



Service Delivery and Budget Implementation Plan (SDBIP) 2017/18

CITY OF MATLOSANA



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1. Introduction

This report is a Service Delivery and Budget Implementation Plan (SDBIP) for the City of Matlosana for 2017/18 financial year. This plan is informed by Matlosana's Integrated Development Plan (IDP) and the Medium Term Revenue and Expenditure Framework (MTREF) budget.



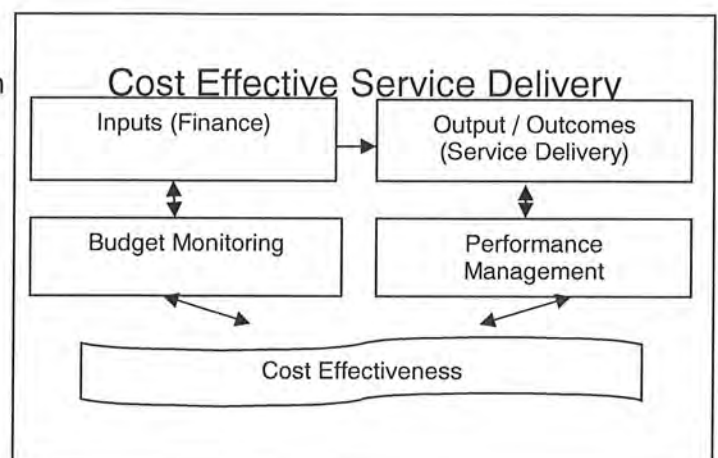
A Service Delivery and Budget Implementation Plan is defined in the Act as a detailed plan approved by the Executive Mayor for implementing the municipality's delivery of municipal services and its annual budget.

2. The Components of a SDBIP

The five necessary components of a SDBIP are:

- ↪ Monthly projections of revenue to be collected for each source;
- ↪ Monthly projections of expenditure (operating and capital) and revenue for each vote;
- ↪ Quarterly projections of service delivery targets and performance indicators for each vote;
- ↪ IDP Project list for 2018/21
- ↪ MIG Roll-overs for 2016/17
- ↪ MIG Implementation Plan 2017/18

The SDBIP is the formal link between organisational performance and the budget. It also provides a means to measure cost effective service delivery by linking the inputs – the budget – to the service outputs and outcomes. Budgetary control and performance monitoring combine to measure the cost effectiveness of service delivery.



3. The SDBIP Concept

National Treasury, in MFMA circular 13, outlined the concept of the SDBIP. It is seen as a contract between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months.

It is a management, implementation and monitoring tool that will assist the Executive Mayor, councillors, Municipal Manager, senior managers and community. It is also a performance monitoring tool that enables the Municipal Manager to monitor the performance of senior managers. The MFMA requires that the performance agreements of senior managers be linked to the measurable performance objectives in the SDBIP.

As a vital monitoring tool, the SDBIP should help enable the Executive Mayor and Municipal Manager to be pro-active and take remedial steps in the event of poor performance.

4. MFMA requirement

Chapter 1 – Definitions

SDBIP means a detailed plan approved by the mayor of a municipality in terms of section 53 (1)(c)(ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) projections for each month of:-
revenue to be collected, by source; and operational and capital expenditure by vote
- (b) service delivery targets and performance indicators for each quarter and
- (c) any other matters that may be prescribed and includes any revisions of such plan by the mayor in terms of section 54 (1)(c)



Chapter 8 – Responsibilities of Municipal Officials Section 69 Budget Implementation

Section 69 (3) The Accounting Officer must no later than 14 days after the approval of the budget submit to the mayor

- (a) A draft service delivery and budget implementation plan for the budget year;
and
- (b) Drafts of the annual performance agreements as required in terms of section 57 (1)(b) of the Municipal Systems Act for the municipal manager and all senior Managers

Chapter 7 – Responsibilities of Mayors

Section 53 – Budget Processes and related matters

Section 53 (1)(c) The mayor of a municipality must take all reasonable steps to ensure-

- (ii) That the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget; and
- (iii) That the annual performance agreements as required in terms of section 57 (1)(b) of the Municipal Systems Act for the Municipal Manager and all senior managers- (bb) are linked to the measurable performance objectives approved with the budget and to the service delivery and budget implementation plan.

Section 53 (3)

- (a) The mayor must ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out in the service delivery and budget implementation plan, are made public no later than 14 days after the approval of the service delivery and budget implementation plan.

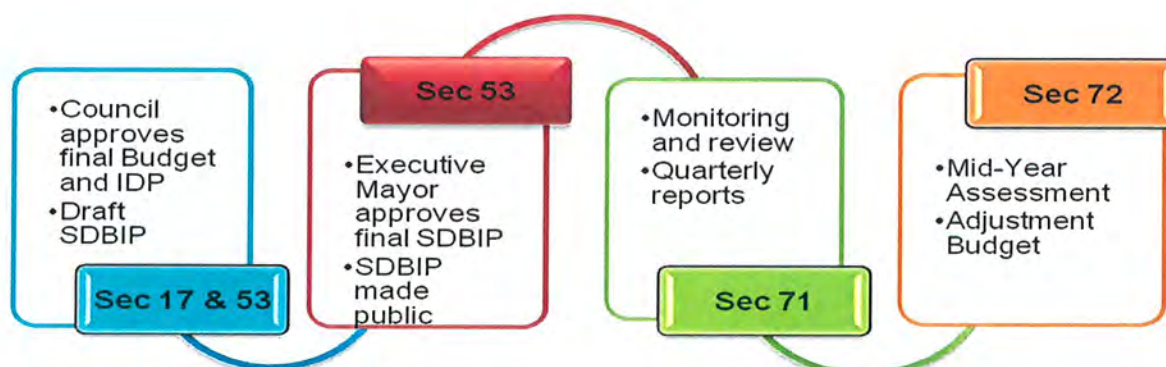
Section 54 - Budgetary control and early identification of financial problems

On receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or 72 the mayor must-

- (1) (b) check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
- (c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that all revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of council following the approval of an adjustments budget
- (d) issue any appropriate instructions to the accounting officer to ensure-
 - (i) that the budget is implemented in accordance with the service delivery and budget implementation plan
- (3) The mayor must ensure that any revisions of the service delivery and budget implementation plan are made public promptly.

The following diagram illustrates the MFMA requirements regarding the implementation and monitoring process:-

The SDBIP Feedback Mechanism (S54)



5. The SDBIP process in Matlosana

The production of the SDBIP has been drafted by the Directorate: Strategic Planning, Monitoring and Control and all directorates have been involved with its development. The detailed budget monthly estimates and the detailed quarterly performance indicators are contained in the SDBIP.

6. Service Delivery Targets and Performance Indicators

The 2017/18 SDBIP facilitates the monitoring and evaluation process of the municipality in that service delivery targets and performance areas are broken down into specific and measurable monthly, quarterly and mid-term deliverables. It is a municipal-wide plan that seeks to give the entire Matlosana community an outline of what we will be doing, where and utilising which resources. It strikes a balancing chord between addressing infrastructure backlogs, maintenance of current infrastructure and the expansion of services to new growth areas.



Each Directorate has to provide quarterly targets so that performance can be monitored throughout the year. The Municipal Manager's and Director's performance contracts must contain these targets. The targets cannot be changed during the year unless Council approves the changes.

The performance targets for 2017/18 are contained in the report.

A number of meetings were held with directorates and the performance indicators and targets developed. These targets have been included in the 2017/18 SDBIP.

The targets and indicators attempt to measure a range of activities in the municipality. It will be the responsibility of directorates to provide information on progress towards achieving these targets on a quarterly basis. Any revision to the SDBIP resulting from a change in Performance Indicators will be reported to Council for approval in terms of Section 54 (c) of the MFMA.



ANNEXURE "A"

**MONTHLY PROJECTIONS
OF REVENUE TO
BE COLLECTED FOR
EACH SOURCE**

NW403 City of Matlosana - Supporting Table SA30 Budgeted monthly cash flow

MONTHLY CASH FLOWS	Budget Year 2017/18												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18	Budget Year +1 2018/19	Budget Year +2 2019/20
R thousand															
Cash Receipts By Source															
Property rates	35 000	25 372	25 372	25 372	25 372	25 372	25 372	25 372	25 372	25 772	25 372	27 915	317 033	335 104	353 200
Service charges - electricity revenue	82 778	82 778	82 778	82 778	82 778	82 778	82 778	82 778	82 778	82 778	82 778	81 760	742 314	784 625	826 985
Service charges - water revenue	33 275	33 275	33 275	33 275	33 275	33 275	33 275	33 275	33 275	33 275	33 275	35 130	543 402	574 375	605 382
Service charges - sanitation revenue	12 254	12 254	12 254	12 254	12 254	12 254	12 254	12 254	12 254	12 254	12 254	12 254	147 060	155 432	163 825
Service charges - refuse revenue	15 229	15 229	15 229	15 229	15 229	15 229	15 229	15 229	15 229	15 229	15 229	15 229	182 760	193 167	203 598
Service charges - other	833	833	833	833	833	833	833	833	833	833	833	833	10 000	10 570	11 141
Rental of facilities and equipment	549	549	549	549	549	549	549	549	549	549	549	549	6 587	6 962	7 338
Interest earned - external investments	208	208	208	208	208	208	208	208	208	208	208	208	2 600	2 643	2 785
Interest earned - outstanding debtors	13 233	13 233	13 233	13 233	13 233	13 233	13 233	13 233	13 233	13 233	13 233	13 233	158 800	167 852	176 916
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	621	621	621	621	621	621	621	621	621	621	621	621	7 452	7 876	8 302
Licences and permits	572	572	572	572	572	572	572	572	572	572	572	572	6 867	7 259	7 651
Agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer receipts - operational	30 343	30 343	30 343	30 343	30 343	30 343	30 343	30 343	30 343	30 343	30 343	30 343	364 121	384 876	405 660
Other revenue	12 085	12 085	12 085	12 085	12 085	12 085	12 085	12 085	12 085	12 085	12 085	12 085	145 017	153 283	161 551
Cash Receipts by Source	236 981	227 353	207 353	221 803	216 803	216 803	216 803	226 803	197 353	207 753	227 353	230 734	2 633 893	2 784 025	2 934 362
Other Cash Flows by Source															
Transfer receipts - capital			93 472			43 472			76 944			(0)	213 888	134 538	139 762
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind all)															
Proceeds on disposal of PPE															
Short term loans															
Borrowing long term/renfancing															
Increase (decrease) in consumer deposits															
Decrease (Increase) in non-current debtors					30 000								30 000		
Decrease (Increase) other non-current receivables															
Decreases (Increases) in non-current investments															
Total Cash Receipts by Source	236 981	227 353	300 825	221 803	246 803	260 275	216 803	226 803	274 297	207 753	227 353	230 734	2 877 781	2 918 563	3 074 124
Cash Payments by Type															
Employee related costs	49 185	49 185	49 185	49 185	49 185	49 185	49 185	49 185	49 185	49 185	49 185	49 185	590 219	628 832	662 789
Remuneration of councillors	2 596	2 596	2 596	2 596	2 596	2 596	2 596	2 596	2 596	2 596	2 596	2 596	33 548	35 460	37 375
Finance charges	382	382	1 500	382	382	1 500	382	382	1 500	382	382	2 444	10 000	14 160	13 160
Bulk purchases - Electricity	65 000	60 000	47 000	41 000	30 000	25 000	25 000	30 000	35 000	35 000	41 000	58 000	492 000	520 044	548 126
Bulk purchases - Water & Sewer	12 500	12 500	20 700	25 700	26 000	31 000	31 000	25 000	23 500	12 500	14 498	12 500	248 398	262 557	275 735
Other materials	10 524	10 524	10 524	10 524	10 524	10 524	10 524	10 524	10 524	10 524	10 524	10 524	126 291	133 490	140 698
Contracted services	4 021	4 021	4 021	4 021	4 021	4 021	4 021	4 021	4 021	4 021	4 021	4 021	48 251	51 001	53 755
Transfers and grants - other municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure	58 457	58 457	58 457	58 457	58 457	58 457	58 457	58 457	58 457	58 457	58 457	58 457	701 489	741 474	781 513
Cash Payments by Type	202 665	197 665	193 983	192 865	181 165	182 283	181 565	180 565	185 183	173 065	181 063	198 127	2 250 195	2 387 017	2 514 152
Other Cash Flows/Payments by Type															
Capital assets	10 000	10 000	15 000	15 000	15 000	15 000	20 000	20 000	20 000	20 000	20 000	33 888	213 888	134 538	139 762
Repayment of borrowing	190	190	600	190	190	600	190	190	600	190	190	840	4 160	4 397	4 635
Other Cash Flows/Payments															
Total Cash Payments by Type	212 855	207 855	209 583	208 055	196 355	197 883	201 755	200 755	205 783	193 255	201 253	232 855	2 468 243	2 525 953	2 658 548
NET INCREASE/(DECREASE) IN CASH HELD	24 126	19 498	91 242	13 748	50 448	62 392	15 048	26 048	68 514	14 498	26 100	(2 121)	409 538	392 610	415 576
Cash/cash equivalents at the month/year begin:	57 000	81 126	100 624	191 865	205 613	256 061	318 452	333 500	359 548	428 062	442 559	466 538	57 000	466 538	859 148
Cash/cash equivalents at the month/year end:	81 126	100 624	191 865	205 613	256 061	318 452	333 500	359 548	428 062	442 559	466 538	466 538	466 538	859 148	1 274 724

