 25. Page 71, Why security challenge when there was appointed security company?
- 26. Page 71, Why was the college not paid on time?
- 27. Page 71, Why were the machines not regularly serviced?
- 28. Page 73, What did the department do with the request to increase the travelling allowance of building inspectors to 850km was?
- 29. Page 74, Why was there a decline in building plans?
- 30. Page 74, That an in-loco inspection be conducted at the building section.
- 31. Page 74, A contingency plan be formulated to improve the increment in revenue of building plans.
- 32. Page 74, A report of figures per area be submitted.
- 33. Page 74, Hostel revenue to indicate water and electricity losses.
- 34. Page 76, LED submit a report on actual jobs created.
- 35. Page 75, Why were there no jobs created for the wholesale retail trade.
- 36. Page 76, Submit a total report on the 899 jobs created.
- 37. Page 76, Submit a report on the funding of jobs created.
- 38. Page 76, Submit a Star FM contributions by CoM.
- 39. Page 76, Submit a report on all billboards, their location, monthly payment of each.
- 40. Page 76, A report of all In-loco inspections conducted on the projects where jobs were created be submitted.

	41. Page 77, Submit an implementation report on all the	
	envision projects. 42. Page 78, An in-loco inspection be conducted at the Fresh	
	Produce Market.	
	43. Page 78, Why was there still two (2) bank accounts?	
	44. Page 80, Who was paying the salaries of the 60 porters at	
	the Fresh Produce Market and how much?	
	45. Page 80, why was there no increment in the market commission?	
	46. Page 80, Where does the money reflect and who	
	accounts for booking keeping?	
	47. Submit a report on the assistance CoM is proving to	
	emerging and small scale farmers. 48. Page 84, Submit POE on equitable share to the amount of	
	R400 000.	
	49. Page 84, Submit POE on conditional grant to the amount of R800 000	
	50. Page 84, Were the renovations service provider acquired	
	through an open tender? If yes, who was the service provider?	
	51. Page 84, In-loco inspections be conducted.	
	52. Page 84, Why was there a decline in photocopies?	
	53. Page 89, Why was expenditure more than income?	
	54. Page 90, Submit a report on all animals available and total	
	their value. 55. Page 90, Submit a report on the Annual Jazz festival held	
	and the income received.	
	56. Page 90, Submit a report on the breakdown on actual	
	expenditure.	
	c) That in-loco inspection be conducted in the following	
	projects: 1. Matlosana Stadium	
	2. Tigane Paving	
	3. Jouberton Sport Complex	All
	4. SCM Unit	7 111
	5. Stilfontein Library	
	6. Klerksdorp Library	
	7. Schoonspriuit Waste Water Treatment Plant – Sewer	
	8. Midvaal point to Alabama	
	9. Alabama Tower 10. Khuma Sports Complex	
	To. Khuma oports complex	
5.	DATE OF THE NEXT MEETING	
	Resolved:	Admin
	-N. The state of the second control of the s	
	a) That the date of the meeting be communicated in due course	
	by MPAC Admin.	
5.	MEETING CLOSURE	
	 The meeting adjourned at 14:30. 	All

1822019 DATE

MINUTES OF THE PREPARATORY COMMITTEE MEETING OF PUBLIC PARTICIPATION ON THE ANNUAL REPORT 2017/2018 HELD ON MONDAY 18 FEBRUARY 2019 AT 14H00:

VENUE: COUNCIL CHAMBER
CIVIC CENTRE, KLERKSDORP

PRESENT

Officials:

KR MOIPOLAI

(Acting Chairperson)

SM MARUMO
ME MARUMO
KP MOLEKO
T MOSOTHO
T MOHOLOENG
M MOSUPA
PA KOTO
S MPATO
V MATYANA
G MASEKO
B SIKHAMPULA
M MMUSI

R TSHAMBULA

A.	OPENING AND WELCOME	ACTION
	The Chairperson, Ms KR Moipolai welcomed all present and thank all present for attendance.	Chairperson
	The Chairperson declared the meeting officially opened.	
B.	APPLICATIONS FOR LEAVE OF ABSENCE	ACTION
	RESOLVED a) That cognizance be taken that Mr B Motileni tendered his apology.	All

C.	BACKGROUND	ACTION
	 The MPAC Coordinator briefly gave background on the importance of Public Participation on the Annual Report. 	
D.	MATTERS FOR DISCUSSION	
1.	RESOLVED	
	 a) That MPAC Office ensure that copies of Annual Report Chapter 3 and 6 are distributed to 1200 Public members during the public participation meeting. 	Ms PA Koto
	 b) That cognizance be taken that the Annual Report could not be translated and printed in other languages as it is very expensive exercise and must be budgeted for. 	
2.	INVITATION TO STAKEHOLDERS/ADVERT	
	RESOLVED	
	 a) That cognizance be taken that stakeholders were invited through the e-mail, to take part during Public Participation event. 	Ms PA Koto
	 b) That the advert on the schedule of meeting of MPAC was already placed in the Midweek, Lentswe and Klerksdorp Record dated the 1st February 2019. 	Ms PA Koto
	c) That office of the Speaker write a formal invitation to all political parties to attend for the public participation event.	Manager: Speaker
3.	MEDIA	
	RESOLVED	
	a) That Communication Department confirmed that pamphlets would be distributed on time.	Mrs K Moleko
	b) That cognizance be taken that the Chairperson of MPAC, Cllr SPJ Bogatsu had an interview with Star FM on the 6 th February 2019.	
	c) That the article on the Audit Outcome was placed in the Lentswe and Klerksdorp Records newspapers.	
	d) That cognizance further be taken that the advert for Public Participation event will be sent to OFM and Motsweding FM for regular announcement.	

	e) That Department Macro City planning, Marketing Division ensure that banners are available on the day of the Public Participation event.	Manager:Commu- nications
	f) That another advert will be placed on Klerksdorp Record on the 26 th February as a reminder of the public participation event.	
	g) That cognizance be taken that on the 1 st March 2019 there will be a media briefing on the public participation event.	
4.	INTERPRETER	
	RESOLVED	
	 a) That the Manager office of the Municipal Manager and Director Public Safety ensure that the Interpreter is available on Public Participation day. (POE attached) 	Mr E Marumo(MM)
5.	ROLE OF WARD COUNCILLORS/WARD COMMITTEES and	
5.	<u>CBPs</u>	
	RESOLVED	
	a) That cognizance be taken that Ward Councilors were requested to educate community members about public participation and encourage them to ask relevant questions emanating from the Annual Report and submit the comments to the MPAC office.	Ms T Moholoeng
	b) That the Ward Councilors be informed not to raise questions during the public participation event and office of the Speaker take care of the assignment.	
	c) That the arrangements be made by Speaker's Office on the 25 th and 27 th February 2019 to mobilize the community and MPAC orientate them on how to engage on the Annual Report.	Mr M Mosupa Ms K Moipolai
	d) That the extra copies of Annual Report be given to Ward Committee members by the Speaker's Office.	
	e) That the Manager: Speaker arrange a meeting with all Ward Committees Secretaries for a briefing by MPAC Administration.	Ms T Moholoeng Ms K Moipolai
	f) That the Ward committees and CBPs assist with ushering, issuing of copies, refreshments and circulation of the attendance registers to members on the day of the event.	Ms Moipolai Ms Koto Ms Moholoeng

6.	ADMINISTRATIVE ASSISTANCE BY PROFESSIONAL AIDES	
	RESOLVED	
	a) That nine (9) PAs will be available to assist with recording of proceedings and minutes on the day of Public Participation.	Mr SM Marumo
	b) That cognizance be taken that the PAs to the MMC will be identified in the uniform wearing black and white.	Wir SW Warumo
7.	DECORATION	
	RESOLVED	
	a) That cognizance be taken that the e-mail was sent to Mr Rambuwani to request trees and shrubs for decoration, and Mr Sikhampula, the Chief Parks and Development assured the Committee that preparation will be done before the event commence.	Ms PA Koto
8.	SOUND/ROVING MICRO PHONES	
	RESOLVED	
	a) That cognizance be taken that Mr Kandisa confirmed that the	Mr M Kandisa
	sound will be checked and made available. b) That 3 microphones will be made available for roving and	
	order be placed to purchase new batteries. c) That the air-conditioning and lights be checked and in a good	
	working condition.	
9.	BUDGET ON PUBLIC PARTICIPATION	
	RESOLVED	
2	a) That R200 000 was allocated for Public Participation event for the financial year 2017/2018.	Mr T Mosotho
10.	TRANSPORTATION FOR PUBLIC MEMBERS	
	RESOLVED	
	a) That cognizance be taken that Office of the Speaker will be responsible for transportation of public members to and from	Manager: Speaker
	the Auditorium, Klerksdorp. b) That the office ensure that public members arrive earlier before 2pm.	
11.	REFRESHMENTS	
	RESOLVED	
	a) That MPAC Administration provide specification of refreshments for public members to the Supply Chain Management Unit for processing and advertising.	MPAC Admin

12.	TABLES, TABLE CLOTHS, CHAIRS AND PODIUM	
	RESOLVED	
	 a) That the service provider for catering bring his or her own table cloths on the day of the event. b) That the Marketing Division purchase new branded table cloths for future events. c) That 4 tables,30 chairs and podium be placed on stage d) That Corporate Services ensure that lift is working properly to cater for disabled people. 	Ms M Koto Mrs K Moleko Mrs R Tshambula
13.	SECURITY	
	RESOLVED	
	a) That Messrs Mpato and Maseko ensure that the SAPS, Fire Department and Emergency Services are available on the day	Mr Maseko
	of event for the envisaged emergencies. b) That the Department: Public Safety ensure that there is a parking demarcated for Public Participation attendants. c) That Mr. V Matyana represent the Preparatory Committee members at the Section 4 meeting to discuss issues of Security.	Mr Mpato

Meeting adjourned at 15H30

KR MOIPOLAI ACTING CHAIRPERSON: PREP COMMITTEE ON PUBLIC PARTICIPATION

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON MONDAY, 19th FEBRUARY 2019 AT 09:00 VENUE: COMMITTEE ROOM, CIVIC CENTRE, KLERKSDORP

PRESENT:

Cllr SPJ BOGATSU

MPAC

CIIr GA MOHOEMANG

MEMBERS:

CIIr LM PHAKOE Cllr A COMBRINCK Cllr MN SEITISHO CIIr MC MAHLANGU CIIr JJ LE GRANGE Cllr AN LUDIDI

Cllr PT HORN CIIr S NONGQAYI CIIr SL MOREMI CIIr L KHOZA

CIIr SP SESANA

MPAC ADMIN:

KR MOIPOLAI

MM BAAS PA KOTO

(MPAC Coordinator)

(Delegated Chairperson)

(MPAC Admin) (MPAC Admin)

OTHER/OFFICIALS PT MOLELEKWA

MV RAMOKANATE

(Act. Chief Audit Executive)

(Act. Chief Risk Officer)

ITEM	SUBJECT	RESOLVED	ACTION	
1.	OPENING AND WELCOME			
1.1	The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened.		Chairperson	
	 The Chairperson requested Cllr N meeting with a prayer. 	lahlangu to open the	Cllr Mahlangu	
2.	APPLICATION FOR LEAVE OF ABSENCE			
2.2	2.2 Resolved:			
	 a) That cognisance be taken that present. 	t all MPAC Councillors were	Chairperson	
	 b) That officials from both Internation Management be excused from 		IA & RISK	
	(Attendance register attached)			

3.	PREPARATIONS OF QUESTIONS TO MANAGEMENT	
3.1	NOTE:	
	The Committee went through the compiled questions to management.	
	Resolved:	
	a) That cognisance be taken of the compiled questions to management as submitted by members of the Committee.	All
	 b) That the edited copy of questions to management be forwarded to the office of the Executive Mayor and Municipal Management as soon as possible. 	Admin
	c) That cognisance be taken that management was expected to respond to questions not later than 28 February 2019.	All
4.	DATE OF THE NEXT MEETING	
4.1	Resolved:	
	That cognisance be taken that the date of the next meeting is 01 March 2019 at 09:00, Committee Room.	Admin
5.	MEETING CLOSURE	
5.1	The meeting adjourned at 15:00.	All

SPJBOGATSU (CIIr)

25 2 2019 DATE

MINUTES OF THE PREPARATORY COMMITTEE MEETING OF PUBLIC PARTICIPATION ON THE ANNUAL REPORT 2017/2018 HELD ON MONDAY 25 FEBRUARY 2019 AT 09:00:

VENUE: SPEAKERS BOARDROOM CIVIC CENTRE, KLERKSDORP

PRESENT

Officials:

T MOHOLOENG

(Chairperson)

SM MARUMO ME MARUMO KS TSELANE T MOSOTHO DC SEPHANYANE

PA KOTO V MATYANA G MASEKO B SIKHAMPULA CM KANDISA

A.	OPENING AND WELCOME	ACTION
	 The Chairperson, Ms. T Moholoeng welcomed all present and thank all present for attendance. The Chairperson declared the meeting officially opened. 	Chairperson
B.	APPLICATIONS FOR LEAVE OF ABSENCE	ACTION
	RESOLVED	
	a) That cognizance be taken that Mrs. KR Moipolai tendered his apology.	All

C.	REPORT BACK ON THE DELEGATED RESPONSIBILITIES	
	COPIES AND DISTRIBUTION OF ANNUAL REPORT 2017/2018	
1.	RESOLVED	
	a) That MPAC Office ensured that copies of Annual Report Chapter 3 and 6 were distributed to 1200 Public members during the public participation meeting.	Ms PA Koto
	b) That cognizance be taken that the Annual Report could not be translated and printed in other languages as it was very expensive exercise and must be budgeted for.	
0	INVITATION TO STAKEHOLDERS/ADVERT	
2.	RESOLVED	
	 a) That cognizance be taken that stakeholders were invited through the e-mail, to take part during Public Participation event. 	Ms PA Koto
	 b) That the advert on the schedule of meeting of MPAC was already placed in the Midweek, Lentswe and Klerksdorp Record dated the 1st February 2019. 	Ms PA Koto
	That office of the Speaker write a formal invitation to all political parties to attend the public participation event.	Manager: Speaker
3.	<u>MEDIA</u>	
	RESOLVED	
	That Communication Department confirmed that pamphlets would be distributed on time.	Mrs K Moleko
	b) That cognizance be taken that the Chairperson of MPAC, Cllr SPJ Bogatsu had an interview with Star FM on the 6 th February 2019.	
	 c) That the article on the Audit Outcome was placed in the Lentswe and Klerksdorp Records newspapers. 	
	d) That the advert for Public Participation event will be sent to OFM and Motsweding FM for regular announcement	
	e) That Department Macro City planning, Marketing Division ensure that banners are available on the day of the Public Participation event.	

	f) That another advert be placed on Klerksdorp Record on the 26 th February as a reminder of the public participation event.	
	g) That cognizance be taken that on the 5 th March 2019 there would be a media briefing on the public participation event.	
	INTERPRETER	
4.	RESOLVED	
	a) That the Manager office of the Municipal Manager and	
	a) That the Manager office of the Municipal Manager and Director Public Safety ensured that the Interpreter was available on Public Participation day.	Mr E Marumo(MM)
5.	ROLE OF WARD COUNCILLORS/WARD COMMITTEES and CBPs	
0.		
	RESOLVED	
	a) That cognizance be taken that Ward Councilors were requested to educate community members about public participation and encourage them to ask relevant questions emanating from the Annual Report and submit the comments to the MPAC office.	Ms T Moholoeng
	b) That the Ward Councilors be requested not to raise questions during the public participation event and the office of the Speaker take care of the assignment.	
	c) That the arrangements to be made by Speaker's Office on the 25 th and 27 th February 2019 to mobilize the community and MPAC orientate them on how to engage on the Annual Report.	Mr M Mosupa Ms K Moipolai
	 d) That extra copies of the Annual Report be issued to Ward Committee members by the Speaker's Office. 	
	e) That the Manager: Speaker arrange a meeting with all Ward Committees Secretaries for a briefing by MPAC Administration.	Ms T Moholoeng Ms K Moipolai
	f) That the Ward committees and 10 CBPs assist with ushering, issuing of copies, refreshments and circulation of the attendance registers to members on the day of the event.	Ms Moipolai Ms Koto Ms Moholoeng
6.	ADMINISTRATIVE ASSISTANCE BY PROFESSIONAL AIDES	
0.	RESOLVED	
	 a) That nine (9) Pas be made available to assist with recording of proceedings and minutes on the day of Public Participation. 	Mr SM Marumo
	 That the PAs to the MMC will be identified in uniform wearing black and white. 	

7.	DECORATION	
	RESOLVED	
	a) That cognizance be taken that the e-mail was sent to Mr Rambuwani to request trees and shrubs for decoration, and Mr Sikhampula, the Chief Parks and Development assured the Committee that preparation will be done before the event commenced.	Ms PA Koto
8.	SOUND/ROVING MICRO PHONES	
	RESOLVED	
	 a) That cognizance be taken that Mr Kandisa confirmed that the sound will be checked and made available. b) That 3 microphones will be made available for roving and order be placed to purchase new batteries. c) That the air-conditioning and lights be checked and in a good working condition. 	Mr M Kandisa
9.	BUDGET ON PUBLIC PARTICIPATION	
	RESOLVED	
	a) That R200 000 was allocated for Public Participation event for the financial year 2017/2018.	Mr T Mosotho Budget
10.	TRANSPORTATION FOR PUBLIC MEMBERS	J
	RESOLVED	
	a) That cognizance be taken that Office of the Speaker was responsible for transportation of public members to and from the Auditorium, Klerksdorp.	Manager: Speaker
	b) That the office ensured that public members arrive will earlier before 2pm.	
11.	REFRESHMENTS	
11.	RESOLVED	
	a) That MPAC Administration provide specification of refreshments for public members to the Supply Chain Management Unit for processing and advertising.	MPAC Admin

12.	TABLES, TABLE CLOTHS, CHAIRS AND PODIUM	
	RESOLVED	
	a) That the service provider for catering bring his or her own table cloths on the day of the event.	Ms M Koto
	b) That the Marketing Division purchase new branded table cloths for future events.	Mrs K Moleko
	c) That 4 tables, 30 chairs and podium be placed on stage on time.	Mrs R Tshambula
	d) That Corporate Services ensured that lift was working properly to cater for disabled people.	
13.	SECURITY	
	RESOLVED	
	That Messrs Mpato and Maseko ensured that the SAPS, Fire Department and Emergency Services were available on the day of event for the envisaged emergencies.	Mr Maseko
	b) That the Department: Public Safety ensured that there was a parking demarcated for Public Participation attendants.	Mr Mpato
	c) That Mr. V Matyana represent the Preparatory Committee members at the Section 4 meeting to discuss issues of Security.	

