

## **DIRECTORATE: BUDGET AND TREASURY OFFICE**

**To be stationed at Klerksdorp**

### **POSITION: CHIEF FINANCIAL OFFICER**

**Permanent**

#### **Salary**

Total remuneration package R1 342 719 (minimum) / R1 598 476 (midpoint) / R1 803 730 (maximum) per annum as in terms of the Local Government: Municipal Systems Act (32 of 2000): Upper Limits of Total Remuneration Packages Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers, of Government Gazette No. 53882 dated 18 December 2025.

#### **Minimum Qualifications and Requirements**

- B Hons Degree in fields of Accounting, Financial Management, Economics or Chartered Accountant (SA) (NQF 8 level)
- Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum regulations on competency level of 2007
- Computer literacy covering all applications
- A valid driver's license
- The need for signing of an employment contract, a performance agreement and disclosure of financial interest
- The need to undergo security vetting
- The need to undergo competency assessment test
- SA citizen or permanent resident
- **NO** criminal record
- Registration with professional body

#### **Years of experience**

- Minimum of **7 years'** experience of which **5 years** must be at **middle management** level and at least **2 years** of which must be at **senior management** level
- Have proven successful institutional transformation within public or private sector
- Local Government experience will be an added advantage

#### **Minimum Knowledge**

- Advanced knowledge and understanding of relevant policy and legislation
- Advanced understanding of institutional governance systems and performance management
- Advanced understanding of council operations and delegation of powers
- Good governance
- Audit and Risk management establishment and functionality
- Budget and finance management
- Good knowledge of supply chain management regulations and Preferential Procurement Policy Framework Act, 2000 (Act No: 5 of 2000)
- Ability to prove strategic, visionary and innovative leadership.
- An in-depth practical knowledge and understanding of the MFMA, GRAP, GAMAP, DORA, Treasury regulations, Municipal policies and By-laws
- Ability to communicate and negotiate at all levels of government and with all relevant stakeholders

## **Leading Competencies**

- Strategic Direction and Leadership - Impact and Influence; Institutional Performance Management; Strategic Planning and Management and Organisational Awareness
- People Management - Human Capital Planning and Development; Diversity Management; Employee Relations Management and Negotiation and Dispute Management
- Program and Project Management - Program and Project Planning and Implementation; Service Delivery Management; Program and Project Monitoring and Evaluation
- Financial Management - Budget Planning and Execution; Financial Strategy and Delivery and Financial Reporting and Monitoring
- Change Leadership - Change Vision and Strategy; Process Design and Improvement and Change Impact Monitoring and Evaluation
- Governance Leadership - Policy Formulation; Risk and Compliance Management and Cooperative Governance

## **Core Competencies**

- Moral Competence
- Planning and Organising
- Analysis and Innovation
- Knowledge and Information Management
- Communication
- Results and Quality Focus

## **Key performance areas**

- Provides strategic financial management direction, advice, and leadership to the Budget and Treasury Directorate and the Local Municipality.
- Ensure the provision of an effective financial management service by implementing and maintaining an effective Financial Management Service inclusive of policies, procedures, standards, practices, anti-corruption measures and an effective accounting service within the Municipality.
- Provides strategic direction to the financial planning and budgeting process within the Municipality, and ensure that the strategic plan is consistent with the MTEF, MFMA and Treasury Regulations.
- Ensure effective revenue collection systems that are consistent with the Municipal Systems Act and an effective system of expenditure management.
- Supports the Accounting Officer and other Senior Managers in the execution of their functions.
- Oversee and lead the budgeting process in compliance with National Treasury guidelines and to monitor the utilisation of budgets within the organisation.
- Reports directly to the Municipal Manager.

**CLOSING DATE: 22 JUNE 2026**

If interested, you are requested to submit a completed **Prescribed Application Form** and detailed **Curriculum Vitae** to the Performance Management Unit, Room 301, 3<sup>rd</sup> Floor, Civic Centre, OR Tambo Avenue, Klerksdorp. The prescribed application form is available on Matlosana's municipal website ([www.matlosana.gov.za](http://www.matlosana.gov.za)).

Alternatively, the completed **Prescribed Application Form** and **Curriculum Vitae** may be mailed to: Performance Management Unit, P.O. Box 99, Klerksdorp, 2570 or e-mailed to [cvanrensburg@klerksdorp.org](mailto:cvanrensburg@klerksdorp.org).

Enquiries can be made with Ms C Jansen van Rensburg (Manager Performance Management, Monitoring & Evaluation) at 018 487 8520. Suitably qualified and/or experienced persons with disabilities are encouraged to apply.

**Applications not made on the PRESCRIBED APPLICATION FORM or WITHOUT CERTIFIED COPIES OF ORIGINAL DOCUMENTATION WILL NOT BE CONSIDERED.**

**Costs incurred for attending an interview will be for the candidate's own account.**

**Cost for travel and subsistence for attending competency assessment testing will be for the candidate's own account.**

The City of Matlosana is an Equal Opportunity Employer.

Civic Centre  
P.O. Box 99  
**KLERKSDORP**  
2570

**MS. LESEGO SEAMETSO**  
**MUNICIPAL MANAGER**

Notice No. /2026