1. Note that this section of Table SA 30 is deliberately not linked to Table A4 because timing differences between the invoicing of clients and receiving the cash means that the cashflow will differ from budgeted revenue, and similarly for budgeted expenditure. However for the MTREF it is now directly linked to A7.

ANNEXURE "B"

**MONTHLY PROJECTIONS OF
EXPENDITURE (OPERATING
AND CAPITAL) AND REVENUE
FOR EACH VOTE**

NW403 City Of Matlosana - Supporting Table SA25 Budgeted monthly revenue and expenditure

NW403 City Of Matlosana - Supporting Table SA25 Budgeted monthly revenue and expenditure																		
R thousand	Description	Ref	Budget Year 2017/18												Medium Term Revenue and Expenditure Framework			
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18	Budget Year +1 2018/19	Budget Year +2 2019/20	
Revenue By Source																		
	Property rates		78 771	25 354	25 616	23 256	23 884	24 830	24 830	23 384	25 000	22 500	24 830	29 995	352 259	372 338	393 189	
	Service charges - electricity revenue		72 420	67 787	66 807	64 674	68 495	68 730	68 730	71 020	75 000	78 000	85 000	86 404	873 331	923 111	974 805	
	Service charges - water revenue		41 029	42 248	40 797	39 946	42 971	75 000	37 878	43 404	58 000	65 000	75 000	78 023	639 296	713 577	713 577	
	Service charges - sanitation revenue		15 763	13 910	18 769	19 289	19 267	12 236	12 195	13 223	10 000	12 000	17 000	10 062	173 705	183 606	193 888	
	Service charges - refuse revenue		18 013	16 611	18 484	17 762	18 582	19 646	17 594	18 020	17 000	16 000	18 000	19 289	215 000	227 255	239 981	
	Service charges - other		738	923	913	853	850	750	775	975	685	970	780	10 570	10 000	10 570	11 182	
	Rental of facilities and equipment		526	456	617	441	913	495	420	467	525	675	505	546	6 587	6 962	7 352	
	Interest earned - external investments		880	950			700		750						2 500	2 643	2 790	
	Interest earned - outstanding debtors		12 230	11 087	12 918	13 172	11 845	14 298	13 965	14 954	13 500	14 500	13 750	12 581	158 800	167 852	177 251	
	Dividends received																	
	Fines, penalties and forfeits		550	571	424	403	617	612	720	535	650	750	885	736	7 452	7 876	8 317	
	Licences and permits		751	572	698	621	692	259	552	607	545	625	475	471	6 867	7 259	7 665	
	Agency services																	
	Transfers and subsidies			38 794	29 087	38 924	28 990	28 950	28 782	28 640	30 000	37 500	40 500	33 954	364 121	402 119	435 957	
	Other revenue		10 171	12 290	10 327	13 699	13 505	13 927	11 154	10 612	11 500	12 250	12 375	13 208	145 018	173 283	187 987	
	Gains on disposal of PPE																	
	Total Revenue (excluding capital transfers and contributions)		251 854	231 554	225 455	233 038	231 321	259 997	218 345	225 842	242 405	260 770	289 100	285 256	2 954 936	3 160 610	3 353 923	
Expenditure By Type																		
	Employee related costs		47 452	48 004	48 171	49 805	48 962	48 628	49 286	47 598	48 758	49 000	49 750	54 804	590 219	628 832	669 774	
	Remuneration of councillors		3 108	3 801	3 064	3 124	3 108	3 108	3 108	2 108	2 108	2 108	2 108	2 688	33 548	35 460	37 233	
	Debt impairment			40 000	40 000		58 000			42 000	2 108	63 000		45 398	248 398	262 557	277 260	
	Depreciation & asset impairment		30 627	30 627	30 627	30 627	30 627	30 627	30 627	30 627	30 627	30 627	30 627	155 104	492 000	520 044	549 166	
	Finance charges		748	647	1 979	844	635	1 905	940	915	1 250	1 500	1 325	1 473	14 160	14 967	15 806	
	Bulk purchases		77 263	73 266	79 755	63 635	65 697	65 767	67 714	62 296	75 000	73 500	85 700	62 750	852 344	895 287	941 048	
	Other materials		11 844	11 728	10 660	8 598	11 052	8 763	9 750	10 508	9 500	10 500	11 500	11 890	126 291	133 490	140 965	
	Contracted services		4 411	4 418	3 593	4 712	3 186	3 917	4 438	4 181	3 488	3 800	3 780	4 327	48 251	51 001	53 857	
	Transfers and subsidies																	
	Other expenditure		42 902	46 469	87 329	57 296	67 823	55 143	56 511	59 257	57 000	65 000	47 500	59 260	701 489	741 474	782 996	
	Loss on disposal of PPE																	
	Total Expenditure		218 355	218 960	305 178	218 641	231 090	275 856	222 374	259 489	227 730	299 034	232 289	397 704	3 106 700	3 283 111	3 468 105	
	Surplus/(Deficit)		33 499	12 595	(79 723)	14 397	231	(15 859)	(4 029)	(33 647)	14 675	(38 264)	56 810	(112 448)	(151 764)	(122 502)	(114 182)	
	Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		10 943	12 600	27 400	11 925	10 400	21 000	10 750	11 050	30 000	9 975	9 100	8 745	173 888	134 538	139 762	
	Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)																	
	Transfers and subsidies - capital (in-kind - all)																	
	Surplus/(Deficit) after capital transfers & contributions		44 442	25 195	(52 323)	26 322	10 631	5 141	6 721	(22 597)	44 675	(28 289)	65 910	(103 703)	22 124	12 037	25 580	
	Taxation																	
	Attributable to minorities																	
	Share of surplus/ (deficit) of associate																	
	Surplus/(Deficit)	1	44 442	25 195	(52 323)	26 322	10 631	5 141	6 721	(22 597)	44 675	(28 289)	65 910	(103 703)	22 124	12 037	25 580	
References																		
Surplus (Deficit) must reconcile with Budgeted Financial Performance																		

ANNEXURE "C"

**QUARTERLY PROJECTIONS OF
SERVICE DELIVERY TARGETS
AND PERFORMANCE
INDICATORS FOR EACH VOTE**

OFFICE OF THE MUNICIPAL MANAGER
MR. TSR NKHUMIZE

TOTAL WEIGHTING PER KEY PERFORMANCE AREA (KPA) = 100%

Service Delivery & Infrastructure Development (2)
Municipal Institutional Development and Transformation (4)
Local Economic Development (0)
Municipal Financial Viability & Management (0)
Good Governance and Public Participation (37)

DP Linkage / Project ID	Budget Linkage	Item Nr.	Responsible Person	Key Performance Area (KPA)	Back to Basics	Weighting	Objectives	Key Performance Indicators (KPI) and Type	Annual Performance Target	Budget	Revised Target / Adjustment Budget	Base Line	Quarter	Quarterly Projected Target	Rating Key	Quarterly Actual Achievement	Actual Expenditure	Reason for Deviation	Planned Remedial Action	Comments	Portfolio of Evidence
IDP PROJECTS																					
IDP - MIG Funding	2000040100000	MM1	E Morume	Service Delivery & Infrastructure Development	Infrastructure Services	2.33%	MIG funding spent to ensure the upgrading and maintenance of infrastructure in the KOSH	MIG grants allocated for the City of Matlosana agent by June 2018	Spending of MIG grants allocated to the City of Matlosana by June 2018	R 447 768			1	R22 388 5%							Printed from Main Ledger Account
IDP - MIG Roll-Over Funding	2000040300000	MM2	E Morume	Service Delivery & Infrastructure Development	Infrastructure Services	2.33%	MIG roll-over funding spent to ensure the upgrading and maintenance of infrastructure in the KOSH	MIG roll-over grants allocated to the City of Matlosana by June 2018	Spending of MIG roll-over grants allocated to the City of Matlosana by June 2018	Not yet applied			2	R134 330 30%							
													3	R223 884 50%							
													4	R447 768 100%							
													1	-							PAC report. Vote number.
													2	-							
													3	R 50%							
													4	100%							
OPERATIONAL																					
Operational	N/A	MM3	E Morume	Municipal Institutional Development and Transformation	Financial Management	2.33%	To ensure an effective external audit process (Exception report)	% Of external audit queries answered within required time frame	Answering 100% of all audit queries (exception report) received from the Auditor-General within the required time frame by November 2017	R 0			1	Nr. received / Nr. answered 100%							Nr of council resolutions. Execution letters / notes
													2	Nr. received / Nr. answered 100%							
													3	-							
													4	-							
Operational	N/A	MM4	E Morume	Municipal Institutional Development and Transformation	Good Governance	2.33%	To ensure that the mandate of council is executed	% of Resolutions implemented within required timeframe	Implementing 85% of all directives municipal manager / MayCo / council resolutions by June 2018	R 0			1	Nr. received / Nr. implemented 85%							Identify risks (regular portion) Solutions
													2	Nr. received / Nr. implemented 85%							
													3	Nr. received / Nr. implemented 85%							
													4	Nr. received / Nr. implemented 85%							
Operational	N/A	MM5	E Morume	Good Governance and Public Participation	Good Governance	2.33%	To reduce risk areas and protect the municipality against legal actions	% of all identified high risks mitigated by implementing corrective measures	Mitigating 80% of all the directorate's identified high risks by implementing corrective measures by June 2018	R 0			1	Nr. received / Nr. mitigated 80%							Completed AR template
													2	Nr. received / Nr. mitigated 80%							
													3	Nr. received / Nr. mitigated 80%							
													4	Nr. received / Nr. mitigated 80%							
Outcome 9 - Output 1	N/A	MM6	E Morume	Good Governance and Public Participation	Good Governance	2.33%	To ensure that the quality of the information is on an acceptable standard	Directorate's 2016/17 Annual Report input provided before tabling of the draft annual report	Providing the directorate's 2016/17 Annual Report input before the draft annual report is tabled by October 2017	R 0			1	Submitting information for Annual Performance Creditable 2016/17 Annual Report input provided							PD needs and priority list
													2	Credible 2016/17 Annual Report input provided							
													3	-							
													4	-							

[illegible]