Meeting adjourned at 10:00

T MOHOLOENG CHAIRPERSON: PREP COMMITTEE ON PUBLIC PARTICIPATION

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) IN-LOCO INSPECTIONS, HELD FROM MONDAY, 25th FEBRUARY 2019 AT 09:00 TO 4TH MARCH 2019

VENUE: VARIOUS TOWNS, CIVIC CENTRE, KLERKSDORP

PRESENT:

CIIr SPJ BOGATSU

Chairperson

MPAC

CIIr LM PHAKOE

MEMBERS: CIIr L KHOZA

CIIr GA MOHOEMANG
CIIr A COMBRINCK
CIIr MC MAHLANGU
CIIr JJ Le GRANGE
CIIr AN LUDIDI
CIIr OP HORN
CIIr S NONGQAYI
CIIr S SESANA
CIIr MN SEITISHO

MPAC ADMIN:

MM BAAS

(MPAC Admin)

ITEM	SUBJECT AND RESOLUTION(S)	ACTION
1.	OPENING AND WELCOME	
	The Chairperson, Cllr LM Phakoe welcomed everybody present and declared the meeting officially opened.	CHAIRPERSON
	The Chairperson requested Cllr Ludidi to open the meeting with a prayer.	Clir LUDIDI
2.	APPLICATION FOR LEAVE OF ABSENCE	
	Resolved:	
	That leave of absence be granted to the following:	CHAIRPERSON
	Cllr SPJ Bogatsu	
	Cllr L Khoza	
	(Attendance register attached)	
3.	IN-LOCO INPECTIONS TO BE CONDUCTED	
3.1	Note:	
> T+	The list of identified municipal projects and buildings to be inspected was distributed to all members present.	
-	Resolved:	
	a) That the Municipal Public Accounts Committee (MPAC) commence the inspections at Khuma and Stilfontein.	All

	b) That the committee also include the following on the in- loco inspections list:	MPAC
	Faan Mentjies Nature Reserve (Community Services)	
	2. La-Hoff Car-wash (LED project) 3. SMMEs revitalised projects (LED)	
	c) That cognisance be taken that Council meeting will be held on 28 February 2019 and that the committee meet on the 26 th of February to continue with in-loco inspections.	All
	DAY 1 (25 February 2019)	
3.1.1	Khuma Sports Complex	
	Note:	
	In-loco Inspection status quo: a) Contractor was not on site.	All
	b) Construction work not in progress.c) Incomplete earthworks	
	d) Found only one (1) security person on site.	
3.1.2	Supply Chain Management (SCM)	
	Note:	All
	 In-loco Inspection status quo: a) Security upgraded but still needs more upgrade. b) All documents lying on the floor were of closed tenders and quotations of appointed service providers. c) Tender/quotation related documents not filed. d) SCM filing not up to date due to the vacant position of Administrative Officer as reported by the Assistant Director: SCM. 	
3.1.3	Stilfontein Library	
	Note: In-loco Inspection status quo:	All
	 a) Installed two (2) new air conditioners. b) Purchased departmental vehicle, registration number TJZ990NW. c) Built a garage. d) Security upgraded with cameras after the break in, 8 desktops were stolen and replaced. e) Security still a major concern 	
3.1.4	Faan Mentjies Nature Reserve	
	Note: In-loco Inspection status quo:	All
	a) Educational Centre not functioning.b) The centre is not regularly maintained.c) Electricity in good condition.	

	d) Centre facilities in good conditions but unutilized.	
3.1.5	La Hoff (LED Project)	
	Note: In-loco Inspection status quo:	All
	 a) Project is abandoned. b) There are palisades installed. c) There are braai stands and a steel port. d) The place is not well maintained due to the reason that it might not be operating. 	
	DAY 2 (26 February 2019)	
3.1.6	Klerksdorp Landfill Site	
	Note: In-loco Inspection status quo:	All
	 a) Security was still a major issue. b) There are still fires at the landfill site. c) There was no security posted at the gate. d) Palisades not completely installed. e) There were no fire control measures in control. f) No control to determine ordinary and hazardous waste. 	
3.1.7	TIGANE PAVING	
	Note: In-loco Inspection status quo:	All
	a) Project completed	
3.1.8.	CENTRAL ACTIVITY SPINE	
	Note: In-loco Inspection status quo:	All
	a) Project completed awaiting official handover to the user department.	
3.1.9	ALABAMA 2ML ELEVATED RESERVOIR	
	Note: In-loco Inspection status quo:	All
	a) Project still in progress	
3.1.10	CONSTRUCTION OF NEW 20MVA SUBSTATION AT ALABAMA	
	Note: In-loco Inspection status quo:	
	a) Project still in progress.	

3.1.11	KANANA PAVING PROJECT	
	Note: In-loco Inspection status quo:	All
	 a) Project completed. b) The newly completed paving project affecting the old adjacent paving. c) The department to review the road masterplan to ensure that new road project complement existing ones. d) The department to look into installing stormwater drainages for roads where rain water does not flow or move. 	All
3.1.12	SCHOONSPRUIT WASTE WATER TREATMENT PLANT	
	Note: In-loco Inspection status quo:	all
	a) The project to refurbish the Klerksdorp Waste Water Treatment Plant was in progress.b) The committee to establish whether if there are any spillages of sewer into the water channel near Ellaton.	
3.1.13	JOUBERTON SPORTS COMPLEX	
	Note: In-loco Inspection status quo:	All
	a) Only one (1) Security Guard posted to guard the complex. b) Project incomplete and shandaged.	
	b) Project incomplete and abandoned.c) Roof removed from both the main structure and outside structures.	
	 d) Toilets and showers removed. e) Some parts of the fencing removed and some damaged. 	
	f) All structures vandalised beyond repair.	
5.	MEETING CLOSURE	
	The Municipal Public Accounts Committee in-loco inspection concluded on 04 March at 15:00	ALL

1/3/2019 DATE

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON MONDAY, 1st MARCH 2019 AT 09:00
VENUE: COUNCIL CHAMBER, CIVIC CENTRE, KLERKSDORP

PRESENT:

CIIr SPJ BOGATSU

Delegated Chairperson

MPAC MEMBERS: CIIr JJ LE GRANGE CIIr LM PHOKOE CIIr PT HORN

CIII PT HORN
CIII AN LUDIDI
CIII S NONGQAYI
CIII L KHOZA
CIII SP SESANA

MPAC ADMIN:

KR MOIPOLAI

MM BAAS PA KOTO (MPAC Coordinator)

(MPAC Admin) (MPAC Admin)

ITEM	SUBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME		
1.1	The Chairperson, Cllr SPJ Bogatsu we present and declared the meeting office.		Chairperson
	 The Chairperson requested Cllr Seitisl with a prayer. 	no to open the meeting	Cllr Seitisho
2.	APPLICATION FOR LEAVE OF ABSENCE	CE	
2.2	Resolved: That leave of absence be granted to the formula of the second	later) r)	Chairperson
3.	UPDATE ON THE COMPLAINT OF MRS	R THABANCHU	
3.1	NOTE: The matter is still not resolved and finalise Resolved: a) That the committee get the input of ot the matter (Mr De Wet, Land Surveyo officials, Mrs Cynthia from Land Affair	her parties involved in r, Town Planning	MPAC

	b) That land surveyor, Mr Balipi be called in to confirm the measurements as confirmed by himself.	Admin
	c) That the committee be made privy of the engagements that transpired between MPAC Chairperson, Mrs R Thabanchu and the Municipal Manager.	MPAC
	d) That the matter be dealt with after the Oversight Report has been tabled.	MPAC
	e) That the matter not be discussed or engaged in during the Oversight engagement with the affected department(s).	All
4.	PERUSE COMPLIANCE ON THE CHECKLIST	
4.1	NOTE	
	The checklist for financial year 2016/2017 and 2017/2018 were distributed for discussion.	
	Resolved:	
	a) That "Recommended corrective action" be changed to "Recommended corrective action by MPAC".	Admin
	b) That the committee make inputs on the checklist before it is sent to recipient.	MPAC
5.	ANNUAL REPORT: MANAGEMENT RESPONSES	
5.	ANNUAL REPORT: MANAGEMENT RESPONSES NOTE:	
5.		
5.	NOTE: The following departments submitted the requested information on	
5.	NOTE: The following departments submitted the requested information on time: a) Corporate Services b) Administration c) Legal Services d) Executive Mayor e) Speaker f) Whip g) HR – Training Unit h) Local Economic Development i) Fresh Produce Market	
5.	NOTE: The following departments submitted the requested information on time: a) Corporate Services b) Administration c) Legal Services d) Executive Mayor e) Speaker f) Whip g) HR – Training Unit h) Local Economic Development i) Fresh Produce Market j) Communications	Admin
5.	NOTE: The following departments submitted the requested information on time: a) Corporate Services b) Administration c) Legal Services d) Executive Mayor e) Speaker f) Whip g) HR – Training Unit h) Local Economic Development i) Fresh Produce Market j) Communications Resolved a) That Cllr Mogoemang and Cllr Moremi's POE be sent to	Admin Admin

	c) That a letter be written also on department who requested extension to inform them that the extension was rejected.	Admin
	d) That Finance department submit the rest of the requested information and IT will follow.	Finance
	e) That the letter inform departments that the committee rejects all requests for extensions.	MPAC
	f) That all outstanding POEs be submitted by 04 March 2019.	All depts.
	g) That outstanding in-loco inspections be conducted before Public Participation on the 5 th of March 2019.	MPAC
5.	DATE OF THE NEXT MEETING	
5.1	Resolved:	
	 a) That the date of the meeting be communicated in due course by MPAC Admin. 	Admin
5.	MEETING CLOSURE	
5.1	The meeting adjourned at 14:30.	All

4 3 2019 DATE

- 345

3

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING,
HELD ON MONDAY, 4th MARCH 2019 AT 14:00
VENUE: COMMITTEE ROOM, CIVIC CENTRE, KLERKSDORP

PRESENT:

Cllr SPJ BOGATSU

Delegated Chairperson

MPAC MEMBERS: CIIr LM PHAKOE
CIIr A COMBRINCK
CIIr MN SEITISHO
CIIr MC MAHLANGU
JJ LE GRANGE
CIIr JJ Le GRANGE
CIIr AN LUDIDI
CIIr PT HORN

Clir S NONGQAYI Clir L KHOZA Clir SP SESANA

MM & DIRECTOR:

TSR NKHUMISE

TO SEKGALA R MADIMUTSA MM MOLAWA

L NKHUMANE D CIYA

B CHOCHE L FOURIE (Municipal Manager)

(Act. Chief Financial Officer) (Dir. Technical & Infrastructure) (Dir. Community Development)

(Dir. Public Safety)

(Act Dir. Corporate Services)
(Dir. Planning and Development)
(Dir. Local Economic Development)

MPAC ADMIN:

KR MOIPOLAI

MM BAAS PA KOTO (MPAC Coordinator)

(MPAC Admin) (MPAC Admin)

ITEM	SUBJECT	RESOLVED	ACTION	
1.	OPENING AND WELCOME			
1.1	 The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened. The Chairperson requested Director: Community Development, Ms M Molawa to open the meeting with a prayer. 		Chairperson Ms Molawa	
2.	APPLICATION FOR LEAVE OF ABSENCE	CE		
2.2	Resolved: That leave of absence be granted to Cllr LM Phakoe who joined the meeting later. (Attendance register attached)		Chairperson	

3.	PREPARATION FOR PUBLIC PARTICIPATION ON THE ANNUAL REP			
3.1	NOTE			
	The Chairperson of MPAC presented the public participation logistics to Councillors and Management in preparation of the event.	Chairperson		
	Resolved:			
	That the Committee highlight the following issues relating to the Public Participation event:	All		
	 a) The public participations be held at 12:00 midday. b) An Interpreter was sourced to assist with translation into preferred languages. c) Media houses was invited to cover the event. d) Transport for members of the public was arranged by Speaker's office. e) Emergency Services was arranged to provide medical assistance. f) Light lunch and refreshments for members of the public arranged g) Ward Committee given preference during questions and comments. h) Dress code will be formal for Cllrs and Management. i) Municipal official not to attend the public participation except Senior Managers. 			
5.	DATE OF THE NEXT MEETING			
5.1	Resolved: a) That the date of the meeting be communicated in due course by MPAC Administration.	Admin		
5.	MEETING CLOSURE			
5.1	The meeting adjourned at 15:30.	All		

SPJBOGATSU (CIIr)

6/3/2019 DATE

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON MONDAY, 11th MARCH 2019 AT 08:30 VENUE: COUNCIL CHAMBER, CIVIC CENTRE, KLERKSDORP

PRESENT:

Cllr SPJ BOGATSU

Delegated Chairperson

MPAC

CIIr GA MOHOEMANG

MEMBERS:

CIIr LM PHAKOE Cllr A COMBRINCK **CIIR MN SEITISHO** CIIr MC MAHLANGU

CIIr JJ LE GRANGE

Cllr PT HORN Cllr AN LUDIDI CIIr S NONGQAYI CIIr SP SESANA

OTHER CLLR:

CIIr FI TAGAREE

(MMC: FINANCE)

OFFICIALS

TO SEKGALA

(Act. Chief Financial Officer) NO KHOETE (Dep. Director: Income and Expenditure)

T MOLELEKOA

(Act. Chief Audit Executive)

N MOABELO

(Chief Risk Officer)

T van TONDER

(Accountant: AFS)

K WEITSZ

(Asst. Director: Debt Management

HS ROSSOUW

(Asst. Director: Budget)

TN KEHAKILWE

(Asst. Director: Revenue Management)

GT LETLHOO

(Asst. Director: Expenditure Man)

H CARELZEN

(Information Technology)

MPAC ADMIN:

KR MOIPOLAI

(MPAC Coordinator) (MPAC Admin)

MM BAAS PA KOTO

(MPAC Admin)

ITEM	SI	JBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME			
1.1	 The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened. 		Chairperson	
	•	The Chairperson requested Ms TO Se Financial Officer to open the meeting v		TO Sekhala

2.	APPLICATION FOR LEAVE OF ABSENCE		
2.2	Resolved:		
	That leave of absence be granted to the following:	Chairperson	
	Cllr ME Kgaile (Executive Mayor) Cllr L Khoza		
	(Attendance register attached)		
3.	MANAGEMENT INTERVIEWS CONDUCTED		
3.1	NOTE:		
	Interviews were conducted with the following Directorate/Sections:	MPAC Members	
	Department: Financial Services: 1. Annual Financial Statements (AFS) 2. Supply Chain Management (SCM) 3. Financial Management		
3.1.1	Annual Financial Statements (AFS)		
	Resolved:		
	 a) That cognisance be taken of the management interview on the Annual Financial Statements as conducted by the MPAC on the Annual Report 2017/2018. 	All	
	 That the department submit POE on the interests incurred on the ESKOM and Midvaal accounts. 	CFO	
3.1.2	Supply Chain Management (SCM)		
	Resolved:		
	a) That cognisance be taken of the Management interviews a on the Supply Chain Management (SCM) as conducted by the MPAC on the Annual Report 2017/2018.	All	
	 b) That SCM be interviewed separately, date and time be communicated in due course. 	Admin	
3.1.3	Financial Management		
	Resolved:		
	 a) That cognisance be taken of the Management Interviews on the Financial Management as conducted by the MPAC on the Annual Report 2017/2018. 	All	
	 That the department submit a report on the criteria of payment of service providers. 	CFO	
		CFO	

	c)	That the department submit a report on the fraudulent filing of indigent subsidies claiming to be a Council Officials.	
	d)	That the department submit a list of all stands in the KOSH, that are in the Council name and services are billed to Council.	CFO
	e)	That the department submit a turnaround strategy for the billing of both Kanana and Jouberton Hostels.	CFO
	f)	That the department submit a report on the billing of Residential Flats built behind the Shell Garage.	CFO
	g)	That the department submit a report on the number and	CFO
	h)	billing of residential units at Matlosana Gardens. That department submit report on how many houses are	CFO
	j)	not billed at Tigane Ext 5 and Ext 6. That Asst. Director: Revenue Management, Mr K Wietsz	CFO
	, ,	submit a report on the everyday cashier reconciliations per cashier and who is responsible for reconciliations.	CFO
	j)	That the lifestyle audit of identified Finance Officials be conducted as soon as possible.	CFO
4.	DATE	OF THE NEXT MEETING	
4.1	Resolv	ved:	
	a) That the date of the next meeting will be 12 March 2019 at 08:30, Council Chamber.		
5.	MEET	ING CLOSURE	
5.1	• Th	e meeting adjourned at 18:30.	All

12/3/2019 DATE

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON TUESDAY, 12th MARCH 2019 AT 08:30 VENUE: COUNCIL CHAMBER, CIVIC CENTRE, KLERKSDORP

PRESENT:

Cllr SPJ BOGATSU

MPAC

CIIr GA MOHOEMANG

MEMBERS:

Cllr LM PHAKOE
Cllr MN SEITISHO
Cllr MC MAHLANGU
Cllr JJ LE GRANGE
Cllr PT HORN

CIII FT HORN
CIII AN LUDIDI
CIII S NONGQAYI
CIII SP SESANA
CIII SL MOREMI
CIII A COMBRINCK

Delegated Chairperson

MMCs:

Cllr M NTHABA

Clir TO VILAKAZI Clir I MATETOANE (MMC: Infrastructure)

(MMC: Human Settlements) (MMC: Transversal Issues)

OFFICIALS:

R MADIMUTSA

B CHOCHE SP PHALA

T MOLELEKOA

N MOABELO

LD SELEMOSENG

K DIKGWATLHE

WA SHAMDU T THABENG (Dir. Technical and Infrastructure)

(Dir. Planning and Human Settlements)
(Dep. Director: Human Settlements)

(Act. Chief Audit Executive)

(Chief Risk Officer)

(Asst. Director: DP& BCR

(PMU: Manager)

(Engineering Technicians)
(Chief Administration Officer)

MPAC ADMIN:

KR MOIPOLAI

MM BAAS PA KOTO (MPAC Coordinator)

(MPAC Admin) (MPAC Admin)

ITEM	SI	JBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME			
1.1	The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened.		Chairperson	
	•	The Chairperson requested MMC: Infra Nthaba to open the meeting with a pra	•	Cllr L Nthaba

2.	APPLICATION FOR LEAVE OF ABSENCE	
2.2	Resolved:	
	That cognizance be taken of the following Cllrs who arrived late at the meeting:	Chairperson
	Cllr A Combrick Cllr SL Moremi	
	Cllr AG Mohoemang Cllr L Khoza	
	(Attendance register attached)	
3.	MANAGEMENT INTERVIEW CONDUCTED	
3.1	Resolved	
	That cognizance be taken that the following Department were categorized as follows for interviews by MPAC.	MPAC Members
	a) Department: Technical and Infrastructure	
	1. Water Section	
	Sewer Section Roads and Landfill Sites	
	Project Management Unit	
	b) Department: Planning and Human Settlements	
	1. Human Settlements	
	2. Town Planning3. Land Affairs	
3.1.1	Water Section	
	Resolved:	
	a) That cognisance be taken of the management interview with Water Section as conducted by the MPAC on the Annual Report 2017/2018.	All
	b) That the department submit POE on the work schedule as submitted by teams who attend to water leakages and pipe burst repairs.	Director: Infrastructure
	c) That the department submit a report on the audit of water meters.	Director: Infrastructure
	d) That the department submit a report on the meters installed during the 2017/2018 financial year.	Director: Infrastructure
	e) That the Municipal Public Accounts Committee accompany the Water Section officials to Midvaal Endpoint to conduct an in-loco inspection after the water week programme has been concluded.	MPAC

	f) That the department submit the copy of the contract between City of Matlosana and Midvaal. (2016 contract and the recently revised one)	Director: infrastructure
3.1.2	Sewer Section	
	Resolved:	
	 That cognisance be taken of the Management interviews with Sewer Section as conducted by the MPAC on the Annual Report 2017/2018. 	All
	b) That the department come up with a plan on how to curb existing and continuous sewer spillages.	Director: Infrastructure
3.1.3	Roads and Landfill Sites.	
	Resolved:	
	a) That cognisance be taken of the Management Interviews with Roads and Landfill sites as conducted by the MPAC on the Annual Report 2017/2018.	All
3.1.4	Project Management Unit	
	Resolved:	
	 That cognisance be taken of the Management Interviews with Project Management Unit as conducted by the MPAC on the Annual Report 2017/2018. 	All
	b) That department resubmit amount of penalties of the Contractor on the project 2MI Pressure Tower in Alabama.	Director: Infrastructure
773	c) That cognizance be taken that the Technical department responses were not satisfactory and be resubmit.	Director: Infrastructure
	d) That the Committee convene another meeting to continue with the department on the information to be submitted.	MPAC
3.1.5	Human Settlements	
	Resolved:	
	 That cognisance be taken of the Management Interviews with Human Settlements as conducted by the MPAC on the Annual Report 2017/2018. 	All
	b) That the information submitted during the course of the interview be set aside until the committee had time to engage with the document.	MPAC
	c) That the Land Affairs Unit be present at the second round interview to provide information on the land alienation in	Land

	 Ext 14. d) That the department submit a report on the billing of illegal occupation of stands. e) That the question on the outstanding legal matters over housing challenges in Kanana Extension 14 be reserved for the interview with Legal Services. f) That the department conduct audit of people who occupy RDPs while they do not qualify due to their salary bracket which does not qualify them the RDPs. 	Dir. Human Settlements Land Affairs Legal Serv. Dir. Human Settlements
3.1.6	Town Planning and Building Survey	
	Resolved:	
	 a) That cognisance be taken of the submitted responses by Town Planning and Building Survey. 	All
	b) That the interview be postponed to Monday, 18 March 2019 for further engagement with the department.	MPAC
3.1.7	Land Affairs	
	Resolved:	
	 That cognisance be taken of the late submission by Land Affairs. 	All
	b) That the interview be postponed to Monday, 18 March 2019 for further engagement with the department.	MPAC
4.	DATE OF THE NEXT MEETING	
	Resolved:	
	a) That the date of the next meeting be 13 March 2019 at 08:30, Council Chamber.	Admin
5.	MEETING CLOSURE	
	The meeting adjourned at 17:30.	All

