

CITY OF MATLOSANA
SCHEDULE OF MEETINGS FOR
MAY AND JUNE 2017

TO ALL COUNCILLORS AND DIRECTORS OF DIRECTORATES

<u>PORTFOLIO-COMMITTEE MEETINGS</u>										
	FDN	CORS	SAC	PS	HL&RD	INFRA	TI	C&HS	EG&M	EE
MAY	09/05/2017 09:00	09/05/2017 10:00	09/05/2017 14:00	09/05/2017 09:00	09/05/2017 14:00	10/05/2017 14:00	10/05/2017 09:00	10/05/2017 09:00	10/05/2017 09:00	10/05/2017 09:00
JUNE	06/06/2017 09:00	06/06/2017 10:00	06/06/2017 14:00	06/06/2017 09:00	06/06/2017 14:00	07/06/2017 14:00	07/06/2017 09:00	07/06/2017 09:00	07/06/2017 09:00	07/06/2017 09:00
VENUE OF MEETING	Council Chambers Civic Centre	Committee Room Civic Centre	Neser Hall Klerksdorp Public Library	Speaker's Boardroom Civic Centre	Engineer's Department Room 223	Committee Room Civic Centre	Committee Room Civic Centre	Speaker's Boardroom Civic Centre	Council Chamber Civic Centre	Engineer's Department Room 223
<u>MAYORAL COMMITTEE MEETINGS</u>										
	16 MAY 2017 (09:00)				13 JUNE 2017 (09:00)					
<u>COUNCIL MEETINGS</u>										
	30 MAY 2017 (10:00)				27 JUNE 2017 (10:00)					

NOTE :- Tentative programmes (schedules) for Portfolio -committee, Mayoral Committee and Council Meetings are as reflected hereabove and with a view to alleviating pressure in compiling well informed reports for submission to the Committees or to be incorporated in the Council's agenda, you are kindly requested as agreed with the Municipal Manager to send reports to the Committees on the dates as indicated here-below, at the right time in units or pairs continuously to the Municipal Manager so that they reach his office at the **LATEST 10:00 THE SECOND WEDNESDAY PRECEDING THE DATE OF THE MEETING.**

Urgent reports received after the cut-off date will only be considered for inclusion in the agenda once approved (signed) by the Municipal Manager.

SUB-COMMITTEES	CUT-OFF DATE FOR SUBMISSION OF REPORTS	DATE OF COMPILATION OF AGENDAS	COMPILATION, NUMBERING & PRINTING	ISSUING
MAY 2017	Wednesday 26 April 2017 (10:00) Date of return of reports sent to other Departments : Tuesday 2 May 2017 (09:00)	Tuesday, 2 May, 2017 (12:00)	Wednesday, 3 May 2017 (12:00)	Thursday, 4 May 2017 (12:00)
JUNE 2017	Wednesday 24 May 2017 (10:00) Date of return of reports sent to other Departments : Monday, 29 May 2017 (09:00)	Tuesday, 30 May 2017 (12:00)	Wednesday, 31 May 2017 (12:00)	Thursday, 1 June 2017 (12:00)

N.B.: UNDER NO CIRCUMSTANCES WILL LATE REPORTS BE ACCEPTED

Civic Centre
KLERKSDORP

LM RAMOROLA
ACTING DIRECTOR: CORPORATE SERVICES