	PMS6	N/A	Good Governance and Public Participation	Good Governance	2.33%	To approve the final 2018/19 SOBP to ensure compliance with legislation	Final 2018/19 SOBP approved by Executive Mayor	Approving final 2018/19 SOBP by Executive Mayor (28 days after approval of budget) by June 2018	R.O.		1 2 3 4	Final 2018/19 SOBP approved	-	-	-	-	Executive Mayor's Administrator Signature
	PMS7	N/A	Good Governance and Public Participation	Good Governance	2.33%	To sign the 2018/19 Performance Agreements to comply with legislation	2018/19 Performance Agreements with section 54A and 56 employees signed	Sixty 2018/19 performance agreements with section 54A & 56 employees by June 2018	R.O.		1 2 3 4	2018/19 Performance Agreements signed					Signed Agreements MM Resolution
	PMS8	N/A	Good Governance and Public Participation	Institutional Capacity	2.33%	The number of people from employment equity target groups employed in the first three highest levels of management (National Key Performance Indicator)	Number of male employees on the first three highest levels of management	Employing 20 male employees on the first three highest levels of management by June 2018 (Excluding section 54A and 56 employees)	R.O.		1 2 3 4	Black - 23 White - 3 Coloured - 1 Indian - 1					Personnel structure
	PMS9	N/A	Good Governance and Public Participation	Institutional Capacity	2.33%	The number of people from employment equity target groups employed in the first three highest levels of management (National Key Performance Indicator)	Number of female employees on the first three highest levels of management	Employing 16 female employees on the first three highest levels of management by June 2018 (Excluding section 54A and 56 employees)	R.O.		1 2 3 4	Black - 23 White - 3 Coloured - 1 Indian - 1					Personnel structure
	DP1	N/A	Good Governance and Public Participation	Good Governance	2.33%	To give effect to the 2018/19 Review DP	2018/19 Review DP process plan tabled in Council	Tabling the 2018/19 Review DP process plan in Council by August 2017	R.O.		1 2 3 4	2018/19 Review DP Process Plan tabled					Item, Process Plan, Council Resolution
	DP2	N/A	Good Governance and Public Participation	Good Governance	2.33%	To enhance public participation to comply with legislation and obtain inputs from local community for prioritization of projects	Number community consultations meetings conducted	Conducting 2 community consultations meetings by May 2018	R.O.		1 2 3 4	Public comments invited					Notice, Attendance register, Photos
	DP3	N/A	Good Governance and Public Participation	Good Governance	2.33%	To enhance public participation to comply with legislation and obtain inputs from external sector departments	Number Reg Forum meetings conducted	Conducting 2 Reg Forum meetings by June 2018	R.O.		1 2 3 4	Public comments invited					Notice, Attendance register, Minutes
	DP4	N/A	Good Governance and Public Participation	Good Governance	2.33%	To table the draft IDP to comply with legislation	Table the draft 2018/19 Review DP in Council	Tabling the draft 2018/19 Review DP in Council by March 2018	R.O.		1 2 3 4	Draft 2018/19 Review DP tabled					Notice for public participation, Attendance registers, Item, Council Resolution
	DP5	N/A	Good Governance and Public Participation	Good Governance	2.33%	To invite public comments after the tabling of the draft IDP to comply with legislation and to obtain inputs from the community	Public comments invited by Council after tabling of the draft 2018/19 Review DP	Inviting public comments after the tabling of the draft 2018/19 Review DP for inputs from the community by April 2018	R.O.		1 2 3 4	Public comments invited					Advertisement, Public comments (if any)
	DP6	N/A	Good Governance and Public Participation	Good Governance	2.33%	To approve the final IDP to comply with legislation	Final 2018/19 Review DP approved by Council	Approving the final 2018/19 Review DP by Council by May 2018	R.O.		1 2 3 4	Final 2018/19 Review DP approved					Council Resolution

Compliance	N/A	RIS1	M Molelele	Good Governance and Public Participation	Good Governance	2.33%	To submit a Risk management report to the Risk Management Committee to ensure good governance	Risk management report submitted to the Risk Management Committee	Submitting 4 risk management reports to ensure an effective risk management process to the Risk Management Committee by June 2018	R 0					1	1 Risk management report submitted	Programme Notes & Attendance Register
															2	1 Risk management report submitted	Attendance Register
															3	1 Risk management report submitted	Report to Risk Committee
															4	1 Risk management report submitted	
Compliance	N/A	RIS2	M Molelele	Municipal Institutional Development and Transformation	Good Governance	2.33%	To conduct risk assessments on strategic and operational risks to ensure good governance and to comply with legislation	Risk Assessment conducted on strategic and operational risks	Conducting 2 strategic and 2 operational risk assessments with Council departments on emerging risks by June 2018	R 0					1	1 Operational Risk Assessment	Notes, Risk register, Attendance register
															2	1 Strategic Risk Assessment	
															3	1 Operational Risk Assessment	
															4	1 Strategic Risk Assessment	
Compliance	N/A	RIS3	M Molelele	Good Governance and Public Participation	Good Governance	2.33%	To revise the Risk Register to determine the linkage between departmental objectives and risk activity	Risk Register revised and approved to determine the linkage between departmental objectives and risk activity	Revising the 2017/18 Risk Register to determine the linkage between departmental objectives and risk activity and approving the 2018/19 Risk Register by June 2018	R 0					1	2017/18 Risk Register revised and 2018/19 Risk Register approved	Risk register, Notes, Attendance register, Risk Assessment report, MM Resolution
															2	1 Fraud Risk Monitoring Conducted	Notes, Attendance register, Assessment report
															3	1 Fraud Risk Monitoring Conducted	
															4	1 Fraud Risk Monitoring Conducted	
Compliance	N/A	RIS5	M Molelele	Good Governance and Public Participation	Good Governance	2.33%	To develop strategic documents to ensure good governance and to comply with legislation	Risk management strategic documents reviewed and approved by the municipal manager and council	Approving the risk management strategic documents (Charter and Implementation plan) by the municipal manager and council by June 2018	R 0					1	1 Risk Management Committee Charter approved by Risk Committee	Risk Management Committee Charter, Risk Management Implementation, MM resolution, Council resolution
															2	1 Risk Management Committee Charter approved by Risk Committee	
															3	1 Risk Management Committee Charter approved by Risk Committee	
															4	1 Risk Management Committee Charter approved by Risk Committee	
Compliance	N/A	MPAC1	K Mopola	Good Governance and Public Participation	Public Participation	2.33%	To monitor the municipality's performance and financial situation by conducting regular MPAC meeting	Number of MPAC (79) meetings to monitor the performance and financial situation in the City of Matlosana conducted	Conducting 10 public participation (79) meetings to monitor the performance and financial situation in the City of Matlosana by June 2018	R 0					1	1	Notes, Attendance registers, Minutes
															2	3	
															3	6	
															4	-	
Compliance	N/A	MPAC2	K Mopola	Good Governance and Public Participation	Public Participation	2.33%	To monitor the municipality's performance and financial situation by conducting regular MPAC meeting	Number of MPAC (79) meetings to monitor the performance and financial situation in the City of Matlosana conducted	Conducting 10 section 32 meetings to monitor the performance and financial situation in the City of Matlosana by June 2018	R 0					1	1	Notes, Attendance registers, Minutes
															2	-	
															3	7	
															4	3	
Compliance	N/A	MPAC3	K Mopola	Good Governance and Public Participation	Good Governance	2.33%	To issue MPAC progress reports to ensure compliance with legislation	Number of MPAC progress reports issued to council which assess the efficiency and effectiveness of performance and finances of council	Issuing 4 MPAC progress reports to council which assess the efficiency and effectiveness of performance and finances achieved by council by June 2018	R 0					1	1	Item, Council Resolution
															2	1	
															3	1	
															4	1	
Compliance	N/A	MPAC4	K Mopola	Good Governance and Public Participation	Public Participation	2.33%	To enhance public participation on the results of the Annual Report to comply with legislation	Number of public participation meetings conducted on the results of the Annual Report	Conducting 1 public participation meeting on the results of the Annual Report by March 2018	R 0					1	1	Advertisement/Notice for public participation, Attendance registers, Public comments, Photos
															2	-	
															3	1 Public participation meeting conducted	
															4	-	

100%

DIRECTORATE CORPORATE SUPPORT
MR DN CYA

TOTAL WEIGHTING PER KEY PERFORMANCE AREA (KPA) = 100%

Service Delivery & Infrastructure Development (0)

Municipal Institutional Development and Transformation (5)

Local Economic Development (2)

Municipal Financial Viability & Management (14)

Good Governance and Public Participation (17)

0%

37%

5%

13%

45%

100%

OPERATIONAL																					100
IOP Linkage/ Project ID	Budget Linkage	Item Nr.	Responsible Person	Key Performance Area (KPA)	Back to Basics	Weighting	Objectives	Key Performance Indicators (KPI) and Type	Annual Performance Target	Budget	Revised Target / Adjustment Budget	Base line	Quarter	Quarterly Projected Target	Rating Key	Quarterly Actual Achievement	Actual Expenditure	Reason for Deviation	Planned Remedial Action	Comments	Portfolio of Evidence
Outcome 9 - Output 5	N/A	DCS1	DN Cya	Municipal Institutional Development and Transformation	Financial Management	2.63%	To ensure an effective external audit process (Exception report)	% Of external audit queries answered within required time frame	Answering 100% of all audit queries (exception report) received from the Auditor-General within the required time frame by November 2017	R 0			1	Nr. received / Nr. answered 100%							AG Exception Register 2015/16
													2	Nr. received / Nr. answered 100%							
													3	-							
													4	-							
Operational	N/A	DCS2	DN Cya	Good Governance and Public Participation	Good Governance	2.63%	To ensure that the mandate of council is executed	% of Resolutions implementation within required timeframe	Implementing 85% of all directorates municipal manager / MayCo / council resolutions by June 2018	R 0			1	Nr. received / Nr. implemented 85%							Nr of council resolutions, Execution letters notes
													2	Nr. received / Nr. implemented 85%							
													3	Nr. received / Nr. implemented 85%							
													4	Nr. received / Nr. implemented 85%							
Operational	N/A	DCS3	DN Cya	Good Governance and Public Participation	Good Governance	2.63%	To reduce risk areas and protect the municipality against legal actions	% of all identified high risks mitigated by implementing corrective measures	Mitigating 80% of all the directorate's identified high risks by implementing corrective measures by June 2018	R 0			1	Nr. received / Nr. mitigated 80%							Identify risks (register portion), Solutions
													2	Nr. received / Nr. mitigated 80%							
													3	Nr. received / Nr. mitigated 80%							
													4	Nr. received / Nr. mitigated 80%							
Operational	N/A	DCS4	DN Cya	Good Governance and Public Participation	Good Governance	2.63%	To ensure that the quality of the information is on an acceptable standard	Directorate's 2016/17 Annual Report input provided before tabling of the draft annual report	Providing the directorate's 2016/17 Annual Report input before the draft annual report is tabled by October 2017	R 0			1	Submitting information for Annual Performance Report							Completed AR template
													2	Credible 2016/17 Annual Report input provided							
													3	-							
													4	-							
Outcome 9 - Output 1	N/A	DCS5	DN Cya	Good Governance and Public Participation	Good Governance	2.63%	To ensure that the programmes and projects of the directorate are incorporated	Directorate's IDP inputs provided before the 2018/19 IDP is tabled	Providing the directorate's IDP inputs before the 2018/19 IDP is tabled by 30 May 2018	R 0			1	-							IDP needs and priority list
													2	-							
													3	-							
													4	Credible 2018/19 IDP inputs provided							
Operational	N/A	DCS6	DN Cya	Good Governance and Public Participation	Good Governance	2.63%	To ensure that the all the directorates KPIs are catered for	Directorate's SDBBP inputs before the draft 2018/19 SDBBP is	Providing the directorate's SDBBP inputs before the draft 2018/19 SDBBP is submitted by 25 May 2018	R 0			1	-							Top layer SDBBP
													2	-							
													3	-							
													4	Credible 2018/19 SDBBP inputs provided							
Operational	N/A	DCS7	DN Cya	Good Governance and Public Participation	Good Governance	2.63%	To comply with legal requirements (sec 116 of MFMA)	Percentage of SLA / lease agreements which are commented on in terms of all allocated contracts, as received from legal section June 2018	Ensuring 100% of SLA / lease agreements are commented on within 7 working days of receipt in terms of all allocated contracts as received from the legal section by June 2018	R 0			1	Nr received / Nr comments 100%						Contract Register Notice letters Follow-up letter Updated Register	
													2	Nr received / Nr comments 100%							
													3	Nr received / Nr comments 100%							
													4	Nr received / Nr comments 100%							