13/3/2019 DATE

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MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING, HELD ON WEDNESDAY, 13th MARCH 2019 AT 08:30 VENUE: COUNCIL CHAMBER, CIVIC CENTRE, KLERKSDORP

PRESENT:

Cllr SPJ BOGATSU

MPAC

Cllr GA MOHOEMANG

MEMBERS:

CIIr LM PHAKOE Cllr A COMBRINCK **CIIr MN SEITISHO** Cllr MC MAHLANGU CIIr JJ LE GRANGE

Cllr AN LUDIDI Cllr PT HORN Cllr S NONGQAYI CIIr SL MOREMI Cllr SP SESANA

OTHER Clirs:

Cllr ME KGAILE

Cllr ML MOJAKI

(Executive Mayor)

(Municipal Manager)

(Dep. Director: LED) (Act. DD: HR & LR)

(MMC: Corporate Services)

Delegated Chairperson

OFFICIALS

TSR NKHUMISE

L SEAMETSO

(Director: Corporate Services)

L FOURIE (Director: LED)

ME MARUMO

(Dep. Director: Municipal Manager) ND CIYA (Dep. Director: Corporate Services)

MA KHUZWAYO AJ SEBETLELE

T MOLELEKOA (Act. Chief Audit Executive)

N MOABELO (Chief Risk Officer)

C Jansen van RENSBURG

M MOKANSI

OC POWRIE

JE van RENSBURG ND MAKGETHA NM MOLEFE

WS MAPONYA TA RAMONE

JM DANXA L RAMABODU **KP MOLEKO**

(Performance Management Officer) (Asst. Director: Legal Services) (Asst. Director: Administration) (Asst. Director: Comm & Marketing)

(Performance Management Coordinator)

(Assistant Market Master) (Assistant Market Market)

(HOD: Marketing) (HOD: LED)

(Divisional Head: Market) (Media Relations Officer)

MPAC ADMIN:

KR MOIPOLAI

MM BAAS PA KOTO

(MPAC Coordinator) (MPAC Admin) (MPAC Admin)

ITEM	SUBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME		
1.1	The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened.		Chairperson
	 The Chairperson requested Mr E Marun Office of the Municipal Manager to oper prayer. 		E Marumo
2.	APPLICATION FOR LEAVE OF ABSENCE	E	
2.2	Resolved:		
	That leave of absence be granted to the foll	lowing:	Chairperson
	Cllr A Combrick (attended the meeting la Cllr L Khoza	ter)	
	(Attendance register attached)		
3.	MANAGEMENT INTERVIEW CONDUCTE	D	
3.1	NOTE:		
	Interviews were conducted with the followin Sections:	g Directorates/	MPAC Members
	a) Department: Office of the Municipal	Manager	
	 Municipal Manager Risk Management Internal Audit 		
	b) <u>Department: Corporate Services</u>		
	 Office of the Director Administration Legal Services HR – Training Unit 		
	 c) <u>Department: Local Economic Develor</u> 1. Fresh Produce Market 2. Communications 3. Local Economic Development 	<u>ppment</u>	
3.1.1	Office of the Municipal Manager		
	Resolved:		
	 a) That cognisance be taken of the ma with the Office of the Municipal Mana the MPAC on the Annual Report 20° 	ager as conducted by	All

c.) That the department share the program of the strategic planning with the Municipal Public Accounts Committee for inputs. d) That the Executive Mayor and the Municipal Manager resubmit an Item on T.A.S.K. Job Evaluation back to Council for another resolution which will give a proper standing of Council. e) That the Committee consider reviewing how capturing of resolution by the administration was done. f) That the Committee consider making inputs on the language of items sent to Council. g) That the administration be given opportunity to give clarity on the item they have submitted to Council for cognisance and approval or consideration. 3.1.2 Internal Audit Resolved: a) That cognisance be taken of the Management Interviews with Internal Audit Section as conducted by the MPAC on the Annual Report 2017/2018. b) That the department meet with MPAC to discuss the suggested office structure. 3.1.3 Risk Management Resolved: a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19 th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:		 b) That cognisance be taken that the Strategic Plan Session was arranged to take place internally and service provider will be procured. 	0
resubmit an Item on T.A.S.K Job Evaluation back to Council for another resolution which will give a proper standing of Council. e) That the Committee consider reviewing how capturing of resolution by the administration was done. f) That the Committee consider making inputs on the language of items sent to Council. g) That the administration be given opportunity to give clarity on the item they have submitted to Council for cognisance and approval or consideration. 3.1.2 Internal Audit Resolved: a) That cognisance be taken of the Management Interviews with Internal Audit Section as conducted by the MPAC on the Annual Report 2017/2018. b) That the department meet with MPAC to discuss the suggested office structure. 3.1.3 Risk Management Resolved: a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19 th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:		planning with the Municipal Public Accounts Com	
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language of items sent to Council. g) That the administration be given opportunity to give clarity on the item they have submitted to Council for cognisance and approval or consideration. 3.1.2 Internal Audit Resolved: a) That cognisance be taken of the Management Interviews with Internal Audit Section as conducted by the MPAC on the Annual Report 2017/2018. b) That the department meet with MPAC to discuss the suggested office structure. 3.1.3 Risk Management Resolved: a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:			uring of EM & MM
on the item they have submitted to Council for cognisance and approval or consideration. 3.1.2 Internal Audit Resolved: a) That cognisance be taken of the Management Interviews with Internal Audit Section as conducted by the MPAC on the Annual Report 2017/2018. b) That the department meet with MPAC to discuss the suggested office structure. 3.1.3 Risk Management Resolved: a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:			me MPAC
Resolved: a) That cognisance be taken of the Management Interviews with Internal Audit Section as conducted by the MPAC on the Annual Report 2017/2018. b) That the department meet with MPAC to discuss the suggested office structure. Internal Audit Risk Management Resolved: a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19 th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:		on the item they have submitted to Council for co	
a) That cognisance be taken of the Management Interviews with Internal Audit Section as conducted by the MPAC on the Annual Report 2017/2018. b) That the department meet with MPAC to discuss the suggested office structure. 3.1.3 Risk Management Resolved: a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:	3.1.2	Internal Audit	
with Internal Audit Section as conducted by the MPAC on the Annual Report 2017/2018. b) That the department meet with MPAC to discuss the suggested office structure. Internal Audit Section as conducted by the MPAC on the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:		Resolved:	
suggested office structure. 3.1.3 Risk Management Resolved: a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19 th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:		with Internal Audit Section as conducted by the M	
a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19 th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:			the Internal Audit
a) That cognisance be taken of the Management Interviews with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19 th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:	3.1.3	Risk Management	
with Risk Management Section as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that the Policy Workshop was scheduled to take place on the 19th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:		Resolved:	
scheduled to take place on the 19 th March 2019. 3.1.4 Office of the Director: Corporate Services Resolved:		with Risk Management Section as conducted by	
Resolved:			op was All
	3.1.4	Office of the Director: Corporate Services	
a) That against he talon of the Manner (1) (1)		Resolved:	
with Corporate Support as conducted by the MPAC on the Annual Report 2017/2018.			

	b) That the department submit a report on the payment of the Service Provider that conducted the Strategic Planning Session which only reviewed the top structure of the Organogram.	Dir. Corporate Services
3.1.5	Human Resources Management: Training Unit	
	Developed	
	Resolved:	
	 That cognisance be taken of the Management Interviews with Training Unit as conducted by the MPAC on the Annual Report 2017/2018 	All
	 That the department submit the report on the cost of each Learnership conducted. 	Dir. Corporate Services
	c) That the department develop a tracking system for external Learnership graduates for future employment and development purpose.	Dir. Corporate Services
	 That the department develop a tool to address the issue of demographics when recruiting learners for Learnerships. 	Dir. Corporate Services
3.1.6	Administration	
	Resolved:	
	 That cognisance be taken that of the Management Interviews with Administration, conducted by the MPAC on the Annual Report 2017/2018. 	All
	 That MPAC was satisfied with the responses from the Administration Unit and no further questions were posed. 	
3.1.7	Legal Services	
	Resolved:	
	 a) That cognisance be taken of the Management interviews with Legal Services, conducted by the MPAC on the Annual Report 2017/2018 	Dir. Corporate Services
	b) That the department evaluate the validity and merits of the case before the case is pursued with the court.	Dir. Corporate Services
3.1.8	Director: Local Economic Development	
	Resolved:	
	 a) That cognisance be taken of the absence of the lead interviewer of the Local Economic Development, Cllr SL Moremi 	All
	b) That the management interview be rescheduled to Monday, 18 March 2019	MMC: LED

4.	DATE OF THE NEXT MEETING	
	Resolved:	
	a) That the date of the meeting be held on the 14 th March 2019 at 08:30 at Council Chamber.	Admin
5.	MEETING CLOSURE	
	The meeting adjourned at 17:30.	All

SPJ BOGATSU (CIIr)

14/3/2019 DATE

CITY OF MATLOSANA

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING,
HELD ON THURSDAY, 14th MARCH 2019 AT 08:30
VENUE: COUNCIL CHAMBER, CIVIC CENTRE, KLERKSDORP

PRESENT:

Cllr SPJ BOGATSU

Delegated Chairperson

MPAC MEMBERS: Cllr LM PHAKOE
Cllr A COMBRINCK
Cllr MN SEITISHO

CIIr MC MAHLANGU CIIr JJ LE GRANGE CIIr AN LUDIDI CIIr PT HORN CIIr S NONGQAYI CIIr SP SESANA

MMCs:

CIIr SD MONTOEDI

Clir NS MENDELA Clir PF MABELI (MMC: Electrical and Mechanical) (MMC: Sport, Arts and Culture) (MMC: Community Services)

OFFICIALS/OTHERS:

R MADIMUTSA (Director: Technical and Infrastructure)
MM MOLAWA (Director: Community Development) N
KD RANNONA (Dep. Director: Electrical and Mech.)
MJ MASILO (Dep. Director: Community Services)

MG MOREBODI (Dep. Director: SAC)
T MOLELEKOA (Act. Chief Audit Executive)

MOABELO (Chief Risk Officer)

P MATSAOLA (Asst. Director: Mechanical Engineering)

S MABASO (Asst. Director: Electrical)
TW du PLESSIS (Asst. Director: Cleansing)

LD RAMBUWANI (Asst. Director: Parks and Cemeteries)
CD SEDUPE (Act. Asst. Director: Library Services)

JM GOREWANG (Asst. Librarian)

VP SHONGWE (Chief Sport and Recreation)

H van HEERDER (Museum Curator)

MPAC ADMIN:

KR MOIPOLAI

MM BAAS PA KOTO (MPAC Coordinator)

(MPAC Admin) (MPAC Admin)

ITEM	SI	JBJECT	RESOLVED	ACTION
1.	OI	PENING AND WELCOME		
1.1	•	The Chairperson, Cllr SPJ Bogatsu we present and declared the meeting office		Chairperson
		The Chairperson requested MMC: Ele Cllr Montoedi to open the meeting with		Cllr Montoedi

2.	APPLICATION FOR LEAVE OF ABSENCE	
2.2	Resolved:	
	That leave of absence be granted to Cllr L Khoza.	Chairperson
	(Attendance register attached)	
3.	MANAGEMENT INTERVIEW CONDUCTED	
3.1	NOTE:	
	Interviews were conducted with the following Departments:	MPAC
	a) Department: Technical and Infrastructure	Members
	Electrical and Mechanical Engineering	
	b) Department: Community Development	
	Office of the Director Sport, Arts and Culture	
	3. Community services4. Libraries	
3.1.1	Electrical and Mechanical Engineering:	
	Resolved:	
	 a) That cognisance be taken of the management interview with Electrical and Mechanical as conducted by the MPAC on the Annual Report 2017/2018. 	All
	b) That the matter of the 900 electrified houses be put in abeyance for further engagement with the Committee and the Department Human Settlements at a later stage.	MPAC
	c) That the MMC: Electrical initiate more engagements on the issue of 70/30 electricity purchase and area payments by the residents of Jouberton/Klerkdorp.	MMC: Electrical

3.1.2	Sport	, Arts and Culture	
	Resolv	ved:	
	a)	That cognisance be taken of the management interview with Sport, Arts and Culture, conducted by the MPAC on the Annual Report 2017/2018.	All
	b)	That the contract and SLAs of the White Leopard be requested from Legal Services to see how the service provider can assist the Sport, Art and Culture department with security related matters.	Legal Services
	c)	That the department develop a policy on people living with disability and programmes that address challenges faced by people living with disabilities.	Dir. Community Services
3.1.3	Comn	nunity Services	
	Resolv	<u>/ed:</u>	
	a)	That cognisance be taken of the management interview with Community Services as conducted by the MPAC on the Annual Report 2017/2018.	All
	b)	That the MMC: Community Service was of the opinion that Community Development received a clean audit therefore the department should not have been asked questions.	Dir. Community Development
	c)	That the department resubmit an item to Council on the issue of Educational Centre for consideration.	Dir. Community Development
	d)	That the department submit a report on the insurance of the Information Centre at the Faan Mentjies Nature Reserve.	All
	e)	That cognisance be taken that the Information Centre was not commissioned and there was no handover from the Building Construction Section.	Dir. Community
	f)	That a meeting will be coordinated by the Provincial Department on the matter of environmental management.	Development
	g)	That the MMC: Sport, Art and Culture convene a meeting with Cllr JJ Le Grange to attend to the matter of the Green Keeper at the Klerksdorp Golf Course.	

3.1.4	Libraries	
	Resolved:	
	 a) That cognisance be taken of the management interview with Libraries as conducted by the MPAC on the Annual Report 2017/2018. 	All
4.	DATE OF THE NEXT MEETING	
	Resolved:	
	 a) That the date of the meeting be held on 15 March 2019 at 08:30, Council Chamber. 	Admin
5.	MEETING CLOSURE	
	The meeting closed at 18:30	All

SRJBOGATSU (CIIr)
MC: CHAIRPERSON

15/3/2019 DATE

CITY OF MATLOSANA

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING,
HELD ON FRIDAY, 15th MARCH 2019 AT 08:30
VENUE: COUNCIL CHAMBER, CIVIC CENTRE, KLERKSDORP

PRESENT:

Cllr SPJ BOGATSU

MPAC

CIIr LM PHAKOE

MEMBERS:

Clir A COMBRINCK Clir MN SEITISHO

Clir MC MAHLANGU Clir JJ LE GRANGE Clir AN LUDIDI Clir PT HORN

CIIr S NONGQAYI CIIr SP SESANA

TROIKA:

CIIr ME KGAILE

Cllr RW NTOZINI

CIIr I MATETOANE

(Executive Mayor)

Delegated Chairperson

(Speaker)

(MMC: Transversal Issues)

MMC:

CIIr DAEMANE

(MMC: Public Safety)

OFFICIALS/OTHERS:

L NKHUMANE

(Director: Public Safety)

L SEAMETSO S MARUMO (Director: Corporate Services) (Dep. Director: Executive Mayor)

T MOLELEKOA

(Act. Chief Audit Executive)

N MOABELO

(Chief Risk Officer)

B MASIBI

(Community Development Facilitator)

V MATYANA T MOHOLOENG

(Asst. Director: Single Whip) (Act. Asst. Director: Speaker)

PS MPATO

(Asst. Director: Fire and Rescue)

J MASEKO (Supt. Security)

MPAC ADMIN:

KR MOIPOLAI

(MPAC Coordinator) (MPAC Admin)

MM BAAS PA KOTO

(MPAC Admin)

ITEM	SL	JBJECT	RESOLVED	ACTION
1.	OF	PENING AND WELCOME		
1.1	•	The Chairperson, Cllr SPJ Bogatsu we present and declared the meeting office		Chairperson
	•	The Chairperson requested Community Masibi to open the meeting with a pray	•	Mr Masibi

2.	APPLICATION FOR LEAVE OF ABSENCE	
2.2	Resolved:	
	That leave of absence be granted to the following:	Chairperson
	 Cllr A Combrinck (Joined the meeting later) Mr S Muntu, Acting Director: Licensing Mrs E Botes, Traffic Safety Mrs Suzan, Acting Assistant Director: Licensing 	
3.	(Attendance register attached) MANAGEMENT INTERVIEW CONDUCTED	
3.1	NOTE:	
	Interviews were conducted with the following Directorates / Sections:	MPAC Members
	a) <u>Political Offices</u>	
	 Office of the Executive Mayor Office of the Speaker Office of the Whip 	
	b) <u>Department: Public Safety</u>	
	Public Safety Licensing	
	Traffic and Security	
3.1.1	Office of the Executive Mayor	
	NOTE:	
	Electricity loadshedding interrupted the interviews during MPAC engagement with Troika.	All
	Resolved:	
	 a) That cognisance be taken that part of the interviews with the Office of the Executive Mayor was conducted on the Annual Report 2017/2018 before electricity loadshedding. 	All
	 b) That the Committee accept the rest of the written responses and that additional questions be forwarded to the office of the Executive Mayor if need be. 	MPAC
3.1.2	Office of the Speaker	
	 a) That cognisance be taken that part of the interviews with the Office of the Speaker was conducted on the Annual Report 2017/2018 before electricity loadshedding. 	All
	b) That the Committee accept the rest of the written responses and that additional questions be forwarded to the office of the Speaker if need be.	MPAC

Office of the Whip	
Resolved:	
That cognisance be taken that part of the interviews with the Office of the Whip was conducted on the Annual Report 2017/2018 before electricity loadshedding.	All
 b) That the Committee accept the rest of the written responses and that additional questions be forwarded to the office of the Whip if need be. 	,
Public Safety	
Resolved:	
 a) That cognisance be taken of the management interview with the Office of the Public Safety as conducted by the MPAC on the Annual Report 2017/2018. 	
Licensing	
Resolved:	
 a) That cognisance be taken of the management interview of the Department of Licencing as conducted by the MPAC on the Annual Report 2017/2018. 	All
 b) That the department ensure that during the Strategic Planning Session, critical posts be added to the departmental organogram. 	Dir. Public Safety
Traffic and Security	
Resolved:	
 a) That cognisance be taken of the management interview of the Department of Traffic & Security as conducted by the MPAC on the Annual Report 2017/2018. 	All
 b) That cognisance be taken that security at the Civic Centre was the biggest concern and should be upgraded. 	Dir. Public Safety
 c) That members of the community follow protocol before entering the Civic centre building. 	Dir. Public Safety
	a) That cognisance be taken that part of the interviews with the Office of the Whip was conducted on the Annual Report 2017/2018 before electricity loadshedding. b) That the Committee accept the rest of the written responses and that additional questions be forwarded to the office of the Whip if need be. Public Safety Resolved: a) That cognisance be taken of the management interview with the Office of the Public Safety as conducted by the MPAC on the Annual Report 2017/2018. Licensing Resolved: a) That cognisance be taken of the management interview of the Department of Licencing as conducted by the MPAC on the Annual Report 2017/2018. b) That the department ensure that during the Strategic Planning Session, critical posts be added to the departmental organogram. Traffic and Security Resolved: a) That cognisance be taken of the management interview of the Department of Traffic & Security as conducted by the MPAC on the Annual Report 2017/2018. b) That cognisance be taken that security at the Civic Centre was the biggest concern and should be upgraded. c) That members of the community follow protocol before

4.	DATE OF THE NEXT MEETING	
	Resolved:	
	a) That the date of the next meeting be 18 March 2019 at 08:30, in the Council Chamber.	Admin
5.	MEETING CLOSURE	
	The meeting closed at 14:00	All

SPJ BOGATSU (CIIr)

18 3 2019 DATE

CITY OF MATLOSANA

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING,
HELD ON FRIDAY, 18th MARCH 2019 AT 08:30
VENUE: COUNCIL CHAMBER, CIVIC CENTRE, KLERKSDORP

PRESENT:

CIIr SPJ BOGATSU

MPAC

CIIr LM PHAKOE

MEMBERS:

Cllr A COMBRINCK

CIIr MC MAHLANGU CIIr JJ LE GRANGE

Cllr AN LUDIDI Cllr PT HORN Cllr S NONGQAYI Cllr SP SESANA

MMCs:

Cllr T KHOZA

CIIr TO VILAKAZI

(MMC: Local Economic Development)

(MMC: Human Settlement)

Delegated Chairperson

OFFICIALS:

N MOABELO

B CHOCHE

L FOURIE

MA KHUZWAYO

NM MOLEFE L SELEMOSENG

ND MAKGETHA

WK MAPONYA

V RAMOKANATE

JM DANXA

TS RAMONE

L RAMABODU

KIC SEFANYETSO

TR Shibiti

KP MOLEKO

(Chief Risk Officer)

(Dir. Planning & Human Settlements)

(Dir. Local Economic Development)

(Dep Dir. Local Economic Development)

(Act. Market Master)

(Asst. Dir: DP&BLR)

(Asst. Director: Communications)

(Asst. Market Master)

(Act. Chief Risk Officer)

(HOD: LED)

(HOD: Marketing)

(HOD: Marketing: Fresh Produce)

(Chief Admin Officer: Land Affairs)

(Town Planning)

(Media Relations Officer)

MPAC ADMIN:

KR MOIPOLAI

MM BAAS

PA KOTO

(MPAC Coordinator)

(MPAC Admin)

(MPAC Admin)

ITEM	SL	JBJECT	RESOLVED	ACTION
1.	OPENING AND WELCOME			
1.1	The Chairperson, Cllr SPJ Bogatsu welcomed everybody present and declared the meeting officially opened.		Chairperson	
	•	The Chairperson requested HOD: LED, Mr Danxa to open the meeting with a prayer.		Mr Danxa

2.	APPLICATION FOR LEAVE OF ABSENCE		
2.2	Resolved:		
	That leave of absence be granted to the following:	Chairperson	
	Cllr LM Phakoe (will join the meeting later) Cllr MC Mahlangu (will join the meeting a little later)		
	(Attendance register attached)		
3.	MANAGEMENT INTERVIEWS CONDUCTED		
3.1	NOTE:		
	Interviews were conducted with the following Directorates/ Sections:	MPAC Members	
	a) Department: Local Economic Development		
	Fresh Produce Market Communications		
	Local Economic Development		
	b) Department: Planning and Human Settlements		
	Town Planning Land Affairs		
	Z. Land Analis		
3.1.1	Fresh Produce Market		
	Resolved:		
	 That cognisance be taken of the management interview with Fresh Produce Market as conducted by the MPAC on the Annual Report 2017/2018. 	All	
	b) That cognisance be taken that the Fresh Produce Market was utilizing a secondary bank account that stems from the Primary bank account of the Municipality.	All	
	c) That the department submit minutes of the meeting held with the Municipal Manager on the matter relating to Mr J Danxa partnership in doing business with the Municipality.	Dir. LED	
	d) That the Municipal Public Accounts Committee (MPAC) make a follow up with the office of the Municipal Manager on the resolutions relating Mr Danxa's conflict of interest on (c) above.	MPAC	
	e) That the department go back and verify the information provided on Chapter 3 of the Annual Report 2017/2018	Dir. LED	
	and resubmit correct information to MPAC for verification.	Dir. LED	

	f) That department liaise with the office of the Auditor General on his opinion regarding the two accounts in the municipality.	
3.1.2	Communications	
	Resolved:	
	 a) That cognisance be taken of the management interview with Communications and Marketing as conducted by the MPAC on the Annual Report 2017/2018. 	All
	b) That the department come up with a plan to verify services provided by the appointed Service Provider.	Dir. LED
	 c) That the department conduct In-Loco inspections of all billboards and advertisements around the KOSH to ensure that there is verification by the department. 	Dir. LED
3.1.3	Local Economic Development	
	Resolved:	
	 a) That cognisance be taken of the management interview on the Local Economic Development as conducted by the MPAC on the Annual Report 2017/2018. 	All
	b) That cognisance be taken that the Land Audit was conducted only for Stilfontein and Khuma.	Dir. LED
	c) That the department submit a copy of the policy that regard a 3 months job as permanent position.	Dir. LED
	d) That the department formulate a policy on the appointment of CLO as the head of the project committee.	Dir. LED
	e) That the department formulate a risk assessment for forthcoming projects and possible irregular expenditure that might be incurred.	Dir. LED
	f) That the department take full control of the Solar projects and be part of the meetings that take place between NERSA and the appointed service provider.	Dir. LED
	g) That the department meet with the committee on the briefing of the solar project and department: Electrical and Mechanical be part of the meeting.	Dir. LED
3.1.4	Town Planning	
	Resolved:	
	a) That cognisance be taken of the management interview on the Town Planning as conducted by the MPAC on the Annual Report 2017/2018.	All

	b) That cognisance be taken that town-planning tariffs have not been reviewed in a very long time.	Dir. Human Settlements
3.1.5	Land Affairs	
	Resolved:	
	 a) That cognisance be taken of the management interview on the Land Affairs, conducted by the MPAC on the Annual Report 2017/2018. 	All
	 b) That cognisance be taken that the responses to additional questions sent to the Land Affairs were submitted during the meeting. 	Dir. Human Settlements
	c) That the department apply for the demolishing of the project erected at the Langenhoven Street at La Hoff.	
4.	DATE OF THE NEXT MEETING	
	Resolved:	
	a) That the date of the next meeting will be 18 March 2019 at 08:30, Council Chamber.	Admin
5.	MEETING CLOSURE	
	The meeting closed at 14:00	All

SP/ BOGATSU (CIIr)
MPAC: CHAIRPERSON

18/3/2019. DATE

14.3

ANNEXURE C OVERSIGHT CORRESPONDENCE



maticsana.local.gov.za

Ref: 5/14/2/2

Enq: SPJ Bogatsu/pk (111)

MEMORANDUM

TO

: MUNICIPAL MANAGER

ATTENTION :

DEPUTY DIRECTOR: MUNICIPAL MANAGER

FROM

CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

: 03 DECEMBER 2018

SUBJECT

MPAC ENGAGEMENT ON THE ANNUAL REPORT 2017/2018.

The above mentioned matter refers:

You are kindly requested to take note of the Program of Action on the Oversight process for the financial year 2017/2018. (Attached)

The role players are required to diarize the dates to form part of the MPAC meeting and to ensure meaningful contribution when considering the Oversight Report.

Further note that the date of Public Participation meeting has changed to the 6th March 2019 and the schedule of departmental interviews regarding the dates and times to follow soon.

Your co-operation in this regard is readily appreciated.

CIII SPJ BOGATSU



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

CITY OF MATLOSANA

Tel: +27 18 487 8013/8382 Fax: +27 18 462 1780, PO Box 99 Klerksdorp 2570 E-Mail: kea@klerksdorp.org/Website: www.matlosana.local.gov.org

Ref: 5/14/2/2

Enq: K Moipolai/mmb (113)

14 January 2019

Senior Manager Auditor General Private Bag X1024 POTCHEFSTROOM 2520

Attention: Messrs Le Roux and Venter

Sir

INVITATION TO ATTEND MPAC MEETINGS: BRIEFING ON THE AUDIT OUTCOME ON THE ANNUAL REPORT 2017/2018

The City of Matlosana hereby in terms of the provisions of Chapter 12 Section 19 and 130(1)(a) & (b) of the Municipal Finance Management Act (No.56 of 2003), will inter alia table the Annual Report 2017/2018 and Program of Action on the tabling of the Oversight Report 2017/2018, on 29 January 2019 @ 10:00, Council Chamber.

The Municipal Public Accounts Committee requests that you form part of their first two (2) meetings for a briefing on the Audit Outcome. A follow up meeting will include political leadership as well as Management for clarity purpose.

Further take note of the attached MPAC Program of Action on the Oversight process and diarize the dates that your office will be required to attend.

The details of the meetings for briefing are as follows:

DATE	TIME	VENUE	
01 February 2019	09:00	Committee Room	
04 February 2019	09:30	Committee Room	

Your attendance is readily appreciated.

Yours faithfully

TSR NKHUMISE MUNICIPAL MANAGER





Executive Mayor Chief Financial Officer LGWSETA





meticeine local gov za

Ref: 5/14/2/2

Enq: K Moipolai/pk

(1)

MEMORANDUM

TO

: ACTING ASSISTANT DIRECTOR WATER

FROM

: CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

: 31 JANUARY 2019

SUBJECT

: REQUEST FOR DONATION: BOTTLED WATER

The above mentioned matter refers:

The Municipal Public Accounts Committee (MPAC) is busy analyzing the Annual Report 2017/2018 and has resolved at its meetings that Stakeholders around Klerksdorp, Orkney, Stilfontein and Hartebeesfontein be invited to the Public Participation meeting to be held on Wednesday, 06 March 2019 at 12h00 in the Auditorium, Civic Centre, Klerksdorp.

"The Municipal Finance Management Act, Circular No. 32: Chapter 12, indicates that meetings at which the annual report is considered must be open to the public, for transparency, good governance and accountability."

The Municipal Public Accounts Committee (MPAC), the Office of the Auditor General and Senior Officials of the Municipality, will attend the public participation meeting, to take note of the community concerns for clarity.

For this reason, your assistance to donate 3000 bottled water to the Municipality will be highly appreciated for distribution to the members of public meeting on Wednesday, 06 March 2019.

For any enquiry, please do not hesitate to contact or e-mail the MPAC Co-ordinator, Ms. Kea Moipolai at 072 760 5734 or kea@klerksdorp.org

Your assistance in this regard is readily appreciated.

CIII SPUBOGATSU



maticsana.local.gov.za

Ref: 5/14/2/2

Enq: KR Moipolai/pk

(4)

MEMORANDUM

TO

: EXECUTIVE MAYOR

FROM

: CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

: 24 JANUARY 2019

SUBJECT

: REQUEST FOR MANAGEMENT LETTER FOR THE YEAR ENDED 30

JUNE 2018

The above mentioned matter refers:

The Municipal Public Accounts Committee at its meeting held on the 7th December 2018, resolved that:-

"The Chairperson of MPAC, Cllr SPJ Bogatsu request a copy of Management letter for the year ended 30 June 2018, through the Executive Mayor for Oversight Process on the Annual Report 2017/2018".

It is in view of the above that the Committee experienced challenges of obtaining Management letter on time during the financial year 2016/2017.

It shall be appreciated if the Executive Mayor can assist the Committee to fulfill its obligation on time on the legislative requirement.

Your co-operation in this regard is appreciated.

CIII SPJ BOGATSU



Ref: 5/14/2/2

Enq: K Moipolai/km

(05)

MEMORANDUM

TO

: MUNICIPAL MANAGER

ATTENTION: MANAGER: OFFICE OF THE MUNICIPAL MANAGER

FROM

: MPAC CHAIRPERSON

DATE

: 30 JANUARY 2019

SUBJECT

: LEGISLATIVE COMPLIANCE CHECKLIST ON THE ANNUAL REPORT

2017/2018.

The attached checklist was developed to assist Municipalities in preparation of the Annual Report disclosure requirements.

The Municipality is compelled to comply with statutory requirements prescribed to provide flexibility in how decisions and service deliveries were made.

It is with this background that you are requested to ensure that the checklist is completed by the relevant departments and MPAC will go through the responses for quality assurance.

Further note that the checklist will form part of the Oversight Report 2017/2018 for cognizance.

It would be appreciated if the completed checklist is e-mailed to kea@klerksdorp.org for the attention of the Chairperson of MPAC, not later than Wednesday, 13th February 2019.

Your co-operation in this regard is appreciated.



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

CITY OF

Tel: +27 18 487 8045/8382/8352 Fax: +27 18 462 1780, PO Box 99 Klerksdorp 2570 E-Mail: <u>kea@klerksdorp.org/Website</u>: <u>www.matlosana.local.gov.org</u>

MATLOSANA

5/14/2/2

KR Moipolai/pk (9)

05 February 2019

Mr. D Mampa Auditor General Private Bag X 1024 POTCHEFSTROOM 2520

Attention: Messers J Le Roux and R. Venter

Sir

PARTICIPATION ON THE ANNUAL REPORT 2017/2018

The above-mentioned matter has reference.

The Municipal Public Accounts Committee is busy analyzing the Annual Report 2017/2018 in respect of the Municipal Performance and Budget for the financial year. MPAC has resolved at its meetings that Stakeholders be invited at the Public Participation meeting to be held on Wednesday, 6th March 2019 at 12h00 in the Auditorium, Civic Centre, Klerksdorp. (Cnr Bram Fisher and OR Tambo)

Please be informed that copies of the Annual Report 2017/2018 are available at all the KOSH libraries and can also be accessed on the website: www.matlosana.gov.za for public scrutiny and comments.

"The Municipal Finance Management Act, Circular No. 32: Chapter 12, indicates that meetings at which the annual report is considered must be open to the public, for transparency, good governance and accountability."

The Municipal Public Accounts Committee (MPAC), the Office of the Auditor General and Senior Officials of the Municipality, will attend the public participation meeting, to listen to the community concerns and Management will clarify issues by responding instantly.

For this reason, your participation will assist the Municipal Public Accounts Committee to compile a comprehensive Oversight Report to be tabled at the Special Council meeting to be held on the 27th March 2019 at 10h00 in the Council Chamber, Civic Centre Klerksdorp, where public is invited.











For any enquiry, please do not hesitate to contact the Chairperson of the Municipal Public Accounts Committee, Councilor SPJ Bogatsu at 076 918 8994 and Ms. Kea Moipolai, the Committee Administrator at 072 760 5734 or e-mail your comments to kea@klerksdorp.org

Your presence to this meeting is readily appreciated.

Yours faithfully

TSR NKHUMISE

MUNICIPAL MANAGER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

CITY OF

'el: +27 18 487 8045/8382/8352 Fax: +27 18 462 1780, PO Box 99 Klerksdorp 2570 E-Mail: kea@klerksdorp.org/Website: www.matlosana.local.gov.org MATLOSANA

5/14/2/2

KR Moipolai/pk (10)

05 February 2019

TO WHOM IT MAY CONCERN

Sir/Madam

PARTICIPATION OF STAKEHOLDERS ON THE ANNUAL REPORT 2017/2018

The above-mentioned matter has reference.

The Municipal Public Accounts Committee is busy analyzing the Annual Report 2017/2018 in respect of the Municipal Performance and Mid-year Budget and has resolved at its meetings that Stakeholders be invited at the Public Participation meeting to be held on <u>Wednesday</u>, 6th <u>March 2019 at 12h00</u> in the Auditorium, Civic Centre, Klerksdorp. (Cnr Bram Fisher and OR Tambo)

Please be informed that copies of the Annual Report 2017/2018 are available at all the KOSH libraries and can also be accessed on the website: www.matlosana.gov.za for public scrutiny and comments.

"The Municipal Finance Management Act, Circular No. 32: Chapter 12, indicates that meetings at which the annual report is considered must be open to the public, for transparency, good governance and accountability."

The Municipal Public Accounts Committee (MPAC), the Office of the Auditor General and Senior Officials of the Municipality, will attend the public participation meeting, to listen to the community concerns and clarify issues by responding

For this reason, your participation will assist the Municipal Public Accounts Committee to compile a comprehensive Oversight Report to be tabled at the Special Council meeting to be held on the 27th March 2019 at 10h00 in the Council Chamber, Civic Centre Klerksdorp, where public is invited.









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For any enquiry, please do not hesitate to contact the Chairperson of the Municipal Public Accounts Committee, Councillor SPJ Bogatsu at 076 918 8994 or e-mail your comments to the Municipal Public Accounts Committee Administrator, Ms Kea Moipolai at kea@klerksdorp.org

Your presence to this meeting is readily appreciated.

Yours faithfully

TSR NKHUMISE

MUNICIPAL MANAGER



matlosana.local.gov.za

Ref: 5/14/2/2

Enq: K Moipolai/pk

(12)

MEMORANDUM

TO

MUSEUM CURATOR

FROM

CO-ORDINATOR: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

11 FEBRUARY 2019

SUBJECT

REQUEST TO USE TABLE CLOTHS: PUBLIC PARTICIPATION MEETING

The Municipal Public Accounts Committee (MPAC) request you to assist with the table cloths to be used at the Public participation event to be held on the 6th March 2019, Klerksdorp Auditorium.

The MPAC and Management will be interacting with public on the Annual Report 2017/2018. The table cloths will be used where VIP's will be catered on the stage of the Auditorium.

Please note that Ms Puseletso Koto, the MPAC Admin will take full responsibility of the table cloths and will ensure that they are returned in a good condition after the event.

Your co-operation in this regard is appreciated.

K-MOIPQLAI (Ms)

CO-ORDINATOR: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



Kantoro ya Motsamaisi wa Masepala Office of the Municipal Manager

PO BOX / POSBUS 99 KLERKSDORP 2570 2

(018) 406 8009/8537 (018) 462 1652

e-mail

(018) 462 1652 dnkosi@klerksdorp.org

Our Ref:

Enquiries:

Mr TSR Nkhumise/dn

(67)

TO

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DIRECTOR: PUBLIC SAFETY

CC

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THE COURT MANAGER TRAFFIC COURT ACTING ASSISTANT DIRECTOR: TRAFFIC

FROM

.

MUNICIPAL MANAGER

DATE

:

14 FEBRUARY 2019

SUBJECT

PUBLIC PARTICIPATION ON THE ANNUAL REPORT 2017/2018

The above subject matter has reference.

The Public hearing will take place on the 彻6th March 2019 in the Auditorium at the Civic Centre.

It is on that basis that your office is requested to avail the interpreter Mr Methi at 12:00 on the said day to assist with the interpretation services.

It is envisaged that the request will not have any negative bearing to your unit if you release Mr. Methi at 12:00 on 06 March 2019.

Given the financial position it will not be prudent to engage the service of an outside interpreter while Mr Methi is in the service of the municipality and the occasion will be during working hours.

It must be brought to your attention that in the past two years Mr. Methi will tender an apology on the eleventh hour, embarrassing and frustrating the MPAC processes. We had to run around knocking at the door of the department of Justice seeking assistance.

Your cooperation is appreciated.

Yours faithfully,

THE THE

TSR NKHUMISE

MUNICIPAL MANAGER



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Ref: 5/14/2/2

Enq: K Moipolai/pk (15)

MEMORANDUM

TO

ASSISTANT DIRECTOR PARKS & RECREATION

FROM

COORDINATOR: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

18 FEBRUARY 2019

SUBJECT

REQUEST FOR DECORATION (TREES & FLOWERS)

The above-mentioned subject matters, refers.

As resolved at the Preparatory meeting held on Friday, 19 February 2019, your office is requested to decorate the Auditorium during Public Participation meeting to be held on 6th March 2019 at 12H00 in the Auditorium.

Your co-operation is readily appreciated

KR MOIPOLAL

CO-ORD NATOR: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



modern aleast

Ref: 5/14/2/2

Enq: K Moipolai/pk (15)

MEMORANDUM

TO

ASSISTANT DIRECTOR PARKS & RECREATION

FROM

COORDINATOR: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

18 FEBRUARY 2019

SUBJECT

REQUEST FOR DECORATION (TREES & FLOWERS)

The above-mentioned subject matters, refers.

As resolved at the Preparatory meeting held on Friday, 19 February 2019, your office is requested to decorate the Auditorium during Public Participation meeting to be held on 6th March 2019 at 12H00 in the Auditorium.

Your co-operation is readily appreciated

KR MOIPOLAI

CO-ORD NATOR: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

≥ 99 Klerksdorp 2570 ≈ 8352 e-mail: kea@klerksdorp.org



medicana local nove

Ref: 5/14/2/2

Enq: KR Moipolai/km

(16)

MEMORANDUM

TO

EXECUTIVE MAYOR

MUNICIPAL MANAGER

FROM

CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

20 FEBRUARY 2019

SUBJECT

QUESTIONS TO SENIOR MANAGERS ON THE ANNUAL REPORT

2017/2018 (MATTERS OF CONCERN)

The above-mentioned matter refers.

Subsequent to tabling of the Annual Report 2017/2018 on the 30th January 2019, the Municipal Public Accounts Committee examined the Management Report and Annual Report during the oversight process and prepared the attached questions to members of the Mayoral Committee and Senior Managers to respond.

Management is requested to go through the findings and root causes as raised by the Auditor General in both the reports. MPAC questions are based on these findings with the intention to come up with recommendations for corrective measures.