DCS8	N/A	Operational	DN Cya	Municipal Institutional Development and Transformation	Good Governance	2.63%	To attend to all LLF meetings to ensure industrial harmony	Number of LLF meetings attended	Attending 11 LLF meetings by June 2018	R 0								Notes: Attendance register, Minutes
ADM1	N/A	Compliance	JE van Rensburg	Good Governance and Public Participation	Good Governance	2.63%	To hold section 50 committee meetings to ensure compliance with legislation to take informed decisions	Number of sec 50 committee meetings (portfolio meetings) conducted	Conducting 50 (sec 50) committee meetings (Portfolio Meetings) by June 2018	R 0								Attendance register, notices, agendas, Council resolution
ADM2	N/A	Compliance	JE van Rensburg	Good Governance and Public Participation	Good Governance	2.63%	To conduct Mayoral Committee meetings to comply with legislation to align with political mandate	Number of Mayoral Committee meetings conducted	Conducting 11 Mayoral Committee meetings by June 2018 - Section 139 (1)(b) - Administrator	R 0								Notes & Attendance Register, Council resolution CC 170/2014
ADM3	N/A	Compliance	JE van Rensburg	Good Governance and Public Participation	Good Governance	2.63%	To ensure effective Council administration and compliance with legislation in order to convey feedback after considering political and community mandate	Number of ordinary council meetings conducted	Conducting 11 Council meetings by June 2018	R 0								Notes & Attendance Register
ADM4	205505227000	Compliance	JE van Rensburg	Municipal Financial Viability & Management	Financial Management	2.63%	To collect revenue to ensure sound financial matters	R value income collected from rental of council halls	Collecting income on the rental of council halls by June 2018	R 357 963								Quarterly reports GO40.
LEG1	N/A	Operational	M Mokani	Good Governance and Public Participation	Good Governance	2.63%	To manage the Council's Contract Register to ensure proper control and keeping of record of contract	Contract management system managed and ensuring relevant departments of expiry dates of informed within 3 months of expiry of contract	Managing the Contract Register of Council and informing relevant departments of expiry dates of contracts within 3 months of expiry of the contract by June 2018	R 0								Contract Register Notice letters Follow-up letter Updated Register
LEG2	N/A	Operational	M Mokani	Good Governance and Public Participation	Good Governance	2.63%	To comply with legal requirements (sec 116 of MFMA)	Percentage of SLA are signed to all allocated tenders, as received from SCM	Ensuring 100% SLA are signed to all allocated tenders / projects as received from SCM by June 2018	R 0								Contract Register Notice letters Follow-up letter Updated Register
QHS1	N/A	Compliance	E Maunye	Municipal Institutional Development and Transformation	Good Governance	2.63%	To conduct OHS inspections to ensure legal compliance and a safe working environment	Number of OHS inspections in Council departments conducted	Conducting 120 OHS inspections in Council departments by June 2018	R 0								Inspection reports
QHS2	N/A	Compliance	E Maunye	Municipal Institutional Development and Transformation	Good Governance	2.63%	To conduct OHS audits to ensure that all deviations be corrected according to the Act	Number OHS audits conducted	Conducting 2 OHS Audits by June 2018	R 0								Audit report

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Outcome 9 -Output 3	2030401050632	SPE1	B Masibi	Good Governance and Public Participation	Public Participation	2.63%	To implement a Community Development Plan to identify community needs, challenges and to comply with legislation	Community Based Plan (CBP) implemented	Implementing the Community Based Plan (CBP) in 38 wards and submitting report to Council by June 2018	R 2 000 000									1	Progress report to Council R500 000							Register, Attendance Register, Photo's
																			2	Progress report to Council R500 000 (R1 000 000)							
																			3	Progress report to Council R500 000 (R1 500 000)							
																			4	Progress report to Council R500 000 (R2 000 000)							
Operational	N/A	SPE2	B Masibi	Municipal Institutional Development and Transformation	Good Governance	2.63%	To induct the field workers and co-ordinators (CBP's) to identify community needs, challenges and to comply with legislation	Number of field workers and co-ordinators inducted	Inducting 78 field workers and 39 co-ordinators within KOSH area by August 2017	R 0									1	78 Field workers and 39 co-ordinators inducted							Survey forms, Reports to Council, Council resolution, Photo's
																			2	-							
																			3	-							
																			4	-							
Operational	N/A	SPE3	B Masibi	Municipal Institutional Development and Transformation	Good Governance	2.63%	To comply with MSA 32 of 2000 Chapter 6 sec 42 to evaluate on service delivery rendered by council	Number of public satisfaction reports submitted to council	Submitting 4 public satisfaction reports to council to identify and evaluate service delivery within KOSH area by June 2018	R 0									1	Report to council % of satisfaction level							Survey forms, Reports to Council, Council resolution
																			2	Report to council % of satisfaction level							
																			3	Report to council % of satisfaction level							
																			4	Report to council % of satisfaction level							
Operational	2030451051222	WH11	V Malyona	Good Governance and Public Participation	Public Participation	2.63%	To conduct RHR (Reconciliation, Healing and Renewal) workshops as per national legislation to promote social development within communities	Number of RHR (Reconciliation, Healing and Renewal) workshops and 3 community events (as per programme) in KOSH conducted	Conducting 3 RHR (Reconciliation, Healing and Renewal) workshops and 3 community events (as per programme) in KOSH by June 2018	R 265 000									1	2 Workshops conducted R68 330							Notices & Attendance Register
																			2	1 Event conducted R132 500							Register
																			3	1 Workshop conducted R176 666							Report to Council resolution
																			4	2 Events conducted R265 000							

KPI's 33100%

DIRECTORATE BUDGET AND TREA...REY
MKG RAMORWESI

TOTAL WEIGHTING PER KEY PERFORMANCE AREA (KPA) = 100%

Service Delivery & Infrastructure Development (8) 16%

Municipal Institutional Development and Transformation (3) 6%

Local Economic Development (0) 0%

Municipal Financial Viability & Management (19) 37%

Good Governance and Public Participation (20) 41%

100%

OPERATIONAL												100%									
IP Linkage / Project ID.	Budget Linkage	Item Nr.	Responsible Person	Key Performance Area (KPA)	Back to Basics	Weighting	Objectives	Key Performance Indicators (KPI) and Type	Annual Performance Target	Budget	Revised Target / Adjustment Budget	Base Line	Quarter	Quarterly Projected Target	Rating Key	Quarterly Actual Achievement	Actual Expenditure	Reason for Deviation	Planned Remedial Action	Comments	Portfolio of Evidence
Outcome 9 - Output 5	N/A	CF01	CHR Boshoff	Municipal Institutional Development and Transformation	Financial Management	1.96%	To ensure an effective external audit process (Exception report)	% Of external audit queries answered within required time frame	Answering 100% of all audit queries (exception report) received from the Auditor-General within the required time frame by November 2017	R 0			1	Nr. received / Nr. answered 100%							AG Exception Register 2015/16
		CF02	CHR Boshoff	Municipal Institutional Development and Transformation	Financial Management	1.96%	To resolve prior year's audit qualification from the audit report (Audit Action Plan)	Nr. of 2016/17 audit qualifications resolved from the Auditor-General	Resolving qualification number 6 on the 2016/17 Auditor-General's report by June 2018	R 0			1	-							
		CF03	CHR Boshoff	Good Governance and Public Participation	Good Governance	1.96%	To ensure that the mandate of council is executed	% of Resolutions implemented within required timeframe	Implementing 85% of all directorate's municipal manager / MayCo / council resolutions by June 2018	R 0			1	85%	Nr. received / Nr. implemented						Nr of council resolutions.
		CF04	CHR Boshoff	Good Governance and Public Participation	Good Governance	1.96%	To reduce risk areas and protect the municipality against legal actions	% of all identified high risks mitigated by implementing corrective measures	Mitigating 80% of all the directorate's identified high risks by implementing corrective measures by June 2018	R 0			1	80%	Nr. received / Nr. mitigated						Identify risks (register portion). Solutions
Operational	N/A	CF05	CHR Boshoff	Good Governance and Public Participation	Good Governance	1.96%	To ensure the that the quality of the information is on an acceptable standard	Directorate's 2016/17 Annual Report input provided before tabling of the draft annual report	Providing the directorate's 2016/17 Annual Report input before the draft annual report is tabled by 10 December 2017	R 0			1	Submitting information for Annual Performance Report							Completed AR template
		CF06	CHR Boshoff	Good Governance and Public Participation	Good Governance	1.96%	To ensure that the programmes and projects of the directorate are incorporated	Directorate's DIP inputs provided before the 2018/19 DIP is tabled	Providing the directorate's DIP inputs before the 2018/19 DIP is tabled by 30 May 2018	R 0			1	-							IPD needs and priority list
		CF07	CHR Boshoff	Good Governance and Public Participation	Good Governance	1.96%	To ensure that the all the directorates KPIs are calibrated for	Directorate's SDGP inputs before the draft 2018/19 SDGP is submitted	Providing the directorate's SDGP inputs before the draft 2018/19 SDGP is submitted by 25 May 2018	R 0			1	-							Top layer SDGP
													2	-							
													3	-							
													4	Credible 2019/19 SDGP inputs provided							
													4	Credible 2019/19 SDGP inputs provided							

2017/18 Service Delivery and Budget Implementation Plan

2017/18 Service Delivery and Budget Implementation Plan

[illegible]

[illegible]

[illegible]

DIRECTORATE LOCAL ECONOMIC DEVELOPMENT
MR. MA KHUZWAYO

TOTAL WEIGHTING PER KEY PERFORMANCE AREA (KPA) = 100%

Service Delivery & Infrastructure Development (2)

Municipal Institutional Development and Transformation (4)

Local Economic Development (6)

Municipal Financial Viability & Management (8)

Good Governance and Public Participation (8)