Please take note that the Committee will scrutinize responses to satisfy themselves and where clarity is needed, Troika, MMCs, Senior Managers and identified personnel will be summoned to enlighten the Committee further. (schedule of interviews to follow\$)

The Committee further requests that all responses be accompanied by Proof of Evidence (PoE) collated accordingly as per Departmental Units.

It shall be appreciated if the responses can reach the MPAC office at Room 215, Second Floor, Civic Centre not later than Thursday, the 28th February 2019 at 14:00pm.

Your co-operation in this regard is appreciated.

SPJ BOGATSU (CIIr)



maticaana.local.gov.za

Ref: 5/14/2/2

Enq: SPJ Bogatsu/mmb (18)

MEMORANDUM

TO

DIRECTOR: TECHNICAL AND INFRASTRUCTURE

FROM

CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

25 FEBRUARY 2019

SUBJECT

IN-LOCO INSPECTIONS

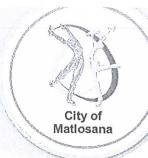
The above-mentioned subject matter refers.

The Municipal Public Accounts Committee (MPAC) will be conducting In-Loco inspections on various projects and municipal buildings.

Your office is requested to assist us with one official who will accompany the committee to all the identified projects as the attached in-loco inspections schedule.

Your assistance in this regard will be appreciated.

SPJ BOGATSU (CIIr)



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

072 760 5734 Fax: 086 622 0149 Email: kea@klerksdorp.org

Ref:

14/3/17/1

Enq: K Moipolai/km

(25)

Hon LM Mahlakeng Provincial Public Accounts Committee North West Legislature MMABATHO 2735

<u>APPLICATION FOR LEAVE OF ABSENCE - INVITATION TO PPAC CHAIRPERSON'S FORUM (12 MARCH 2019)</u>

The above-mentioned matter has reference.

This serves to tender my apology for not attending the Provincial Public Accounts Committee Chairperson's Forum scheduled for 12 March 2019 at Bojanala Platinum District Council Chamber.

Please be informed that MPAC is busy with the Oversight process interviewing Senior Managers from 11 March 2019 to 15 March 2019 as per the attached Program of Action adopted by Council.

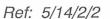
The Oversight Report Readiness on the Annual Report 2017/2018 is attached hereto, together with the Progress on the Unauthorized, Irregular, Fruitless & Wasteful Expenditure for presentation as requested (e-mailed to Ms Nkge)

For any enquiry, please do not hesitate to contact Ms K Moipolai at 072 760 5734.

I hope you find this in order.

SPJ BOGATSU (CIIr)

(Manipophianophia)



Enq: K Moipolai/pk (19)

MEMORANDUM

TO

EXECUTIVE MAYOR

SPEAKER SINGLE WHIP

MUNICIPAL MANAGER

ACTING: CHIEF FINANCIAL OFFICER DIRECTOR: CORPORATE SERVICES

DIRECTOR: TECHNICAL & INFRASTRUCTURE

DIRECTOR: PUBLIC SAFETY

DIRECTOR: COMMUNITY DEVELOPMENT

ACTING: DIRECTOR: TOWN PLANNING & HUMAN SETTLEMENTS ACTING DIRECTOR: MACRO CITY PLANNING & DEVELOPMENT

FROM

CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE

25 FEBRUARY 2019

SUBJECT

PROBE INTO MATTERS OF CONCERN: ANNUAL REPORT 2017/2018

The above-subject matter refers.

The Municipal Public Accounts Committee is busy analysing the Annual Report 2017/2018 which needed more clarity out of serious allegations levelled against some of the officials by the Auditor General and therefore seek clarity from Management, i.e. the Speaker, Executive Mayor, MMCs, Municipal Manager, Acting Chief Financial Officer, Directors, Deputy Directors, and Assistant Directors in each Directorate, on matters raised by the Auditor General and comments/inputs from members of the public.

It is with this background that the Committee requests your presence for an interview on the following dates and times as per the adopted Program of Action, Council Resolution CC 11/2019 dated.

Date	Directorate	Time	Venue
11 March 2019	MM, EM & Finance	08:30 - 16:30	Council Chamber
12 March 2019	MM, EM, Technical and Infrastructure (PMU)	08:30 – 12:00	Council Chamber
12 March 2019	MM, EM & Civil, Technical Services, Human Settlement	13:30 – 16:30	Council Chamber
13 March 2019	MM, EM, PMS, Risk & Internal Audit	08:30 - 10:30	Council Chamber
13 March 2019	MM, EM & Corporate Services	11:00 – 13:00	Council Chamber
13 March 2019	MM, EM & Local Economic Development	14:00 - 16:30	Council Chamber
14 March 2019	MM, EM, Electrical & Mechanical Engineering	08:30 - 11:30	Council Chamber

Date	Directorate	Time	Venue
14 March 2019	MM, EM & Community Services	12:00 – 16:30	Council Chamber
15 March 2019	MM & EM, Speaker & Single Whip	08:30 – 11:30	Council Chamber
15 March 2019	MM, EM & Public Safety	12:00 – 15:00	Council Chamber

Please be informed that your contributions during the interviews will assist MPAC to compile a comprehensive oversight report for recommendation to Council.

Further take note that no apologies will be accepted for the period mentioned above, due to time limitation the Committee experience on the activities mandated. Officials and Councillors are requested to dress in corporate formal clothes during the above mentioned interactions.

Your co-operation and presence to this meeting is readily appreciated.

SPJ BOGATSU (CIIr)

CC: Municipal Public Accounts Committee



Kantoro ya Motsamaisi wa Masepala Office of the Municipal Manager

PO BOX / POSBUS 99 KLERKSDORP 2570 (018) 406 8009/8537 (018) 462 1652

e-m

e-mail dnkosi@klerksdorp.org

Our Ref:

Enquiries:

Mr TSR Nkhumise/dn

(45)

TO

CHAI

CHAIRPERSON - MPAC

FROM

: MUNICIPAL MANAGER

DATE

04 FEBRUARY 2019

SUBJECT

APOLOGY FOR THE COMMENTS BY THE AUDITOR GENERAL 18557

ON THE AUDIT OUTCOME MEETING

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The above subject matter refers.

This communiqué serves inform you that the Municipal Manager, Mr. TSR Nkhumise, will not be able to attend the above mentioned meeting due to the meeting with the office of the MEC Local Government in Mafikeng scheduled for today 04 February 2019 at 12:00.

Trust you will find the above to be in order.

Yours faithfully,

TSR NKHUMISE

MUNICIPAL MANAGER



CITY OF

Tel: +27 18 487 8045/8382/8352 Fax: +27 18 462 1780, PO Box 99 Klerksdorp 2570 E-Mail: kea@klerksdorp.org / website: www.matlosana.local.gov.za

MATLOSANA

5/14/2/2

K Moipolai/pk (24)

18 March 2019

Mr D Mampa Auditor General Private Bag X 1024 **POTCHEFSTROOM** 2520

Attention: Messers J Le Roux and R. Venter

Sir

INVITATION TO ATTEND A SPECIAL COUNCIL MEETING TO CONSIDER THE ANNUAL REPORT 2017/2018, TO DISCUSS AND TABLE THE OVERSIGHT REPORT ON THE ANNUAL REPORT 2017/2018

The City of Matlosana hereby in terms of the provisions of Section 19 of the Local Government Systems Act (No. 32 of 2000) and Chapter 12 Section 130 (1) (a) & (b) of the Municipal Finance Management Act (No. 56 of 2003), invites your office to attend a Special Council meeting where Consideration of the Annual Report 2017/2018 and the Oversight Report on the Annual Report 2017/2018 will inter alia be discussed.

The Council meeting details are as follows:

DATE

Thursday, 27 March 2019

TIME

10:00

VENUE

Council Chamber, Civic Centre, Klerksdorp

For any enquiry, you can contact Ms. K Moipolai at 018 487 8045 /8352 or 072 760 5734.

Your attendance is readily appreciated.

Yours faithfully

TSR NKHUMISE













CITY OF

Tel: +27 18 487 8045/8382/8352 Fax: +27 18 462 1780, PO Box 99 Klerksdorp 2570 E-Mail: kea@klerksdorp.org/website: www.matlosana.local.gov.za

MATLOSANA

5/14/2/2

K Moipolai/pk (25)

18 March 2019

Office of the HOD Department: Local Government & Human Settlement Private Bag X 2099 MMABATHO 2735

Attention: Mr James Mashigo

Sir

INVITATION TO ATTEND A SPECIAL COUNCIL MEETING TO CONSIDER THE ANNUAL REPORT 2017/2018, TO DISCUSS AND TABLE THE OVERSIGHT REPORT ON THE ANNUAL REPORT 2017/2018

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TIME

10:00

VENUE

Council Chamber, Civic Centre, Klerksdorp

For any enquiry you can contact Ms K Moipolai at 072 760 5734 or 018 487 8045/8352.

Your attendance is readily appreciated.

Yours faithfully

TSHINKHUMISE













CITY OF

Tel: +27 18 487 8045/8382/8352 Fax: +27 18 462 1780, PO Box 99 Klerksdorp 2570 E-Mail: kea@klerksdorp.org / website: www.matlosana.local.gov.za

MATLOSANA

5/14/2/2

K Moipolai/pk (26)

18 March 2019

Director: Municipal Support Unit Provincial Treasury

Private Bag X 2060 MMABATHO

2735

Attention: Mr Olehile Modise

Sir

INVITATION TO ATTEND A SPECIAL COUNCIL MEETING TO CONSIDER THE ANNUAL REPORT 2017/2018, TO DISCUSS AND TABLE THE OVERSIGHT REPORT ON THE ANNUAL REPORT 2017/2018

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DATE

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TIME

10:00

VENUE

Council Chamber, Civic Centre, Klerksdorp

For any enquiry, you can contact Ms K Moipolai at 072 760 5734 or 018 487 8045/8352.

Your attendance is readily appreciated.

Yours faithfully

TSR NKHUMISE













CITY OF

Tel: +27 18 487 8045/8382/8352 Fax: +27 18 462 1780, PO Box 99 Klerksdorp 2570 E-Mail: kea@klerksdorp.org/website: www.matlosana.local.gov.za

MATLOSANA

5/14/2/2

K Moipolai/pk (27)

18 March 2019

Honorable LM Mahlakeng Chairperson: Municipal Public Accounts Committee (PPAC) North West Provincial Legislature Private Bag X 2018 MMABATHO 2735

Honorable

INVITATION TO ATTEND A SPECIAL COUNCIL MEETING TO CONSIDER THE ANNUAL REPORT 2017/2018, TO DISCUSS AND TABLE THE OVERSIGHT REPORT ON THE ANNUAL REPORT 2017/2018

The City of Matlosana hereby in terms of the provisions of Section 19 of the Local Government Systems Act (No. 32 of 2000) and Chapter 12 Section 130 (1) (a) & (b) of the Municipal Finance Management Act (No. 56 of 2003), invites your office to attend a Special Council meeting where Consideration of the Annual Report 2017/2018 and the Oversight Report on the Annual Report 2017/2018 will inter alia be discussed.

The Council meeting details are as follows:

DATE

Thursday, 27 March 2019

TIME

10:00

VENUE

Council Chamber, Civic Centre, Klerksdorp

For any enquiry, you can contact Cllr SPJ Bogatsu at 076 918 8994 or 018 487 8045.

Your attendance is readily appreciated.

Yours faithfully

TSRNKHUMISE













CITY OF

Tel: +27 18 487 8045/8382/8352 Fax: +27 18 462 1780, PO Box 99 Klerksdorp 2570 E-Mail: kea@klerksdorp.org/website:www.matlosana.local.gov.za

MATLOSANA

5/14/2/2

SPJ Bogatsu/km (28)

18 March 2019

Mr GK Ramorwesi

Email rams.mkg@gmail.com

Sir

INVITATION TO ATTEND A SPECIAL COUNCIL MEETING TO CONSIDER THE ANNUAL REPORT 2017/2018, TO DISCUSS AND TABLE THE OVERSIGHT REPORT ON THE ANNUAL REPORT 2017/2018

The City of Matlosana hereby in terms of the provisions of Section 19 of the Local Government Systems Act (No. 32 of 2000) and Chapter 12 Section 130 (1) (a) & (b) of the Municipal Finance Management Act (No. 56 of 2003), invites your office to attend a Special Council meeting where Consideration of the Annual Report 2017/2018 and the Oversight Report on the Annual Report 2017/2018 will inter alia be discussed.

The Council meeting details are as follows:

DATE

Thursday, 27 March 2019

TIME

10:00

VENUE

Council Chamber, Civic Centre, Klerksdorp

Your attendance is readily appreciated.

Yours faithfully

TSR NKHUMISE MUNICIPAL MANAGER













KLERKSDORP North West Province 2570

Tel: 018 487 8017 finance@klerksdorp.org

From:

Acting Chief Financial Officer

To:

MPAC Chairperson

Date:

28 February 2019

Subject:

REQUEST FOR EXTENTION: SUBMISSON OF RESPONSES TO OVERSIGHT QUESTIONS

2017/2018

The above mentioned matter refers.

It is hereby requested that extension be granted to the Finance Department for the submission of the response to Oversight questions due to the following reasons:

- The Acting Deputy Director ICT is on leave and will only be back in the office on the 4th of March 2019. We require her inputs to fully respond to the questions posed;
- Timeframe for the request was insufficient with the current schedules of meetings inter alia adjustment budget;
- The compiled response needs to be reviewed thoroughly before submission to MPAC to ensure a quality submission.

It is therefore requested that an extension be granted until 6th of March 2019 at 16:00.

Yours faithfully

TOSLIVOALA

Acting Chief Financial Officer

TŠŘ NKHUMISE

Municipal Manager

1

Kea Moipolai

From:

Lesiba Nkhumane < Inkhumane@klerksdorp.org>

Sent:

25 February 2019 08:33 PM

To:

kea@klerksdorp.org

Cc:

lseametso@klerksdorp.org; dnkosi@klerksdorp.org; 'Zanele Mojahi';

mmolawa@klerksdorp.org; rmadimutsa@klerksdorp.org;

roger.nkhumise@gmail.com; 'Shweshwe (Licensing)'; lmatunda@klerksdorp.org

Subject:

REQUEST FOR EXTENSION ON MPAC RESPONSE SUBMISSION

Good Morning Kea

The Memorandum from MPAC to all Senior Managers indicates that responses with POE's need to be received by no later than Friday 28 February 2019.

However, I have been scheduled to attend a work related meeting out of town from 26 February 2019 until 01 March 2019.

responses and the POE's before submission.

Your favourable consideration is awaited.

Thanking you in advance

Mr Lesiba Johannes Nkhumane

City of Matlosana

Director:Public Safety

Tel: 018 487 8108 Cell:079 257 7686 -Fax: 018 462 6756

Email: lnkhumane@klerksdorp.org



matlosana.local.gov.za



Kantoro ya Motsamaisi wa Masepala Office of the Municipal Manager

PO BOX / POSBUS 99 KLERKSDORP 2570

8

(018) 406 8009/8537 (018) 462 1652

dnkosi@klerksdorp.org

Our Ref:

Enquiries:

Mr TSR Nkhumise/dn

(59)

TO

CHAIRPERSON - MPAC

FROM

:

MUNICIPAL MANAGER

DATE

08 FEBRUARY 2019

SUBJECT

APOLOGY FOR THE MPAC MEETING

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The above subject matter refers.

This communiqué serves inform you that the Municipal Manager, Mr. TSR Nkhumise, will not be able to attend the above mentioned meeting due to the meeting at the Public Protectors office in Pretoria scheduled for today 08 February 2019 at 09:00.

Trust you will find the above to be in order.

Yours faithfully,

MUNICIPAL MANAGER

ase, will not Protectors



OFFICE OF THE EXECUTIVE MAYOR

PO BOX / POSBUS 99 KLERKSDORP 2570 2

(018) 487 8002 (018) 462 2067

E-mail: stshabalala@klerksdorp.org

TO

:

MPAC CHAIRPERSON

FROM

.

EXECUTIVE MAYOR

DATE

.

8 MARCH 2019

SUBJECT

APOLOGY: MPAC INTERVIEWS

The above mentioned matter refers

Kindly be informed that the Executive Mayor, Cllr Maetu Kgaile will not be attending the above-mentioned interviews due to the following meetings

1. Monday, 11 March 2019

PPT Meeting

2. Tuesday, 12 March 2019 :

Extended North West Co-ordinating

Committee meeting (NWCC)

3. Wednesday and Thursday:

13 & 14 March 2019

Munimec meeting (See Attached)

Yours faithfully

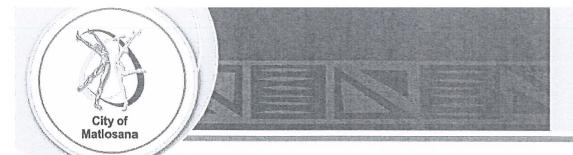
ME KGALLE

EXECUTIVE MAYOR

86MR/RM

400

1



PO BOX 99 KLERKSDORP TEL. NO. 018 487 8482 vmatyana@klerksdorp.org

To

: MPAC

Att

: Mr J Bogatsu

Date

: 07 February 2019

Re

: Apology to MPAC meeting

Dear Chairperson

Will you humbly accept my apology for not being available for the MPAC meeting that is scheduled for Friday, 08 February 2019 due to other commitments?

I hope you will find this in order

Kind Regards

Vuyo Matyana

Assistant Director Offfice of the Single Whip



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE № 99 Klerksdorp 2570 2 8045

e-mail: kea@klerksdorp.org



matiosana.local.gov.za

Ref: 5/14/2/2

Enq: Cllr SPJ Bogatsu/km (8)

5 February 2019

Ward Councillor City of Matlosana **KLERKSDORP** 2570

Councillor

PARTICIPATION OF WARD COUNCILLORS AND WARD COMMITTEES ON THE ANNUAL REPORT 2017/2018

The above-mentioned matter has reference.

The Municipal Public Accounts Committee is currently analyzing the Annual Report 2017/2018 and has resolved that, Ward Councillors with the assistance of Ward Committee members, arrange meetings with public members to peruse the Annual Report and verify projects by conducting in loco inspections in their wards as indicated in Chapter 3 of the Annual Report and other areas of concern.

"The Municipal Finance Management Act, Circular No. 32: Chapter 12, indicates that meetings at which the annual report is considered must be open to the public, for transparency, good governance and accountability."

The Ward Councillor together with the Ward Committee are requested to go through the Annual Report 2017/2018 provided, scrutinize and prepare comments for submission at the MPAC Office, Room 215 Second Floor, Civic Centre Klerksdorp. The deadline for submission is on Friday, 15th February 2019, however verbal submission can still be made during the public participation event.

You are further requested to encourage members of the community during consultation, to go to their nearest public libraries or log into Municipality's website www.matlosana.gov.za to peruse the Annual Report 2017/2018 and make notes, in preparation of the PUBLIC PARTICIPATION MEETING to be held on Wednesday, 6th March 2019 at 12:00 in the AUDITORIUM, Klerksdorp.

It is in view of the above that, your participation will assist the Municipal Public Accounts Committee to compile a comprehensive Oversight Report on the Annual Report 2017/2018 for tabling of Recommendations at Council for adoption.

For any enquiries in this regard, please do not hesitate to contact the Chairperson of MPAC, Councillor SPJ Bogatsu at 076 918 8994 or Kea Moipolai, the MPAC Coordinator at 072 760 5734, alternatively send an e-mail to the MPAC Office at kea@klerksdorp.org

Your co-operation in this regard is readily appreciated.

Yours Comradely

PJ BOGATSU (CIIr)

CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



Kantoro ya Motsamaisi wa Masepala Office of the Municipal Manager

PO BOX / POSBUS 99 KLERKSDORP 2570

(018) 406 8009/8537 (018) 462 1652

dnkosi@klerksdorp.org

Our Ref:

Enquiries:

Mr TSR Nkhumise/bm

TO

CHAIRPERSON - MPAC

FROM

MUNICIPAL MANAGER

DATE

01 FEBRUARY 2019

SUBJECT

APOLOGY FOR MPAC

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节格勒斯。

> E009/0530 13652 William V.

The above subject matter refers.

This communiqué serves inform you that the Municipal Manager, Mr. TSR Nkhumise, will not be able to attend the Auditor-General briefing on the outcome for the year ended 30 June 2018 due to the other commitments scheduled for today in Pretoria.

Trust you will find the above in order.