0%

17%

25%

33%

25%

100%

Operational	IDP Linkage / Project ID.	Budget	Item Nr.	Responsible Person	Key Performance Area (KPA)	Back to Basics	Weighting	Objectives	Key Performance Indicators (KPI) and Type	Annual Performance Target	Budget	Revised Target / Adjustment	Base Line	Quarter	Quarterly Projected Target	Rating Key	Quarterly Actual Achievement	Actual Expenditure	Reason for Deviation	Planned Remedial Action	Comments	Portfolio of Evidence
Operational	Outcome 9 - Output 5	N/A	LED1	MA Khuzwayo	Municipal Institutional Development and Transformation	Financial Management	4.17%	To ensure an effective external audit process (Exception report)	% Of external audit queries answered within required time frame	Answering 100% of all audit queries (exception report) received from the Auditor-General within the required time frame by November 2017	R 0			1	Nr. received / Nr. answered 100%							AG Exception Register 2015/16
														2	Nr. received / Nr. answered 100%							
														3	-							
														4	-							
Operational	Outcome 9 - Output 5	N/A	LED2	MA Khuzwayo	Public Participation and Good Governance	Good Governance	4.17%	To ensure that the mandate of council is executed	% of Resolutions implemented within required timeframe	Implementing 85% of all directorates municipal manager / MayCo / council resolutions by June 2018	R 0			1	Nr. received / Nr. implemented 85%							Nr of council resolutions / Execution letters / notes
														2	Nr. received / Nr. implemented 85%							
														3	Nr. received / Nr. implemented 85%							
														4	Nr. received / Nr. implemented 85%							
Operational	Outcome 9 - Output 5	N/A	LED3	MA Khuzwayo	Public Participation and Good Governance	Good Governance	4.17%	To reduce risk areas and protect the municipality against legal actions	% of all identified high risks mitigated by implementing corrective measures	Mitigating 80% of all the directorate's identified high risks by implementing corrective measures by June 2018	R 0			1	Nr. received / Nr. mitigated 80%							Identify risks (register portion) / Solutions
														2	Nr. received / Nr. mitigated 80%							
														3	Nr. received / Nr. mitigated 80%							
														4	Nr. received / Nr. mitigated 80%							
Operational	Outcome 9 - Output 1	N/A	LED4	MA Khuzwayo	Public Participation and Good Governance	Good Governance	4.17%	To ensure that the quality of the information is on an acceptable standard	Directorate's 2016/17 Annual Report input provided before tabling of the draft annual report	Providing the directorate's 2016/17 Annual Report input before the draft annual report is tabled by October 2017	R 0			1	Submitting information for Annual Performance Report							Completed AR template
														2	Credible 2016/17 Annual Report input provided							
														3	-							
														4	-							
Operational	Outcome 9 - Output 1	N/A	LED5	MA Khuzwayo	Public Participation and Good Governance	Good Governance	4.17%	To ensure that the programmes and projects of the directorate are incorporated	Directorate's IDP inputs provided before the 2018/19 IDP is tabled	Providing the directorate's IDP inputs before the 2018/19 IDP is tabled by 30 May 2018	R 0			1	-							IDP needs and priority list
														2	-							
														3	-							
														4	Credible 2018/19 DP inputs provided							
Operational	Outcome 9 - Output 1	N/A	LED6	MA Khuzwayo	Public Participation and Good Governance	Good Governance	4.17%	To ensure that the all the directorates KPI's are catered for	Directorate's SDBBP inputs provided before the draft 2018/19 SDBBP is	Providing the directorate's SDBBP inputs before the draft 2018/19 SDBBP is submitted by 25 May 2018	R 0			1	-							Top layer SDBBP
														2	-							
														3	-							
														4	Credible 2018/19 SDBBP inputs provided							
Operational	Outcome 9 - Output 1	N/A	LED7	MA Khuzwayo	Public Participation and Good Governance	Good Governance	4.17%	To comply with legal requirements (sec 116 of MFMA)	Percentage of SLA / lease agreements which are commented on in terms of all allocated contracts, as received from legal section	Ensuring 100% of SLA / lease agreements are commented on within 7 working days of receipt in terms of all allocated contracts as received from the legal section by June 2018	R 0			1	Nr. received / Nr. comments 100%							Contract Register / Notice letters / Follow-up letter / Updated Register
														2	Nr. received / Nr. comments 100%							
														3	Nr. received / Nr. comments 100%							
														4	Nr. received / Nr. comments 100%							

[illegible]

KPI's 24

DIRECTORATE PUBLIC SAFETY
MS. AJS MARAIS

TOTAL WEIGHTING PER KEY PERFORMANCE AREA (KPA) = 100%.

21%	Service Delivery & Infrastructure Development (4)
10%	Municipal Institutional Development and Transformation (2)
0%	Local Economic Development (0)
32%	Municipal Financial Viability & Management (6)
37%	Good Governance and Public Participation (7)
100%	

OPERATIONAL	Item Nr.	Responsible Person	Key Performance Area (KPA)	Back to Basics	Weighting	Objectives	Key Performance Indicators (KPI) and Type	Annual Performance Target	Budget	Revised Target / Adjustment Budget	Base Line	Quarter	Quarterly Projected Target	Rating Key	Quarterly Actual Achievement	Actual Expenditure	Reason for Deviation	Planned Remedial Action	Comments	Portfolio of Evidence
Outcome 9 - Output 5	N/A	AJS Marais	Municipal Institutional Development and Transformation	Financial Management	5.26%	To ensure an effective external audit process (Exception report)	Answering 100% of all audit queries (exception report) received from the Auditor-General within the required time frame by November 2017	R 0				1	Nr. received / Nr. answered 100%							AG Exception Register 2015/16
												2	Nr. received / Nr. answered 100%							
												3	-							
												4	-							
Operational	N/A	AJS Marais	Good Governance and Public Participation	Good Governance	5.26%	To ensure that the mandate of Council is executed	% of Resolutions implemented within required time frame	R 0				1	Nr. received / Nr. implemented 85%							Nr of council resolutions, Execution letters / notes
												2	Nr. received / Nr. implemented 85%							
												3	Nr. received / Nr. implemented 85%							
												4	Nr. received / Nr. implemented 85%							
Operational	N/A	AJS Marais	Good Governance and Public Participation	Good Governance	5.26%	To reduce risk areas and protect the municipality against legal actions	% of all identified high risks mitigated by implementing corrective measures	R 0				1	Nr. received / Nr. mitigated 80%							Identify risks (register portion), Solutions
												2	Nr. received / Nr. mitigated 80%							
												3	Nr. received / Nr. mitigated 80%							
												4	Nr. received / Nr. mitigated 80%							
Operational	N/A	AJS Marais	Good Governance and Public Participation	Good Governance	5.26%	To ensure that the quality of the information is on an acceptable standard	Directorate's 2016/17 Annual Report input provided before the drafting of the draft annual report	R 0				1	Submitting information for Annual Performance Report							Completed AR template
												2	Credible 2016/17 Annual Report input provided							
												3	-							
												4	-							
Outcome 9 - Output 7	N/A	AJS Marais	Good Governance and Public Participation	Good Governance	5.26%	To ensure that the programmes and projects of the directorate are incorporated	Directorate's DP inputs provided before the 2018/19 DP is tabled	R 0				1	-							PD needs and priority list
												2	-							
												3	-							
												4	Credible 2018/19 DP inputs provided							
Operational	N/A	AJS Marais	Good Governance and Public Participation	Good Governance	5.26%	To ensure that all the directorate's KPIs are catered for	Directorate's SDBP inputs before the draft SDBP is submitted by 25 May 2018	R 0				1	-							Top layer SDBP
												2	-							
												3	-							
												4	Credible 2018/19 SDBP inputs provided							
Operational	N/A	AJS Marais	Good Governance and Public Participation	Good Governance	5.26%	To comply with legal requirements (sec 116 of MFMA)	Percentage of SLA / lease agreements which are commented on in terms of all allocated contracts, as received from the legal section by June 2018	R 0				1	Nr. received / Nr. comments 100%							Contact Registrar Notice letters Follow-up letter Updated Register
												2	Nr. received / Nr. comments 100%							
												3	Nr. received / Nr. comments 100%							
												4	Nr. received / Nr. comments 100%							
Operational	N/A	AJS Marais	Municipal Institutional Development and Transformation	Institutional Capacity	5.26%	To attend to all LLF meetings to ensure industrial harmony	Number of LLF meetings attended	R 0				1	3							Notice Attendance register, Minutes
												2	2							
												3	3							
												4	3							

KPRs 19

DIRECTORATE TECHNICAL AND INFRASTRUCTURE

MR. JJ PILUSA

TOTAL WEIGHTING PER KEY PERFORMANCE AREA (KPA) = 100%

Service Delivery & Infrastructure Development (45) 82%

Municipal Institutional Development and Transformation (2) 4%

Local Economic Development (0) 0%

Municipal Financial Viability & Management (1) 2%

Good Governance and Public Participation (7) 12%

100%

IDP PROJECTS																					100
IDP Linkage / Project ID	Budget Linkage	Item Nr.	Responsible Person	Key Performance Area (KPA)	Back to Basics	Weighting	Objectives	Key Performance Indicators (KPI) and Type	Annual Performance Target	Budget	Revised Target / Adjustment	Base Line	Quarter	Quarterly Projected Target	Rating Key	Quarterly Actual Achievement	Actual Expenditure	Reason for Deviation	Planned Remedial Action	Comments	Portfolio of Evidence
IDP - MIG Funded - (Multi-Year project)	2040154010011	PMU1	M. Dithobolo	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To improve bulk water supply in Alabama / Marzopark (Phase 3B) to ensure a basic water service	Bulk water supply improved with a water pressure tower for Alabama / Marzopark (Phase 3B)	Elevating one bulk water 2 MT pressure tower supplied for Alabama / Marzopark (Phase 3B) by June 2018	R 16 026 701			1	3 to 5 Lit of shaft below bowl							Invoices, Proof of payment, Vote number, GO40, Photos
													2	6 to 9 Lit of shaft below bowl							
													3	10 to 12 Lit of shaft below bowl							
													4	13 to 15 Lit of shaft below bowl							
IDP - MIG Funded - (Multi-Year project)	2040154016608	PMU2	M. Dithobolo	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To improve water supply from Midkal end point to Jouberton and Alabama to upgrade	Water supply from Midkal end point to Jouberton and Alabama	Constructing one 2.5 km of 600mm diameter uPVC pipeline for water supply from Midkal end point to Jouberton and Alabama (Phase 1A) by June 2018	R 26 160 454			1	Site establishment							1. Technical report
													2	Excavation, laying and back filling of 1km pipeline							2. DWS recommendation
													3	Excavation, laying and back filling of 1km pipeline							3. Appointment Letter
													4	Excavation, laying and back filling of 0.5km pipeline. Project completed with 2.5m pipeline constructed							4. Invoices, vote number, GO40, Photos
IDP - MIG Funded	2075154016041	PMU3	T. Maphuthu	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To upgrade the sewer outfall line in order to handle the load during peak hours and the discharge from Jouberton and surrounding areas before the effluent is discharged and treated at the Klarkodop treatment Plant	Sewer outfall line in Alabama/Jouberton (Ext 19) upgraded	Upgrading of 600 mm uPVC outfall sewer line with a total length of about 800 m, and for 200mm diameter uPVC lining /connection line for the existing sewer network to the new proposed outfall line, with a total length of about 331 m. Contract of nine 1000 mm Concrete Manholes and ten 1250 mm concrete manholes and connection to the waste water treatment plant by June 2018	R 3 251 022			1	Appointment of the contractor and site establishment							Technical report, Invoices / expenditure, GO 40, Photos, Completion certificate
													2	Excavation, laying and back filling of 0.4km of 600 mm uPVC pipeline							
													3	Excavation, laying and back filling of 0.47km of 600 mm uPVC pipeline							
													4	Contract of nine 1000 mm concrete manholes and ten 1 250 mm concrete manholes and connection to the waste water treatment plant. Project completed.							
IDP - MIG Funded - (Multi-Year project)	2075154016043	PMU4	M. Dithobolo	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To install and upgrade the sewer network in Khuma Proper (North East) to maintain the current infrastructure	Number of km sewer network installed and upgraded	Installing a 1.3km of 250mm diameter uPVC main outfall sewer line, 17km of 160mm diameter sewer network lines, 5.2 km of 110mm diameter house connections, 119 manholes and upgrading of existing take pump stations for the sewer network in Khuma Proper (North East) by June 2018	R 4 233 207			1	Excavation of pipeline 6,135 km							Technical report, Invoices / expenditure, GO 40, Photos, Completion certificate
													2	Installing 6,135km pipes and 119 manholes							
													3	Backfill of 6,135km pipeline							
													4	House connections, testing of sewer lines, connect to new sewer project completed.							

PMU5	2035254013610	IDP - MIG Funded	1.81%	To improve accessibility and mobility and control and direct the flow of storm-water and prevent road erosion	Tigene Paving of Taxi Routes and Stormwater Drainage (Phase 8B)	Paving of 1.03km taxi route and constructing 1.03km of storm-water drainage in Tigene (Phase 8B) at M Angelo, N Nduma, P Kasame, A Lembede, M Luthar, S Phelele, J Dube and Makolo streets by June 2018	R 4 003 557	<div>1</div> <div>2</div> <div>3</div> <div>4</div>	<div>Site establishment, clear and grub and locating existing services.</div> <div>Construction of 1.03km of road bed</div> <div>Construction of 1.03km of sub base</div> <div>Laying of 1.03km paving bricks. Project completed.</div>								Invoices / expenditure, GO 40, Photos. Completion certificate
PMU6	2035254013609	IDP - MIG Funded	1.81%	To improve accessibility and mobility and control and direct the flow of storm-water and prevent road erosion	Khuma Paving of Taxi Routes and Stormwater Drainage (Phase 8B)	Paving of 1.191 km taxi route and constructing 1.191 km of storm-water drainage in Khuma (Phase 8B) at Mguduzi, Babobeng and Masabile streets by June 2018	R 3 166 959	<div>1</div> <div>2</div> <div>3</div> <div>4</div>	<div>Site establishment, clear and grub and locating existing services.</div> <div>Construction of 1.191km of road bed</div> <div>Construction of 1.191km of sub base</div> <div>Laying of 1.191km paving bricks. Project completed.</div>								Invoices / expenditure, GO 40, Photos. Completion certificate
PMU7	2035254012711	IDP - MIG Funded	1.81%	To improve accessibility and mobility and control and direct the flow of storm-water and prevent road erosion	Paving of Taxi Routes & Storm water drainage in Kanana (Phase 8)	Paving of 2.95 Km of roads by means of 80 D/DZ interlocking paving blocks and storm-water will be accommodated by means of subsurface drainage as far as possible by June 2018	R 8 891 003	<div>1</div> <div>2</div> <div>3</div> <div>4</div>	<div>Site establishment, clear and grub and locating existing services.</div> <div>Construction of 2.95 km of road bed</div> <div>Construction of 2.95 km of sub base</div> <div>Laying of 2.95 km paving bricks. Project completed.</div>								Invoices / expenditure, GO 40, Photos. Completion certificate
PMU8		IDP - MIG Funded	1.81%	To construct a new sports complex in Khuma Township order	New Sports Complex in Khuma constructed	Constructing a series of buildings, pavilion, multipurpose hall, caretaker quarters and the guardhouse, Building of a series of sports fields namely, artificial soccer fields, tennis courts, volleyball field, netball field and basketball, all weather courts. A concrete palisade fence will be built around the field as a boundary and there will be one controlled access to the sport complex. by June 2018	R 10 951 678	<div>1</div> <div>2</div> <div>3</div> <div>4</div>	<div>Appointment of the contractor and site establishment</div> <div>Clear and grub and locating existing services. Earth works platforms</div> <div>Pouring of foundation</div> <div>Brick work for multi purpose hall.</div>								Invoices / expenditure, GO 40, Photos. Completion certificate
PMU9		IDP - NDPG Funded	1.81%	To develop a high level concept plan for pedestrian-friendly interchange zone and define a pedestrian network offering improved connectivity between the hub and its local area with the hub.	Central Activity Spine	Construction of infrastructure that comprises of roads and stormwater, interconnections, underground water and sewer reticulation, street lighting, and landscaping by June 2018	R 21 276 441	<div>1</div> <div>2</div> <div>3</div> <div>4</div>	<div>Roadbed and selected layers completed</div> <div>Subbase and base layers completed</div> <div>Road surfacing. Water and sewer pipes reticulation completed</div> <div>Electrical reticulation and landscaping, project completed</div>								Invoices / expenditure, GO 40, Photos. Completion certificate
PMU10		IDP - NDPG Funded	1.81%		Taxi Facility	Construction of a new Taxi Facility at the NDPG precinct that includes the following: abulotion blocks, car wash, tower, public square, landscaping, offices, and parking bays by June 2018	R 15 679 655	<div>1</div> <div>2</div> <div>3</div> <div>4</div>	<div>Appointment of the consultant</div> <div>Appointment of the Contractor</div> <div>Site establishment</div> <div>Construction of the platform</div>								Invoices / expenditure, GO 40, Photos.
PMU11		IDP - NDPG Funded	1.81%	To provide services to make the precinct fully functional.	Bulk services (civil and electrical)	Civil and electrical services forming part of the Activity Spine, access road to taxi rank, and refurbishment and beautification of a portion of Jabulani Street from Tower mall entrance to intersection of Tarentball	R 15 102 055	<div>1</div> <div>2</div> <div>3</div> <div>4</div>	<div>Appointment of the consultant</div> <div>Designs to be completed</div> <div>Advert for the procurement of the contractor</div> <div>Site establishment</div>								Invoices / expenditure, GO 40, Photos. Completion certificate

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OPERATIONAL													
IP Linkage / Project ID	Budget Linkage	Item Nr.	Responsible Person	Key Performance Area (KPA)	Back to Basics	Weighting	Objectives	Key Performance Indicators (KPI) and Type	Annual Performance Target	Budget	Revised Target / Adjustment Budget	Base Line	Quarter
Outcome 9 - Output 5	N/A	DT11	JJ Piusa	Municipal Institutional Development and Transformation	Financial Management	1.81%	To ensure an effective external audit process (Exception report)	% of external audit queries answered within required time frame	Answering 100% of all audit queries (exception report) received from the Auditor General within the required time frame by November 2017	R 0			Nr. received / Nr. answered 100%
													Nr. received / Nr. answered 100%
													-
													-
Operational	N/A	DT12	JJ Piusa	Good Governance and Public Participation	Good Governance	1.81%	To ensure that the mandate of council is executed	% of Resolutions implemented within required timeframe	Implementing 85% of all directorates municipal manager / MayCo / council resolutions by June 2018	R 0			Nr. received / Nr. implemented 85%
													Nr. received / Nr. implemented 85%
													Nr. received / Nr. implemented 85%
													Nr. received / Nr. implemented 85%
Operational	N/A	DT13	JJ Piusa	Good Governance and Public Participation	Good Governance	1.81%	To reduce risk areas and protect the municipality against legal actions	% of all identified high risks mitigated by implementing corrective measures	Mitigating 80% of all the directorate's identified high risks by implementing corrective measures by June 2018	R 0			Nr. received / Nr. mitigated 80%
													Nr. received / Nr. mitigated 80%
													Nr. received / Nr. mitigated 80%
													Nr. received / Nr. mitigated 80%
Operational	N/A	DT14	JJ Piusa	Good Governance and Public Participation	Good Governance	1.81%	To ensure that the quality of the information is on an acceptable standard	Directorate's 2016/17 Annual Report input provided before the draft annual report	Providing the directorate's 2016/17 Annual Report input before the draft annual report is tabled by October 2017	R 0			Submitting information for Annual Performance Report
													Credible 2016/17 Annual Report input provided
													-
													-
Outcome 9 - Output 1	N/A	DT15	JJ Piusa	Good Governance and Public Participation	Good Governance	1.81%	To ensure that the programmes and projects of the directorate are incorporated	Directorate's DP inputs provided before the 2018/19 DP is tabled	Providing the directorate's DP inputs before the 2018/19 DP is tabled by 30 May 2018	R 0			-
													-
													-
													-
Operational	N/A	DT16	JJ Piusa	Good Governance and Public Participation	Good Governance	1.81%	To ensure that the all the directorates KPI's are tailored for	Directorate's SDBGP inputs before the draft 2018/19 SDBGP is	Providing the directorate's SDBGP inputs before the draft 2018/19 SDBGP is submitted by 25 May 2018	R 0			Credible 2018/19 DP inputs provided
													-
													-
													-
Operational	N/A	DT17	JJ Piusa	Good Governance and Public Participation	Good Governance	1.81%	To comply with legal requirements (sec 116 of MFMA)	Percentage of SLA / Issue agreements which are commented on in terms of all allocated contracts, as received from legal section June 2018	Ensuring 100% of SLA / Issue agreements are commented on within 7 working days of receipt in terms of all allocated contracts as received from the legal section June 2018	R 0			Credible 2018/19 SDBGP inputs provided
													Nr. received / Nr. comments 100%
													Nr. received / Nr. comments 100%
													Nr. received / Nr. comments 100%
Operational	N/A	DT18	JJ Piusa	Municipal Institutional Development and Capacity	Institutional Capacity	1.81%	To attend to all LLF meetings to ensure industrial harmony	Number of LLF meetings attended	Attending 11 LLF meetings by June 2018	R 0			Nr. received / Nr. comments 100%
													1 3
													2 2
													3 3

Operational	2035251101805	R&S1	W Mats	Good Governance and Public Participation	Infrastructure Services	1.81%	To grade roads to maintain the existing road infrastructure	Km roads graded in the KOSH area	Grading of 120 km roads in the KOSH as per programme by June 2018	R 5 000 000				1	20 km Graded R705 667					Request list, Order Proof of payment Vole number, GO40 Appointment letters
														2	35 km Graded R2 120 000					
														3	35 km Graded R3 553 334					
														4	30 km Graded R4 240 000					
Outcome 9 - Output 2	2040051053645	R&S2	W Mats	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To develop a RSMP (Roads and Storm-Water Master Plan) to ensure long term planning of road infrastructure	RSMP (Roads and Storm-Water Master Plan)	Developing of RSMP (Roads and Storm-Water Master Plan) to be approved by Council by June 2018	R 1 000 000				1	SCM process and appointment of service provider				SCM process documents, Letter of appointment of service provider Minutes and minutes of workshop Attendance register, Council resolution, Receipts, GO40	
														2	Task Team & workshops					
														3	RSMP (Roads and Storm-Water Master Plan submitted for assessment by Director					
														4	RSMP (Roads and Storm-Water Master Plan approved by Council R1 000 000					
Outcome 9 - Outcome 9 - National KPI - Outcome 9 - Output 2	N/A	WAT1	JJ Pula	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To provide basic municipal services (National Key Performance Indicator)	The percentage of households with access to basic level of water - Urban Settlements	100% of Households with access to basic level of water by June 2018 - Urban Settlements	R 0				1	-				Aerial +T108 T119 photos Water lay-out maps Water meter register with new installations	
														2	-					
														3	-					
														4	Nr of Hh with access to water / Nr of Hh without access to water 100%					
Outcome 9 - Output 2	N/A	WAT2	JJ Pula	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To eliminate water backlogs and provide basic municipal services	Nr. of water backlogs eliminated - Urban Settlements	Zero water backlogs eliminated according to maintenance budget by June 2018 - Urban Settlements (Squallers on ungrunulated land)	R 0				1	-				Ownership identification of ungrunulated land Aerial photo	
														2	-					
														3	-					
														4	0					
Outcome 9 - Outcome 9 - National KPI - Outcome 9 - Output 2	N/A	WAT3	JJ Pula	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To provide basic municipal services (National Key Performance Indicator)	The percentage of households with access to basic level of water - Rural Settlements	77% of Households with access to basic level of water by June 2018 - Rural Settlements	R 0				1	-				Aerial photos, Water lay-out maps, Water meter register with new installations	
														2	-					
														3	-					
														4	Nr of Hh with access to water / Nr of Hh without access to water 77%					
Outcome 9 - Output 4	2040001105104	WAT4	JJ Pula	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To eliminate water backlogs and provide basic municipal services	Nr. of water backlogs eliminated - Rural Settlements	214 Water backlogs eliminated according to maintenance budget by June 2018 - Rural Settlements (No funds available)	R 0				1	-				Ownership identification of ungrunulated land Aerial photo	
														2	-					
														3	-					
														4	214					
Outcome 9 - Output 4	2040001105104	WAT5	JJ Pula	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To clean reservoirs and pressure towers to comply with legislation	Number of reservoirs and pressure towers cleaned	Cleaning 24 reservoirs and 12 pressure towers in the KOSH area by June 2018	R 3 500 000				1	18				Annual schedule Register, Check list Vole number	
														2	0					
														3	0					
														4	18					
Outcome 9 - Output 4	N/A	WAT6	JJ Pula	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To obtain atleast 85% of the Blue Drop status to improve water quality and water management and to comply with legislation	A minimum standard of 85% Blue Drop status obtained	Obtaining a minimum standard of 85% Blue Drop status by June 2018	R 0				1	Monthly compliance documentation submitted to DWA				Copy of Application, Blue Drop Status, Feedback report, BDS System.	
														2	Monthly compliance documentation submitted to DWA					
														3	Monthly compliance documentation submitted to DWA					
														4	Monthly compliance documentation submitted to DWA. Obtaining a minimum standard of 85%					