Yours faithf

TSR NKHUMISE

MUNICIPAL MANAGER

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ANNEXURE D MEDIA NOTICES

Crossword, Sudoku now online

Klerksdorp Record, Klerksdorp - You can now complete the weekly *Klerksdorp Record* crossword and Sudoku online.

What is more, the possibility that you could win the weekly prize money is right at your fingertips.

To enter, merely go and visit our website at www.klerksdorprecord.co.za and, if you already have an active, paid subscription, you can download the crossword and/or Sudoku pdf's to complete.

Follow these steps: (Cellphone: Choose the 'News' option and under that choose 'Latest Issue'. You are then offered options for Klerksdorp Record Main Body, Klerksdorp Record Classifieds, Klerksdorp Record Properties, Klerksdorp Record Crossword, Klerksdorp Record Sudoku. Choose "Download pdf" of the crossword or Sudoku. You can then merely open the pdf and complete

your answers

If you are using a PC or laptop, choose the 'latest News' option on the right-hand side of your screen and then follow the instructions further as described above.

Afterward simply click on the 'submit' button and choose one of the options to email your ONLINE entry. The addresses to send your entries to are crossword@klerksdorprecord.co.za or sudoku@klerksdorprecord.

co.za
It might be a good idea to download Adobe
Acrobat Reader on your device - it makes the
whole process so much easier.

Please take note: You can only submit your ONLINE submissions; not copied or scanned versions of the newspaper's crossword or Sudoku.

What are you waiting for? Go to our website and let the games begin.

R10 000 vir Bruid van die Jaar

Klerksdorp Rekord, Klerksdorp - Bruide wat in 2018 die jawoord gegee het, word genooi om in te skryf vir Klerksdorp Midweek en Klerksdorp Rekord se Bruid van die Jaarkompetisie.

Bruide wat in die Kosh-gebied woon en tussen 1 Januarie en 31 Desember 2018 in die eg verbind is, staan die kans om R10 000 met die troufoto te wen.

Let wel, die foto is net van die bruid. Skryf aanlyn in (www.klerksdorprecord.

co.za) of bring jou foto en inskrywingsvorm na ons kantoor by 125 lanstraat, Klerksdorp.

Dit kos R60 om in te skryf. Die kompetisie sluit 26 April.

Pryswenner



Bianca Theron het Klerksdorp Rekord se matriekafskeidfotokompetisie vir 2018 gewen. Sy het KHS se matriekafskeid bygewoon. Bianca het R2 000 prysgeld gewen wat sy vir haar studies gebruik. Haar ouma, Anita Venter, het die R1 000 gewen in die gelukkige trekking in die leserskompetisie.



KHS skoolhoof Gerhard Brand saam met Bianca. Die skool is ook R1000 ryker na die kompetisie.

Vind liefde in musiek

Klerksdorp Rekord, Klerksdorp - Jan Blohm tree op Saterdag 2 Februarie by Stage N12 op.

Die bekende Afrikaanse liedjieskrywer en rock- en bluessanger se nuwe album "Die liefde album" is onlangs vrygestel. Die kaartjies vir sy Klerksdorp-vertoning kos R150 elk. Bespreek by Stage N12 of skakel Sampie by 083 250 4770.

Blohm is 'n groot bewonderaar van Brey-



ten Breytenbach (Jan Blom is 'n skuilnaam van Breytenbach) en probeer ‹n digterlike eienskap aan sy musiek gee.

Aanhangers moet nie die konsert mis nie

Jan Blohm tree op 2 Februarie in Klerksdorp op,



CITY OF MATLOSANA

City of Matlosana

TABLING OF THE 2017/2018 ANNUAL REPORT, 2018/2019 MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

Notice is hereby given in terms of Section 127(5) (a) of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003) as amended and the Municipal Budget and Reporting Regulations 2006 Section 34, read with Section 21A of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended, that the City of Mallosana's Annual Report for the 2017/2016 financial year and Mid-Year Budget and Performance Assessment Report for the 2018/2019 financial year, served before the Council on 30 January 2019.

The reports can be accessed on the following website; www.matiosana.gov.za.

The Annual Report has been placed in the KOSH Libraries and Satellite offices for public scrutiny and comments. Copies of the Annual Report can also be obtained from the Performance Management Unit, Room 301, Civic Centre, Klerksdorp during office hours (07:45 to 16:30).

The public is hereby invited to submit written or verbal comments on the 2017/2018 Annual Report for the attention of the Chairperson: Municipal Public Accounts Committee (MPAC), Room 215, Second Floor, Civic Centre, Klerksdorp or email to kea@klerksdorp.org

Herewith is the schedule of MPAC meetings where the 2017/2018 Annual Report will be deliberated, for promoting Good Governance and Accountability in terms of Section 129 and 130 of the Municipal Finance Management Act, (Act No. 56 of 2003) as amended.

PROGRAM OF ACTION ON THE TABLING OF THE OVERSIGHT REPORT 2017/2018 4 FEBRUARY - 27 MARCH 2019

DATE	ROLE PLAYERS	ACTIVITY /LIST OF ITEMS	TIME & VENUE
4.2.2019	MPAC Meeting with the Auditor-General, Executive Mayor, Speaker Council Whip, Municipal Manager, Chief Financial Officer, Directors, Risk Management, Internal Audit and Media	Comments by the Auditor General on the Audit Outcome	09:30 Committee Room
6.2.2019	Chairperson: MPAC & MPAC Co-ordinator, Manager Communications	Slot with Star FM - Awareness on the Tabling of the Annual Report 2017/2018 Invitation of local community to MPAC meetings and public participation Public Education on the Annual Report	18:00
8.2.2019	MPAC Meeting (Public invited)	Discussion based on the comments by the Auditor General: [Qualified Opinion] 4. Quality of submitted financial statements 4. Quality of submitted Performance Reports 4. Supply Chain Management & Other non-compliance 4. Human Resource Management 4. Financial Health	09:30 Council Chamber
11.2.2019	MPAC Meeting (Public invited)	Discussion based on the comments by the Auditor General: [Qualified Opinion] 4 Quality of submitted financial statements 4 Quality of submitted Performance Reports 5 Supply Chain Monagement & Other non-compliance 4 Human Resource Management 4 Financial Health	09:30 Council Chamber
1.3.2019	MPAC & MM	Peruse compliance on the Checklist & Annual Report Management Response	09:00 Committee Room
6.3.2019	MPAC, Councillors, Stakeholders, Management, Officials and Members of Public, Media & Interpreter	Public Participation on the Annual Report 2017/2018	12:00-17:00 Auditorium
11.3.2019	Interviews by MPAC (Public members invited)	Executive Mayor, Municipal Managers, Chief: Financial Öfficer, Directors, Deputy Directors, Assistant Directors, Identified Staff,	08:30 Council Chamber
12,3,2019	Interviews by MPAC (Public members invited)	Interviews continues	08:30 Council Chamber
12.3.2019	(apple thethoeta matted)		and a citaling
13.3,2019	Interviews by MPAC (Public members invited)	Interviews continues,	08:30
	Interviews by MPAC	Interviews continues Interviews continues	Council Chamber 08:30
13.3,2019	Interviews by MPAC (Public members invited) Interviews by MPAC		Council Chamber

Civic Centre KLERKSDORP Notice no. 1/2019

TSR NKHUMISE MUNICIPAL MANAGER

schools it skole



Laerskool Noordvaal se Wian van Eck en Jordan van der Schyff het by Orkney sirkelskole elk 'n rekord gebreek in gewigstoot. Wian van Eck (foto) stoot 10,17m gewigstoot seuns o/11. Die vorige rekord was 9 96m



Jordan van der Schyff stoot 7,86m gewigstoot seuns o/10. Die vorige afstand was 7,45m.



KHS se
akademiese
prysuitdeling het
verlede week
plaasgevind met
talle leerlinge
wat betoon is vir
hul akademiese
prestasies verlede
jaar. Die dux
leerling per graad
vir 2018 is Carla
Roux (gr 8),
Carla Bruwer (gr
9), Lilica Burger
(gr 10) en Bryan
Hempel (gr 11).



Hoërskool Schoonspruit het tydens hul akademiese prysuitdeling die top akademiese presteerders van 2018 aangewys. Op die foto is Henré Harmzen (gr 8), Elbé de Beer (gr 9), Carli Erasmus (gr 10) en Johann Rossouw (gr 11).



CITY OF PEOPLE ON THE MOVE

Unqualified Audit Report of CITY OF MATLOSANA

The City of Matlosana led by the Executive Mayor Cllr Maetu Kgaile has once again reached a milestone in obtaining an unqualified audit report from the Auditor General of South Africa that has a constitutional mandate as the supreme audit institution to give oversight, accountability and governance in the public sector.

An official from the Auditor General's office, Mr Rudof Venter announced the outcome officially on Monday, 04th February 2019 at the Committee room, Civic centre. The meeting was attended by the Municipal Public Accounts Committee(MPAC) members, Municipal management and MMCs (Members of the Mayoral Committee).

It has been a gruelling journey for the Municipal Manager Mr Roger Nkhumise and his management team together with the political leadership who were tasked with the responsibility of ensuring this breakthrough. It would have been an impossible assignment without the collective effort of the municipal departments. The municipality has been

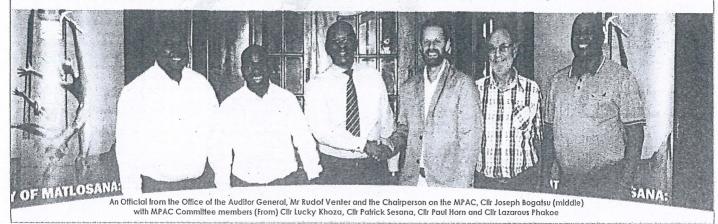
faced with many challenges in the past but despite this, it has been consistent in safeguarding the interest of its community.

Councillors were delighted after receiving the report as it has been many years since the municipality received such a report.

"An unqualified audit report for the City of Matlosana means that the municipality has improved a lot on its financial statements i.e there is reasonable assurance of financial statements, however there is still noncompliance on legislation specifically on supply chain processes. Again this municipality is the only one in the north west province that has received an unqualified audit opinion for the 2017/2018 financial year". Said Mr Venter.

According to the chairperson of Municipal Public Accounts Committee(MPAC) Cllr Bogatsu, it has been almost 14 years since the City of Matlosana ever acquired this outcome from the auditor general.

AGSA (Auditor-general of South Africa) recommends that the tone of leadership of this municipality should create an environment of zero-tolerance to non-compliance and transgressions.





NOTICE OF PUBLIC PARTICIPATION ON THE ANNUAL REPORT 2017/2018

The City of Matlosana hereby in terms of the provision of Section 20 of the Local Government Municipal System Act (No 32 of 2000) and Chapter 12 Section 130 (1) (a) & (b) of the Municipal Finance Management Act (No 56 of 2003), invites the Public and Public officials to the Public Participation meeting.

The details of the Public Participation meeting are as follows:

DATE: Wednesday, 06 March 2019

VENUE: Auditorium, Civic Centre, Klerksdorp

TIME: 12:00 to 17:00

For more details on the meeting, please contact Tatlhego Moholoeng - 084 375 5276 or Dineo Moiloa: 076 107 3552 or 018 487 8004 during working hours (07:45-16:30)

Civic Centre KLERKSDORP Notice No. 11/2019

26 February 2019



TRS NKHUMISE MUNICIPAL MANAGER

2019 budget speech: Tighten your belt

Klerksdorp Record, Klerksdorp - This year's budget speech referred to six fun-damental prescripts of achieving a higher rate of economic growth which included increasing tax collection, reasonable affordable expenditure, stabilising and reducing debt, reconfiguring state-owned enterprises and managing the publicsector wage bill

This renewed sense of optimism is refreshing, says Bheki Mkhize, CEO Solutions, FNB Wealth and Investments in commenting on the budget. "The tabled budget speech reassures all South Afri-cans that we are on a slow path of financial recovery. 2019 will be a difficult year financially, but we encourage consumers to be cautious of their spending habits and try to look at budgeting appropriately to reduce debt and undue financial pressure.

The Minister of Finance alluded to

some of the risks highlighted in the Mid Term Budget Policy Statement (MTBPS) which have materialised and now; expect a slower but still steady recovery after the 2018 technical recession. "It is expected that real GDP growth in 2019 will rise to 1.5%, and then strengthen moderately to 2.1% in 2021. South Africa is a small open conomy and we are impacted by events in the global economy World growth is now expected to slow, constraining South Africa's export growth forecast," said the

Focus areas in the 2019 budget speech included:

Minister.

Tax revenue being revised down by R15,4 billion. Approximately half of the increase in the shortfall since October is due to higher than expected VAT refunds. This lowers revenue collection for the year, but puts money back into the economy.

No increase on tax brackets: Key personal income tax proposals saw government increase the personal income tax threshold from R78 150 to R79 000; while leaving the income brackets unchanged and not adjusting them for inflation for the first time since 1990.

Sugar Tax and Excise duties on alcohol and tobacco were increased in this year's budget with fuel levies increasing by 29 cents per litre for petrol and 30 cents per litre for diesel.

The Minister also noted that the Road Accident Fund levy increase is not enough to match the Fund's R215 billion liability.

State Owned Enterprises pose a risk to the fiscal framework Funding requests from financially challenged state-owned enterprises have increased, with several requesting states supports

just to continue operating.

Public wage bill needs to shift from expenditure to investment. The go vernment plans to allow older public servants to retire early and gracefully which will save the government an es

timated R20.3 billion over three years. Government expects to save an additional R6.7 billion over the same period through reductions on pay progression, limits on overtime and bonus payments.

Infrastructure investment of R100 billion over the next ten years. Government expects the infrastructure fund to accelerate R526 billion worth of on-budget projects by bringing in the private sector and development finance institutions, where in several instances the private sector will design, build and operate key

infrastructure assets. One of the five key priorities detailed in the 2019 State of the Nation Address by President

CAN RESERVE BANK

Ramaphosa was

spending as Government continues to pro-vide access to quality basic, higher education, developing skills and provide training which contributes to social cohesion.

"The announcement of fully subsidised

education and training for the poor is welcomed; as its government's flagship for Early Childhood Development (ECD) and higher education interventions. These allocations are important as they are the most important part of a child's develop-

improving the education system. Learning

and culture receives the largest share of

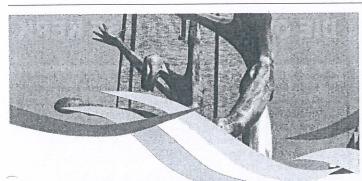
"This challenging landscape has re-sulted in parents seeking quality education for their children and often seek opportuni-ties in private education providers who are seemingly better able to respond to the

increasing demand for more holistic learning, giving learners'
a good blend of academic

instruction combined with broad exposure in sports, culture and technology."

"It is evident that ordinary South Africans will need to tighten their belts as the year proves to be challenging financially.

"While this may put a damper on consumers, we encourage consumers to watch and review their budgets and reflect on their finances regularly," concludes Mkhize



NOTICE OF PUBLIC PARTICIPATION ON THE

ANNUAL REPORT 2017/2018

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The details of the Public Participation meeting are as follows

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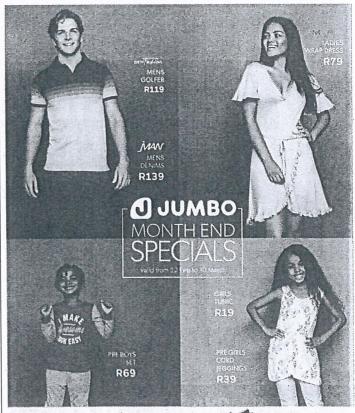
Civic Centre KLERKSDORP Notice No. 11/2019

26 February 2019



TRS NKHUMISE MUNICIPAL MANAGER

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WIND YOUR MEARNEST JUMBO STORE - FREE STATE; Bloemfontein Twin City Mall, Heldedal \051432 0004; 59
St. Andrews Street, CBD \051430 2249] Welkom 21 Bok Str \057 352 1609 NORTHERN CAPE; Kimberley
\087 087 087 9692 NORTHWEST; Klerksdorp 9 Plein Str \018 462 1466 Potchefstroom Riverwalk Shopping Centre C087 158 0588

Tyd agter tralies

Dit is 'n ervaring wat jy nie gou sal vergeet nie..

Dit is binnekort weer tyd vir Kansa se Jail 'n Bail-projek en as jy op 'n prettige wyse toegesluit wil word en 'n tydjie agter tralies wil deurbring, 'n goeie doel, is dit net die projek vir iou.

Die jaarlikse Jail 'n Bail-projek van die Kankervereniging vind plaas op 5 April by die Pick n Pay Wilkoppies vanaf 09:00 tot 16:00.

Kansa soek "kriminele" wat hou van pret.

Skakel Moira Fourie by 071 877 0921 en sy reël vir die toesluit van jou vriend/vriendin, bestuurder, hoof of baas in die Kansa "tronk"

Besighede kan van die geleent-

heid gebruik maak vir stres verligting onder personeel en bietjie onskuldige pret te hê.

Alle "tronkvoëls" is skuldig en kom nie weg nie.

Deur middel van kollektelyste kan jy die borg van R1 000 bymekaar

Die geld word ingesamel deur jou en kom nie uit jou sak uit nie. Kom luister na die hofsake dit is baie interessant en amusant.

Kansa beloof 'n dag van lekker musiek en hope blikskud.

Raak betrokke by liefdadigheid en belê in jou gemeenskap. Dit is alles ten bate van die pasiënte

Besoek Kansa by die Stilfontein Spares-gebou, Ruth First straat 115, Stilfontein.

Anaïs help Daphne Lee

Klerksdorp Rekord, Stilfontein - Die bekende sangeres, Anaïs tree een van die dae in Stilfontein op ten bate van die Daphne Lee beskermende werkwinkel in Klerksdorp.

in Klerksdorp.

Anaïs, wat gereeld ten bate van
liefdadigheidsprojekte optree hoop om
'n verskil te maak by Daphne Lee, Sy is
deel van die Anaïs - BE YOUR DREAMfoundation asook VIA en TBN Africa.

Dit sell on Winapsdag 10 Anril optree

foundation asook VIA en TBN Africa. Sy sal op Woensdag 10 April optree by Lost Treasure kwekery in Stilfontein. Hierdie spesiale vertoning begin om 18:30 vir 19:00 en sluit 'n driegangmaal-tyd in. Die drag is formeel en kaartjies beloop R350 per persoon of R3500 per tafel met 'n kontantkroeg. Skakel 018 462 4366 vir verdere



MIDVAAL !! PURIFIED EXCELLENCE

Address: PO Box 31, Stilfontein 2550 Tel: 018 482 9500 Fax: 086 532 2528 Email: info@midvaalwater.co.za Web: www.midvaalwater.co.za Reg No: 1954/002224/08

Midvaal Water Company is the supplier of bulk potable water to the City of Matlosana and the Mining Industry situated within the boundaries of Klerksdorp, Orkney and Stilfontein in the North West Province. The Treatment

PURPOSE

To plan, manage, direct, coordinate and report on financial and payroll functions of the Company in order to maximize strategic use of financial resources.
KEY RESPONSIBILITIES

- · Llaise with internal and external auditors in order to ensure that audit queries are responded to and that recommendations are implemented.

 Manage the accounts receivable function, including the collection of overdue accounts.

- Manage the accounts payable function, including the review of monthly creditor's reconcillations.
 Checking of all supporting documents to ensure all payments made by the Company are valid and accurate.
 Review the monthly bank reconciliation and follow up on reconciling items.
- Completion of the monthly VAT return as well as preforming the reconciliation of the VAT return to VAT control
- Manage the payroll function and ensure compliance with all employee taxes (PAYE; SDL; UIF) and other
- Manage the assets register to ensure its accuracy as well as performing the reconciliation of the asset register to the general ledger accounts.
- Reconciliation of work in progress report to the general ledger as well as the timeously transfer of completed projects to the asset register.
- · Perform a monthly cash flow budget for the Company
- Assist in the completion of the annual budget of the Company.
 Performance of monthly budgetary control identification of variances and obtaining explanations therefore.
- Ensure the compliance with financial management policies and procedures of the Company.
- · Implementation of internal controls to ensure the safeguarding of physical as well as financial assets of the
- Preparation of the monthly trail balance including the processing of all standard journal entries.
 Assist with the compilation of quarterly management statements as well as the annual financial statements.