Output 9 - National KPI - Outcome 9 - Output 2	N/A	SAN1	JJ Plusa	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To provide basic municipal services (National Key Performance Indicator)	The percentage of households with access to basic level of sanitation - Urban Settlements	99% of Households with access to basic level of sanitation by June 2018 - Urban Settlements	R 0		1 - 2 - 3 - 4 -	Nr of Hh with access to sanitation / Nr of Hh without access to sanitation 99%					Aerial photos Sanitation lay-out maps. Sewer house connection register with new installations
Output 9 - National KPI - Outcome 9 - Output 2	N/A	SAN2	JJ Plusa	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To eliminate sanitation backlogs and provide basic municipal services	Nr. of sanitation backlogs eliminated - Urban Settlements	214 Sanitation backlogs eliminated according to maintenance budget by June 2018 (bucket eradication). Completion of incomplete toilets - Urban Settlements	R 0		1 - 2 - 3 - 4 -						Ownership identification of unimproved land. Aerial photo
Output 9 - National KPI - Outcome 9 - Output 2	N/A	SAN3	JJ Plusa	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To provide basic municipal services (National Key Performance Indicator)	The percentage of households with access to basic level of sanitation - Rural Settlements	80% Households with access to basic level of sanitation by June 2018 - Rural Settlements	R 0		1 - 2 - 3 - 4 -	Nr of Hh with access to sanitation / Nr of Hh without access to sanitation 80%					Aerial photos Sanitation lay-out maps. Sewer house connection registers with new installations
Output 9 - National KPI - Outcome 9 - Output 2	N/A	SAN4	JJ Plusa	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To eliminate sanitation backlogs and provide basic municipal services	Nr. of sanitation backlogs eliminated - Rural Settlements	Zero Sanitation backlogs eliminated according to maintenance budget by June 2018 - Rural Settlements	R 0		1 - 2 - 3 - 4 -						Ownership identification of unimproved land. Aerial photo
Output 9 - National KPI - Outcome 9 - Output 4	N/A	SAN5	JJ Plusa	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To address main sewer blockages to ensure reactive maintenance of main sewers throughout the year	Km of main sewers cleaned	Cleaning 30 km of main sewers as per program in the CoM municipal area by June 2018	R 0		1 - 2 - 3 - 4 -	5 Km 5 Km 10 Km 10 Km					Annual programme. Sewer cleaning checklist. Layout plan - manhole to manhole
Output 9 - National KPI - Outcome 9 - Output 4	N/A	SAN6	JJ Plusa	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To improve the Green Drop score for improved waste water quality management	A minimum standard of 45% Green Drop score obtained	Obtaining a minimum score of 45% for the Green Drop programme by June 2018	R 0		1 - 2 - 3 - 4 -	Monthly compliance documentation submitted to DWA Monthly compliance documentation submitted to DWA Monthly compliance documentation submitted to DWA 45% Score for the Green Drop programme obtained					Copy of Application Green Drop Status. Feedback report GIS System.
Output 9 - National KPI - Outcome 9 - Output 4	2075101055129	SAN7	JJ Plusa	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To conduct risk assessments on WWTPs in compliance with Green Drop requirements to ensure a sustainable healthy environment	Number of risk assessments on WWTPs in the KOSH area conducted	Conducting risk assessments on 2 WWTPs in the CoM municipal by June 2018	R 100 000		1 - 2 - 3 - 4 -	1 Assessment conducted. R50 000 1 Assessment conducted. R50 000					Risk Assessment Report. Invoos. G040
Output 9 - National KPI - Outcome 9 - Output 2	N/A	EL37	D Ramona	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To provide basic municipal services (National Key Performance Indicator)	The percentage of households with access to basic level of electricity	99% of Households with access to basic level of electricity by June 2018 - Urban Settlement.	R 0		1 - 2 - 3 - 4 -	Nr of Hh with access to electricity / Nr of Hh without access to electricity 99%					Regular
Output 9 - National KPI - Outcome 9 - Output 2	N/A	EL7	D Ramona	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To eliminate electricity backlogs and provide basic municipal services	Nr. of electricity backlogs eliminated - Urban Settlements	951 Electricity backlogs to be eliminated according to capital budget by June 2018 - Urban Settlement	R 0		1 - 2 - 3 - 4 -						Regular

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ELE	Operational	N/A	D Rannona	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To investigate possible fraud and illegal tampering to Council's assets	Percentage of electricity meter tampering investigations complaints resolved	Resolving at least 90% of all electricity meter tampering investigations, as received from finance by June 2018	R 0	Nr. received / Nr. resolved				Complaints Register, Bi-monthly reports to Council
											1	2	3	4	
ELE 16	Operational	2050052251506	D Rannona	Service Delivery & Infrastructure Development	Financial Management	1.81%	To effectively do revenue collection to ensure sound financial matters	R value income collected from bulk connection sales	Collecting income from bulk connections sales by June 2018 (To be ring fenced for upgrading)		Nr. received / Nr. resolved				GD40
											1	2	3	4	
ELE 17	Operational	2050052251506	D Rannona	Service Delivery & Infrastructure Development	Financial Management	1.81%	To effectively do revenue collection to ensure sound financial matters	R value income collected from spot lines on electricity tampering	Collecting income from spot lines on electricity tampering by June 2018	R 1 059 000	Nr. received / Nr. resolved				Fine Register, GD40
											1	2	3	4	
											R 284 750				
											R 529 500				
ELE 18	Operational	2050052251506	D Rannona	Service Delivery & Infrastructure Development	Financial Management	1.81%	To effectively do revenue collection to ensure sound financial matters	R value income collected from spot lines on electricity tampering	Collecting income from spot lines on electricity tampering by June 2018		Nr. received / Nr. resolved				Fine Register, GD40
											1	2	3	4	
											R 794 250				
											R 1 059 000				
ELE 19	Operational	2050052251506	D Rannona	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To ensure effective fleet operations	Percentage of all vehicles complaints received resolved	Resolving 80% of all vehicles complaints received by June 2018	R 0	Nr. received / Nr. resolved				Fine Register, GD40
											1	2	3	4	
											80%				
											Nr. received / Nr. resolved				
ELE 19	Operational	2050052251506	D Rannona	Service Delivery & Infrastructure Development	Infrastructure Services	1.81%	To ensure effective fleet operations	Percentage of all vehicles complaints received resolved	Resolving 80% of all vehicles complaints received by June 2018	R 0	Nr. received / Nr. resolved				Fine Register, GD40
											1	2	3	4	
											80%				
											Nr. received / Nr. resolved				

100%

KPI's 55

Service Delivery & Infrastructure Development (4)	25%
Municipal Institutional Development and Transformation (2)	12%
Local Economic Development (5)	0%
Municipal Financial Viability & Management (2)	13%
Good Governance and Public Participation (8)	50%

OPERATIONAL

2017/18 Service Delivery and Budget Implementation Plan

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DIRECTORATE COMMUNITY DEVELOPMENT
MS. MJ MASILO

TOTAL WEIGHTING PER KEY PERFORMANCE AREA (KPA) = 100%

Service Delivery & Infrastructure Development (7) 22%
Municipal Institutional Development and Transformation (7) 22%
Local Economic Development (0) 0%
Municipal Financial Viability & Management (1) 3%
Good Governance and Public Participation (17) 53%
100%

IDP PROJECTS												100																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
IDP Linkage / Project ID	Budget Linkage	Item Nr.	Responsible Person	Key Performance Area (KPA)	Back to Basics	Weighting	Objectives	Key Performance Indicators (KPI) and Type	Annual Performance Target	Budget	Revised Target / Adjustment Budget	Base Line	Quarter	Quarterly Projected Target	Rating Key	Quarterly Actual Achievement	Actual Expenditure	Reason for Deviation	Planned Remedial Action	Comments	Portfolio of Evidence																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
Equitable Share Grant	2025151052412	CF1	H Oliver	Service Delivery & Infrastructure Development	Good Governance	3.13%	To address shortcomings by improve library services and maintenance	Shortcomings at various libraries improved according to the approved project business plan	Improving shortcomings at various libraries according to the approved project business plan by June 2018	R 400 000			1	R 0							Reports to province. Proof of payment. Vote numbers.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
		CF2	H Oliver	Service Delivery & Infrastructure Development	Good Governance	3.13%	To address shortcomings by improve library services and maintenance	Supplementary improvements of library services done	Improving supplementary library services according to the approved project business plan by June 2018	R 800 000			1	R 0							Reports to province. Proof of payment. Vote numbers.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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Operational	2025201050612	CF11	H Morobedi	Good Governance and Public Participation	Public Participation	3.13%	To conduct sport events to develop sport in the KOSH area	Number of sport events conducted	Conducting 8 sport events to ensure the provision of sport in the CoM municipal area by June 2018	R 400 000					Invoices News paper notice Schedule of activities Pictures Resolution Invoices GO40	
											1	2 Events R100 000				
											2	2 Events R200 000				
											3	1 Event R300 000				
Operational	202520227000	CF12	H Morobedi	Municipal Financial Viability & Management	Financial Management	3.13%	To effectively do revenue collection to ensure sound financial matters	R value income collected from rental agreements sport grounds	Collecting income from rental agreements of sport grounds by June 2018	R 400 000					Register	
											1	R 107 500				
											2	R 215 000				
											3	R 322 500				
											4	R 400 000				

KPI's 32

100%

ANNEXURE "D"

**IDP (MIG)
PROJECT LIST
2018 - 2021**

MIG IMPLEMENTATION PLAN: 2018/19 FINANCIAL YEAR				
Municipality:		CITY OF MATLOSANA LM		R 94 251 000
MIS Form ID	Nat./ Prov Project Registration Number (as on the registration letter)	Project Title	Project Type (water, sanitation etc)	Total Project Cost
WATER				
214161	MIG/NW1727/W/13/14	Alabama Bulk Water Supply (Phase 3) - 2ml Pressure Tower	Water = 50%	R 5 304 268.99
243745	MIG/NW2313/W/16/17	Water Supply from Midvaal End Point to Jouberton and Alabama	Water	R 24 305 489.18
SANITATION				29 609 758.17
214927	MIG/NW2050/S/15/16	Upgrading Sewer Network - Khuma Proper (North East)	Sanitation	R 6 242 677.43
214012	Technical Report to be submitted	Upgrading of Mechanical and Electrical Equipment at Pump Stations in Kanana (Phase 1)	Sanitation	R 4 000 000.00
253444	Awaiting recommendation from Sanitation	Upgrading Sewer Network in Tigane (Ward 1 & 2)	Sanitation	R 5 837 032.92
ROADS				16 079 710.35
251337	Awaiting Approval from Province	Paving of Taxi Routes and Stormwater drainage in Jouberton (Phase 8)	Roads and Stormwater	R 14 098 781.48
251251	Awaiting Approval from Province	Opening of One New Solid Waste Cell between Stiffontein and Klerksdorp	Solid Waste = 20%	R 10 000 000.00
ELECTRICITY				24 098 781.48
250691	Awaiting Approval from Province	Replacement of Absolute High Mast Lights in Kanana (Phase 1) (8)	Highmast Lights = 5%	R 2 400 000.00
250720	Awaiting Approval from Province	Replacement of Absolute High Mast Lights in Khuma (Phase 1) (5)	Highmast Lights	R 1 500 000.00
SPORTS, ARTS & CULTURE				3 900 000.00
249038	MIG/NW2348/SP/16/17	New Sports Complex in Khuma	Sports = 15%	R 11 137 650.00
LED				11 137 650.00
257096	Awaiting Approval from Province	Upgrading of Fresh Produce Market (Phase 2)	Market = 5%	R 4 712 550.00
				4 712 550.00
	Awaiting Approval	PMU Management Fees	Management Fees = 5 %	R 4 712 550.00
				4 712 550.00
TOTAL				94 251 000.00

MIG IMPLEMENTATION PLAN: 2019/20 FINANCIAL YEAR				
Municipality:		CITY OF MATLOSANA LM		
MIS Form ID	Nat/ Prov Project Registration Number (as on the registration letter)	Project Title	Project Type (water, sanitation etc)	Total Project Cost
WATER				
243745	MIG/NW2313/W/16/17	Water Supply from Midvaal End Point to Jouberton and Alabama	Water	R 21 706 494.00
214163	Technical Report to be submitted	Augmantation of Water Supply to Khuma (Bulk Line)	Water	R 13 005 256.00
SANITATION				R 34 711 750.00
	MIG1&Technical Report to be submitted	Upgrading of Pavement Sewer Outfall in Khuma	Sanitation	R 6 000 000.00
	MIG1&Technical Report to be submitted	New Sewer Network in Kanana Ext. 15 (1000 stands)	Sanitation	R 10 500 000.00
ROADS				R 16 500 000.00
	MIG1 to be submitted	Paving of Taxi Route and Stormwater drainage in Tigane (Phase 9)	Stormwater = 20%	R 9 300 000.00
	MIG1 to be submitted	Paving of Taxi Route and Stormwater drainage in Khuma (Phase 9)	Stormwater	R 9 300 000.00
ELECTRICITY				R 18 600 000.00
	MIG1 to be submitted	Jouberton High Mast Lights (Phase 3)	Highmast Lights = 5%	R 2 000 000.00
	MIG1 to be submitted	Replacement of Absotele High Mast Lights in Kanana (Phase 2)	Highmast Lights	R 2 000 000.00
	MIG1 to be submitted	Replacement of Absotele High Mast Lights in Khuma (Phase 2)	Highmast Lights	R 1 000 000.00
SPORTS, ARTS & CULTURE				R 5 000 000.00
249038	MIG/NW2348/SP/16/17	New Sports Complex in Khuma	Sports = 15%	R 14 962 350.00
LED				R 14 962 350.00
257096	Awaiting Approval from Province	Upgrading of Fresh Produce Market (Phase 2)	Markets = 5%	R 4 987 450.00
				4 987 450.00
	Awaiting Approval	PMU Management Fees	Management Fees = 5%	R 4 987 450.00
				4 987 450.00
TOTAL				99 749 000.00

MIG IMPLEMENTATION PLAN: 2020/21 FINANCIAL YEAR				
Municipality:		CITY OF MATLOSANA LM		
MIS Form ID	Nat./ Prov Project Registration Number (as on the registration letter)	Project Title	Project Type (water, sanitation etc)	Total Project Cost
WATER				
243745	MIG/NW2313/W/16/17	Water Supply from Midvaal End Point to Jouberton and Alabama	Water	R 61 730 266.37
214208	Technical Report to be submitted	Khuma Bulk Water Supply (Phase 4) - Bulk Water Line	Water	R 15 400 000.00
214595	Technical Report to be submitted	Refurbishment of Water Mains in Alabama	Water	R 11 199 360.00
		Kanana Ext 5 water reticulation (812 stands)		
		Bulk/ Zonal water meters replacements	Water	R 5 000 000.00
		Kanana Water Network Ext. 15 (1000)	Water	R 11 188 533.01
		Upgrading Tigane Water Storage Reservoir- 1ML	Water	R 14 696 797.11
SANITATION				R 119 214 956.49
	MIG1&Technical Report to be submitted	New Sewer Network in Kanana Ext. 15 (1000 stands)	Sanitation	R 10 000 000.00
	MIG1&Technical Report to be submitted	Upgrading of Sewage Pumpstation in Kanana Extension 11	Sanitation	R 5 000 000.00
		Kanana Sewer Network Ext. 15 (1000)	Sanitation	R 13 580 566.18
ROADS				R 13 580 566.18
		Alabama Paving of Taxi Routes and Stormwater Drainage (Phase 8)	Stormwater	R 9 300 000.00
		Paving of Taxi Route and Stormwater drainage in Jouberton (Phase 9)	Stormwater	R 9 300 000.00
		Paving of Taxi Route and Stormwater drainage in Kanana (Phase 9)	Stormwater	R 9 300 000.00
222758	Awaiting Approval from Province	Open One New Solid Waste Cell on Existing Landfill Site in Tigane	Solid Waste	R 6 864 735.30
SPORTS, ARTS & CULTURE				R 27 900 000.00
249038	Awaiting Approval from Province	New Sports Complex in Khuma	Sports	R 18 739 846.21
225078	Awaiting Approval from Province	Construction of an Athletic Track and field Kanana Proper	Sports	R 5 299 650.00
225071		Construction of an Athletic Track and field Tigane Proper	Sports	R 5 299 650.00
225079		Construction of an Athletic Track and field Khuma Proper	Sports	R 5 299 650.00
219000		Construction of a New Swimming Pool in Khuma Proper	Sports	R 3 000 000.00
		Khuma Ext. 8 & 9 Sports Complex	Sports	R 10 434 641.87
LED				R 48 073 438.08
257096	Awaiting Approval from Province	Upgrading of Fresh Produce Market (Phase 2)	Sports	R 12 789 986.25
		Infrastructure Rural Development in Tigane	LED	R 4 812 947.84
				4 812 947.84
	Awaiting Approval	PMU Management Fees	Management Fees	
				-
TOTAL				213 581 908.59

ANNEXURE "E"

MIG ROLL-OVERS 2016/17

(PLEASE NOTE THAT THE AMOUNTS PROJECTED ARE ESTIMATIONS SUBJECT TO CHANGE BASED ON EXPENDITURE BY THE END OF JUNE 2015)

MIG IMPLEMENTATION PLAN 2017/18

MIG IMPLEMENTATION PLAN (AS AT END OF MAY 2017): 2017/18 FINANCIAL YEAR										
CITY OF MATLOSANA LM										
Municipality:										
MIS Form ID	Nat/ Prov Project Registration Number (as on the registration letter)	Project Title	EPWP Y/N	MIG Category (B,P or E)	Project Type (water, sanitation etc)	Total Project Cost	Registered MIG Funds	R 42 917	R 43 252	Total planned expenditure on MIG funds for 2017/18
WATER										
214161	MIG/NW1727/NW13/14	Alabama Bulk Water Supply (Phase 3) - 2nd Pressure Tower	Y	B	Water	R 16 026 701	R 32 378 850	R 1 282 136	R 801 335	R 16 026 701
243745	MIG/NW2313/NW16/17	Water Supply from Midvaal End Point to Jouberton and Alabama	Y	B	Water	R 26 160 454	R 156 392 307	R 2 092 009	R 1 299 745	R 26 160 454
SANITATION										
214984	MIG/NW2344/S17/17	Upgrading of Sewer Outfall line in Alabama/Jouberton Ext 19	Y	B	Sanitation	R 3 251 022	R 3 497 873	R 260 082	R 162 551	R 3 251 022
214927	MIG/NW2050/S15/16	Upgrading Sewer Network - Khuma Proper (North East)	Y	B	Sanitation	R 4 233 207	R 31 213 387	R 338 657	R 211 660	R 4 233 207
ROADS										
237558	MIG/NW2206/R, ST/16/17	Tigane Paving of Taxi Routes and Stormwater Drainage (Phase 8)	Y	B	Roads & Stormwater	R 4 003 557	R 9 935 289	R 320 285	R 200 178	R 4 003 557
237564	MIG/NW2208/R, ST/16/17	Khuma Paving of Taxi Routes and Stormwater Drainage (Phase 8)	Y	B	Roads & Stormwater	R 3 166 959	R 11 661 470	R 253 357	R 158 348	R 3 166 959
251282	Awaiting Approval Letter from Province	Paving of Taxi Route and Stormwater Drainage in Kanana: Phase 8	Y	B	Roads & Stormwater	R 8 891 003	R 0	R 709 917	R 430 917	R 8 891 003
ELECTRICITY										
250602	MIG/NW2347/CL/16/17	Jouberton Hot Spot areas High Mast Lights (Phase 2)	Y	B	Highmast Lights	R 3 600 000	R 3 600 000	R 290 000	R 200 000	R 3 600 000
231595	MIG/NW2209/CL/16/17	Tigane Highmast Lights (Phase 4)	Y	B	Highmast Lights	R 2 254 808	R 4 000 000	R 180 385	R 112 740	R 2 254 808
230091	MIG/NW2210/CL/16/17	Alabama High Mast Lights(Phase 2)	Y	B	Highmast Lights	R 2 049 560	R 6 000 000	R 163 965	R 102 478	R 2 049 560
SPORTS, ARTS & CULTURE										
240038	MIG/NW2348/SP/16/17	New Sports Complex in Khuma	Y	P	Sports	R 11 550 428	R 54 884 274	R 925 225	R 589 433	R 11 550 428
						R 11 550 428	R 54 884 274	R 925 225	R 589 433	R 11 550 428
	Awaiting Approval	PMU Management Fees			Management Fees	R 4 153 300	R 0	R 332 264	R 207 665	R 4 153 300
TOTAL										
						R 89 341 000	R 54 884 274	R 332 264	R 207 665	R 4 153 300
						R 89 341 000	R 368 447 724	R 7 148 280	R 4 477 050	R 89 341 000

APPROVAL BY THE EXECUTIVE MAYOR

APPROVED BY THE EXECUTIVE MAYOR OF THE CITY OF MATLOSANA

- (a) That cognizance be taken of the 2017/2018 Service Delivery and Budget Implementation Plan and Performance Agreements of the Municipal Manager and Senior Managers directly accountable to the Municipal Manager.
- (b) That the 2017/2018 Service Delivery and Budget Implementation Plan and Performance Agreements of the Municipal Manager and Senior Managers directly accountable to the Municipal Manager be approved, in terms of the Municipal Finance Management Act. No 56 of 2003, as amended, Section 53 (1) (c).
- (c) That the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out in the Service Delivery and Budget Implementation Plan, are made public no later than 14 days after the approval of the Service Delivery and Budget Implementation Plan.
- (d) That the performance agreements of the Municipal Manager and Senior Managers be made public no later than 14 days after the approval of the Service Delivery and Budget Implementation Plan.
- (e) That copies of the performance agreements be submitted to the council and the MEC for local government in the province for cognizance.
- (f) That the base lines of the final 2017/2018 Service Delivery and Budget Implementation Plan be updated on the completion of the 4th quarter 2016/2017 Service Delivery and Budget Implementation Plan.
- (g) That the annual targets for the National Key Performance Indicators on the final 2017/2018 Service Delivery and Budget Implementation Plan be corrected on the completion of the 4th quarter 2016/2017 Service Delivery and Budget Implementation Plan.
- (h) That the anticipated capital (borrowing) items be included in the 2017/2018 Service Delivery and Budget Implementation Plan on finalization thereof.
- (i) That the 2016/2017 Roll Over be included in the 2017/2018 Service Delivery and Budget Implementation Plan on approval from National Treasury.


CLLR MK KGAILE

27 June 2017
DATE