Minimum qualifications and relevant experience required to function efficiently in that position

- Bachelor's Degree in Accounting
- Relevant 5 years' experience in a Financial Accounting position preferably completed SAICA accredited learnership
- Good Financial and Supervisory Skills
 Sound Analytical and Interpersonal skills
- Working experience of Payroll systems (VIP), Companies Act and King IV Report, Sage 300
- Ability to work under pressure

SKILLS REQUIREMENT

- Sage 300 accounting system
 MS Office, with advanced MS Excel
- Problem solving
- Planning and Organising

Allen

- Results and Deadline Oriented Quality oriented
- VIP Payroll Software System, would be an added advantage

BENEFITS

Competitive TEC remuneration package commensurate with relevant qualifications and experience CLOSING DATE FOR APPLICATIONS:

Detailed Curriculum Vitae reflecting correct reference number should reach the Company by no later than 5 April 2019 at 12:00. Applications received after the closing date will not be considered Applications can be submitted by:

Post to: The Human Resources Manager; Midvaal Water Company; PO Box 31; Stilfontein 2550 E-mail to: info@midvaalwater.co.za alternatively Fax to: 086 532 2528

ENQUIRIES:

General: Ms Constance Kemeng, Tel: 018 482 9500.

Inherent Job requirements: Mr Henry De Jaar

NB. Midvaal Water Company is an Equal Opportunity Employer and is committed to the achievement and maintenance of diversity and equity in employment.

Successful candidates might be required to undergo medical fitness assessment specific to the job

The Company reserves the right not to make an appointment.

If you do not receive any response within three months of the closing date, please accept that your application was unsuccessful. Regret correspondence will only be limited to interviewed candidates.





MAPIFO VILIKAZI from Edenvale write after 12 years of suffering in an abusive marriage but after reading and listening to various testimonies about MAMA MIRRIAM in the papers and on radio, I visited her and paid R130 for consultation. I was shocked when she told me accurately all my past and present problems and revealed that my husband was in a relationship with

another lady.

She then showed me another lady in the mirror. MAMA MIRRIAM helped me to separate my husband from the other lady and made my enemies to confess all their bad things they had done to me and my family.

MAMA MIRRIAM performed a special prayer to bind me and my husband together and that's why we are happily married now and success ful. Her specialities also include sexual difficulties, relationships, health problems. She also deals with court cases, children, properties, business, love, drinking problems and gives long term protection. I recommend others to visit her and get their problems solved.

ONLY BY APPOINTMENT CALL MAMA MIRRIAM on 071 864 3948 | Klerksdorp

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CITY OF MATLOSANA

CONSIDERATION OF THE ANNUAL REPORT 2017/2018

TABLING OF THE OVERSIGHT REPORT ON THE **ANNUAL REPORT 2017/2018**

The City of Mallosana hereby in terms of the provisions of Section 19 of the Local Government Systems Act (No. 32 of 2000) and Chapter 12 Section 130 (1)(a)&(b) of Local Government Financial Management Act (No. 56 of 2003) invites the Public and Public officials to the Council meeting, whereby the above-mentioned reports will inter alia be discussed

Details of the meeting are as follows:

Wednesday, 27 March 2019

Time

Council Chamber, Civic Centre Klerksdorp

For more details on this meeting, please contact Ms Tahleho Moholoeng at 084 375 5276 and Dineo Moiloa at 076 107 3552 or 018 487 8004 during working hours. (07:45 - 13:00 and 13:45 - 16:30)

Civic Centre KLERKSDORP

19 March 2019

TSR NKHUMISE MUNICIPAL MANAGER

Notice no. 32/2019

14.5

ANNEXURE E ATTENDANCE REGISTERS



ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON FRIDAY, 1ST FEBRUARY 2019 AT 09:00 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	Bogertsis
MEMBERS:	GA MOHOEMANG	APOLOGY
	LM PHAKOE	APOLOGY
	A COMBRINCK	Housian
	MN SEITISHO	Mile-11 2
	MC MAHLANGU	(ACG) Desig H
	JJ LE GRANGE	XXW Grengy
	AN LUDIDI	A New Market
	PT HORN	Mhu
	S NONGQAYI	Shin
	SL MOREMI	
	L KHOZA	
	SP SESANA	Lean P

OTHERS / OFFICIALS

N	AME PRINTED	DESIGNATION	SIGNATURE
F	aul Malatsi	NT-Advisor	Frank)
	ISPONE STREALA	ACFO	
0	LOHAW POWREE	PMS Co.	C)
-	Jan Ce Royx	AGSA	

NAME PRINTED	DESIGNATION	SIGNATURE
Kea Momolai	MAC Co-ordinater	flylon C
Puselelso. KoTO	Merc Support Stape	Mobo
Mampotseng Bags	MPAC Support Stape	Illan
PAUL Malatsi	MAC Co-ordinater Merc Support Stape MPAC Support Stape N7 - Advisor	- FOR.
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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON MONDAY, 4TH FEBRUARY 2019 AT 09:30 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	15 og outsu
MEMBERS:	GA MOHOEMANG	.,
	LM PHAKOE	
	A COMBRINCK	Apology
	MN SEITISHO	15,41810 1
	MC MAHLANGU	Apolofy
	JJ LE GRANGE	
	AN LUDIDI	
	PT HORN	lh_
	S NONGQAYI	
	SL MOREMI	
	L KHOZA	
	SP SESANA	Transf
MM & DIRECTORS		
Municipal Manager:	TSR NKHUMISE	Apology
hiof Einanoial Offic	DAMODA/ECL	•

Director: Technical & Infra: R MADIMUTSA

Director: Public Safety: L NKHUMANE

Director: Community Development: M MMOLAWA

Director: Corporate Services	N. L. CEAMETOO	Alexander of the second of the
Act Director: Human Settlem	,	
Act Director: Macro City & P	lanning:	
OTHERS / OFFICIALS		
NAME OF THE PARTY		
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KHEFO KHOZA	MMC LED	Muse
M.V RAMOKANAIG	ACRO	Lu
SJ DAEMANE	MMC PS	
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L. J. NKHUMANE	Dir Public Sal	De la
M.P. Malatsi	NT - Advisor	
KR MOIPOLA,	MPAC-Co-ordina	for Allasor
P.A. KOTO	MPAC- Support St	aff Applo
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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON FRIDAY, 8th FEBRUARY 2019 AT 09:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	Kongatsii
MEMBERS:	GA MOHOEMANG	
	LM PHAKOE	
	A COMBRINCK	Accubide
	MN SEITISHO	
	MC MAHLANGU	
	JJ LE GRANGE	of le Grange
	AN LUDIDI	A. n. V Ludid
	PT HORN	M-
	S NONGQAYI	June 1
	SL MOREMI	Marai
	L KHOZA	p Blogg
	SP SESANA	Spanast

OTHERS / OFFICIALS

NAME PRINTED	DESIGNATION	SIGNATURE
KEA MOTPOLAY	MPAC-Co-ordinator	14/0/52
Oup A Kloers	DD: Iscome & Early	
Paul Malatri	NT-Advisor -	
P. A. KoTO	MARC SUPPORT STAFF	Alobo



Preparation for Public Participation

DATE: 08 FEBRUARY 2019 at 14:00

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		MPAC Coordinator	MM SFFICE	NPAC: SUPPORT STAFF	DEM	SPEAKER'S OFFICE	BUDGET	Community of the	DESIGNATION
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DATE: 08 102/2019

TIME: 09:30 am

venue: (ouncil Chamber

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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON MONDAY, 11th FEBRUARY 2019 AT 09:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	Dogate
MEMBERS:	GA MOHOEMANG	
	LM PHAKOE	
	A COMBRINCK	
	MN SEITISHO	Butisto
	MC MAHLANGU	pt //eury
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	S NONGQAYI	Jun
	SL MOREMI	
	L KHOZA	
	SP SESANA	Jacan J.

OTHERS / OFFICIALS

NAME PRINTED	DESIGNATION	SIGNATURE
Paul Malatsi	NF- Advisor	The second
KR MOIPOLAI	MPAC-Co-ordinator	11/0/52
P.A. KOTO	MPAC - SUPPORT STAFF	Abobo



Matlosana

MUNICIPAL PUBLIC ACCOUNT COMM

MEMBERS OF THE PUBLIC

DATE: 11 FEBRUARY 2019 at 09:30

M. W. RANTAC G. PHARE O. Metches; L.B. Metches; A.M. Moortser p. 75 D. Metches;	INITIALS AND SURNAME
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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON WEDNESDAY, 13th FEBRUARY 2019 AT 09:00 IN THE LECTURE ROOM, 2ND FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	Bogalie
MEMBERS:	GA MOHOEMANG	
	LM PHAKOE	
	A COMBRINCK	Appload
	MN SEITISHO	J. J. J. S. J.
	MC MAHLANGU	(Reflered)T
	JJ LE GRANGE	He Grand
	AN LUDIDI	1 a Nout de
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	S NONGQAYI	() Jhun
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	L KHOZA	
	SP SESANA	Acard

OTHERS / OFFICIALS

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Preparation for Public Participation

DATE: 18 FEBRUARY 2019 at 14:00

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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON TUESDAY, 19th FEBRUARY 2019 AT 09:00 IN THE COMMITTEE ROOM, 2ND FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON: SPJ BOGATSU

MEMBERS: GA MOHOEMANG

LM PHAKOE

A COMBRINCK

MN SEITISHO

MC MAHLANGU

JJ LE GRANGE

AN LUDIDI

PT HORN

S NONGQAYI

SL MOREMI

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SP SESANA

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OTHERS / OFFICIALS

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KR Moipola	MPAC Co-ordinator	AND 2
M.V RAMOLANATE	ACRO	Klus
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NAME PRINTED P. A. KOTO	DESIGNATION MPAC SUPPORT Stage	SIGNATURE Hob
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Preparation for Public Participation

DATE: 25 FEBRUARY 2019 at 09:00

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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON TUESDAY, 26th FEBRUARY 2019 AT 08:00 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	Bogatsii
MEMBERS:	GA MOHOEMANG	
	LM PHAKOE	
	A COMBRINCK	Acura
	MN SEITISHO	1810
	MC MAHLANGU	(Mylengs)
	JJ LE GRANGE	
	AN LUDIDI	A. M. Leold
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	S NONGQAYI	, Jan
	SL MOREMI	
	L KHOZA	
	SP SESANA	Spans
OTHERS / OFFICIA	<u>ALS</u>	
NAME PRINTED	DESIGNATIO	<u>SIGNATURE</u>

CITY OF MATLOSANA ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON FRIDAY, 1ST MARCH 2019 AT 09:00 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

SPJ BOGATSU	Bogatsii
GA MOHOEMANG	
LM PHAKOE	
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MC MAHLANGU	(AJ/ Deereg C
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SP SESANA	parast
	GA MOHOEMANG LM PHAKOE A COMBRINCK MN SEITISHO MC MAHLANGU JJ LE GRANGE AN LUDIDI PT HORN S NONGQAYI SL MOREMI L KHOZA

OTHERS / OFFICIALS

NAME PRINTED	DESIGNATION	SIGNATURE
KEA MOIPOLAI	MPAC Co-ordinator	
O. R. Thubande.	Comparion / Public	et Nabaga
P.A. KOTO	MORC : SUPPORT STA	FF Agbi
MM Baas	MPAC: Support Ste	tr Algas

ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON MONDAY, 4TH MARCH 2019 AT 14:00 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	Bogatsw
MEMBERS:	GA MOHOEMANG	W1
	LM PHAKOE	
	A COMBRINCK	JE CUONOL
	MN SEITISHO	10 8 11 00 ° 000
	MC MAHLANGU	A DA ON SOLA DE CONTRA DE
	JJ LE GRANGE	XXU JAMPT
	AN LUDIDI	A. Miladel
	PT HORN	1/10
	S NONGQAYI	June
	SL MOREMI	
	L KHOZA	16/0
	SP SESANA	Az I

MM & DIRECTORS

Municipal Manager: TSR NKHUMISE	12 90 o
Acting Chief Financial Officer O SEKGALA	
Director: Technical & Infra: R MADIMUTSA	Pho In
Director: Community Development: M MMOLAWA	Melar
Director: Public Safety: L NKHUMANE	AG)

Director: Corporate Serving & Director: Human Settlen Baganne Choch Director: Local Econom L FOURIE	Q	Soch 20-	
OTHERS / OFFICIALS			
NAME PRINTED	<u>DESIGNA</u>	<u>rion</u>	SIGNATURE
NTWAMPE DANI P.A. KOTO MM BOOK		PAD MIN Export Staff Support Staff	Alaas

ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING (IN-LOCO INSPECTION) OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON TUESDAY, 5TH MARCH 2019 AT 09:00 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	Rogatsii
MEMBERS:	GA MOHOEMANG	
	LM PHAKOE	1
	A COMBRINCK	()
	MN SEITISHO	
	MC MAHLANGU	
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	L KHOZA	
	SP SESANA	Harel
OTHERS / OFFICI	<u>ALS</u>	
NAME PRINTED	DESIGNA	TION SIGNATURE

ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (1st public Hearing) to be held on Monday, 11th March 2019 at 08:30 in the Council Chamber, 1st floor, civic Centre, Klerksdorp

CHAIRPERSON:	SPJ BOGATSU	Dogotsu
MEMBERS:	GA MOHOEMANG	
	LM PHAKOE	
	A COMBRINCK	a Atland non
	MN SEITISHO	Help
	MC MAHLANGU	M/augh
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	S NONGQAYI	S
	SL MOREMI	
	L KHOZA	
	SP SESANA	Danay
MM & DIRECTORS		
Municipal Manager:	TSR NKHUMISE	

Acting Chief Financial Officer: T O SEKGALA

Director: Community Development: M MMOLAWA

Director: Technical & Infra: R MADIMUTSA

Director: Public Safety: L NKHUMANE

Director: Corporate Services: LS			
Director: Human Settlements: B			
Director: Local Economic Develo	ppment: L FOURIE		
OTHERS / OFFICIALS			
NAME PRINTED	DESIGNATION		SIGNATURE
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GJ LETLHOO	ADEM		Newstern
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P.I. TASAREE	MMC Fr	ANCE	The
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P. A. KOTO	Meac ; Supp	PORT STAFF	Alobo
mm Baas	MPAC: Sup	por Stear	Maas
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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON TUESDAY, 12TH MARCH 2019 AT 08:30 IN THE COMMITTEE ROOM, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:	SPJ BOGATSU	Bogalin
MEMBERS:	GA MOHOEMANG	
	LM PHAKOE	
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	L KHOZA	Apr 6994
	SP SESANA	Alson II

MM & DIRECTORS

Municipal Manager: TSR NKHUMISE

Acting Chief Financial Officer: O SEKGALA

Director: Technical & Infra: R MADIMUTSA

Director: Community Development: M MMOLAWA

Director: Public Safety: L NKHUMANE

Director:	Corporate Services: L S			
Director: B CHOCH	Planning and Human Se HE	ttlements:	Thorse	
Director: L FOURI	Local Economic Develor E	oment:		
OTHERS	/ OFFICIALS			
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/PT	Molelekwa	ACAE		Miles
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MUNICIPAL PUBLIC ACCOUNT COMMIT

MEMBERS OF THE PUBLIC - MANAGEMENT INTERVIEWS
DATE: 12 MARCH 2019 @ 08:30

								(METRING PR. COUNCIALOR) STILFOTTEIN	INITIALS AND SURNAME
									STILFURTIEM	TOWN/TOWNSHIP
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									Must	SIGNATURE

ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON WEDNESDAY, 13TH MARCH 2019 AT 08:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

SPJ BOGATSU

CHAIRPERSON:

MEMBER		
MEMBERS:	GA MOHOEMANG	
	LM PHAKOE	
	A COMBRINCK	/ Adubrah
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	MC MAHLANGU	(March
	JJ LE GRANGE	HO GIONGO
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	PT HORN	Mhz
	S NONGQAYI	Si-
	SL MOREMI	
	L KHOZA	Apology
	SP SESANA	for of 1
MM & DIRECTORS		
Municipal Manager:	TSR NKHUMISE	BUR
Acting Chief Financia	al Officer: O SEKGALA	
Director: Technical &	Infra: R MADIMUTSA	

Director: Community Development: M MMOLAWA

Director: Public Safety: L NKHUMANE

Director: Corporate Services: L S	EAMETSO	,
Director: Planning and Human Se B CHOCHE	ttlements:	
Director: Local Economic Develo L FOURIE	pment:	fe
OTHERS / OFFICIALS		
NAME PRINTED	DESIGNATION	SIGNATURE
C Jansen van Rensburg	Performance Manageme	H Afficer & January
	FORMANCE MAKAGEME	/ / /
	MMOFFICE	Affin
NM Moabelo	CRO	Malelo
PT Moleletina /	ACAE	(MiQQ)
ME Kgaile	EM	Aconi.
6-7 SEBOTLOTE	AFDI HRUMR	Julian
Lesego Seametro	Director	Way.
ND CIAA.	DD: con	(In)
M. Mokarusi	A.D Icaal Service	s that
J.E J.v. Renobusq	AD: Admin	Alkensburg
ML MOJAKI	MMC	TOA:
M.A KIGGZWAYS	(Fa) 6G	Ol D
ND Makgetha	ADCCOMIK	Dhy 1
PS Ramone	HOD Markeling	

OTHERS / OFFICIALS

NAME PRINTED	DESIGNATION	SIGNATURE
J.M DANXA	LED (HOD)	Den -
N.M MOLEFE	MARKET	Coletta.
W. & MAPONYA	AMMA - MARKE	it Men
L-Ramaladu	Division head	Carothat)
K. P. Moleko	MEDIA RELAT	ions Officer the
SHEPO /	HOZA MMC LE	184
mm Bogs	MPAC! Support	Stage Hay
P. A. KOTO	MPAC: SUPPORT	STAFF Hob
KR Moipola	MPAC Co-ordi	nator Allope
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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON WEDNESDAY, 14TH MARCH 2019 AT 08:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:

SPJ BOGATSU

MEMBERS:

GA MOHOEMANG

LM PHAKOE

A COMBRINCK

MN SEITISHO

MC MAHLANGU

JJ LE GRANGE

AN LUDIDI

PT HORN

S NONGQAYI

SL MOREMI

L KHOZA

SP SESANA

Bogatin

Betislo Alte/eee-e/ 206 grange

June June

Jane SP

TROIKA & MMCs

Executive Mayor:

CIIr ME KGAILE

MMC: Electrical:

CIIr SD MONTOEDI

MMC: Comm Service: Cllr NS MENDELA

MMC: SAC

CIIr PF MABELI

MM & DIRECTORS

		•	
Municipal Manager: TSR NKHU	MISE		
Acting Chief Financial Officer: 0) SEKGALA		
Director: Technical & Infra: R M.	ADIMUTSA	100 in	Thi
Director: Community Developm	ent: M MMOLAWA	Make	
Director: Public Safety: L NKHU	MANE		
Director: Corporate Services: L	SEAMETSO		
Director: Planning and Human S B CHOCHE	Settlements:		
Director: Local Economic Devel L FOURIE	opment:		
OTHERS / OFFICIALS			
NAME PRINTED	DESIGNATION		SIGNATURE
KD Rannong	DDIEEM		Rees
P Matsaola	Assisted Dr	ictor	
S. Mabaso	AL Hector	cul	Ang s
P.T Molelekula			(Melle)
P.A KOTO	MPAC: SUPPORT	STAFF	Ababo
MM Bagas	MPAC: Support		Albas
KR MoiloLA	MPACCOORO	1 1 1	Moss
NM Moabelo	CRO		Montile.
m.J. masilo	Community Servi	(es	And
Tim AuPksas	Chiea sport		11/10001
V.p. Shongwe			

OTHERS / OFFICIALS

NAME PRINTED	DESIGNATION	SIGNATURE
C.D.SEDUPE	AAN Labrani Sequires	Heclupe
H. VAN HEERDEN	AAD LIBYARY SCAUCES MUSEUM CURATOR	Alea Kl
M. G. MORGOD:		(sadd-1111 1
J.M. GOREWANG	ASSISTANT LIBRARIAM	MANA NOSO
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L.D KAMBUWAM	AD PAPES D CEMETERIES	
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MUNICIPAL PUBLIC ACCOUNT COMMIT

MEMBERS OF THE PUBLIC - MANAGEMENT INTERVIEWS

DATE: 14 MARCH 2019 @ 08:30

			H MENGISTA (P.K. (LLX)
			TOWN/TOWNSHIP
			WARD NO.
			SIGNATURE

ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON FRIDAY, 15TH MARCH 2019 AT 08:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

		The state of the s
CHAIRPERSON:	SPJ BOGATSU	Bogativ
MEMBERS:	GA MOHOEMANG	141
	LM PHAKOE	
	A COMBRINCK	HOMORO
	MN SEITISHO	Bofisto e.
	MC MAHLANGU	(AC)/ Occiles
	JJ LE GRANGE	LAO June
	AN LUDIDI	Jh. Medials
	PT HORN	Distriction
	S NONGQAYI	Jum
	SL MOREMI	
	L KHOZA	
	SP SESANA	San S

TROIKA & MMCs

Executive Mayor: Cllr ME

CIIr ME KGAILE

Speaker:

CIIr RW NTONZINI

Single Whip:

CIIr VM CHINGA

MMC: Transversal Issues:

CIIr I MATETOANE

Majeroanse

MM & DIRECTORS

Municipal Manager: TSR NKHUMISE	
Acting Chief Financial Officer: O SEKGALA	
Director: Technical & Infra: R MADIMUTSA	
Director: Community Development: M MMOLAWA	
Director: Public Safety: L NKHUMANE	
Director: Corporate Services: L SEAMETSO	
Director: Planning and Human Settlements: B CHOCHE	
Director: Local Economic Development: L FOURIE	
OTHERS / OFFICIALS	
NAME PRINTED DESIGNATION	() SIGNATURE
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STEPHEN MARLING DER	o. By
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P.A. KOTO MRAC: Sup	109 STAFF Allobo
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M/M Boas MPAC Suppo	6 11 1 1
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ATTENDANCE REGISTER

NOTICE IS HEREBY GIVEN OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) TO BE HELD ON MONDAY, 18TH MARCH 2019 AT 08:30 IN THE COUNCIL CHAMBER, 1ST FLOOR, CIVIC CENTRE, KLERKSDORP

CHAIRPERSON:

SPJ BOGATSU

MEMBERS:

GA MOHOEMANG

LM PHAKOE

A COMBRINCK

MN SEITISHO

MC MAHLANGU

JJ LE GRANGE

AN LUDIDI

PT HORN

S NONGQAYI

SL MOREMI

L KHOZA

SP SESANA

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TROIKA & MMCs

Executive Mayor:

CIIr ME KGAILE

MMC: Human Settlements

CIIr TO VILAKAZI

MMC: LED

CIIr T KHOZA

MM & DIRECTORS

Municipal Manager: TSR NKHUN	MISE		
Acting Chief Financial Officer: O	SEKGALA		
Director: Technical & Infra: R MA	ADIMUTSA		
Director: Community Developme	ent: M MMOLAWA		
Director: Public Safety: L NKHUN	MANE		
Director: Corporate Services: L	SEAMETSO	R. J.	
Director: Planning and Human S B CHOCHE	Chocle)	
Director: Local Economic Development L FOURIE	0		
OTHERS / OFFICIALS		~	
NAME PRINTED	DESIGNATION		SIGNATURE
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N.D Makoetha	AD CC E	Wit ?	Phy.
K.P Moleko	Media Relation	is Opicer	
J.M DANXA	LED HO	* do	Som
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N.M. Molege	A.M Mg	3 ter	Copper.
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P. A. KOTO	100	port Staff	Also los
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OTHERS / OFFICIALS				
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REGISTERS ATTENDANCE

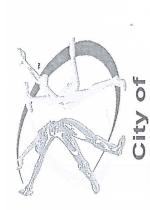
PUBLIC PARTICIPATION



MUNICIPAL PUBLIC ACCOUNT COMMITTEE

PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

INITIALS AND SURNAME	DESIGNATION	DEPARTMENT	SIGNATURE
J.C. J. PRISDWG	AD: Admin	Corp. Services	Merobug
Gi Modshane	AS; HRMED	TRE GY	4
M. No James C.	Dis: Commenter 11		mosen
L. Ceemeter	Director: Corporate	Carporate Gupport	1
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LL FOURTS	B125000	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	1 - P - P - P - P - P - P - P - P - P -
E. Coche	Director	Planning & H.S.	of front
R. MADIMUTSA	DIRTHY STOCK OINPLA	TOCK & WANG	ST CONTRACTOR OF THE PROPERTY
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H. VAN HEERDEN	MUSEUM CURATOR	1/1	Meg
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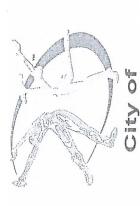


Matlosana

MUNICIPAL PUBLIC ACCOUNT COMMITTEE

PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

INITIALS AND SURNAME	DESIGNATION	DEPARTMENT	SIGNATURE
K Dilgwoodle	Monoger ,	Tech Senior + (when	1
W.A SAANOY	AAD WATER CLECKS	lest & Lapla	affection
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O.C. Pount	PMS CONDINATOR	FWS UNIT	
C Jansen , Rensburg	PNS Office!	Performance Monagement	I Janoa Rushe 3
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MUNICIPAL PUBLIC ACCOUNT COMMITTEE

PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

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TOWN/TOWNSHIP	4 MANA	Hillowten	Tollerton	Mattoserna - Kanona	Topue Mattorina	KHuma	Khuma	A GRANA	Lower	KANAWB	Then	1/town	officethillow	pffrage (Con)	LICENSING DEP	MEXM	MM OFFICE	
INITIALS AND SURNAME	E'M' KOMET!	I MATETORNE	I.O. VILAKAZI	Limi Labenya- Kontiaes	14. KHOZA	SES DAGMANE	P.F. Makeli	Ve WATER PARA	Obed Methi	MADSTAD LANDISA	Thinclery Mofinger	N-Agros	TINSA	J. Steroou	S.P. MUNIU	A.J. Sebettale	W.E. MARCINE	

MUNICIPAL PUBLIC ACCOUNT COMMITTEE



PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

INITIALS AND SURNAME	TOWN/TOWNSHIP	WARD NO.	SIGNATURE
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LM PHOLOC		1	
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S.A. Mohoemana	11	2	
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MW. SEGIISHO	KLERKSDORP	00	JSH ST
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M.C MANLERIBL	STILFONTEIN	100	Will periol
S.L. MOREMI	JOUBERTON	50	Monthe
KK MOZOZINI	SPEAKER	Muni	
R. Seyin	Kerksderp Pork	29.	Mex.
S. W. Cashro	Wilespeas		76
The Sold ore	Jougen 700	N	
DONTOEDI	Subcreter	8	
MONZAUSERO S MENSORA	Oleway	38	Killerdolle.
I.M. Maguleta	KATATA	24	Jamela Jamela



MUNICIPAL PUBLIC ACCOUNT COMMITTEE

PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

SIGNATURE		900									
DEPARTMENT	Mericipal Manager	O DAY	Civil Spring								
DESIGNATION	IPPOFFICER	SAC	ment of #	7							
INITIALS AND SURNAME	N. Baholo	9.7 CHELANE	19 Majelensone								



Matlosana

MUNICIPAL PUBLIC ACCOUNT COMMITTEE

PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

INITIALS AND SURNAME	TOWN/TOWNSHIP	WARD NO.	SIGNATURE
V. Dubera	KANNA	W CP	A.Y.
G. T. CASENS	HAKIAKA	36	Oct Mens
Crestian Monore	Kanend	25	1
Sabata Sefape	Kaneng	75	1
Elsie Malatadiana	hanana	200	1
5.5.K WELANS	Jouberton	90	B
Joseph Lothapayeue	Faneng	20	E.
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JULSA BITSTIPBA	MANZILPARK	03	d. LBT Hooks
Marpado (Scoreli	Kemana	69	- Jones
Rejetso MAJORE	RANANA	22	Megako
JOHARD ES MOSTE	JOURGETON	<u>S</u>	A. J.
Mayyy KyARE	GOUBERTON	12	Lowe
Soply Matobo	LANANA	W.	
Mode	MACIMANIE	2]	
1. GABASHANG	KHUMA GOGATION	38	



Matiosana

MUNICIPAL PUBLIC ACCOUNT COMMITTEE

PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

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TOWN/TOWNSHIP	Kruma	KHUMA	Chura	Souberton	Кһч та	KNUMP	Joy BFF Pary	(Huno	khuma	Jouberting	Kheing.	Gorberton	Town	KHUYNG	Lamen	LANDAR	Loub orten	Chama
INITIALS AND SURNAME	SM Matsjæ	A.F. MBLELENI	O.M Thomolans	Even Mile	MAISHIDISC MADHOKORINE	Edipolus Whange	10	NAN	P.I. Molecheli	Tsalvena Phosena	TERBOYO LEHOLA	T. Selets.	B. Tedla	M. S. Hano	1. 60075 to	O. L. MARERE	1. F. Mokinganke	Cara Pariss

MUN City of

Matlosana

MUNICIPAL PUBLIC ACCOUNT COMMITTEE

PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

DATE: 06 MARCH 2019 @ 12:00

SIGNATURE	Muser						
WARD NO.	80						
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MUNICIPAL PUBLIC ACCOUNT COMMITTEE

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DATE: 06 MARCH 2019 @ 12:00

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RANGINA	Barren	Pinakens									
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TOWN/TOWNSHIP	Orteney	Orland									
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INITIALS AND SURNAME	TOWN/TOWNSHIP	WARD NO.	SIGNATURE
N.M. Bikani	JOUBERTON	27	(ASK-an)
L.P. PELESANE	Jouberton	. L.W.	L. Blesone
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M.N. KADERE	STILFOTEIN	20	N.N KNOEBE
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Rejouce Mylaus	Khima	3	R. MINDINZ,
LG. STAINER	IZhunxa	33	
S. Dobo	Vagy Reeps	10	4000
n. Mawadevu	VOGH REEFS	78	The state of the s
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G. Maswaß!	Noar Reefs	18	1.5
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A	MOLIFI. REBECCA.	(). Mapori	MAKALE 1.	Sandon	M.P. Maroszec E	M. SEREKWANE							



INITIALS AND SURNAME	TOWN/TOWNSHIP	WARD NO.	SIGNATURE
S.P THINGA	Khuma	22	R.P. 4. 111
M. 17EB1	KirwmA	62	XXXXX
Market Market	Klumma		Hela
L. Alsterna	Vad Reefs	2/	S. S
O. J. Martolica	Monbacton.	61	H L.
T. M. O. Molex	Kangna	25 25	Mokro
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st Geneck	Touberton	(8)	
T. Toneke	Touberton	27	Lever
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G.V. Myrambaniso	T. Town	40	S-V-Whambooks
D. G. Harse	J. Herm	5	
Lengto Kgoyle	Karpang	5	2. Kgotle



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S. Z. WANT	Josephan Bay	40	, see
OF CELE	Forberga	50	Mal
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stever mate	Fire Dept		H
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B Litsapo	Kenana	-	(LISCOPO)
K.S. Mecane	Korenc		S MX X R
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M. W MZERY	UABL RECFS	21	A. A
5. M. Septerplathi	3	35	Sur.
Maria Modutanere	Khune	35	Kan
N.M. LERITE	KHUNA	35	
G.M (respect)	JOURERTON	34	
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5.5. 5.110	Kerebo	070	Reversello
T.J Beholek	Guffels from	<i>S</i> .	Marile .
B.P. Teto	Karara	23	13. 12 / Jelle
V. Mamisa	YGGL REEFS	21	
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m Sedlambe	Khuma Eigh	9 M	Mass Card
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INITIALS AND SURNAME	TOWN/TOWNSHIP	WARD NO.	SIGNATURE
W.W. MEANA	KAMAMA	88	
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DN. Phoy and	Kanana	23	- Anjane.
M.S. MOTAUNO	JOUNDAN LON	12	
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& THOMAS KOLDIT	PANYAR	<u> </u>	R
Bottumelo NRASHE	MILLERA	(8	Alle Sue
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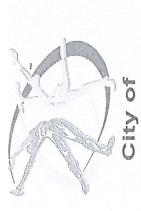
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INITIALS AND SURNAME	N.G Maphari M.A. MOOA						



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M.W.G. FONCOLA	Jourselpo	20	
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Nyproces Mariographia	KANAMA	26	MALBOAND
	Joupton	37	3 P Motsumane
Kobelo Taberone	Touberton	57	(Asherene
Stadys Kgoradira	Pannar	(8	Skoradira
d	Kanana	26	A BA
_	Karara	20	SHE SHE
EUZABOTH MOHALG	Kanana	36	Mists
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V.P. Showeve	Ostrey		
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A.m. Mongalk	Fhuma	33	Mose Ch
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P.M. SELEPPO	MANANA	20	March 1
C.A. DONAR	CAPAHA	20	X
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L. MAEUTA	VOG/ REEFS	5	L Mototo.
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INITIALS AND SURNAME	CB Gundle	D. Dimo	J. Mosia	J. Salvery Lands	Molowy	J. Seylaka	TO Chiphant	N'E Marshiolis						

City of

Matiosana

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INITIALS AND SURNAME	S'D Chescherson	Li Co THINGEN	C. Males	WELSHMORE	MORE TO THERE	KHOPSO MOKONOPI	Kongo Strove	D.P. Wesaung	Losaph Motack	Ayim, Goldensologia	T Canada	The Mothers			



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J P MOGOTSE	Buffelswin	8 743)
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M.C. MARHILE	By FFC Le Dober	SAKO B	(BMA) Like
M.M. Mokapethi	Buspelsdoorn	Ward 18	M. Wokagen
M.J. SCHEEPERS	KLEPKSDOPP /JOUBERTON Ward 14	Ward 14	M.S. Schedele.
S.m. Boot	Knertasdorp Jourday word 12	CI brown	Single
C. G. Kumblo	KHUMA	S ARD DO	é
N. KaRTSHILL	KANANA	WARD 23	See
M. Visalukeli	I Then	00	
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INITIALS AND SURNAME	TOWN/TOWNSHIP	WARD NO.	SIGNATURE
N.C. CLUICANA	JOUBERTON	V	
V.L Masango	Khuma	\$\$	Masego
A s Mematro	Kursa	<u>w</u>	College
P.K SEPHAPHATHIZ	KHUND	25	Frakingh,
E MATINAB!	Kenn	35	L125M
P.J MODUTWAINE	Joseph Per	35	2. Told go
K. Maguba	Lhuma	38	
S. Tillngobo	Khoma	88	V = 72
S.M. MENZIWA	Muma	W	
O'N TOKOMA	ENOR	36	Service of the servic
7 MAKELEN	Chrish 6	20	A. C.
nn bortoe	KANANA	000	mark
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S.P. MBIFFAM	Souberlosh	(35	Stell Ale
N.M. Mohapi	Jouberton	37	N. medison)
B J. MATCHDENG	Joy beston	37	
T.C Monapi	Buscop	ts.	- House He
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City of

Matlosana

MUNICIPAL PUBLIC ACCOUNT COMMITTEE

PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

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PUBLIC PARTICIPATION ON ANNUAL REPORT 2017/2018

DATE: 06 MARCH 2019 @ 12:00

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Matlosana

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COUNCIL RESOLUTION ON TABLING OF OVERSIGHT REPORT

CC 30/2019 TABLING OF THE OVERSIGHT REPORT ON ANNUAL REPORT 2017/2018

(ITEM 1 - SPCC 27/03/2019)

RESOLVED

- a) That cognizance be taken of the tabling of the MPAC Oversight Report for the Financial Year 2017/18, with findings and recommendations.
- b) That Council adopt and support the MPAC recommendations attached to the minutes as Annexure A.
- c) That Council accepts the Annual Report 2017/2018 and approves the Oversight Report on the Annual Report 2016/2017 with reservations.
- d) That the Oversight Report on Annual Report 2017/2018 be made public within seven days after adoption in accordance with section 129 (3) of the Municipal Finance Management Act, Act 56 of 2003.
- e) That the adopted Oversight Report on Annual Report 2017/2018, be submitted to the Auditor General, Provincial Public Accounts Committee, Provincial Treasury and Provincial Departments responsible for Local Government in accordance with Section 132(2) of the Municipal Finance Management Act, Act 56 of 2003.







Rivers Platinum is a progressive, innovative company significant contribution to the South African economy and nonminated the Best Employer for 2019 and 2019. We o Harm to our people and our environment and we are the quality of life of our people and surrounding mised mining operation, situated around 500m. from

CHIEF SAFETY OFFICER (DL) (Ref. SHEQ/13/19)

to the Safety Manager. Audits, Standards & Procedures.

Instrust be in possession of a Grade 12 Certificate, valid Blasting Certificate and at year's mining experience in the capacity of a Chels, Safety Officer, A National Disprise year's mining experience in the capacity of a Chels, Safety Officer, A National Disprise year of the Chels of t

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SANIRE requires an administrator

based near Klerksdorp:

- 3-months contract, half-day position
- Independently working person
- Proficient in English and Afrikaans (read & write)
- Proficient in MS Office (Word, Excel and Outlook)
- · Possibility of attendance of 1-2 day meetings in various locations, minute taking
- Professional appearance and conduct.

Applicants with mining background are preferred. Remuneration offered: R6 000, starting immediately. Forward full CV incl. references to: info@sanire.co.za

1 Mondesdorde On sale every Thursday

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Local Government and Human Settlements

Invitation to Bid

Hid No.	Description	Hid Price	Evaluation Criteria	Castapulsocy Briefing Scoolou	Contact Details
DH30/18	Rendering of Private Security Services for The Department of Local Government and Human Settlements for a Period of 3 Years (36 Months)	Bid documents can be downloaded for free on www. stenders.gov.za or he purchased from our offices at a cost of fi200.00 each (non-refundable)		Date: 15 April 2019 Time: 10h00 am Venue: MEC'S Boardroom, Telkom Building 3336 Besemmer Street Industrial Site Mafikeng	Bid Documents Mr CT Mbombi, tel:(018) 388 2947 Mr Dt Smith/ tel:(018) 388 2946 Specifications Mr SP Petros tel:(018) 388 4767

old for functionality will be 70 points and the tenders that fail to achieve the minimum to disqualified. Only tenders that achieved the minimum qualifying score/percentage for valuated further, in accordance with the 80/20 preference points system.

man Settlements, Craft Press Build cent, Industrial Site, Malikens.

ng date: 25 April 2019 at 11h00 am



TRAIS

- Klerksdorp
- Stilfontein
- Orkney
- Hartbeesfontein
- Wolmaransstad
 - · Coligny
 - Ottosdal
- Lichtenburg
- Leeudoringstad
 - Alabama
 - Manzilpark





CITY OF **MATLOSANA**

NOTICE OF THE OVERSIGHT REPORT **DEALING WITH THE ANNUAL REPORT 2017/2018**

The City of Matlosana hereby in terms of the provisions of Section 129(3) of the Municipal Finance Management Act (No 56 of 2003) and Section 21 A of the Municipal Systems Act (No 32 of 2000) declares that, the Municipality's Oversight Report containing the Council's comments on the Annual Report 2017/2018 has been approved with reservations.

Copies of the Oversight Report on the Annual Report 2017/2018 are available for information at Office no. 215, Second Floor, Civic Centre Klerksdorp, from 7:45 -16:30 and all main libraries as well as municipality's website: http://www.matlosana.local.gov.za

Civic Centre

KLERKSDORP

Notice No.37 /2019

2 April 2019

MPAC/km

TSR NKHUMISE MUNICIPAL MANAGER

LIST OF ACRONYMS

LIST OF ACRONYMS

AC : Audit Committee

AG : Auditor-General

AGSA : Auditor –General of South Africa

AFS : Annual Financial Statements

CC : Council Committee resolution

CAE : Chief Audit Executive

CSD : Central Supplier Database

CoM : City of Matlosana

EM : Executive Mayor

IDP : Integrated Development Plant

IT : Information Technology

KPI : Key Performance Indicators

KOSH : Klerksdorp, Orkney, Stilfontein and Hartbeesfontein

LED : Local Economic Development

MFMA : Municipal Finance Management Act

MIG : Municipal Infrastructure Grant

MMC : Member of Mayoral Committee

MPAC : Municipal Public Accounts Committee

PMU : Project Management Unit

POE : Portfolio of Evidence

SCM : Supply Chain Management

SDBIP : Service Delivery and Budget Implementation Plan

SLA : Service Level Agreement

SMME : Small, Medium, and Micro Enterprise

UIF & W : Unauthorized, Irregular, Fruitless & Wasteful Expenditure